

PYHA Board Meeting Minutes
September 3, 2025, 6:00pm
Palouse Ice Rink and Google Meets

Attendance

Board Members Present:

Dan Bayly, Justin Hughes, Liz Bryant, Asia Paszcynska, Stacey Poler, Andy Carlson, Tim Spencer, John Paradis

Board Members Absent: Brant Schroeder

1. Call to Order

- Andy moved to call the meeting called to order at 6:05pm, motion seconded. Meeting commenced.
- Quorum established.
- Justin moved to approve the August minutes, motion seconded, all in favor. Minutes approved.

2. Board Positions

- President: Dan accepted nomination for President. Liz moved to formally appoint Dan as President, seconded, all in favor. All in favor, motion passed.
- Vice President: Justin accepted nomination for Vice President, contingent upon Tim training as scheduler. Liz moved to appoint Justin as President, seconded. All in favor, motion passed.
- Treasurer: Stacey agreed to accept nomination for Secretary contingent upon the association banking in Moscow. Brant clarified that PYHA currently banks with Wells Fargo. Asia moved to appoint Stacey to the role, seconded. All in favor, motion passed.
- Director of Coaching: Bylaws stipulate that DOC is a Board position. Brant volunteered. Liz moved to formally appoint Brant to the position, seconded. All in favor, motion passed.
- Registrar: Asia is interested but would like to learn more about this position and will connect with Joanne T to discuss responsibilities. Will revisit formal appointment at next meeting.

3. Critical (Non-Board Member) Volunteer Roles

- SafeSport Coordinator: Brian Mitchell volunteered to fill this role and the Board unanimously accepted. Brian will connect with Joanne T.
- Coaching Development Coordinator: Dan spoke with Jon C. about this role and he was excited. The Board will offer modest compensation for his efforts; Brant will draft a scope of work outlining terms.

4. PYHA Safety Plan

- Dan met with Laura and a couple of EMTs to discuss the need for a safety plan.
- The rink has been evaluating their safety procedures. When PYHA is renting the ice, we are responsible for directing a plan of action in the event of an injury or other medical emergency on ice.
- A couple of incidents occurred last year and there was no sense of who was in charge.

- We should have identified people who are CPR/AED trained and can make the decision re: calling 911.
 - Note: PYHA policy is to always err on the side of caution – when any doubt, call and have the EMTs decide whether treatment is needed.
- Stacey suggested offering this as a volunteer role for player parents. Tim noted that parents are often up in the stands, and it would be ideal to have the designee down by the ice.
Decision: Coaches will assume this role for their teams.
- Coaches will have opportunity to complete CPR training through the rink for free or can do it individually online (but would incur cost). Managers also welcome to attend.
- Visiting teams will be asked to designate someone to assume this role for their team.
- Request signs hung around rink (benches, score box, locker rooms, lobby) with the rink address and instructions on where to direct EMS depending on location of the emergency (i.e. on ice, direct to Zam door).
- PYHA will give EMS and MPD advance notice when we have tournaments upcoming.

5. Registration Updates

- As of present, registration numbers are: 8U-7; 10U – 11; 12U – 7; 14U – 9; 18U – 8
- Liz will send out a reminder notification before the 9/16 price increase, as well as a notice re: registration for LTP and Girls Development.
- 18U structure: 1 select/travel practice, 2 nights all team, 1 night for house scrimmage and possibly invite 14U to participate.
 - Brant asked how away games will work for 18U so all get equal opportunity. Dan reports that Butch has proposed scheduling a few away games for each.
 - Brant suggests starting the goalie play-up approval process through IAHA for 14U goalie to play with 18U team since only one goalie.
 - Brant suggests updating the registration website with more information about 18U structure. Dan will draft some language to consider.
 - Will revisit the 18U structure (tournaments, etc.) after the 9/16 priority registration deadline when we have a better idea of headcount.

6. Tournament Update

- Natasha will update tournament guidelines/rules.
- Natasha already receiving inquiries from teams wanting to register. She has hotel block set up with Best Western (not 'stay to play' requirement, but they do give us \$500 each year and we want to promote this option). When can we open tournament registration? Brant says the registration pages should be ready to go by this weekend.
 - Need to update the tournament dates on the website.
- Given last year's concerns, Natasha would like to put Sno Kings on a probationary status for this year. Board agreed that this is reasonable – of they register, we will reach out to clarify conduct expectations and can refund their registration if any dispute on ability to adhere.

- Sanction checks: Natasha needs to get these mailed out ASAP. Brant will issue the checks (\$250 for USA hockey, \$50 for IAHA).
- Natasha still needs to be reimbursed for last year (\$300). Brant will pull that information and issue a check.
- Natasha asked about tournament logo – Board tabled it last year. She will resend the design prior to next meeting for us to review and vote on.
- Tournament Score Tracking: seeking options other than printing out paper score posters, which get vandalized and seem to fuel aggressive behavior.
 - Liz and Asia will explore Sports Engine Tourney for score tracking; back-up plan (or ‘in addition to’ plan – post scores on website and on a monitor at the rink.
- Asia: Moscow Apparel will have a digital store front for Bears Hockey; PYHA gets a 5% kick back. They should have link live soon and can link to website and print QR code posters to hang at rink. Ordering will be available year round, including special tournament orders (attendees will order in advance of tournament and pick up when in town).

7. Rental Gear

- Asia ordered \$3,000 worth of gear – increased # of helmets from original proposal.
- Asia asked Hockey Armour about LTP goalie sticks – Tim will review pricing and offer feedback. If we get our order combined with another that Hockey Armour has shipping this next week, they can offer us a discount.
- Laura says PYHA can build secure storage space at rink for rental gear (i.e. fencing, plywood with lock, etc.)
- Different process for rental gear this year: 2 fitting days – 9/20 and 10/11. Families will pay at check-out instead of in advance. Brant will create the payment link.

8. Finance Update

- Brant will meet Stacey, Dan, and Justin at the bank to be added to the account.
- Asia noted that the reimbursement request link is not working – Brant will investigate and fix.
- Stacey noted a glitch in the registration payment system where a couple of families received a “double discount.” Will reach out to the families to notify them that they will receive an additional invoice.

9. Learn to Play (LTP)

- Asia proposed closing registration a few days in advance to reduce day-of sign-ups. If deadline is missed, players will be directed to register for the winter session.

10. Goalie Camp

- Registration link needs to go out. Dan will send information to Liz and she can include in ‘registration reminder’ email.
- Great value at \$300. Tim will help spread the word to his goalie pals. Dan says there are goalies from Seattle area wanting to sign up.

11. Scholarships

- Brant will locate the application.
- Committee volunteers (min of 3 in attendance for review): Liz, Stacey, Tim, Dan, Andy
- Completed applications will be submitted to Parent Rep (John) and he will share with committee

12. IAHA Meeting

- Saturday, Sept 6 from 9:30am -? Dan and Justin unavailable. Liz volunteered to attend.

13. Upcoming Meetings

All meetings scheduled at 6pm on

- Wed, October 1
- Wed, November 5
- Wed, December 3

14. Adjournment

Tim moved to adjourn meeting at 8:51pm, enthusiastically seconded and unanimously approved.