



Congratulations!

YOU ARE GOING TO A PROVINCIAL

Now that you have attended your District play down, naturally you will be going to the Softball BC Provincial Championship. This brochure will guide you through the process of getting your team to the Championship!

Softball BC gratefully acknowledges the financial assistance from



Step One - Register

Contact the Softball BC Office:
604-371-0302 or via email at
info@softball.bc.ca. Please be prepared
to provide the following information:

1. Team Name (as it appears on your Approved Softball BC Roster)
2. Coaches Name
3. Coaches mobile number and email address
4. District
5. Category and Classification (e.g. U14B Girls)

Step Two - Entry Fee

The entry fee for minor Provincial Championships is \$500.00.

In accordance with Article 10.2 e) i) all entry fees for Minor categories are to be submitted to the Softball BC office 10 days prior to the Championship. Failure to do so will result in a \$25.00 late fee.

Entry fees can be paid with cheque, money order, credit card or cash. If your association is paying the entry fee please indicate that when registering for the event.

If paying by credit card please call 604-371-0302. Cash accepted at the Softball BC office only (please don't mail cash).

Step Three - Tournament Director

Once you have registered for the Provincial Championship with Softball BC, it's time to contact the Tournament Director. The Tournament Director will need to know you are attending and may have some things they require from the team (clothing order, meal order etc). Please be prepared to provide the Tournament Director with your contact information and any information on the team they require. The Tournament Director and their crew of volunteers are excited to be hosting the Provincial Championship and want to ensure they put on the best tournament possible!

Some key questions to keep in mind when speaking with the Tournament Director:

1. When and where is the pre-championship coach meeting? (attendance at this meeting is mandatory).
2. Are you able to provide me with a list of accommodations in your area?
3. The tournament draw will be done at the coaches meeting on the Thursday night.
4. Advise Tournament Director that you have submitted your entry fees to the Softball BC Office.

For a full list of Provincial Championship please visit the Softball BC website at: www.softball.bc.ca. There you will find the contact information for the Tournament Director.

Softball BC is committed to protecting children and creating safe environments for children and youth.

The Pre-Championship Coaches Meeting - What to Bring!

1. The Softball BC 'Approved' team roster for your team and for each of your pickup players. The roster(s) must be presented to the Softball BC Board Rep at the meeting. Minor teams must also provide birth certificates or other proof of age for each player (copies are acceptable).
2. Coaches must submit the Provincial Pick-Up Approval Form for each player that they have picked up to participate in the Championship. This form must be signed by the appropriate District Minor Coordinator prior to submission.
3. All players must have a Softball BC lifetime membership number. If there is no number listed on the approved roster, that player will be ineligible to play until the proof/payment for the number is received by the Softball BC Board Rep. Numbers are \$10.00 each and can be purchased online.

NCCP Coach Qualifications

To review the current requirements for Coaches attending a Provincial Championship please visit the Softball BC website under Resources (Annex G on the Softball BC Handbook page).

Note: A coach added to a team's roster to meet NCCP requirements will constitute one of the teams three pickup choices.

A Team's certified Coach must be able to present a printed copy of their NCCP transcript from the Coaches Association of Canada, if asked.

Special Operating Rules

Please familiarize yourself with the Softball BC Handbook and the Softball Canada Rulebook for rules and guidelines that will be followed at the Provincial Championship. If you do not have a copy of the Softball BC Handbook please contact your District Minor Coordinator or the Softball BC Office. It is also available on the Softball BC Website.

MINOR DEVELOPMENT FUND - TRAVEL GRANT PROGRAM

To provide partial funding to assist minor teams (one application per team) traveling to Softball BC Provincial Championships throughout the province of British Columbia.

How to Apply - *Obtain application form by either of the following methods:*

- A. Request the form from the Softball BC Board Rep at the Coaches Meeting prior to the event.
- B. Download the form from the Championships page of the Softball BC website.

To Print Your NCCP Transcript

Step 1: Go to the Coaching Association of Canada's website at www.coach.ca.

Step 2: Look under the NCCP Training tab to find Training and Certification, then select Check NCCP Certification.

Step 3: Once on the NCCP Training page, click on the link: CHECK YOUR CERTIFICATION NOW.

Step 4: This will take you to the NCCP login page, which will allow you to access your NCCP Coach Education Transcript.

Step 5: Enter your coaching number along with your last name to access your transcript. Please note for those coaches without an NCCP account you can access your Coach Education Transcript by entering the CC# and your last name.

Softball BC Contacts

Softball BC Office: 604-371-0302

Entry Fees and Rosters: info@softball.bc.ca

Coaching Certification Questions: programcoordinator@softball.bc.ca

Umpire Certification: admin@softball.bc.ca or info@softball.bc.ca

Minor Director: minordirector@softball.bc.ca

Provincial UIC: provincialuic@softball.bc.ca

Director of Coaching: directorofcoaching@softball.bc.ca

Other Important Contacts

Name	Contact (phone or email)

**Softball BC / info@softball.bc.ca /
604-371-0302**

www.softball.bc.ca