

## CLHA BOARD MEETING AGENDA

Monday, March 14th

### Board Members:

Position	Name	In Person	Virtual	Absent
President	Eric Luoma			
Vice President	Neil Carlson			
Secretary	Valerie Linhoff			
Treasurer	Sara Nelson			
Director of Business Operations	Jake Rivard			
Director of Youth Hockey	Pat LeVasseur			
Director of Girls Hockey	Tara Jacobson			

### Additional Board Members:

Position	Name	In Person	Virtual	Absent
Advisor	Chris Phelps			
Registrar	Calhy Trosen			
Web Coordinator	Derek Roche			
Fundraising Coordinator	John Gustin			
Equipment Coordinator	Michelle Carlson			
Ice Schedule Coordinator	Brittany Celski			
Mite Coordinator	Matt Howe			
In-House Mini-Mite/ Little Wildcat Manager	Sami Neurer			
Goalie Coordinator	Brian Schaeppi			
Assistant Treasurer/ DIBS	Lindsey Crabtree			
TEACH/ SKATE Coordinator	Alice Cunningham			
In-House Tournament Coordinator				

### Additional Attendees:

## AGENDA

- o **Call to Order:**
- o **Review/approval of last meeting minutes:**
  - o *Motion to approve last month's meeting minutes*
  - o Motion:
  - o Second:
- o **Treasurer's Report and Association bills to be paid:**
  - o \$ in Checking:
  - o \$ in Money Market Account:
  - o \$ in QuickBooks Cash:
  
  - o Motion to Approve Treasurer's Report
    - Motion:
    - Second:
- o **Unfinished Business:**
  - o CLHA Tryouts Process and Procedures (Carlson, Linhoff, Roche)
    - Reminder to provide input
  - o CLHA Board Members "How To" for their positions (Linhoff)
    - Tabled until April meeting
  - o CLHA Volunteers, Coaches, and Managers Code of Conduct (Linhoff)
    - Tabled until April meeting
  - o Scholarship Policy Changes (Nelson and Celski)
    - Table until May meeting (approve with budget/fees for 22-23 season)
  - o SportStar Collage Pictures (Nelson)
    - Update
- o **Open Forum:**
  - o .
- o **New Business:**
  - Girls Hockey Updates
    - o Outcome of Girls March 1st meeting
      - Recreation League
      - Girls Committee
  - FL/CL Merger/Co-op update
  - Addition of Recruitment Coordinator Position to CLHA ByLaws
    - Please see attached By Law Change

- o **Meeting Adjourned:**
    - o Motion:
    - o Second:
    - o Next Meeting:
- 

**BYLAW CHANGE REQUEST FORM**  
**FOR THE CHISAGO LAKES HOCKEY ASSOCIATION**

**SECTION I.** I wish to: (check one)

- Change an existing Bylaw
- Add a new Bylaw
- Delete an existing Bylaw

**SECTION II.** If you want to change or delete an existing Bylaw, list Bylaw Article and Section:

*Background:* Addition of Recruitment Coordinator position to CLHA Non-Voting Board. Recruitment Coordinator would report to the Director of Business Operations and be a Non-Voting Board position.

*Update/ Addition:* Section 5.5 Board Elected Non-Voting Positions

*Update/ Addition:* Section 8.14 Recruitment Coordinator (position description)

*Update:* Move existing Section 8.14 to 8.15 to keep all Board Elected Non-Voting Position Descriptions in the same area.

**Recruitment Coordinator**

The recruitment coordinator is responsible for recruitment of new girls and boys skaters at all levels, with emphasis on the youngest levels. The recruitment coordinator coordinates and schedules Try Hockey for Free and promotes Chisago Lakes Hockey registration throughout the community.

**SECTION III.** Describe what you want to do and why, in detail. (Use additional paper if needed, numbering each additional page.)

*Background:* Addition of Recruitment Coordinator position to CLHA Non-Voting Board. Recruitment Coordinator would report to the Director of Business Operations and be a Non-Voting Board position.

*Update/ Addition:* Section 5.5 Board Elected Non-Voting Positions

*Update/ Addition:* Section 8.14 Recruitment Coordinator (position description)

*Update:* Move existing Section 8.14 to 8.15 to keep all Board Elected Non-Voting Position Descriptions in the same area.

### **Recruitment Coordinator**

The recruitment coordinator is responsible for recruitment of new girls and boys skaters at all levels, with emphasis on the youngest levels. The recruitment coordinator coordinates and schedules Try Hockey for Free and promotes Chisago Lakes Hockey registration throughout the community.

**SECTION IV.** Today's Date: \_\_\_\_\_ Your Name: \_\_\_\_\_

Your Signature: \_\_\_\_\_

Board Member Name: \_\_\_\_\_

Board Member Signature: \_\_\_\_\_

**SECTION V.** Action taken: (Use additional paper if necessary, numbering each additional page.)