

DOVER YOUTH HOCKEY ASSOCIATION

MINUTES OF THE August 1st, 2022 BOARD OF DIRECTORS MEETING

6:05 PM-DOVER ICE ARENA CONFERENCE ROOM

JT Fortier-President
Steve Gahan-Vice President
Josh Hersey-Treasurer
Steven Riker-Secretary

- I. **CALL TO ORDER:** The August 1, 2022 Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:0PM in the Conference Room of the Dover Ice Arena.

The following board members were present: Josh Hersey, Steven Riker (attended virtually), Jen Surina, Mike Young-Director of Hockey Operations & Scheduler, Zach Cobb. JT Fortier and Steven Gahan.

- II. **PUBLIC FORUM:** No one from the public was present to speak.

- III. **OLD BUSINESS:**

None.

- IV. **ADMINISTRATIVE ITEMS:**

JT Fortier discussed finding somebody to fill the open "At Large" Board member position. JT will have Tia Pass publish the open position on the website.

- V. **FINANCE UPDATE:**

Josh Hersey provided the board with a finance update which detailed 101k in the operations checking account, 350K in the savings account. The July Bingo numbers will be provided at the next meeting. Josh stated there are currently 8 scholarship applications, the deadline is August 11th and the scholarship committee will bring recommendations to the board at the August 15 meeting.

- VI. **OPERATIONS:**

Mike Young stated that the organization will begin practice the week of Labor Day and that the ice schedule for the first few weeks is set except for some minor adjustments to be made. Mike brought to the board's attention that the rink will be closed and there will be no practices on September 13th and November 8th as the rink will be a polling location for the City of Dover.

Mike also discussed obtaining first aid kits for each team, to be carried by a coach to all team events. Mike stated he would look into pricing and update the board at the next meeting.

Zach Cobb and Jen Surina stated that August 8 has been set up for uniform sizing for House League.

Zach provided the board with an update in regards to First Shift. Bauer will ship a few pallets of gear. Zach stated that he has prepared an outline for the program, with start dates and number of weeks to be determined. Zach also mentioned that offering Second Shift is another option and pricing for each would be determined once start dates are set. Once the fee is settled advertising could begin.

Jen Surina provided the board with an update in regards to the apparel store and jersey purchases. Jen stated that the Athletic Knit order has been placed with delivery being projected very close to the start of the first weekend of games. The Champro order was placed today (Aug 1) and socks have been ordered, practice jerseys have been delivered and are on hand. Jen stated that the apparel store will launch tomorrow (Aug. 2).

Jen also discussed opening a store for coaches apparel only. The board discussed purchasing jackets for coaches, however those funds might not be available to outfit every coach in the organization. The board decided it would be best to poll all of the coaches to determine need and then re-evaluate the number of jackets the board would need to purchase.

JT Fortier asked Mike Young for an update on coaching certifications and background checks. Mike has been monitoring the situation.

JT Fortier also asked the board regarding filling the Mite/House Coordinator position. Zach Cobb will take the Mite/House Coordinator job description, edit it and provide it to the board at the next meeting for discussion.

JT Fortier stated that he has received proposals from Hannu and Stride Envy, however he has had trouble with the formatting of the documents and providing to the board via OneNote. JT stated that once he can troubleshoot the formatting, he will send out for board review.

VII. **OPEN DISCUSSION:**

Steve Riker-none.

Jen Surina- none.

JT Fortier-none.

Zach Cobb-discussed the topic of organizing communication and tasks amongst the board and between Mike Young and Tia Pass. Zach would like the group to re-visit this topic so that we have a procedure for decision making in the future.

Josh Hersey-updated the board that he is in the process of determining how bingo "contractors" will be paid.

Steve Gahan-none.

Mike Young-none.

The meeting was adjourned at 7:25 PM.