

## 2021 SAYB Youth Umpire Coordinator Information KEEP FOR REFERENCE

Welcome all new and returning SAYB Umpires! My name is Gary Fariss and I'll be your Umpire Coordinator for this year. In this letter, I'll detail my contact information and general information on how umpire scheduling works.

### Umpire Coordinator Information

Gary Fariss

Cell: 651-324-6785

E-mail: [gmariss@yahoo.com](mailto:gmariss@yahoo.com) (preferred contact method)

**Things to bring to first umpire meeting (or e-mail me the information prior to the meeting at [gmariss@yahoo.com](mailto:gmariss@yahoo.com))**

- Name
- Phone Number(s)
- E-mail address(es)
- SAYB Umpire Youth Form (will be sent once I have your name and e-mail address)
- Days/Fields you want to work (if known)
- Common Questions/General Information

### Umpires (What Leagues Can I umpire?)

New (1st year) umpires will umpire Junior Minor Games, 2<sup>nd</sup> Year Umpires will umpire either Junior Minor and American League Games, and 3<sup>rd</sup> year plus umpires may umpire all leagues. All levels may umpire higher leagues with the approval of Gary Fariss.

### Monthly Schedule Availability

- The Umpire Coordinator will set up a Google Doc Site and send out log in information for that site
- Approximately every 4 weeks, the schedule for the next 4 weeks will be posted on the Google site (this will occur about 2-3 weeks before the first games for that set)
- Please review the scheduled games and note which games you would like to umpire.
- Let me know which games you would like to umpire by either A) documenting in the notes column on the Google Site or B) sending an e-mail to [gmariss@yahoo.com](mailto:gmariss@yahoo.com). The games will generally be assigned on a first come/first served basis, but without giving a preponderance of games to a few umpires. I will let you know as soon as possible if your slot was already assigned.
- I will fill out the schedules and send the completed schedules out to all umpires. Please review the schedule and confirm you can make all the games you have been assigned. If games are not confirmed within 48 hours, they will be re-opened.
- All umpires will be notified of any remaining open games, which will be assigned on a first come/first served basis

*Please note: The Umpire Coordinator will do his best to even out assignments and assign shifts to those who have not received shifts. Shifts cannot be guaranteed to be scheduled evenly due to scheduling fluctuations, rainouts, and number of umpires.*

**Can't Make your shift? How to find a substitute**

A reminder email will be sent out each week with the umpire schedule. It is your responsibility to review the schedule and verify you can make all your assigned games. If you cannot make game, please do the following:

- 'Reply All' to the email (the email is sent to all umpires)
- List the following for the game(s) you cannot make ○ Your name ○ Name of league (JM, AL, NL) ○ Date of game(s) ○ Field (s) ○ Time(s) ○

Statement confirming you cannot make your shift

*Example: Gary Fariss, Junior Minor, May 5, Wilson, 6:00, I cannot make this shift*

- If you can and want to take this shift, hit the 'Replay All' button and reply with your name, the game info, and that you will take the shift.

*Example: John Doe, Junior Minor, May 5, Wilson, 6:00, I will take this shift*

- The first person who replies will get this shift

If a more immediate (last minute) issue comes up, you are responsible to find a replacement for your shift. Following options exist:

- Send out the same e-mail and see if someone can take your shift at the last minute.
- Contact any umpires you know and see if they could cover your shift
- AS A LAST RESORT ONLY, contact the Umpire Coordinator and let him know

NOTE: Issues of shifts not being covered or covered at the last minute by the Coordinator will result in you being assigned fewer shifts and eventually not being assigned any shifts.

If you have any questions with regards to the above, please contact the Umpire Coordinator Gary Fariss at [gmpfariss@yahoo.com](mailto:gmpfariss@yahoo.com).