

**BYHA Monthly Meeting
June 18, 2018 at 7:00pm
Fogerty Arena, Blaine MN**

Attendance: Jamie Chester, Jeff Meister, Erick Sutherland, Erick Johnson, Brett Quinn, Sebastian Canevari, Nancy Burley

This meeting was called order at 7:00pm by Jamie Chester.

Motion made (Canevari) second (Johnson) to approve the 6/18/18 meeting agenda. Motion carried.

Charitable Gambling Report: Kelli Olson reviewed charitable gambling report for May 2018, details are on the attached pages. All is going well in Clive's so far.

Motion made (Burley) second (Canevari) to approve the May 2018 charitable gambling report. Motion carried.

Motion made (Burley) second (Johnson) to approve the June 2018 proposed expenditures. Motion carried.

Secretary's Report: Nancy reported that she is working with a smaller committee of board members to update forms and the Policies and Procedures documentation. We will be opening up the DIBS module on our web site to post and track volunteer hours. The below motion was made during our June Operations meeting.

Motion made (Quinn) second (Meister) to approve to donate \$500 to the BHS Boys Hockey Golf Tournament including a team and a hold sponsorship. Motion carried June 10.

Motion made (Johnson) second (Meister) to approve June 2018 meeting minutes. Motion carried.

Treasurer's Report: Jeff reported that the overall finances are looking healthy. Steve is leading program efforts for the new season. Current cash available is approximately \$300k. Charitable gambling donations are the only inflow until registration opens in late July and outflow of cash is going toward booking all traveling tournaments right now. Tournament costs will be up some from last years \$60k spent. We are working to keep a reserve to give us the investment ability into things like the Fogerty Arena Modernization Project. He is working on the Policies and Procedures updates; investigating email, and cloud storage solutions in G Suites. Discussion was had about how to avoid/handle SportsEngine fees per transaction.

Vice President's Report: Jamie reported that an Ops meeting was held this month and that each Director will report on their specific actions that came from that meeting.

President's Report: Jeff reported for Steve on the District 10 policy changes: Safesport-qualified locker room attendants will be required for all practices and games with penalties assessed for violations, no photographic devices in locker rooms, zero tolerance code of conduct to include fans. Other D10 proposals include: lengthening the PW B1 and U12B game times to 80 minutes which did not pass; the proposal to add PW C and U12 B2 levels, to better the competition levels, is still being discussed.

Open Forum:

Discussion was had about how the locker room attendants will be handled with regards to Safesport training and volunteer credits; all parents in the Association will need to do Safesport training and background checks.

Jodi Johnson discussed the Player Concussion program: noting the baseline testing results are housed in a database that is accessible by healthcare providers; she proposed BYHA set up mandatory baseline testing for all traveling players to be completed before tryouts begin and received the board's approval to move ahead with setting up those dates. The cost of the testing will be covered by the association, unless the player has been tested through a summer sport or through their physician.

Joe Gratz addressed giving better exposure to U19 team by way of keeping their web page on BYHA.org active throughout the year and setting a link from the home page.

Ice Scheduler: No report

Girls Traveling Coordinator: No report

Boys Traveling Coordinator: No report

In-House + Social Media Coordinator: Toni reported that the BYHA Facebook page is doing well with 122 members strong and growing. She is managing posts for the parade, summer events and promotions. An Instagram account is also opened, but postings will likely start with the beginning of the season. She wants to cross-promote our social media on the web site and needs admin rights to do so.

SKATE Coordinator: No report

Volunteer Coordinator: Nancy reported that Lindsay is ready to implement the DIBS module, she is familiar with the program and is excited about it seeing it be activated.

Registrar: Nancy reported that District 10 waivers signing will be stricture this year. She also noted that Squirts "events" will no longer be counted by days, but by each event.

Recruitment & Retention Coordinator: No report

Fundraising Coordinator: No report

Sponsorship Coordinator: No report

Boys & Girls Tournament Coordinators: Tim Urness reported that the following tournaments have been confirmed: PWAA, Bantam AA all levels at Breezy Point. He is holding on some levels that we do not know until teams are formed, and is watching the tournaments that haven't yet opened.

Girls Traveling Director: Erick reported that the Girls Directors meeting will be next week in Rogers. He is actively recruiting coaches, especially at the U15 level, finalizing tryout ice with Brian and Rob, and coordinating training with Erik.

Boys Traveling Director: Jamie reported for Brian that he and the committee have finished the Bantam coach interviews and offered the AA position to Luke VanAsh and the second-tier as John LaFata, both have accepted and were approved by the board. He is working to fill the remaining Bantam coaching positions soon before moving into the Pee wee and Squirt, is coordinating tournament efforts with Tim Urness, coordinating tryout ice with Erick and Rob at Fogerty, and will finalize the Traveling Boys budget for approval at the July meeting.

In-House Director: Brett reported that he is coordinating the following: printing BYHA flyers for the parade and open houses, setting Initiation Skate ice times (likely will remain as the weekends before and after MEA in October), updating information on the website with Toni, possible plans for Cubs to go to 30-minute sessions to better hold younger players attention, and ordering jerseys for Mite teams. He is continuing to assist Dave Arthur with sponsorships.

ACE Coordinator/Development Director: Erik reported that he have follow-up meetings with training programs from last year to review survey results and plan for the next season; working with Bill Marshall to schedule training sessions before the season is in full-swing to allow coaches to run limited practice ice during heavy game schedules; discussing how younger players can benefit from more structured practices and what that may look like

Equipment Director: Sebastian reported that he is working with Dave's to determine which jersey vendor, K1 or AK, we will be working with this season to replace worn-out or lost jerseys or for additional teams that need them; he has reorganized the BYHA Fogerty equipment room and prepared retired jerseys for parade giveaways.

Old Business: No old business to report

New Business: No new business to report.

Motion made (Johnson) second (Burley) to close the session. Motion carried.
Session closed at 7:52pm

Closed Session | Opened at 8:05pm | Closed at 9:12pm

ACTUAL GAMBLING ACTIVITY REPORTS (LG1004 Format Blaine Youth Hockey Association)

The Gambling Manager reported the following summary of May, 2018 gambling activities and related income and expenses:

	<u>APPROVED</u>	<u>ACTUAL</u>	
Pulltab Receipts		\$1,226,556.00	
Pulltab Prizes		\$1,035,555.00	84.43%
Net Pulltab Income		<u>\$191,001.00</u>	
Tipboard Receipts		\$300.00	
Tipboard Prizes		\$200.00	66.67%
Net Tipboard Income		<u>\$100.00</u>	
Paddlewheel Receipts		\$7,080.00	
Paddlewheel Prizes	\$6,000.00	\$4,720.00	66.67%
Net Paddlewheel Income		<u>\$2,360.00</u>	
Bingo Receipts		\$33,452.00	
Bingo Prizes		\$33,169.00	99.15%
Net Bingo Income		<u>\$283.00</u>	
Raffle Receipts		\$0.00	
Raffle Prizes		\$0.00	#DIV/0!
Net Raffle Income		<u>\$0.00</u>	
Interest Income		\$3.33	
Net Gaming Revenue		<u>\$193,747.33</u>	
<u>Allowable expenses</u>			
Purchase of Pulltab Deals	\$15,000.00	\$13,767.97	
Compensation and payroll taxes	\$29,000.00	\$25,420.86	
Advertising	\$1,500.00	\$1,177.68	
Accounting and Legal	\$1,050.00	\$1,050.00	
Payroll Service	\$500.00	\$474.92	
Gambling Supplies	\$3,000.00	\$1,169.12	
Maintenance of Equipment	\$500.00	\$0.00	
Rent	\$5,250.00	\$5,250.00	
Insurance, Licensing & Bond	\$0.00	\$0.00	
Penalties and Interest	\$0.00	\$0.00	
Cash over and short	\$500.00	\$435.00	
Total Allowable Expenses	<u>\$62,300.00</u>	<u>\$48,745.55</u>	
<u>Required taxes and Contributions</u>			
8.5% State Tax	\$1,500.00	\$812.00	
Regulatory Fee	\$2,000.00	\$1,779.00	
Combined Net Receipts tax	\$72,500.00	\$74,994.00	
Annual License Fee	\$0.00	\$150.00	
Local City Tax	\$0.00	\$0.00	
Total taxes	<u>\$76,000.00</u>	<u>\$77,735.00</u>	
Net Profit for Month		\$67,266.78	<u>YTD</u> \$125,947.60
Charitable Contributions up to:	\$100,000.00	\$70,000.00	\$140,000.00
Profit Carryover for month		(\$2,733.22)	
Ending Profit Carryover		\$53,972.21	

In addition the Gambling Manager also presented the following to the members and encouraged questions and that they review these items:

1. Check registers of all gambling fund accounts
2. Reconciled bank statements of all gambling fund accounts
3. Monthly activity and tax returns
4. Lawful Purpose Rating
5. Schedule C and Schedule F

Then the Gambling Manager requested that the above report on May, 2018 gambling activity be approved. A motion was made by _____ and seconded by _____ and it was unanimously approved to accept the above reports as presented..

ESTIMATED GAMBLING ACTIVITY AND EXPENSES (LG 1004 Format)

The Gambling Manager then reported the following estimated summary of July, 2018 gambling activities and related income and expenses:

Allowable Expenses	EST.	
Purchase of Pulltab Games	\$16,000.00	
Meat packages for paddlewheel	\$6,000.00	
Compensation and Taxes	\$29,000.00	
Accounting	\$1,050.00	
Payroll Service	\$500.00	
Gambling Supplies and Misc Expenses	\$3,000.00	
Equipment	\$500.00	
Rent	\$7,000.00	
Cash Shortages	\$500.00	
		\$63,550.00
Additional Items If Any:		
<u>Advertising</u>	<u>\$1,500.00</u>	
Total	\$65,050.00	
Taxes and Contributions		
8.5% tax	\$1,250.00	
Regulatory Fee	\$2,000.00	
Net Combined Tax	\$85,000.00	
Local Taxes	\$0.00	
Contributions up to :	\$100,000.00	
As per Discussion:		
Total	\$188,250.00	

A motion was made by _____ and seconded by _____ to approve the above estimated allowable expenses up to the amount shown for the month of July, 2018, and was approved unanimously.

Then the Gambling Manager discussed and reviewed the correspondence she received this past month for the membership to review.