

MOUNT PROSPECT  
**ICE ARENA**

To: Mount Prospect Ice Arena Renters  
From: Ryan Zanon, Manager of Operations & Program Scheduling  
Colin Van Hauter, Facilities & Adult Hockey Manager  
Date: June 25, 2020  
**Re: Policies & Procedures - Phase 4**

The Mount Prospect Ice Arena will follow Phase 4 of the Restore Illinois Plan effective June 29, 2020, provided that the state moves from Phase 3 to Phase 4 on June 26, 2020. In this Phase, youth and recreational sports activities include drills, practices, and lessons, and competitive gameplay will be permitted. Our policies and procedures are based upon current guidelines set forth by the Center for Disease Control and Prevention (CDC), as well as state and local government agencies. These policies and procedures are requirements, not recommendations. Your adherence to these policies and procedures is **REQUIRED**. Any violation of the below policies and procedures will result in your immediate removal from the building & forfeiture of your reservation.

1. Anyone showing symptoms or signs of sickness, or who have been in contact with known positive cases, **PLEASE STAY HOME**.
  - a. Participants with symptoms or signs of illness are strictly advised **not** to enter the premises and to seek medical assistance.
  - b. Participants with risk factors or illnesses should **not** attend on-ice sessions.
2. Until further notice, parents, guardians and spectators are allowed inside the building for **competitive gameplay only**.
  - a. Limit **one** spectator per participant.
  - b. Spectators are limited to immediate household members or guardians of participants.
  - c. Spectators **must** wear face coverings over their noses & mouths at all times except for when eating, drinking or when outside and able to maintain a safe social distance.

- d. Spectator seating will be limited to the bleachers in the North & South Rinks and Billy Bricks Wood Fired Pizza for paying customers only.
    - i. North Rink Bleachers – 70 total spectators (20% seating capacity)
    - ii. South Rink Bleachers – 58 total spectators (20% seating capacity)
    - iii. Billy Bricks Wood Fired Pizza – TBD (25% capacity)
  - e. LiveBarn will be turned back on to watch from home. Use promo code **0afd-bf8e** for a discount on your subscription if you do not have one.
3. **All** skaters, including coaches, must sign a hold harmless waiver before entering the facility. Parents and/or guardians must sign the hold harmless waiver if the participant is under 18 years of age. Visit <https://boltshockey.sportngin.com/register/form/919865615> to complete an online waiver, making for a contact free process.
  4. The following onsite areas will **remain** closed to the public:
    - a. Main Entrance (excludes competitive gameplay)
    - b. Main Office & Conference Room
    - c. Main Concourse – TVs, tables, chairs, benches, gaming consoles, bubble hockey & vending machines.
      - i. Spectators may pass through the Main Concourse during competitive gameplay so that they can access the public restrooms & touchless water bottle refill station.
        1. The touchless water bottle refill station is to be used for **bottle refills only**.
          - a. Drinking from it directly is prohibited.
    - d. Jerry's Hockey (TBD)
  5. The Off-Ice Training Facility & Party Room will be made available to camps and clinics with existing reservations.
    - a. Neither room is available for new reservations.
  6. Team locker rooms will be made available for use with limited seating.
    - a. Skaters **must** wear face coverings over their noses and mouths when inside the team locker rooms.
    - b. Participants shall wash their hands with soap and water before participating.
    - c. Seats will be marked 6 ft. apart to allow for proper social distancing.

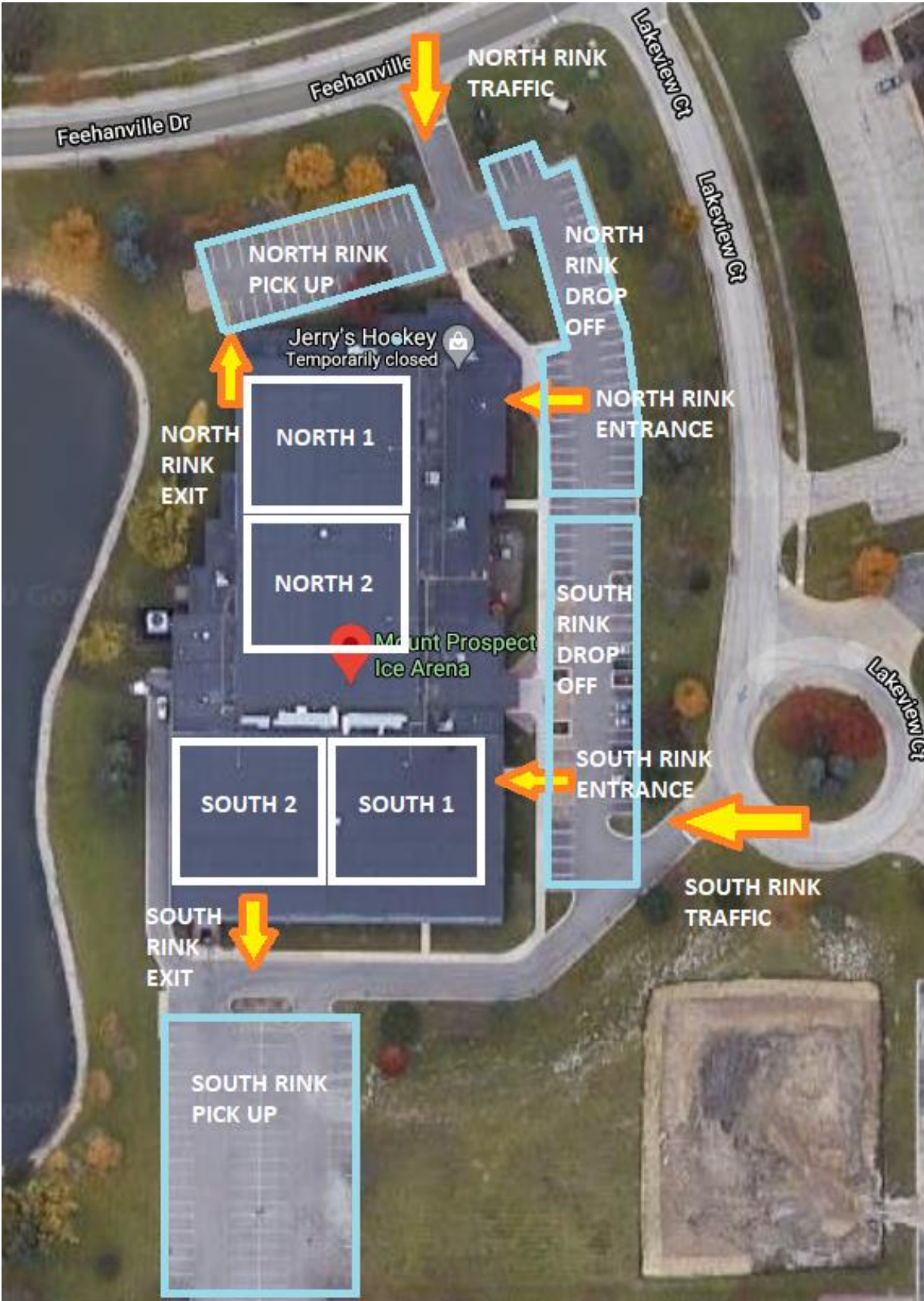
- d. Skaters are encouraged to arrive fully dressed with skate guards on as a result of the limited locker room seating.
  - e. Bathrooms are available for use.
  - f. Showers are **not** available for use to ensure that staff has enough time in-between users to perform necessary cleaning procedures.
  - g. Private Locker Room users are **not** allowed to leave their equipment after use.
7. Team benches will be made available for use with limited seating.
- a. Seats will be marked 6 ft. apart to allow for proper social distancing.
  - b. If all seats are taken, players must stand behind those seated to allow for social distancing.
8. Touchless water bottle refill stations will be made available for use in the North & South Rinks for **bottle refills only**.
- a. Drinking from them directly is prohibited.
  - b. Skaters are **still** required to bring in and label their own water bottles; no sharing of water.
9. All summer ice is **still** considered “Prime” ice.
- a. Full Sheet – \$434.00/hour
  - b. Half Sheet – \$217.00/hour
10. Group sizes of 50 people or fewer are allowed in each rink (excludes spectators) with this limit subject to change based on latest data & guidance.
- a. A **maximum** of 25 total people per half sheet of ice, including coaches.
  - b. A **maximum** of 50 total people per full sheet of ice, including coaches & referees.
    - i. North 1 & 2
    - ii. South 1 & 2
11. Coaches are recommended to wear a face mask while inside the facility.
12. Coaches must continue to use the Phase 3 designated staging areas to put on their skates inside the facility.
- a. North Rink – chairs along the Girls Locker Room exterior wall.
  - b. South Rink – benches along the Notre Dame College Prep Locker Room exterior wall.

- c. Please be sure to take your belongings with you to the team benches so that we can keep the designated staging areas available for the next set of coaches.
- 13. Coaches are allowed to use rink materials and/or training aids to conduct on-ice sessions (i.e. cones, rink borders, shooter tutors, etc.).
- 14. Coaches must still be prepared to dismiss players exhibiting signs or symptoms of illness.
- 15. The Phase 3 designated entrances and exits are still to be used during Phase 4. Doors are labeled. Please refer to the **site logistics plan** for arrival/ departure and entrance/exit instructions at the bottom of this memo.

The knowledge and circumstances surrounding COVID-19 are constantly changing and, as such, the Mount Prospect Ice Arena makes no representation and assumes no responsibility for the accuracy or completeness of these policies and procedures. We believe that the above policies and procedures will continue to *help* allow for the safe use of our facility. Until the virus is either eliminated, a vaccine is developed, or a cure is found, there is no way of completely eliminating the risk of infection. If you choose to use our facility during Phase 4 of the state's Restore Illinois Plan, you do so at your own risk and you specifically release from any and all liability the Mount Prospect Ice Arena, its employees, officers, and agents in connection with these policies and procedures.

Mount Prospect Ice Arena Ownership & Management

**SITE LOGISTICS PLAN**



1. Please do **not** arrive more than 20 minutes before your scheduled ice time.
  - a. The designated entrance doors will be opened by rink staff 20 minutes prior to start times.
2. North Rink users are asked to enter and exit the parking lot off Feehanville Dr.
3. South Rink users are asked to enter and exit the parking lot off Lakeview Ct.
4. Designated parking areas are available for drop off and pick up only.
  - a. North Rink users – North Rink Drop Off & North Rink Pick Up
  - b. South Rink users – South Rink Drop Off & South Rink Pick Up
5. Parents and guardians are asked to park in the designated parking areas when dropping off and picking up their children.
6. Coaches and players ages 16 & older who drive themselves are asked to park in the designated pick up areas so that we can keep the designated drop off areas available for the next set of parents/guardians.
7. Children should wait in the parking lot with their parents and/or guardians until the designated entrance doors are opened by rink staff.
  - a. North Rink – Once the doors open, players will enter through the designated North Rink Entrance (nearest to Jerry’s Hockey). They will enter through the exterior doors, walk through the vestibule, through the concourse, and into the North Rink where they will enter their assigned locker room(s). Following the on-ice session, players will return to their assigned locker room(s), get undressed, collect their belongings, and exit the ice arena through the designated North Rink Exit to be picked up in the North Rink Pick Up area.
  - b. South Rink – Once the doors open, players will enter through the designated South Rink Entrance (nearest to Notre Dame College Prep’s Locker Room). They will enter through the exterior doors into the South Rink and go to their assigned locker room(s). Following the on-ice session, players will return to their assigned locker room(s), get undressed, collect their belongings, and exit the ice arena through the designated South Rink Exit to be picked up in the South Rink Pick Up area.