

West Fargo Hockey Association Board Meeting

Board Meeting Minutes: Monday, November 11, 2019

6:00 PM West Fargo Sports Arena, West Fargo, ND

Board Members:

Present: Anthony Houkom, Brent Kuehne, Desirae Holum, Eric Nelson, Shana Wilson, Jareb Raan, Josh Benson, Brad Saville, Jessi Kuhn, Ryan Endres, Rob Otterson, Joel Honeyman (*remote attendance*)

Absent: Corey Moos

Others Present:

Hockey Director: Jason Gregoire

Office Manager: Julie Fraser

PROCEEDINGS:

Meeting called to order at 6:08 p.m. by Vice President, Josh Benson. Benson presiding over meeting as Honeyman attending via remote.

Coach Communication

Honeyman requested clear communication on supervision of players by coaches before and after practice. Board agreed that expectation of 30 minutes before and 10 minutes after practice. Communication to coaches, coordinators and parents will be pushed out, along with updating policies and handbooks appropriately.

Chain of Communication

Otterson clarified for the board that when we are asked about policies, procedures, etc. regarding another function, to defer to the correct employee, director, etc. for accurate information.

Refund Policy Clarification

Fraser reviewed refund policy history and board agreed that policy will stay as-is.

Coaching Compensation

Board agreed that Coach Reimbursement & Compensation Policy will stay as-is.

Coach/Coordinator Manual Request

Saville requested creation for one document given to each coach and coordinator to include but not limited requirements from USA Hockey, NDAHA, Coach/Coordinator Code of Conduct, Compensation and Reimbursement Policy, etc. Gregoire agreed this could be available by the time we hire for the 2020-2021 season.

Off-Ice Policies

Members working off-ice need to comply with all policies as a part of their role. The first weekend of home games found need for a reminder to be sent out. Saville asked Fraser to print and laminate policies to be placed in all 4 home rink boxes. In addition, Otterson will work on communication to membership.

Meeting Attendance of Board Members

Endres was absent for the June, July and August 2019 regular board meetings. WFHA bylaws state:

Section 4.05 Attendance of Directors. If any member of the Board of Directors shall be absent from three (3) consecutive board meetings and shall not voluntarily resign as a Director by reason of such absences, then such absences shall constitute grounds for automatic dismissal of the Director from the Board, unless as voted upon by 2/3 of the Board to reinstate the Director in question.

Motion made by Saville to reinstate Endres on the board, seconded by Houkom. Approved by all and passed without dissent.

Motion to adjourn made by Honeyman. Seconded by Houkom. Approved by all and passed without dissent.

Meeting adjourned at 7:02 pm.

Board of Directors

Joel Honeyman, President

Jessi Kuhn, Past President

Josh Benson, Executive Vice President

Jareb Raan, Treasurer

Shana Wilson, Secretary

Ryan Endres, Director of Hockey Operations

Corey Moos, Director of Tournaments

Brad Saville, Director of Compliance & Safe Sport

Desirae Holum, Director of Membership & Recruitment

Anthony Houkom, Director of Business Operations

Brent Kuehne, Director of Facilities & Equipment

Rob Otterson, Director of Communications & Marketing

Eric Nelson, Director of Fund Raising & Gaming

Next Board Meeting: Monday, November 18, 2019 at 6 p.m.