

ULYFL Board Meeting Agenda

2/5/2024

Motion made by Megan to adopt January Meeting minutes second by David Hornbaker

Attendance:

President: Shannon Anderson
Vice President: Rob Anderson (Dialed in)
Secretary: Troy Gittings
Treasure: Clark Seipt
Cheer Coordinator: Amy Karimiam
IT Director: Steve Cobbins (Excused)
Fields: David Hornbaker
Equipment: Shane Flanagan
Concessions: Ebony Jackson
Heather Whitfield Volunteer Coordinator
Public Relations: Katy Luke
Instructional: Morgan Hunt
Scholarship: Megan Rivera
Player Safety: Sean Longo
Press Box:

Coaches:
Brian Fletcher

Officer Reports:

President:

- Reminder that 2024 budgets are due today, will be reviewed/adopted in March meeting.
 - Budgets will be released 10 day prior to March's meeting
- Link will be going out for board member background screenings.
- Board members are required to be registered in our system,
 - It will be sent out later this week.
- In the process of review bylaws and procedures.
 - President Anderson would like to establish a risk management committee.
 - Clark Seipt
 - Steve Cobbins
 - Shannon Anderson
 - Also looking at having an indemnity clause.

VP:

- LYFA updates
 - -reminder that playing rules/ops manual suggested changes due
 - Suggestions for rule changes need to be sent out by Wednesday Feb 7th.
- Scheduling meetings with each board member individually to discuss each position and next season.

Treasurer:

- Financial document sent out via email for board members to review expenses.
- Working on 2024 budget with a new format

Secretary:

- Met with Longo to discuss his new roles.

Cheer:

- Working on Cheer fitting to happen August 3rd with equipment pickup.

IT Director:

- Work trip excused.

Committee Reports:**Fields:**

- Contacted Purcellville Baptist church for summer camps.

Equipment:

- Nothing to report

Player Safety:

- Met with Troy to discuss new roles.

Press Box:

- absent

Concessions:

- Nothing to report

Fundraising:

- Working on scheduling pictures.

Volunteer:

- Nothing to report

Scholarship:

- Scheduled a meeting with President Anderson

Public Relations:

- Scheduled a meeting with President Anderson

Instructional League:

- Nothing to report
- Looking for a date to follow up with VP Anderson

Old Business:

- Kubota has been sold and 6500 dollars was deposited in the account.
- Storage Shed updates:
 - We have two viable options at this point.
 - One is Valley Energy
 - They have a storage area on Bailey Lane
 - They can loan us a space for four Container boxes at no charge for up to two years.
 - One of three board members needs to be present during access to the containers.
 - An indemnity clause will need to be added to registration for the valley energy location.
 - Second one is the town field.
 - Entrance will cost approximately 3 thousand dollars.
 - The town location we will need to install a fence and parking pad which will be an added cost.
 - Walk in freezer is ULYFL's
 - Motion made by VP President Anderson for the future fields to have permission to execute a contract with Valley Energy if necessary, prior to the March meeting.
 - Second by David Hornbaker and passed 13 for and 1 apposed.
- Verizon account no updates on closing it

- Bylaw changes

Approved bylaw changes to add to minutes:

Approved- addition of IT Director to ULYFL Executive Board

- role to be added to Article IV, section 4.6 and section 5.2 (under board and executive and officers), LYFA exec removed, also section 5.3 even number ending year in reelections. Article V, section 5.9, Article 7, section 7.2
- Duties of IT role to be added in section 5.5, LYFA removed
- LYFA role/responsibility to be added to Vice President duties per vote in 2023

Approved- Meeting attendance:

- **Request:** formally state call ins count as attendance under extenuating circumstances

Approved- Field Coordinator:

- Duties description: remove “install of field goals, parking and fence install duties” Add: “set-up and take down field markers and chains. Install and take down American flag. Turn on/off scoreboard. Coordinate scoreboard controller with PRCS. Coordinate with schools and PRCS for practice fields and games. Works with local high school personnel to coordinate game schedules with the Vice President.”

Approved- Instructional League Coordinator:

- Add “responsible for setting up/cleaning up game field on Friday evenings”

Approved- Attachment 1:

-**Clarify/state:** C. Code of Conduct Committee: Code of Conduct violations will be reviewed by the Code of Conduct Committee, which consists of the Executive Board members (President, Vice President, Secretary, Treasurer, IT Director, and Cheerleading Coordinator).

Motions NOT passed- Attachment 2:

(Failed 2Y, 11N, 1 abstain)-**Request:** section 1.3 scoring blank or more points above opponent, is ground for suspension from coaching privileges the next game

(Failed 7Y, 6N, 1 abstain) (bylaw changes required 2/3rds to pass)-

Request: coaches must keep play counts at every game and turn into coaching committee member weekly by start of next game

- Motion made by Meghan, Second by Katy to add an addendum to the bylaws allowing board members to attend virtually with approval by the president under extenuating circumstances.
 - passed unanimously.
- Motion made by David Hornbaker second by Ebony Amendment to section 2.3 s to add any age group adjustments must be approved by the draft committee.
 - Passed unanimously.
- Motion by David Hornbaker second by Natalie Hornbaker any victory over 50 points over the opponent's score the head coach would need to justify their victory to the board
 - Discussion by the board
 - Motion does not pass 2 for the motion and 12 against.
- Motion made by David Hornbaker and second by Meghan Rivera for play counts to be turned in at the end of each game.
 - Motion doesn't pass 7/4
- Indemnity clause will be addressed in the bylaws.
- Fields coordinator updates enter here.
- Coaches need to attend monthly meetings.
- Multiple by discussions and edit will be made and voted on during March's meeting.

New Business:

- Nothing to report

Motion to adjourn Troy Gittings second by Heather at 9:02