



# RIVER FALLS YOUTH HOCKEY ASSOCIATION

## *December 2018 Agenda*

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DATE: Wednesday, December 12<sup>th</sup>, 2018

LOCATION: Wildcat Centre, River Falls

ATTENDANCE: Frank Linn, Jody Christensen, Kevin Hare, John Linehan, Neil Accola, Shelly Thompson, Steve Oakins, Paul Bloodhart, Paul Wilson and Nicole Ralston

ABSENT: Jana Walker, Chris Larsen

Meeting called to order at 5:59 pm

### **AGENDA**

1. **Welcome, Intro, Agenda Review** **Linn**
  
2. **Consent Items** (All can be approved in one motion, unless an item is removed by a board member for further discussion) **Linn**
  - A. Agenda Approval  
**Action Item:**  
Approve Agenda and any supplementary
  - B. Approval of Materials  
**Action Item:** Approve meeting minutes from past month.

Motion made to approve all Consent items by John, seconded by Steve. All in favor.

3. **Guest Comments** **Guests**
  - None
  
4. **Hockey Operations – On Ice** **Hare**
  - Board reviewed handout “USA Hockey’s American Development Model”. This is a guide that has recommended guidelines on how many games/practices is recommended (excluding March). We fall short on all levels for practices for the minimum amount of touches per level. RFYHA falls within the recommended amount for games. 2018-2019 year has been a challenging in scheduling with available amount ice time. Kevin is proposing that teams are involved in more scrimmages. He would like to have the coaches contact him directly for approval and for tracking. He is asking that an amendment is drafted for the handbook for this skate year. The Board discussed and supports the amendment with the understanding that it’s regulated.

## 5. Building Events

Linn

- No updates

## 6. Building Operations

Wilson/Linn

- The building operations subgroup for the refrigeration system has come forward with their recommendation. Neil, Paul W and Frank have met and discussed our existing system and possible modifications from the original proposal. We have received a new proposal specifically addressing some our questions and concerns.
- Frank has spoken to the treasurer at Hudson Hockey Association about their experience with the similar system and was told, "...that is actually the one area that has been a bright spot for us, both financially and mechanically."
- Dehumidification will not be included in the current proposal; our current is working and doesn't need to be replaced.
- Additional following costs are expected and not reflected in the proposal;
  - Cost to run compressors for a handful of days in the month of June/July to rest the new system
  - Overage to account for potential unforeseen costs associated with nearly all significant capital expenditures
- Frank has asked the Board to review the compressor proposal and come prepared to vote in January 2019.
- The Capital Campaign Committee (Frank Linn, Neil Accola, Paul Bloodhart, Jeff Prochnow and Chris Larsen) have had weekly meetings to discuss strategy for raising the capital necessary to ensure the project is a success. Pulling in previous individuals and talk about what youth hockey met to them, engagement on social media, Board support...
- The final capital campaign amount will be set by the January 2019 Board Meeting
- The DIB's (Concessions and Floater) positions were discussed as duties are not being properly met. Paul and Jeff will discuss on how to handle checklist and descriptions.
- Discussion regarding having the teams clean before/after their own tournaments.
- Inmates are scheduled to come every Thursday for the month of December to clean.
- The front door is scheduled to be fixed mid-month.
- Frank will work with Jeff on securing a lift to change the parking lot lights and flickering light in the lobby and ice.
- Gutters bid quote received, Building Ops will review
- Jeff continues to work on the Building Operations book
- Reminder to shovel the outside doors on the side of the building.

## 7. Financial Operations

Accola

- The financial packet was reviewed.
- Income did not include the extra revenue expected from the extra sales of the Papa Murphy cards, the cards are due December 15<sup>th</sup>.
- Adult league has not been organized, Marc Harer will be helping out
- Squirt Tournament Concessions sales were lower with fewer committed teams.
- Increased income for registrations and tournament
- Decreased Income in Sponsors/Ads income, waiting a few renewals.
- Expenses are projected to be lower in December

## 8. Fundraising Operations

Thompson

- The Papa Murphy fundraiser doubled over the Heggie's fundraiser
- Five teams participated in the extra Papa Murphy cards
- The buyout cost for pizza fundraiser will be increased next year
- Raffles are due on January 30<sup>th</sup>, 2019

- Discussion around how to handle the families that don't get their fundraisers on-time. Are policy doesn't not include hardship for fundraising. Policy will stay the same, if your fundraiser is not turned in by the deadline the skater will not allowed to take the ice till the fundraiser is satisfied.

**9. External Relations/Recruitment/Advertising**

**Linn**

- Stacy and Kurt will be meeting next week to discuss sponsorships and advertising.

**10. Hockey Operations – Off Ice**

**Christensen**

- Jody sent an update prior to our meeting regarding ice scheduling. She has asked for members to look at the calendar. Waiting on Baldwin to release their practices for February to add our times.
- All Hunt ice reservation has been returned
- Managers have been sent an email regarding practices in December, contact Jody if practices/games will be canceled.
- Company called CrossBar has contacted Jody regarding ice scheduling, she is not interested at this time
- Sports Engine contacted Jody, promotion available to include free upgrade. We would need to have one transaction in December regarding registration/tournaments. Sports Engine charges 3% + \$1.50 per transaction. Jody will continue to investigate options for next year.
- Jody is looking into raising tournaments fees for next season.

**11. Other Business**

**Linn**

- Frank is working on Newsletter to be circulated by end of next week. Topics to include; Success of Pizza Fundraiser, Raffle ticket reminders, Tournament etiquette/sportsmanship, Refrigeration exploration, Facebook page promotion, cleaning, volunteering on DIBS, Consistent numbers for 2018/2019 and outdoor ice practice scheduling.

Motion to adjourn by Shelly; Paul seconded. All in favor.

**2018-2019 Calendar - Key Dates**

<b>December 12<sup>th</sup>, 2018</b>	<b>RFHYA Board Meeting 6pm</b>
<b>December 28<sup>th</sup>-29<sup>th</sup> 2018</b>	<b>High School Tournament</b>
<b>January 9<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>January 11<sup>th</sup>-13<sup>th</sup> 2019</b>	<b>U10/U12</b>
<b>January 18<sup>th</sup>-20<sup>th</sup></b>	<b>PeeWee A/B &amp; B/C</b>
<b>January 25<sup>th</sup>-27<sup>th</sup> 2019</b>	<b>U14</b>
<b>February 8<sup>th</sup>-10<sup>th</sup> 2019</b>	<b>Bantam B/C</b>
<b>February 13<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>March 13<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>February 15<sup>th</sup>-17<sup>th</sup> 2019</b>	<b>Bantam A/B</b>
<b>March 15<sup>th</sup>-17<sup>th</sup> 2019</b>	<b>Mite ½ Ice</b>
<b>March 16<sup>th</sup>, 2019</b>	<b>Gala</b>
<b>March 22<sup>nd</sup>-24<sup>th</sup> 2019</b>	<b>Fat Boys</b>
<b>April 10<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>May 8<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>June 12<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>
<b>July 10<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm%</b>
<b>August 14<sup>th</sup>, 2019</b>	<b>RFHYA Board Meeting 6pm</b>