



### **Board of Directors Notes**

October 21, 2025

via Google Meet & Riley Community Room

- I. Call to order
  - Attendees:
    - Ryan Hayes, Chris Marquart, Brian Teriele, Kate Huntley, Rachel Mills, Matt Meyers, Paul Baxter, Josh Gilson, Miranda Hale
  - Absent:
    - Mike Sergi, Tommy Hill, Casey Archer
  - Public:
    - None
- II. Public Comment (5 minutes/person)
  - None
- III. Approval of 9/23/25 Board Meeting Minutes
  - **MOTION PASSES**
- IV. Old Business Action Items
  - Clothing/Apparel & Equipment Update
    - Bears jersey & socks orders shipped on 10/20/25
    - Planning to re-open a Steel & Blades gear store
    - Josh to get update on opening a year-round Bears gear store, likely sometime in November
    - Miranda will post links to gear stores on CMH Facebook page
    - 10U Bears Goalie Equipment Request
      - Pat Smith helping provide some gear
      - CMH prepared to buy additional gear, as needed, so team has adequate goalie gear for both teams
  - Pavilion Enhancements & Donation
    - Canton Rec focused on preparing concessions stand for the season; closing out this agenda item for the season





- 2025-26 Concession Stand / Blue House Update
  - Ryan cleared out all remaining change in register & deposited it in our account
  - CMH to give back keys to lock box in the concessions stand to Canton Rec
  - Need to change core to equipment room door (currently the same core/key as the concessions stand door...)
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  - The Blue House's target opening day is Sat, 11/01/25 (The 8U Mite Day is Sat, 11/08/25)
  - Robla's Cleaning came in and deep cleaned the concessions stand floor; only completed the section by the window, they need to come back and finish the job and clean the floor near the freezer/shelves
  - Still negotiating with Canton Rec on the price/sale of some concessions stand equipment that CMH paid for and currently owns - Ryan & Miranda plan to meet with Meghan tomorrow (10/22/25) to sort this out before transfer of operation begins on Nov. 1
- CMH Website
  - Chris & Ryan to meet soon and complete remaining updates
  - If Board members have ideas for website content, particularly during the season, let Chris know.

#### V. Financial Update

- Accounts are healthy at the beginning of the season
- All CMH accounts currently total approx. \$262,500
- The general CMH operational account currently has approx. \$107,700
- Brian hopes to provide teams with monthly updates, assuming the local ice rinks we rent from bill on time
- Ryan & Brian to talk with Gray & Gray about how to best set-up a system to easily provide monthly financial reports for Board (and teams)
- Board to further discuss concessions stand theft incident in executive session

#### VI. New Items

- Discussion: Future CMH Meeting Schedule





- Motion: Change Board meetings to 3rd Monday of the month @ 7:00pm from November - March, keep April - June meetings on 3rd Tuesday of the month.
  - **MOTION PASSES**
  - Fundraiser Policy
    - Ryan provided sample policy, Chris to review & revise it
    - Draft policy to be sent out to the Board in advance of the November meeting, will be discussed then. Policy will include a fundraiser request form available on CMH website
    - Current fundraisers include:
      - 8U = Raffle Baskets & 50/50 @ Mite Day
      - 10 Blades = Thanksgiving Football Squares
      - 12U Blades = Pick-A-Date Raffle
      - 14U Blades = Christmas Wreaths
      - 12U Steel = Spagetti Dinner
    - Ryan to send email to all CMH-affiliated coaches/managers informing them that a fundraiser policy is in the works, and to please share info on any current fundraisers, or plans for future fundraisers
  - Mid-Season Team/Coach Feedback
    - Chris to draft mid-season feedback form to be sent to parents
    - Tentative timeline = review @ November board meeting, send out in early-to-mid December
- VII. Next Board Meeting Agenda Items
- Monthly financial review
  - Review draft fundraiser policy
  - Review draft of mid-season team/coach feedback form
- VIII. Executive Session
- **MOTION PASSED** to enter executive session @ 8:27pm. Ended at 9:10pm.
- IX. Calendar or Events
- May
    - Fundraising plan
    - Reconcile equipment inventory & organize equipment room at the Pavilion
    - Registration open for Steel & Blades teams
  - June





- YE financial review
  - Steel & Blades coaches meeting to discuss the upcoming season
  - USA Hockey & NYSAHA rule and policy updates
  - Ice schedule for Steel home games built and sent to HEO league
  - Pavilion work day
  - Organize equipment room at the Pavilion
  - Order new “registration open”, political signs
  - Obtain an approval letter from the NYS registrar stating that the Steel teams (list each team) have permission from USA Hockey to compete in the Canadian HEO league and send the letter to the HEO head office
  - July
    - New team (Bears, Blades & Steel) pages created on the website for the upcoming season
    - Registration open for all CMH teams, make sure to include concession stands rules to registration
    - Pick an open and close date for registration
    - Post political signs around Canton about registration being open
    - New equipment ordered for the upcoming season for each team
  - August
    - Budget review and approval for the upcoming season
      - Goalies = 50% incentive if they stay as a goalie
      - 10U to 14U will receive a refund after January
      - Power skating for each team
    - Upcoming master ice schedule complete
- X. Next meeting Date
- **Next meeting is Monday, November 17, 2025**
  - Board meets 3rd Tues. of each month @ 7:00pm. Upcoming dates:
    - *Mon, Dec 15 - new date*
    - *Mon, Jan 19 - new date*
    - *Mon, Feb 16 - new date*
    - *Mon, March 16 - new date*
    - Tues, April 21
    - Tues, May 19
- XI. Meeting adjourned @ 9:10pm

