

Renfrew Minor Soccer Club
AGM Meeting Tuesday August 21st @ 6:30pm
Mateway Activity Centre

Present: Shannon Hewitt, Mary Leigh Elliott, CarolAnne Vander Ploeg, Shannon Coyne, Trent Skelhorn, Lorraine Hanson and Sheena Pilgrim.

1. Introduction of Executives & Rolls – Shannon H introduced herself and the executive.

2. Motion to Start the meeting

Moved by Shannon Coyne, Seconded by Martina Devine

3. Roll Call taken by signing in at the door.

4. Motion to accept the agenda – Mr. Bresnahan, second Martina Devine

5. Presidents Address –

a. Shannon H thanked the executive

b. Sheena – explained the great success of on line registration. 2019 season Debit cards will be a new form of Payment.

Had over 30 people register after the cut of date. Explained the there will be a late charges next year. We have a deadline with VUSL, OSA and SNE. It is also very important to have everyone registered so the teams can be decided and uniforms ordered.

c. **Coaches and Referees** - Renfrew held a referees clinic in 2018 and plan to have another 2019. Lorraine mentioned that they are always looking for more ref's so if anyone that might be interested to please contact her or the board. Thank you to the coaches. The Renfrew Royals had a great year

Renfrew Royals

U19 Boys

U19 Girls

U16 Boys

U14 Boys League Runners up

U15 Girls Lost in Shoot out

All trophies will be displayed in the downstairs show case.

REFEREES:

Regular:

Trent Skelhorn

Kougar Devine

Oscar Devine

Maeve Elliot

Luke Hanson

Jack O'Grady

Matther Pilgrim

Small Sided:
Ethan Brownlee
Grady Halk
Drew Hanson

Noah Matthers
Lura Panesar

STUDENTS COACH/ASSISTANT:

Ethan Brownlee.

d. Equipment was a higher expense this year. Purchased the new sunshades, expandable seats. This year there will be work done on the shed. With the floor heaving there is chances that some of the equipment might get damaged. So St. Joes High School will be making some shelves etc. to properly store the equipment. Renfrew Minor Soccer is paying for the materials.

e. Shannon H Thanked all sponsors individually.

Centry 21

JDF Kitchens

Sport Renfrew

Mason's At Work

Mack Mackenzie Motors

Renfrew Pizzeria

Tim Hortons

6. Treasurers Report – Joel when over the revenues and expenses from the financial statement that was provided to all parents. He compared the current years' position to that of the previous season. Also showing that there is a \$25,000 GIC at the back for a nest egg if needed. Again the expenses being higher for equipment because of the new sunshades, better quality balls.

7. Elections of Officers and Directors - Vacant positions are TREASURER, DIRECTOR of COACHING and DIRECTOR OF IN HOUSE CONVENOR.

Shannon H Explained each position's responsibilities listed below. Floor opened for nominees – No Nominees.

Job Description - Treasurer

RESPONSIBLE TO: RMSC Executive

RESPONSIBILITIES

- Is required to register within The OSA AIMS database
- To look after the finances of the Renfrew Minor Soccer Club
- Recommend action on financial matters to the executive
- Renew insurance annually

- Collect registration money and all money due to the club
- Pay bills and record the information
- Keep up-to-date record of all financial transactions
- Ensure that all cash and Cheques are promptly deposited in the Club account and receipts are issued for all money received
- Report regularly to the executive on the financial position of the soccer club
- Financial planning include producing an annual budget and monitoring it through the year
- Submit an Annual Report of Finances to the executive for presentation at the Annual General Meeting
- Ensure that the Renfrew Minor Soccer Club maintains a non-profit tax status
- Provide all documents to the Accounting Firm used by Renfrew Minor Soccer Club and assist/provide all required information necessary to complete yearly income tax returns

MEETINGS TO ATTEND

- All executive meetings
- Annual General Meeting (AGM)
- Sub committees or working parties by request in an advisory capacity

Job Description - Director of Coaches

RESPONSIBLE TO: RMSC Executive

RESPONSIBILITIES

- Is required to register within The OSA AIMS database
- Shall be responsible for recruiting and developing of all Coaches and Assistant Coaches at all levels under the club
- Be present at Coaches Meeting which occurs prior to the start of each season
- Shall provide a written document to be given to all Coaches at the coaches meeting which includes Director of Coaches contact info, President contact info and a summary of info covered during the meeting
- Shall draft an information document for all U12 players which shares information about being on a team which is part of the VUSL (with regards to games cancelled due to heat, weather, etc)
- Shall fill in for a coach in the event they cannot attend a game or practice, or will seek out a replacement for said coach
- Will hold training sessions for all Timbits and U10 coaches prior to start of season
- Will communicate with coaches via email to share updates regarding schedules, rule changes, game sheets, etc
- Email all coaches the finalized season schedules for All divisions - Instruct coaches to forward schedule to all parents
- Advise U6, U8 and U10 coaches of date of Meet the Coach Night and clarify what takes place
- Advise all U12-U19 coaches that they will hand out jerseys during a practice which will take place before season begins
- Find out from coaches which night suits best to hold their practices and determine practice schedule

MEETINGS TO ATTEND

- All executive meetings
- Coaches meeting prior to beginning of season
- Annual General Meeting

Job Description - Director of In House- Convenor

(U6, U8 and U10 divisions)

RESPONSIBLE TO: RMSC Executive

RESPONSIBILITIES

- Is required to register within The OSA AIMS database
- Manage the Timbits (U6 & U8) and the U10 divisions within the spirit, rules and regulations of the Renfrew Minor Soccer Club
- Ensure that the decisions of the RMSC executive are carried out as required
- Ensure issues are brought to the attention of the President
- Participate in the identification of coaches, if necessary
- Ensure that coaches are provided schedules, rules, equipment, uniforms and team lists prior to the start of each season
- Attend the coaches meeting prior to the start of the season
- Ensure that all criminal background checks are obtained before the season starts
- Act on behalf of coaches in any discussions necessary with executive
- Ensure that all coaches are acting within the spirit, rules and regulations of Renfrew Minor Soccer Club. This will require occasional attendance at games to observe teams
- Arrive at the field on nights of play to open up soccer shed and ensure coaches don't need anything
- For U10 division, set up fields by use of flags and pylons before play begins each week
- Assist in the organization of U10 Festival Day
- Assist in organizing try-outs for U10 select team
- Organize and be present at final nights for Timbits and U10
- Ensure that all coaches return all equipment at the end of the season

MEETINGS TO ATTEND

- All executive meetings
- Annual General Meeting

Shannon H stated that we need to have these executive positions filled or we can not run a club.

8. New Business - The board had decided to sponsor 3 burceries for volunteers that have played, refereed, and coached. 2018 awards are: Cassanara Hewitt, Katelyn Russell, and Keanna McCrae each receiving \$250 to put toward their College or University Education.

9. No questions from the floor

10. Motion to Adjourn – Shannon Coyne and seconded Martina Devine

Thank you – Shannon H Thanked Parents for driving children around and bring to games and practices. Thanked all for attending and hoped to see everyone out for 2019 season.

Award Presentation

U19 Girls - MVP

Most sportsmanship
Most Improved

Kaitlyn Warner
Ashly Hubert
Gemma Gerritse

U15/U16 - Michelle's

MVP
Most Sportsman ship
Most Improved

Emily Carty
Isabelle Dick
Rachel McCallum

Peter's
MVP
Most sportsmanship
Most Improved

Kelty Moore
Payton Bennett
Cassidy Crozier

U16 Boys - MVP

Most Sportsmanship
Most Improved

Colby Bleeks
Jackson Scheuneman
Noah Matthews

U14 Boys – MVP

Most Sportsmanship
Most Improved

Carson Giroux
NONE
Anthony Petroskie

U12 Boys – Trent

MVP
Most Sportsmanship
Most Improved

Tate Skelhorn
Andrew Coyne
Cameron Trokes

Cory
MVP
Most Sportsmanship
Most Improved

Sawyer Smart
Ethan Kean
Noah Purvis

U12 Girls – MVP

Most Sportsmanship
Most Improved

Zoey Bresnahan
Sarah Wilson
Lola Cobus

