

**BYLAWS AND ARTICLES OF INCORPORATION
OF
SOLOMONS BOYS AND GIRLS CLUB**

Approved as of February 10, 2026

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OF
SOLOMONS BOYS AND GIRLS CLUB**

ARTICLE 1: NAME, PURPOSE AND ORGANIZATION

The name of this Organization shall be Solomons Boys and Girls Club, (hereinafter called the SBGC), a non-profit organization. All teams in the SBGC will be designated the Solomons Steelers

- 1.1 The purposes of the SBGC are:
 - a.) To foster among the teams of its members the ideals of teamwork, good sportsmanship, good citizenship and character as well as the beneficial opportunities of becoming positive examples for others.
 - b.) To foster balanced and sportsmanlike competition in youth sports.
 - c.) . To educate players, parents, coaches, and the community about each youth sport offered by SBGC and the importance of teamwork and good sportsmanship.
 - d.) To reinforce the primary importance of schoolwork in students' lives.
 - e.) To form and manage amateur youth athletic teams and to provide adequate uniforms (when feasible), equipment and coaching.
- 1.2 SBGC participates in the Southern Maryland Youth Athletic Conference (SMYAC) and operates within the League Rules and Bylaws of the SMYAC. Lacrosse participates in the Southern Maryland youth Lacrosse Association (SMYLA) and operates within the League Rules and Bylaws of SMYLA. These Bylaws do not supersede SMYAC or SMYLA bylaws.
- 1.3 The Mission Statement of the SBGC is: Provide after-school recreational activities for boys and girls in a safe, drug-free environment while teaching athletics and good sportsmanship to help build their self-esteem and moral character.
- 1.4 SBGC is a nonprofit organization. Notwithstanding any other provision of these bylaws, no director, officer, employee or representative of the SBGC shall take any action or carry on any activity by or on behalf of the SBGC not permitted to be taken or carried on by any organization exempt under the '501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they hereafter may be amended, or by any organization, contributions to which are deductible under '170(c)(2) of such Code and Regulations as they now exist or as they hereafter may be amended. No part of the net earnings of the SBGC shall be used for the benefit of, or be distributed to, directors, members or any other persons or entities, except that the SBGC shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth. No substantial part of the activities of the SBGC shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the SBGC shall not participate in any political campaign for or against any candidate for public office.

ARTICLE 2: GOVERNANCE

- 2.1 The governance of the Organization shall be vested in the Board of Directors
- 2.2 The Board of Directors shall consist of the following elected officers: President, Vice President, Executive Director, Secretary, Treasurer, Athletic Director, Football Commissioner, Cheerleading Commissioner, Lacrosse Commissioner, Registrar and up to two (2) additional Directors; The Directors shall be appointed by a simple majority vote of the Board of Directors.
- 2.3 If there is no former SBGC board member to fill the position of Executive Director, for which this position is exclusively reserved, the position would remain vacant.
- 2.4 For the transactions of SBGC business, a majority of the members of the Board of Directors will constitute a quorum and each board member shall have one vote.
- 2.5 The President is responsible to the SBGC for the Board of Directors compliance with these bylaws. The President shall inform the association's players, parents, guardians and coaches of the bylaws and all other terms and conditions applicable to the members participation in any capacity with the SBGC at all times. The failure of the President to properly or timely inform their association's players, parents, guardians or coaches shall not excuse any person or entity from full and complete compliance with the bylaws and all other terms and conditions applicable to the members' participation in any capacity with the SBGC at any time.
- 2.6 The Board of Directors shall preside over all financial and disciplinary matters as well as amendments to the bylaws and appointments to the Board of Directors and vacant Committee Chairs before the following election.
- 2.7 In all instances of governance not outlined within the Bylaws of the Organization, Roberts Rules of Order shall be the governing document unless otherwise noted in the SBGC bylaws.
- 2.8 All members are allowed to hold only one board position at a time.
- 2.9 At no time will the positions of President and Treasurer be held by spouses or significant others or any persons living in the same dwelling. In the event the President cannot uphold his/her duties, either temporarily or permanently, the Vice President shall assume the duties of the President. If, at that time, the Vice President is the spouse or significant other or is living in the same dwelling, the Executive Director will assume the duties of the President.
- 2.10 Any member, by notice in writing to the Board of Directors, may resign at any time.
- 2.11 The Board of Directors shall have full jurisdiction over grievances, challenges, enforcement and interpretation of rules, policies and protests and they will conduct such investigations, if any, as they in their sole discretion deem necessary and issue such sanctions as they in their sole discretion deem appropriate within the guidelines explained in the Parent/Spectator Code of Conduct, Coaches Code of Conduct and Calvert County Parks and Recreation (CCPR) Rules.
- 2.12 Term of Office
 - a.) All elected SBGC officers and Committee Chairs shall serve for two (2) years and may be re-elected or re-appointed without limitation beginning January 1 and ending December 31.

- b.) A Board Member or Committee Chair may be discharged from their position if it is in the best interest of the Organization. The removal must be approved by two-thirds quorum at a Board of Directors Meeting. The Board Member in question will not have a vote.
- c.) Any vacancy occurring on the Board of Directors between election meetings shall be filled by a majority vote of the remaining directors within one quarter, except for the Executive Director. An officer so elected to fill a vacancy shall serve the unexpired term of his/her predecessor.

2.13 Voting

- a.) Disciplinary – must be approved by 2/3 quorum of the Board of Directors.
- b.) Financial – Financial decisions are based on a simple majority of the Board of Directors. See Article 6 for more information.
- c.) Election – See Article 5
- d.) Organization Fees/Late Fees/Refunds: Voted on by the Board of Directors for the current year.
- e.) Presidential Decisions – The President shall inform the Board of all decisions and ensure they are discussed at a meeting prior to implementation

ARTICLE 3: DUTIES

3.1 Board of Directors - At least one board member must be present at all times during home games and SBGC activities.

3.2 The **President** of the SBGC Board of Directors shall:

- a.) Be the principal executive officer of the Organization. Subject to the control of the Board, the President shall generally supervise and direct all the business and affairs of the corporation.
- b.) Enforce the provisions of the bylaws of the SBGC.
- c.) Perform all duties customarily incident to the office of the President, and other duties that may be prescribed by the Board.
- d.) See that orders and resolutions of the Board are carried out.
- e.) Have authority to sign all deeds, leases, conveyances and other legal official documents and checks.
- f.) Prepare every other December of odd years an election ballot for all officers; all terms of officers will be for two fiscal years from January 1 to December 31 of said year.
- g.) Attend all League meetings or send an appropriate designee when not available.

3.3 The **Vice President** of the SBGC Board of Directors shall:

- a.) Assist the President in all activities and responsibilities outlined above.
- b.) Fulfill the duties of President in the President's absence.
- c.) Manage all board and general members and volunteers.
- d.) Administer directives and policies of the Board of Directors.
- e.) Act as Sergeant at Arms in all Board of Directors and General Membership meetings.

- f.) Serve as the supervisor of events or functions unless otherwise delegated to a subsequent Officer. If a Board of Directors Office is filing a grievance or having the grievance filed against it, the Vice President of SBGC will fill that position for all purposes throughout the time until the grievance is resolved. The Vice President will also coordinate any necessary safety classes and trainings, i.e. first aid/CPR and concussion training.

3.4 The **Executive Director** of the SBGC Board of Directors shall:

- a.) Act as an advisory position and report to the President. This position is exclusively reserved for former Board of Directors members. When there is no former member to fill the position of Executive Director the position will remain vacant.
- b.) The Executive Director shall help develop and implement business, financial and strategic plans.
- c.) The Executive Director shall preside over the Organization in the absence or inability of the President and Vice President.

3.5 The **Secretary** of the SBGC Board of Directors shall:

- a.) Record the votes and keep the minutes of all meetings and proceedings of the members and of the Board. All minutes of meetings and proceedings shall be recorded in books provided for that purpose.
- b.) Serve notice of all meetings of the Board, in accordance with the provisions of the bylaws, be custodian of the Organization's records, keep a register of members and their addresses, and in general, perform all duties customarily incident to the office of Secretary and such other duties as are assigned to him/her by the President or the Board.
- c.) Countersign any documents which by law require a countersignature, when needed..
- d.) Oversee the creation and distribution of league identification cards.
- e.) Work with the President to coordinate all nominations and make preparations for elections.
- f.) Preside over the Organization in the absence or inability of the President, Vice President, and Executive Director.

3.6 The **Treasurer** of the SBGC Board of Directors shall:

- a.) Administer the financial affairs of the Organization and keep the Organizations accounts in accordance with accepted accounting procedures.
- b.) Have charge and custody of and be responsible for all funds and securities of the Organization; receive and give receipts for monies due and payable to the Organization from any source whatsoever; and deposit all such monies in the name of the Organization in such banks or other depositories as shall be selected in accordance with the bylaws; disburse such funds as directed by the Board; sign drafts or other orders for payment of money.
- c.) Prepare a monthly report of expenditures and income to report to the Board and a year-end report on the financial status of the Organization for reporting at the annual membership meeting.
- d.) Perform all duties customarily incident to the office of Treasurer and such other duties as are assigned to him/her by the President or the Board.

- e.) Preside over the Organization in the absence or inability of the President, Vice President, Executive Director, and Secretary.

3.7 The **Athletic Director** of the SBGC Board of Directors shall:

- a.) Ensure that coaches are aware of and attend organizational meetings, clinics, and any other training and activities the Board deems necessary.
- b.) Prepare a Coaches Contract and ensure that each coach and assistant coach signs, understands and abides by it.
- c.) Volunteer during the off-season and organize pre-season clinics, training, and/or coaches' meetings, as necessary.
- d.) The Athletic Director is responsible for the actions and activities of the coaching staff associated with the Organization.
- e.) Coordinate with the President and Vice President to make sure facility/gates are open for proper access. In order to ensure appropriate field set-up (e.g. chain and field markings), the Athletic Director must maintain a key to the equipment shed or set a designee to fulfill this role.
- f.) Some of the other duties of the Athletic Director include, but are not limited to, during home games: coordinating field markings, creating seating arrangements, setting up chain markers, welcome visiting teams, ensuring that the scoreboard is set up and will be monitored throughout the day – overall, make sure the Solomons Steelers are game-ready and properly represented during home games.

3.8 The **Football Commissioner** of the SBGC Board of Directors shall:

- a.) Coordinate all football activities (including scheduling for regular season and post season tournament) in conjunction with the President, Vice President, Athletic Director, Equipment Manager, and Head Tackle Coaches.
- b.) Schedule practice field usage and communicating scrimmage needs during the preseason. This includes ensuring field safety measures are taken for all players.
- c.) Assist the Athletic Director in coordinating football clinics.
- d.) The Football Commissioner along with the President and Vice President will coordinate all aspects of pursuing and for the association and will provide input to the Treasurer and Equipment Manager for the purchase of any new equipment or uniforms.
- e.) Work to maintain maximum enrollment numbers of the football program. The Football Commissioner along with the Athletic Director will work together to ensure recruitment of coaches for all needed teams.
- f.) Act as Organization Representative and represent the SBGC within the League. The Organization Representative is responsible to attend League meetings or have an alternate representative attend the League Meetings and report back to the Board with all pertinent information. The Organization Representative acts as a liaison between the Organization and the League. All Organization Representatives are to adhere to League attendance requirements and other such requirements.

3.9 The **Cheerleading Commissioner** of the SBGC Board of Directors shall:

- a.) Coordinate all cheerleading activities of SBGC.
- b.) Interface with the current SBGC program it is involved in.

- c.) Attend meetings and competitions as required by the Board of Directors and provide a detailed report back. The Cheer Commissioner is expected to make decisions, and vote on issues based on the direction and best interest of SBGC.
- d.) Organize the necessary volunteers required to attend cheerleading competitions.

3.10 The **Registrar** of the SBGC Board of Directors shall:

- a.) Collect and organizing all required documents for all youth who register to participate in the Organization's activities.
- b.) Approve player's eligibility once all required documentation have been properly filled out and submitted.
- c.) Account for all payments associated with Registration of players prior to passing on to the Treasurer.
- d.) Organize and arrange binders with all pertinent documents for each head coach of each individual team to have on hand for all of the official games.
- e.) No player shall be eligible to receive Organization gear until all pertinent registration information is sufficiently filled out and submitted to the organization and approved.

3.11 The **Lacrosse Commissioner** of the SBGC Board of Directors shall:

- a.) Coordinate all Lacrosse activities (in conjunction with the President, Vice President, Athletic Director,
- b.) Schedule practice field usage and communicate scrimmage needs during the preseason. This includes ensuring field safety measures are taken for all players.
- c.) Coordinating lacrosse clinics.
- d.) Provide input to the Treasurer and Equipment Manager for the purchase of any new equipment or uniforms.
- e.) Work to maintain maximum enrollment numbers of the lacrosse program. The Lacrosse Commissioner along with the Athletic Director will work together to ensure recruitment of coaches for all needed teams.
- f.) Act as Organization Representative and represent the SBGC within the League. The Organization Representative is responsible to attend League meetings or have an alternate representative attend the League Meetings and report back to the Board with all pertinent information. The Organization Representative acts as a liaison between the Organization and the League. All Organization Representatives are to adhere to League attendance requirements and other such requirements.

3.12 **Committee Chair Members**

The Committee Chair Members shall be elected by a majority vote of the Board of Directors at a general membership meeting, provided a quorum of Officers is in attendance.. Anyone wishing to be considered for a committee chair position shall notify the President or Secretary in writing at least two weeks prior to the election meeting.

The Board of Directors may establish committees as they see fit, including, but not limited to, scheduling and post-season committees. .

3.13 The **Volunteer/Information Coordinator** of the SBGC shall:

- a.) Keep the Organization informed of all events, fundraisers, meetings, and activities.
- b.) Ensure adequate volunteers for all Organization activities, as well as serve as back-up Website Manager.
- c.) Coordinate flag football activities with SBGC leadership team.
- d.) Provide input on rule changes.
- e.) Manage field setup and breakdown for games.

3.14 The **Fundraising Coordinator** of the SBGC shall:

- a.) Organize fundraising activities and sponsorships throughout the year.
- b.) Ensure all promised advertising for sponsorships and donations are produced.

3.15 The **Equipment Manager** of the SBGC shall:

- a.) Track and issue equipment to players and coaches, recommending replacement of equipment, receiving and logging in new equipment, and receiving and properly storing returned equipment.
- b.) Be responsible for the maintenance, security, and organization of the storage unit where the equipment is stored and will be the keeper of the key to said unit.
- c.) Be available to hand out equipment and collect equipment as needed.
- d.) Oversee the ordering and distribution of league jerseys and will therefore need to be available in the off-season.
- e.) Ensure access to equipment and the equipment shed on all home game days.

3.16 The **Concession Stand Manager** of the SBGC shall:

- a.) Run the concession stand during each home game.
- b.) Purchase and budget food and products to be sold, maintaining an inventory of all concession stand items
- c.) Arrange for the set-up and clean-up/tear down of the stand
- d.) Work with the Volunteer/Information Coordinator to ensure the stand is manned for the entire day with parent volunteers and a Board member.
- e.) Reconcile expenses and profit, and re-inventory products.
- f.) Appropriately store food and all other pertinent elements.

3.17 The **Merchandise Manager** of the SBGC shall:

- a) Determine merchandise to be sold by the Organization:
- b) Submit potential merchandise quotes to the Board for approval.
- c) Provide merchandise at designated sales sites (e.g., home games, scrimmages, website)
- d) Account for all expenses and profits and report to the Treasurer.
- e) Manage storage of all merchandise

3.18 The **Website Manager (Webmaster)** of the SBGC shall:

- a) Manage and maintain the website with Board approval.
- b) Regularly update registration, editing, photography, layout, documents, sponsorship, and all other important information on the website.
- c) Respond to communication and publish information and/or email blasts as needed.

3.19 The **Special Events Committee Chair** of the SBGC shall:

- a) Serve as the coordinator of all special functions throughout the year. These events include but are not limited to:
 - 1) Pep-rally, Homecoming, Picture Day, End of the Year celebrations and volunteer appreciation.

ARTICLE 4: MEMBERSHIP, MEETINGS AND VOTING

4.1 General Membership and Meetings

- a.) Consists of parents, guardians, actively involved adults (18 years or older), and children 5 to 14 years of age
- b.) Anyone considered part of General Membership may attend the monthly meetings which are held central public meeting facility. Notice to General Membership may take place via the organization's official website via email blast, or any other reasonable and accessible mode of communication.
- c.) Regular monthly board meetings will be held on the second Tuesday unless otherwise scheduled.
- d.) Minutes of meetings shall be kept and archived by the Secretary.
- e.) Members of the Board of Directors are expected to attend all meetings. Upon three consecutive absences during any fiscal year, the remaining Board has the right to terminate that member's position. Member to be terminated should be notified in writing that the board will be voting on this matter.
- f.) All General Members will be required to accept and abide by all terms and conditions outlined in these Bylaws.
- g.) All members shall have the right to voice an opinion or comment or make a motion from the floor on matters before the general membership in accordance with the governing Standing Rules and these Bylaws. However, the President or acting President retains the right to limit discussion or debate for a specific length of time.

4.2 Board of Directors Meetings

- a.) A Board of Directors meeting is a closed-door board member-only meeting to discuss issues of a sensitive, personal, inflammatory, or disciplinary nature. SBGC bylaws will govern the

conduct, discussions, voting and decisions resulting from these meetings. Outcomes of such meetings are not to be discussed outside of the Board. .

- b.) Meetings of the Board of Directors may be called by majority with notice of said meetings being provided by the SBGC Secretary.
- c.) Board of Directors meetings require a quorum of two-thirds of the filled board positions and simple majority of the filled voting positions is required to make any decisions requiring of vote of the Board unless otherwise specified in these bylaws.

4.3 Miscellaneous

- a.) Fundraising: Any fundraising by members of a team, squad, etc. within the organization or done in the Organization's name must be approved by the Board prior to solicitation. All funds raised/collected must be paid directly to the organization.

ARTICLE 5: ELECTION AND REMOVAL OF BOARD OF DIRECTORS

5.1 Nomination and Election of New Officers of the Board of Directors

- a.) The Election of Board of Directors shall take place biennially (every two years) and be held in December or January at the Annual Meeting of the Organization. Notice to the SBGC general membership of opening of nominations will be made at least 30 days prior to the elections by a mass communication (e.g. emailing) and an announcement on the SBGC website.
- b.) Persons interested in a position must contact the Secretary and President in writing one week prior to the scheduled meeting. Candidate names will be released immediately to the Board upon acceptance of nomination. Candidate responses will be emailed to the Board one week prior to the scheduled meeting. All nominations will be reviewed and discussed by the members present prior to elections.
- c.) Any position having only a single nomination, the President, following discussion of all position nominations, may entertain a motion from the floor for "election by acclamation." All members of the SBGC Board of Directors shall have one vote.
- d.) All members of the SBGC Board of Direction shall have one vote per person when the position has multiple nominations

5.2 Removal from Board of Directors

- a.) Any Board of Directors member can request in writing an emergency session of the Board to call for the removal of an Officer. Officers may only be removed from office by a two- thirds majority vote with a quorum of Board of Directors members present, voting by proxy or in person. As such, officers being considered for removal from the board may not partake in a vote for his/her removal from office.

ARTICLE 6: FINANCE

- 6.1 The SBGC is a non-profit organization. Any disbursement of funds will require approval of the President, in coordination with the Treasurer, and must be in accordance with the approved yearly budget and these bylaws. If the President is not able to approve disbursement, this responsibility will be passed on to the Vice President.
- 6.2 The Fiscal year of the organization shall begin on January 1 and ends on December 31 of the same year.

- 6.3 The Treasurer shall be present at each monthly meeting and present a financial report and at the annual meeting present an annual report and, if necessary or feasible, a recommended budget of line-item expenditures for the ensuing fiscal year.
- 6.4 All Treasurers' records will be open for review and/or audit at the request and direction of the President of the Board, allowing for a minimum of one week's notice for coordination purposes.
- 6.5 All expenditures must be approved by a majority vote of the Board of Directors with the following exceptions:
- a.) Expenditures not to exceed \$500 may be authorized by the President and one other officer of the Board of Directors (i.e. Vice President, Executive Director, Secretary, or Treasurer).
 - b.) There is no guarantee of reimbursement for expenditure of personal funds without prior approval as outlined in these bylaws.
 - c.) A Board of Directors meeting is not required to approve expenditures; however, the Treasurer will document the source of approval (President, VP, etc.). The source of approval must follow the bylaws as stated throughout this document for expenditures. The source of the approval shall also forward to the Secretary a summary of Board Member votes and the method of collection. A summary of these expenditures will be given by the Treasurer at the next called Board of Directors meeting.
- 6.6 All monies collected should be provided to the Treasurer within a maximum two (2) day/48-hour time period. All monies must be accompanied by the money intake form with signature(s).. In the event an intake form is not present, it must be in a sealed envelope with the total amount , signatures on the envelope and a description of items being paid. All cash must be counted by the Treasurer immediately upon receipt and in the presence of the cash handler. This procedure will allow for proper confirmation of the cash received and provides for a proper transfer of funds from one party to the next. All cash received from concessions should be counted at the end of the concessions' day prior to leaving the park by the Treasurer and the Concessions Coordinators (or an alternate).
- 6.7 Requests for SBGC checks to cover expenses must be approved by the President and forwarded to the Treasurer for payment with receipts or quotes.
- 6.8 In the case of a Non-Sufficient Funds (NSF), the check will immediately be re-deposited. If the NSF check is returned a second time or if it is a closed account check, a letter will be sent out certified/registered by the Treasurer requesting the individual make restitution to our organization, including any NSF fees charged to SBGC. If restitution is not made, a request is sent to the State's Attorney's Office requesting payment within ten days. If payment is still not received, the forms for bad check charges are completed and forwarded to the District Court Commissioner, along with copies of the letter from the State's Attorney's Office and a copy of the bad check. Additionally, in the case of an NSF check returned the second time or in the case of a closed account for any purpose, the individual's child will be immediately removed from participation with the SBGC until such time that restitution is made. This communication will be made by the President of the Board. The child's name will also be given to other organizations within the SMYAC to prevent said child from being able to participation in another league without first making restitution with SBGC.
- 6.9 Upon the end of each fiscal year (Dec. 31), a financial advisory committee (three members NOT including the president, vice president or treasurer) shall be appointed by the President to review

that fiscal year's financial records. This review shall be accomplished and distributed to the Board of the Directors before the February meeting. Upon completion of the financial advisory committee's review, the Treasurer will obtain the records for tax filing purposes.

ARTICLE 7: REGISTRATION/VOLUNTEER INVOLVEMENT

7.1 Registration

- a.) Members shall be required to pay an annual registration fee for any participating youth. Fees will be made known to the General Membership via the SBGC website as well as through registration documentation.
- b.) The Board of Directors will determine the annual registration fees
- c.) Scholarship applications will be made available on an “as needed” basis.
- d.) Membership shall be terminated if registration fees are not paid within a reasonable amount of time as determined by the board.

7.2 Scholarships

- a.) Families seeking financial assistance may request a scholarship by submitting a written request via email to the President or Registrar.
- b.) Scholarships may be awarded based on demonstrated financial need and are contingent upon the availability of designated scholarship funds.

7.3 Volunteering

- a.) The SBGC relies on volunteers for success. Members are responsible for volunteering to help support the efforts of the SBGC. Therefore, each member is encouraged to volunteer throughout the season.
- b.) It will be the head coach’s responsibility to appoint a Team Parent.
- c.) Team Parent/Manager Responsibilities include serving as the primary liaison between coaches, parents, and league officials by communicating schedules, updates, and team information promptly and accurately. The Team Manager also coordinates sideline support needs, such as organizing chain crews, and assists the coaching staff with administrative tasks, including pre-game ID checks. Additionally, the Team Manager helps ensure parents understand and follow league rules, safety protocols, and codes of conduct, and reports any concerns to the appropriate league representative as needed.

ARTICLE 8: COACHES

8.1 All head coaches and assistant coaches are required to complete, sign and abide by the Coaches Code of Conduct or be subject to sanctions as determined by the Board of Directors. All Coaches Contracts to be kept in the team book and a copy to be archived with the Registrar.

8.2 All head coaches must be age 21 or over. Assistant coaches, reporting directly to the head coach can be age 18 or over. Coach trainees will be allowed with the consent of the Athletic Director and/or the appropriate Sports Commissioner.

- 8.3 Individuals who wish to coach a Solomons Steelers team must first apply, in writing, via the official SBGC coach's application. Deadlines will be posted on the website. Coaches will be selected based on positive attitude, communication skills, leadership qualities, technical knowledge and support of SBGC and SMYAC objectives.
- 8.4 Assignment of head coaches shall be made by the interview committee and then approved by the Board of Directors based on the recommendations of the committee. The interview committee must consider a prospective coach's overall support of the organization, leadership of his team and staff, interaction with their player's parents, technical competence and dedication to the program and its goals. Coaches are not permitted to appeal the Board of Directors assignment.
- 8.5 The head coach shall be subject to removal as the Athletic Director, Commissioner and President or Vice President deem appropriate.
- 8.6 Any assistant coach may be subject to removal as the head coach deems appropriate or at the request of the Board if deemed necessary.
- 8.7 All Board Members and coaches must submit and pass all background checks prior to the start of the season.
- 8.8 Maximum number of coaches that can be within the coaches' box during a game is five (5).
- 8.9 No walk-on personnel shall be permitted on the practice or game field without express, prior permission of the President or the Athletic Director. All assistant coaches must be presented, in writing, to the board prior to August 1 or as soon as they are selected.
- 8.10 All person present on the sidelines, Head Coaches, Assistant Coaches and Team Manager/Parents, must wear the official identification badge provided.

ARTICLE 9: GENERAL CONDUCT

- 9.1 Rules Pertaining to Ejections. In certain situations, behavior becomes unacceptable and the player or coach is ejected from the game. The following is the league's position on those ejections. Punishment will be swift and meaningful.
 - a.) Player Ejections. If at any time during a game or SBGC event, a player is ejected by an official for unsportsmanlike conduct that player will be disqualified from playing in the remainder of that game and the next game. Player must remove pads but is allowed to remain on the sideline with team. In the event there is no game the following week, the suspension will carry over to the next game. Additional game disqualifications may be assessed based on the severity of the conduct. It is the coaches' responsibility to work to eliminate (or at least minimize) situations giving rise to possible instances of inappropriate behavior. Examples include removal of the player from the game, counseling the player about their conduct and/or benching the player.
 - b.) Coach Ejections. If at any time during a game, a coach is ejected by an official for unsportsmanlike conduct that coach will be disqualified from the remainder of that game, the next week's practice and also the next game. Upon ejection, coach must immediately leave the premises. Coaches that have multiple teams are not permitted to coach ANY team during this time.
 - c.) Additional game disqualifications may be assessed based on the severity of the conduct. The head coach may also be subject to disciplinary actions due to the actions of his players,

coaches or parents. The head coach is responsible for his players, his assistant coaches and the parents of his players.

d.) Ejection Procedure:

Step 1) Sideline warning (5 yard penalty)

Step 2) Unsportsmanlike Conduct Foul (15 yard penalty)

Step 3) Unsportsmanlike Conduct Foul (Ejection)

Step 4) Repeat step 2, then step 3 as needed

Anytime a player, coach, or spectator is ejected, the official involved must submit an Ejection Incident Report. The ejections incident report is given to the official's supervisor.

9.2 Duties, Behavior and Conduct of all members

a.) SBGC Members of SBGC are expected to conduct themselves in an appropriate manner and in accordance with SBGC bylaws at all times when at or around SBGC events. Expected behavior and conduct is outlined in the Parent/Spectator Code of Conduct. Any violation of the Parent/Spectator Code of Conduct may be grounds for disciplinary action.

b.) SBGC Actions that will result in immediate and automatic suspension from SBGC:

- Physical and/or verbal assault
- Actions that endanger or which could cause injury to children, parents, coaches or spectators before, during, or after any SBGC event (including the areas of the practice fields, sidelines, game fields, concessions, and parking areas) including but not limited to: physical or sexual abuse, brandishing and/or use of a weapon.

c.) This immediate and automatic suspension will remain in effect until the Board of Directors reviews the alleged violations and makes recommendations to the President for action. This action should be taken within seven days of the suspension.

9.3 Disciplinary action in violation of any code of conduct the actions are not limited to the following in any order or combination.

- Verbal Warning
- Written Warning
- Suspension or immediate ejection from a youth event sponsored by the Solomons Steelers.
- Suspension from multiple youth events sponsored by the Solomons Steelers.
- Season suspension or multiple season suspension

9.4 The following are guidelines for Parent, Coaches and Volunteers

a.) Code of Conduct Handbook. The Solomons Steelers Code of Conduct Handbook explains the responsibilities of each parent and child that is a member of the organization. The handbook explains expectations and responsibilities of parents, coaches and volunteers.

b.) Parent, Coaches, and Volunteer responsibilities each member of the organization will be responsible for their behavior and will sign a Code of Ethics prior to the start of each sport season. If a member has a formal written complaint about their behavior from another party, the Board will review and decide action which could include a hearing and possible disciplinary action. The decision of the Board will be considered final.

ARTICLE 10: AMENDMENTS

- 10.1 Amendments to these bylaws must be submitted in writing at the General Meeting. No board member shall be entitled to amend these bylaws for their own purposes. An amendment to these bylaws will be voted on the Board of Directors with the majority rules. A notice of the proposed change accompanies the call for the general meeting 30 days in advance. Requests for amendments shall be presented in writing to the SBGC Board of Directors and shall be voted on at the next meeting following their receipt (that meets the 30 day notification requirement). Copies of proposed and approved changes/amendments to SBGC bylaws will be posted on the SBGC website for all members to read.
- 10.2 The Board shall have the authority to amend or revise these bylaws as necessary to ensure effective governance and alignment with the organization’s mission and operations. Any proposed changes shall be presented to the Board and shall only be adopted upon receiving a majority vote in favor.

ARTICLE 11: DISSOLUTION

In the event of dissolution of the Corporation, the Board of Directors shall donate all remaining assets to the Calvert County Parks and Recreation located in Prince Frederick, MD. The donated items shall be distributed among the other local non-profit youth organizations to help promote sports in Calvert County.

I, the undersigned, being Secretary of the Corporation, hereby certify that the above is a true, complete and accurate copy of the Bylaws as adopted by the Board of Directors on

Megan Fleegle Secretary