

## **CLHA BOARD MEETING AGENDA**

Wednesday, May 11th

### **Board Members:**

Position	Name	In Person	Virtual	Absent
President	Cory Spencer	X		
Vice President	Neil Carlson	X		
Secretary	Valerie Linhoff	X		
Treasurer	Sara Nelson	X		
Director of Business Operations	Jake Rivard	X		
Director of Youth Hockey	Matt Blum	X		
Director of Girls Hockey	Tara Jacobson		X	

### **Additional Board Members:**

Position	Name	In Person	Virtual	Absent
Advisor	Pat LeVasseur			X
Registrar				
Web Coordinator	Derek Roche	X		
Fundraising Coordinator				
Equipment Coordinator	Michelle Carlson	X		
Ice Schedule Coordinator	Brittany Celski			X
Mite Coordinator	Matt Howe	X		
In-House Mini-Mite/ Little Wildcat Manager	Sami Neurer			X
Goalie Coordinator	Brian Schaeppi			X
Assistant Treasurer/ DIBS	Lindsey Crabtree		X	
TEACH/ SKATE Coordinator	Alice Cunningham			X
In-House Tournament Coordinator				

### **Additional Attendees:**

## AGENDA

- o **Call to Order:** 1904
- o **Review/approval of last meeting minutes:**
  - o *Motion to approve last month's meeting minutes*
  - o Motion:
  - o Second:
  - o Approved via Email on Thursday, April 28th. Those CLHA Voting Board Members approving the CLHA April 11th, 2022 meeting minutes were: Neil Carlson, Sara Nelson, Valerie Linhoff, Tara Jacobson, and Jake Rivard. 5 out of 7 CLHA Voting Board Members.
- o **Treasurer's Report and Association bills to be paid:**
  - o \$ in Checking: \$ 107,142.96
  - o \$ in Money Market Account: \$ 65,013.52
  - o \$ in QuickBooks Cash: \$ 10.42
  
  - o Motion to Approve Treasurer's Report
    - Motion: Jake Rivard
    - Second: Derek Roche
  - o Draft Budget will be sent out to the Board to review and will look for an approval at the June meeting
  - o Fiscal Year End is over as of April 30, 2022. Taxes are due September 30, 2022.
- o **Open Forum:**
  - o Cahly Trosen - Resignation
    - Motion to Accept Resignation: Sara Nelson
    - Motion Passes
    - Position will be posted on CLHA website
    - This is a one year term position
    - Valerie Linhoff will assume Registrar role until the next meeting, or the position is filled.
  - o Suggestion: Change emails to [position@chisagolakeshockey.org](mailto:position@chisagolakeshockey.org)
    - Derek Roche will work on the solution and showcase the solution at the next meeting
  - o SportsEngine Fees (Spencer)
    - The 3% convenience fee will be built into the fees and the \$1.25 fee for the multiple payment plan.
    - This will be worked into the registration fees.
  - o Purchasing Equipment / Technology (Spencer)
    - Must purchase two (2) iPads for District 2 games
    - Need two (2) iPads for Tryouts
    - Need two (2) laptops for Board members
    - Derek Roche will put together a plan to buy the four (4) iPads and two (2) laptops for the upcoming season.

- Derek Roche, Sara Nelson, and Valerie Linhoff will work on the laptops configurations.
- Motion to Purchase 4 iPads and 2 Windows Laptops for the CLHA Board up to \$3,000:
  - ✓ Motion: Sara Nelson
  - ✓ Second: Valerie Linhoff
  - ✓ Motion passes
- o Crossbar Meeting (Roche)
  - Demo of the software - if anyone has any questions regarding the software and app, please send them to Derek
  - Can DIBS be tracked by family?
  - Does it work with Autolce?
- o Hockey Development Committee (Spencer)
  - Jake Johnson - was with Mega Goalie training; will be a charter hockey coach; gave Cory an ala carte menu with pricing for goalies
  - Wants to work with Holly Cardoni to work with all teams/ players for skating technique
  - Cory Spencer is working with Lushanko about getting some yoga for the players
- o Spencer - the following topics will be discussed further at the Strategy Meeting
  - Spencer wants to meet with each of these committees before the next meeting
  - Grievance
    - ✓ Vice President is the chair
    - ✓ President and both Directors of Youth/ Girls Hockey
    - ✓ Only 3 will be needed/ required for grievance reviews
  - Operations and Finance
    - ✓ Budgeting, Fundraising, Charitable Gambling
    - ✓ Treasurer - chair: Sara Nelson
    - ✓ Members: Jake Rivard, Michelle Carlson, Tara Jacobson, Valerie Linhoff
  - Hockey Development
    - ✓ Player improvement, Coach improvement, Coach selection, Player retention and recruitment
    - ✓ Members: VP, Both Hockey Directors, Goalie Coordinator, Mite Director
    - ✓ Invited members would be the high school girls and boys head coaches
- o Spencer - Post Season Coaches Meeting
  - It was well attended
  - Disseminated the Players evals to the coaches and information will be tallied/ collected from coaches and used for preliminary forecasts for next season
- o Goalies skate free in Fall Hockey

- o Sara Nelson would like to give the full-time goalies the discount right off the bat. Will be discussed with Finance Committee.
- o Equipment (M. Carlson)
  - Rental equipment: Nov 1 at start of season
  - Deadline to return: Feb 28
  - Only for Mites
  - This will be part of the Finance Committee meeting.
  - \$125 for rental - give \$75 back if they return it
- o Spencer - meeting with Ice Arena to talk about the sound proofing the arena
- o Spencer - Fall Coaches Clinic
  - Would like to have a Fall Coaches Clinic to go over expectations, resources, tryouts, etc.
- o Spencer - Managers Training Development with Linhoff
  - Refinement of Manager's Handbook, Code of Conduct, and responsibilities
- o Spencer - Bylaws and policies/ procedures
  - Would like to see signed documents
  - Need to clean up the current documents
- o **New Business:**
  - Coaches Survey Results (Carlson, Blum)
    - o Will be addressed at Strategy Meeting; more to follow.
  - End of Season Survey Results (Carlson)
    - o Will be addressed at Strategy Meeting; more to follow.
  - Mike Lizotte Memorial Golf Tournament Update (Spencer)
    - o More to follow at next meeting
- o **Unfinished Business:**
  - o Scholarship Policy Changes (Nelson and Celski)
    - Table until June meeting (approve with budget/fees for 22-23 season)
  - o SportStar Collage Pictures (Nelson)
    - June Meeting
  - o FL/CL Merger/Co-op update (Jacobson)
    - June Meeting
- o **Meeting Adjourned: 2015**
  - o Motion: Neil Carlson
  - o Second: Jake Rivard

Next Meeting: June 13, 2022 at 7pm