



Brainerd Amateur Hockey Association
P.O. Box 38
Brainerd, MN 56401
www.brainerdhockey.com
218-851-2244

BAHA BOARD OF DIRECTORS MEETING

sportsmanship * respect for individuals * integrity * pursuit of excellence * enjoyment * loyalty * teamwork

Date of meeting: June 23, 2025

Time: 5:30PM

Essentia Health Sports Center

In attendance: Sam Blum, Amanda Ciesinski, Andrew Murray, Steve Leary, Grant VanWyngereen, Scott Bender, Justin Jerve, Alicia Prahm

- I. Call to Order – Called to order at 5:35pm by Grant
- II. Fundraising Meeting, open to all BAHA members: The above BoD members were present, no additional members were present from general membership
 - Review and approve fundraising report, including proposed expenses: Sam made a motion to approve the Gambling Report and expenses, and Andrew 2nds this motion. The motion passes
 - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Reach out if a Teams link is desired.
- III. Approval of Meeting Agenda – Motion to approve by Steve, 2nd by Andrew. Motion carries.
- IV. Approval of Consent Agenda which includes: Motion to approve made Scott, 2nd by Sam. Motion carries.
 - a. Concessions report (*nothing to report*)
 - b. Hockey Director's report (*see attached*)
 - i. Player Development Committee and In-House sub-comm.
 - c. Treasurer's/Financial report (*see attached and emailed reports*)
 - d. Recruitment and Retention Committee report (*nothing to report*)
 - e. Alumni Committee report (*nothing to report*)
 - f. SafeSport/Grievance/Discipline Committee (*nothing to report*)
 - g. Fundraising Committee report (*see attached for CG report*)
 - h. Executive Committee report (*nothing to report*)
 - i. Finance Committee report (*see attached*)
 - j. Marketing Committee report (*nothing to report*)
 - k. Events Committee report (*nothing to report*)
 - l. Team Managers Committee report (*nothing to report*)
 - m. Meeting Minutes (*May minutes electronically approved and posted 6/18/25*)
- V. Old Business
 - a. Communication to Membership re: Squirt in house program: Plan for communication to be drafted by mid-July and out to the membership before registration starts August 1st. Hockey Director and BoD President will work on this communication.
 - b. Budget for upcoming year, Review and Approve: Justin presents the budget to the Board. Alicia makes a motion to approve the budget and Amanda 2nds the motion. The motion passes. Complete budget is available to any BAHA member upon request.
 - c. Long term planning, standing agenda item: Long term planning standing agenda items discussed.
 - d. Update on Hockey Development Positions – Andrew provided an update regarding applicants, interviews to date, and status of these positions.
 - e. Finalize committees:

Sam made a motion to approve the committee chairs, Justin 2nd the motion. The motion carries. Sam then made a motion to approve the committee members, 2nd by Scott. The motion carries.



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- i. Finance Committee – Chair Justin Jerve (Treasurer). Committee members: Sam Blum, Grant VanWyngereen, Scott Bender
- ii. Executive Committee – Chair Grant VanWyngereen. Committee members: Joe Winegar, Justin Jerve, Alicia Prahm
- iii. Alumni Recognition Committee – Chair Sam Blum. Committee members: Glenn Hagberg
- iv. Events Committee - Chair Joe Winegar. Committee members: Kari Hanson, Raquel Kiffmeyer, Sarah Dahlheimer, possibly Alissa Lindner
- v. Manager Committee – Chair Steve Leary. Committee members: TBD
- vi. Recruitment and Retention – Chair Andrew Murray. Committee members: Kayla Atkinson, Brittany Dolen, Stacy Koop, Genesis Fettig, Thea Feierabend, Molly Witucki, Kalyn Rife, Paige Russell, Antijie Anderson, Tyler Heinlen
- vii. Fundraising Committee – Chair Grant VanWyngereen. Committee members: Justin Jerve, Alicia Prahm, Scott Bender, Jason Bassett, Samantha Lemke, Lacie Meyer, Kelsey Franzen, Cassie Winship, Jeff Camosci
- viii. SafeSport/Grievance/Discipline Committee – Chair Amanda Ciesinski. Committee members: Steve Leary, Laura Dalland, Jeff Phillips
- ix. Marketing/ Social Media Committee – Chair Alicia Prahm. Committee members: possibly Zach Brown, Erin Gray, Mary Devine-Johnson, Josh Christman (IT support)
- x. Player Development Committee – Chair Brent Potvin (Hockey Director). Committee members: Grant VanWyngereen, Andrew Murray, Chris Stewart, Joe Reed, Dustan Lick, Justin Gunderson, Brian Haugstad, Jerr Johnson, Eric Gangl, Jayme Steele, Jesse Bates and Shane Paskey. Co-op committee: Brent Potvin, Brian Haugstad, Christy Winegar and Shane Paskey.
- xi. ODR Committee – Ryan Evans

VI. New Business

- a. Nisswa Rink: Discussed grant opportunities to help the city of Nisswa upgrade their current facilities. The Board requests more information before proceeding.
- b. Decide on cost of registration and fundraiser buyouts
 - i. Registration for upcoming season: Alicia makes a motion to keep registration costs and fundraiser buyouts the same as last year. Andrew 2nd this motion. The motion passes.
 - ii. Fundraiser buy outs: See above. Fundraiser buyouts will remain stable for the upcoming season
- c. Revisit DIBS buyout option and exemption of Rookie DIBS that was passed in May '24: Justin made a motion to keep DIBS buyout the same as last year, and rookie exemption for DIBS will also continue. Scott 2nd the motion. The motion passes.

VII. Comments and Announcements:

- a. What needs to be communicated to BAHA membership: Grant will send out an email to membership with some mid summer updates. Alicia will update the committees tab on BAHA's website and post to social media. Plan for update regarding in house Squirt/10U early season program will come from Hockey Director/Board president in mid July.
- b. Other: none

VIII. Adjournment – Motion to adjourn made by Sam at 7:48pm, 2nd by Alicia. Motion carries.

Next Board meeting July 30, 2025 at 5:30pm



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Hockey Director Report – 6.23.25

Prepared by Brent Potvin

PDC Updates 6-23-25

-We have 1 more tournament to register for our PWC that should open up any day barring we get into a BAA and PWAA tournament that we applied to be in.

-Coaching application deadline was Sunday, We were not able to meet as a PDC prior to this meeting for non parent coaching recommendations so those will come in July

-The PDC is asking for board approval to make a modified bantam tryout schedule again to account for those that made our Tier 1 or prospects team. This would be for 2010, 2011 and 2012 birthyears.

-Hockey director would like to have the following people approved for the PDC for the 25-26 hockey season. Brent Potvin, Grant VanWyngereen, Andrew Murray, Chris Stewart, Joe Reed, Dustan Lick, Justin Gunderson, Brain Haugstad, Jerr Johnson, Eric Gangl, Jayme Steele, Jesse Bates and Shane Paskey. For our Co-op committee we would like to keep the same members as last year in Brent Potvin, Brian Haugstad, Christy Winegar and Shane Paskey.

Treasurer's Report – 6.23.25

Prepared by Justin Jerve, Treasurer

Attached are the May 2025 financial reports.

Home tournaments were posted and we started to get Home Tournament revenue in May, we also started to register for away tournaments for the upcoming season and those are the big items from May. We also paid for our ice scheduling (Avario) software in May, that expense is booked to Other Program Related Expenses. All are normal operating revenues and expenses for this period.

The Finance Committee met June 11th and finalized the 2025-2026 budget, we will go through this at the Board meeting tonight.

Fundraising Report/Charitable Gambling 6.20.25

Submitted by Alicia Prahm

- **End of Year:** Net profit for the first year ~ **\$147,000**. (Total = \$207,643.83 - \$60k attributed to the raffle).
Note: We started CG in June '24. Do you want me to continue reporting June-May, *or* BAHA's fiscal year which is April – March?
Click here for details: [2025 End of Year Excel for CG](#)
- Charitable Gambling revenue for the month of May '25 was \$44,876.54. Allowable Expenses were \$21,958.28. Net profit before taxes \$22,918.26; and after taxes \$5,361.26. Taxes paid were \$18,153.00.
- 2 games deposited outside of the 4 day rule, employee education provided
- 3 site managers trained, up and running, *then* first site manager resigned. I will be searching for her replacement, or other 2 site managers may increase their hours. Meeting scheduled next week.
- Notch 8 site inspection 6/13/25: Inspector asked for missing inventory form which was provided. Final results of site inspection not available at the time of BoD meeting. Update: Reviewer did provide his report via email on 6/27/25 – no violations noted



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- Review and approve proposed expenses below:

Month	Allowable Expense	Requested	Spent
May '25	Rent to Sites	\$12,000	\$7,790
	Payroll & employee taxes	\$4,000	\$2,017
	Service & Supplies	\$3,000	\$491
	Inventory (gambling product)	\$8,000	\$2,796
	Accounting/legal	\$3,000	\$0
	Equipment	\$4,000	\$0
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$9,088
June '25	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	
July '25	Rent to Sites	\$12,000	
	Payroll & employee taxes	\$4,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	



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Finance Committee – Investment Account Report

Submitted by Sam Blum

Account balance information for month ending 31 May 2025:

Components of Change

	MTD	QTD	YTD	1 YR
AUM (Beginning)				\$123,028.67
Net Contribution				\$0.00
Income				\$566.39
Capital Appreciation				\$134.14
Expenses				\$0.00
Change in Accrued Income				-\$319.83
AUM (Ending)				\$123,409.37