

Windom Youth Hockey Association
April 7th, 2021 at 7:00PM at Windom Country Club

Present: Jerome Robillard, Amy Pigman, Ryan McNamara, Steve Heil, Mike Pigman, Travis Janssen, Justin Espenson, Brent Staples Non-Board Members: Courtney Nelson, Tim Hogan

Absent: Michelle Baerg, Eric Lohse

1. **Call Meeting to Order:** Meeting called to order at 7:00pm by Jerome Robillard
2. **Welcome new Board Member:**
 - a. **Board member expectations; attendance and duties.**
 - i. Brent Staples
 - ii. Steve Heil
 - iii. Jerome Robillard
3. **Review of 2020-2021 season (lessons learned):** - open discussion
4. **Approval of annual meeting and financing report –**
 - a. Justin Espenson made the motion with a second from Amy Pigman to approve the financial report – motion carried. We are still waiting on the 2nd half ice bill as well as high school expenses from this year.
 - b. Motion was made by Mike Pigman with a second from Justin Espenson to approve the annual meeting minutes – motion passed.
5. **Election of board officials and duty assignment:**
 - a. Ryan McNamara – Treasurer
 - b. Michelle Baerg – Secretary
 - c. Amy Pigman – President
 - d. Eric Lohse – Vice President
 - e. Amy Pigman – Website administrator
 - f. Jerome Robillard – District 4 Rep
 - g. Steve Heil & Jerome Robillard – Equipment Management
 - h. Tim Mellstrom? - Coach Coordinator
 - i. Brent Staples – Registration
 - j. Michelle Baerg – Concessions
 - k. Justin Espenson – Fundraising
 - l. Jerome Robillard – Safety Coordinator
 - m. Courtney Nelson – Scheduler
 - n. Open to Association Members – Tournament Director
6. **Athletic Director Report – Jeremy O'Donnell:** 20 Girls Varsity Games and 18 Boys Varsity Games have been scheduled. Opportunity for a Boys tourney which will add 3 additional games; tourney involves JV. JV will have 11 or 12 games with the tourney. Jeremy was provided information that Courtney Nelson is the new scheduler.
7. **Arena Manager – Tim Hogan – Arena seal repair and LiveCam Review:** Discussed LiveBarn and options. LiveBarn has a 6 year contract in which other media cannot have broadcasts or streaming. Decision was made to continue to look for additional options for livestreaming which we can offer for free. Options discussed:
 - a. Windomnet to see if we can livestream on city website. Tim Hogan will check with Jeff Dahna regarding camera in arena.

- b. MN Hockey TV – check on contracting options.

Arena seal discussion: Caulk joint - \$25K agreement. Tim ordering materials for repair. Monday, April 12th looking for 6-7 people to be there. Tim is contacting and organizing rework.

Discussion about putting in an outlet for a freezer by the home player bench to keep pucks in. Tim believed that should be possible to do.

8. **Secretary Report:** The meeting minutes from the March 3rd, 2021 meeting were presented by Amy Pigman and reviewed by the Board. The minute approval was made by Justin Espenson with a second by Mike Pigman and approved by the full board.
9. **Treasurers Report:** Ryan McNamara reported on the previous month's expenses and the current cash balances. We expect to pay out around another \$55,000 for prior year expenses at this point for High School fees and ice rental. A request was made to remove former board members LaCanne and Volk from signature cards on the main checking account and replace them with Jerome Robillard. In addition, a request was made to remove LaCanne from the raffle checking account with no replacement required. A motion was made by Robillard with a second from Justin Espenson and all board members voted in approval. The report was accepted and McNamara will make the changes to the signature cards.
10. **Registrar Report:** Brent Staples will take over this role from Joel LaCanne and will work in the next couple months to prepare for the registration process.
11. **Tournament Report:** Nothing to report at this time.
12. **Web Page Report:** Amy Pigman reported that several updates have been accomplished and key dates for the upcoming season will be added soon.
13. **District 4 Report:** The District is holding an election next week and will be replacing the district director Jeremy Reed. Also the Bantam video regarding the Redwood Falls player continues to be reviewed at many levels with no determination at this point as to the resulting effects on the player involved.
14. **Equipment Report:** Steve Heil will be replacing Jerome Robillard for the equipment management of the association. With the equipment room in place and gear sets purchased we hope to continue to ease this process. A discussion was had about Jersey replacements at all levels of the association; costs, options, and fundraising were all discussed. Several board members will report back at the next meeting with options investigated.
15. **Coaching Coordinator Report:** Travis Janssen reports that attempts will be made to continue on with the goalie and stick handling clinics next year while also trying to add back in some early season power skating instruction.
16. **Concessions Report:** Nothing to report at this time.
17. **Fundraising Report:** Justin Espenson covered work to date on an anticipated golf fundraiser in the future and also covered an earlier start to our traditional fundraisers with all materials ready by registration deadline. Locating affordable and hams continues to be an issue and options will be reviewed in the next couple months to be sure we are prepared.
18. **Safety/ COVID Report:** Nothing to report at this time for new items but the Board discussed the success of completing the full year and our appreciation for all that contributed.
19. **Scheduler Report:** Courtney Nelson will be taking over and consolidating the scheduling process into the future. Courtney reports an eagerness to get information out early and provide families with as much consistency as possible. The high school schedule is close to set and with a brighter

outlook around the COVID issues of this past season the goal is to settle into a plan for all age levels prior to the season.

20. Old Business: Nothing to report at this time.

21. New Business: A parent request was reviewed and it was determined by the Board that President Pigman will draft a response which outlines the protocols that will be followed.

22. Adjourn – motion made by Jerome Robillard to adjourn meeting.