

**Oahe Hockey Association
December 2013 Board Meeting Minutes
Oahe Rink Board Room
Tuesday, December 10, 2013**

Board President, Tony Leif, called the meeting to order at 6:32 p.m. CST.

Board Members Present: Craig Davis, Gordie Woods, Laura Schoen-Carbonneau, Mike Mueller, Nathan Sanderson, Serena Swenson, Tiffany Sanchez

- A. **APPOINTMENT OF STEPHANIE LYONS AS NEW OHA SECRETARY** – Craig Davis made the motion, Second by Mike Mueller. Motion carried unanimously.
- B. **APPROVAL OF MINUTES OF NOVEMBER 2013 BOARD MEETING** – there were no additions or corrections. Motion to approve made by Mike Mueller, Second by Craig Davis. Motion carried unanimously.
- C. **DIRECTOR AND OFFICER REPORTS:**
 - 1. **REGISTRAR – KEVIN ATKINS** (absent)

His submitted report (below) was discussed. Mention of the high numbers (32) in Learn to Skate was made, as well as the need of more volunteers to help the kids in this program. Craig Davis agreed to help find more volunteers for this group. Mention was also made of the great overall number of skaters (210) in OHA and how recruitment has been very successful.

(KEVIN ATKINS' SUBMITTED REPORT)

I most likely will not be at the board meeting as I have to travel out of town for work.

Have been working on the 3-ring binders for the coordinators. Have had some issues getting Consent To Treat forms. Not for this meeting but for a future meeting I would like to revisit our current stance on requiring a written signature for the consent forms. I don't know that we could require digital signatures (i.e. Adobe) but I think we could accept them.

Below are the current registration numbers. Not much has changed except some in house Mini-Mites moving to Travel. As you can see our total number of skaters has grown. Unfortunately I cannot easily determine how many new skaters there are as a result of our try hockey day, however; our event was held on November 2nd and since that time there have been 22 Volunteer Policy forms submitted (sorry, that's the best I can do as our system does not track registration dates). One of these was a late registering PeeWee so I wouldn't include him in the above number.

Current Registration Numbers:

Learn To Skate: 32!! (plus we had one drop out because of scheduling conflicts)
Mini-Mite In-House: 12 (plus we had one drop out because of scheduling conflicts)
Mini-Mite Travel: 16
Mite In-House: 5
Mite Travel: 22
Squirt: 23
Pee Wee: 24 (had one drop out)
Bantam: 24
Girls Jv/Varsity: 25
Boys Jv/Varsity: 27

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Total: 210

If anyone has any questions please let me know.
Kevin

2. **PLAYERS** – LAURA SCHOEN-CARBONNEAU

Laura discussed the rink cleaning responsibilities of the skaters and their various groups. She also mentioned how volunteering duties had changed this year as the duties would be assigned now versus being chosen by the individual volunteers in the past. Kathy Norwick has been instrumental in helping to get these changes implemented and duties assigned. Improvements are still being worked on to make sure communications are taking place between volunteers so all duties are covered; especially if an assigned duty interferes with a parent watching their child play. Laura also reminded the board to let anyone they know who is looking for someone to fill-in for them on an assigned duty, that the mini-mite and mite parents are looking for hours to work since they have no local tournament this year. She also mentioned that constant encouragement should be given to parents to make it a practice to update their volunteer hours weekly.

3. **LEAGUE PLAY** – CRAIG DAVIS

Craig reported that game locker room assignments, as well as open skate dates, have been well posted within the Expo building and on the OHA website. He and Mike Mueller also discussed how they have tried to spread information to the public through using a calendar format on the website that highlights the open skate dates; as well as having the dates available for announcements on the radio and on the Pierre and Fort Pierre Chamber Event Calendars. Every Friday or Sunday where the Expo Center is not being used for hockey games, there is Open Skate scheduled. Craig discussed OHA coaching next. He shared that 4 to 5 coaches still needed to get their coaching certifications updated, but all were scheduled to be done by 12/31/13.

4. **RINK OPERATIONS** – GORDIE WOODS

Gordie reported that recently the heat had been left on periodically. Unfortunately people are forgetting to read the instructions on how to turn it off. Thus, he is looking to get a timer so the heat goes off automatically. It would be controlled by a breaker where the breaker stays on but the timer would turn the heat on and off. Discussion also took place on the Huff N' Puff league and the need to zam afterwards. Tony Leif will talk with Al Nedved on the possibility of appointing a coordinator for the Huff N' Puff league. Gordie also reported that Mike Raleigh and Tim Rahkola have expressed interest in learning how to operate the Zamboni. Gordie is hoping to see more Mini-Mite and Mite parents expressing interest in learning how to operate the Zamboni as well. Gordie also discussed the sponsor signage around the ice. He said he is getting calls about moving and updating signs; however M&R Signs are the ones who are to take down, repair, or move the signs in the Expo Center. He is informing the callers of this. Gordie also shared that Hockey Headquarters in Sioux Falls wants to purchase a sponsor sign and that is currently in the works as of the board meeting.

Discussion took place of sponsorship payments that have been received but with no definitive agreements signed yet. Craig Davis said he would draft up new sponsorship agreements and Tiffany will send out these new contracts as soon as possible. Craig and Tony will form a sub-committee by February to look at the process of sponsorship signs and placement. Gordie said that rink teardown will begin the weekend of March 14 and 15. He will shut down the compressor on Friday, March 14 and actual teardown will begin on Monday, March 17. If the Figure Skating group wants to do a spring ice show it must be on Saturday, March 15. He will contact them to find out their interest. There will be no select hockey team games on our ice after the regular season this year. The board will work with Gordie in the coming months to help find him an apprentice for Rink Manager in 2014 to fully take over in 2015.

Craig Davis said that the varsity has started to practice in the early morning hours before school and Gordie said he would be getting Brain Buchholz a building key so he could zam in the afternoon. Craig and Gordie also shared that the Expo board has approached them about the possibility of seeing if the heating and cooling bill during the year could be split 50/50 with OHA.

5. **FUNDRAISING** – SERENA SWENSON

Serena reported that the calendars have been distributed to the players and that sales have begun. She said that a lot of history of OHA was learned in doing the calendars and everyone agreed that the calendars looked really great. The money from calendar sales is due December 23rd. All December drawings on the calendar will be back-drawn in January. Mike Mueller said he will post the monthly raffle winners on the website at the end of each month. Zamboni days will be April 24, 2014, and a leader for the event will need to be found.

6. **COMMUNICATIONS** – MIKE MUELLER

Mike reported that he will be updating the website with our sponsor names. Serena said OHA has 23 paying sponsors and 2 non-paying sponsors, for a total of 25. Mike also reported that Pete Longman is doing weekly updates of volunteer points. His weekly updates can be found on a downloaded, pdf file under the “Volunteer” menu item. Mike also shared that all the Facebook and Twitter updates are done. Mike will be working on getting some publicity added to the website regarding helmets that have been purchased with our Electric Co-op grant, once the helmets have been received. Gordie said that the Squirts are in need of updated goalie helmets and he will work with Nathan Sanderson to get these ordered.

7. **TREASURER** – TIFFANY SANCHEZ

November Treasurer's Report:

November Income: 21606.25; Expense 23326.06.

November 30 Checking Balance: \$23,025.57

Restricted moneys: \$6730.01

Available balance: \$16,295.56

Income consists of Concessions; equipment lease; calendar sponsorships, gate, additional registrants, retired jersey purchase, season passes, signage, skate rental, tournament income and some delinquent volunteer hours from last season.

Expenses for the month included: coaching, concessions, goalie equipment (JV), new jerseys, phone, dsl, referees, registration online fees, rent, rink expenses, startup moneys, taxes from 2012, tournament host, and tournament registration fees for Bantam and Squirt, trash, utilities and Zamboni expenses.

Kevin and I were able to insure registration moneys are on target. We do have one more request for financial assistance, but need some clarification from applicant before we process. Signage money is coming in strong,--still missing about 8 payments, but all should in by end of year--we pay Expo in January \$200 per sign.

Referees and coaches are all being reimbursed with each weekend. Concessions are doing well so far and so are season pass sales.

Lots of activities/transactions! I will be out of town December 15-23, so some payments may be a bit delayed, but I will take care of as many payments as I can while on the road....but if they are slow....I'll deal with it when I get back as well as all the end of the year financials.

(RESPECTFULLY SUBMITTED BY TIFFANY SANCHEZ)

Tiffany also reported that the RAM grant was used to purchase a pizza cooker for concessions. All of the Electric Co-op grant money has been spent on new helmets, with the exception of \$600 being left over. Normal spending has occurred the past month on coaches and concessions, and \$1,200 worth of new jerseys was purchased in November. The Squirts still owe \$100 on tournaments for the year, as well as the Bantams (\$750 – A Team and \$400 – B Team). She also shared that the pop machines which OHA stocks themselves have made \$100 in profits. She has heard from the Pierrettes that they would like to dance again during a varsity game. The Pierrettes will call Craig Davis to set this up. Discussion took place on setting a more firm deadline for financial aid scholarship applications, possibly December 1st each year. Gordie Woods made a motion to approve the Treasurer's Report. Serena Swenson seconded the motion. The motion carried unanimously.

NEW BUSINESS

A. OHA LOGO

Nancy Gordon and Kris Buchholz presented history on the creation of the original Oahe Capitals logo. Although no history was documented on the logo's creation, Ms. Gordon stated that the original Oahe Capitals logo was created by the original Oahe Capitals players. Sentiment was brought forth by various parents of these original players that they were not against the change of the original logo, but would like some input into the change. Discussion followed. Laura Schoen-Carbonneau made a motion to have Mike Mueller meet with Nancy Gordon and work together on subtle tweaking of the new logo, while having ideas from both the old and new logo "meet in the middle"; with the goal being to do some refinements to the logo while still maintaining the historical integrity of the logo. The motion was seconded by Craig Davis. The motion carried unanimously.

B. FREEZING 10 RULE

Dr. Rod Vizcarra brought this issue to the board for discussion from the perspective of the Oahe Lady Capitals JV and Varsity teams. Currently there are so many new skaters in the girl's program that Dr. Vizcarra feels the development of these new skaters is being hindered by some of them being "frozen" based on the state hockey rule of "Freezing10". Dr. Vizcarra's question is can OHA appeal to the state hockey board to change this rule since he feels the girls do not have enough numbers to be "freezing" players. Discussion followed regarding that it was a state rule and whether or not it could be appealed or needed to be brought up at the next annual state board meeting. It was concluded by the board that they could do nothing themselves at this time and no board action was taken.

A Motion was made by Craig Davis to adjourn the meeting. A second to the motion was made by Serena Swenson. The board approved unanimously and the board meeting was adjourned at 8:23 p.m. CST.