



Hibbing Chisholm Youth Hockey Association

Board Meeting

Memorial Building Canteen

400 East 23rd Street

Monday, March 20th, 2017

6:00 PM

AGENDA

- 1. Meeting Called to Order**
- 2. Approval of the March Agenda**
- 3. Approval of the Minutes**
- 4. President Report**
- 5. Coaching Report**
- 6. Play Up Policy**
- 7. Treasurer Report**
- 8. Executive Director Report**
- 9. Officials Report**
- 10. Fundraising Report**
- 11. Grant Writing Report**
- 12. Arena Manager Report**
- 13. Volunteer/Concessions Report**
- 14. Old Business**
- 15. New Business**
 - a. Board Yearly Retreat April 10th 2p-8p**
- 16. Adjournment**

Hibbing-Chisholm Youth Hockey Board Meeting: February 20th, 2017 Memorial Building Canteen, 6pm

Board of Directors Present: Rally Hess, Mike Sanborn, Heather Drews, Nicole Anderson, Tom Dicklich, JR Albrect

Absent: Joel Carlson(resigned), Shane McKinlay, Pete Hyduke, Rachel Delich-Sullivan

Members of Association Present: Pete Kaim

Rally called the meeting to order at 600pm

Agenda: Mike made motion to approve the agenda as presented. Tom seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes: Mike made a motion to approve the minutes. Tom seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Presidents Report/ Coaching Committee: See attached report.

Blended families for volunteer and fundraising policy to be addressed.

Girls and Boys coaching committee did not meet since last meeting.

Joel Carlson resigned which leaves an open Treasurer board seat.

Motion by Tom, second by JR.

MOTION CARRIED UNANIMOUSLY

Treasurer Report: see attached reports

November's Report

Motion by Tom, second by Mike

MOTION CARRIED UNANIMOUSLY

December's report

Motion by Mike, second by JR

MOTION CARRIED UNANIMOUSLY

January's report

Motion by Tom, second by Mike

MOTION CARRIED UNANIMOUSLY

Executive Director Report: Heather gave E.D. report. See attached report.

Last day of ice at Fairgrounds will be March 3rd

Spring programs to start March 12th in Chisholm

Past due accounts policy to be drafted

End of the season meetings to be scheduled

- Team managers
- Concession stand review
- Arena tac list meeting
- Girl/Boys coaches meeting

Motion made by Mike second by Tom. MOTION CARRIED UNANIMOUSLY

Officials Report: *officials* Players need to get paid on time, parent complaint

Fundraising Report: RLP successful

Elks Bingo to be set up

Golf out set for June

Grant Writing Report: Sharon Polcher to be contacted to assist

Arena Manager Report: Boards need to be replaced. Sign to be donated by MN Twist Drill. Cadets to be approached about working tourney weekends. New blades needed for zamboni.

Volunteer/Concession Report: iPad to be purchased for concession stand. Will get card reader to accept credit card purchases.

Old Business: none

New Business: End of the year retreat April 10th 2p-8p at Memorial Building.

Jersey order needs to be determined

Association wide clothing/warm ups to be set up to be ordered online. Will be arranged with Range Sports.

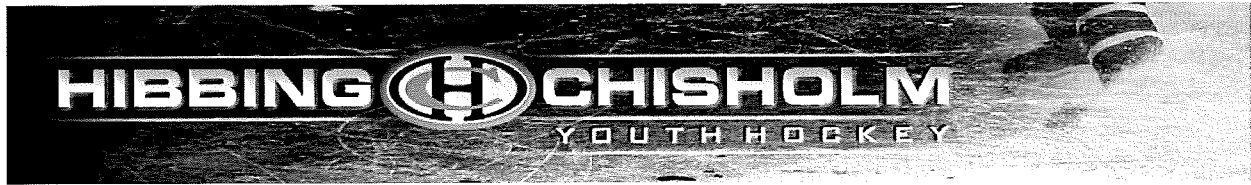
Dryland meeting to be set up.

Adjournment: Tom made a motion to adjourn the meeting. Mike seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Nicole Anderson

HCYHA Secretary



President's Report March 20, 2017

- Mission statement – to be revisited at board retreat
 - “TO MAKE HOCKEY AVAILABLE TO ALL YOUTH IN HIBBING, CHISHOLM, AND SURROUNDING COMMUNITIES DESIRING TO PLAY.”
 - Board retreat Monday April 10, 2-8 PM, Memorial Building (revisit this schedule)
- USA Hockey Club Excellence Outstanding Items
 - Board members must register as volunteers, complete SafeSport, and background checks
 - Club Excellence Board Positions
 - SafeSport Coordinator Role
- Boy's Coaching Committee did not meet
 - Next meeting (season recap) March 29, 6 PM at MB
- Girl's Coaching Committee did not meet
 - Next meeting (season recap) March 23, 5 PM at MB
- Nominations for vacant board seat
- Nominations for vacant treasurer's seat
- Jersey sort this Wednesday

Submitted by Rally Hess



Treasurer's Report – February FY17

Accounts

Fundraising

Beginning balance	\$76,721.51
Ending balance	\$77,916.46

Notes: \$3071 in RLP Tournament expenses paid in February and \$3714 in income received.

General Fund

Beginning balance	\$99,081.11
Ending balance	\$57,168.80

Notes: Total income \$27,084.53 vs. budget of \$49,000.00

In February we received \$4223 vs. \$32,500 for the RLP Tournament income. This was due to a timing issue for the tournament revenue. Year to date the tournament revenue is \$30,179 vs. the annual budget of \$38,000. That \$8000 revenue variance has been more than offset by positive variances in winter registration (+\$3202 YTD), Fall/Spring Registration (+\$2676 YTD), and Tournament Entry fees (+\$22,783 YTD). Year to date we are \$20,938 ahead for total revenue, but may still finish the fiscal year under budget for total revenue due to projections for remaining revenue that may not materialize, or that we have already received.

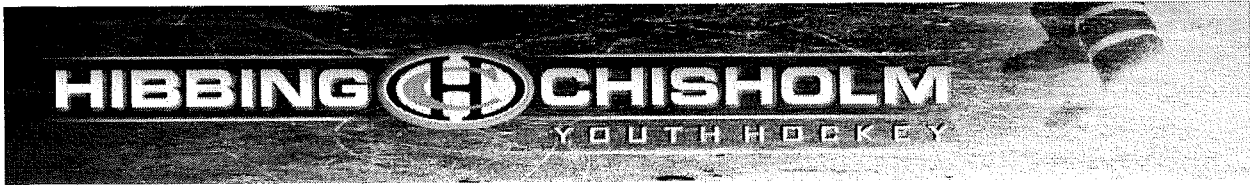
Total expenses \$42,810.66 vs. budget of \$43,361.11

In February our expenses were very close to budget and year to date expenses are \$28,358 under budget. At this point I project strong net income at the end of the fiscal year based on remaining, known expenses. In February the RLP Tournament expense was \$1000 vs. budget of \$5000, utilities were \$6371 vs. budget of \$5500, general supplies were \$1441 vs. budget of \$530, wages and taxes were \$7649 vs. budget of \$5057, and Chisholm ice rentals were \$0 vs. budget of \$1000. YTD we have paid \$0 of Chisholm ice rentals, but had budgeted for \$11,900. The total projected for the year is \$19,800. We should have a strong enough cash position this summer to pay that in this fiscal year.

Other

The FY17 operating budget was developed with limited information and many expenses were linearly distributed where in actuality are incurred in a non-linear fashion. We will continue to see budget to actual variances throughout the fiscal year as a result of the assumptions made in the budget. This will improve over time as our budgeting process matures.

Respectfully submitted by Rally Hess 3/20/2017



A. Gross Income via Registration Fees: \$14,802

B. Total Expense (ice rental): \$5550

III. Next Season items

A. 2017-2018 Tournament Dates – Draft

Date	Level	Team Limit	Cost
Oct. 27-29	Bantam A Scrimmages	8	\$600
Nov. 10-12	PWA Scrimmages	8	\$600
Nov. 17-19	Bantam B Scrimmages	6	\$600
Nov. 17-19	PWB Scrimmages	6	\$600
Dec. 1-3	U10B Tournament	8	\$850
Dec. 1-3	U12B Tournament	8	\$950
Dec 8-10	Squirt B Tournament	16	\$850
Dec 15-17	PWB Tournament	8	\$950
Jan 5-7	PWA Tournament	12	\$950
Jan 12-14	Bantam A Tournament	12	\$1,050
Jan 19-21	Bantam B Tournament	16	\$1,000
Feb. 10	8u Jamboree	8	\$0
Feb. 9-11	Mite Jamboree	16	\$150
Feb. 9-11	Mini Jamboree	16	\$150

B. 2017-2018 Expected Numbers

Team	2016-2017 Numbers	2017-2018 Numbers
Mites	92	92
Squirts	28	34
Peewees	31	30
Bantams	22	33
8U	22	22
10U	13	13
12U	11	16
Total	219	240

C. Volunteer Requirements/Fundraising - TBD