

**Waterloo Youth Hockey Association  
Board of Directors Meeting Minutes  
May 8th, 2023**

Board Members Present: Amy Knoll, Amy Schaefer, Charlotte Bushbaum, Katy Harbaugh, Mindy Gordon, Lisa Schwickerath, Erica Harn, Jenette Jebe, Dan Bumblauskas, Rory MacLearn, Justin Metcalf, Jason Dobes, Katie Reicherts (via telephone)

Guests (Incoming Board Members): Shawn Monroe, Jason Verbraken, Mike Wirtjes, Brian Cook, and Trent Duniven

Other Guests: Gina Holman, Shawn Holman, Ryan Shaw, Matt Peterson, Mark Styve, Travis Jones, Jackie Jones, Jessica Neidert, Ms. McConnell-Ackerson

Meeting Called to Order: 6:00 PM

**Financial Reports:**

- Warriors – Lisa Schwickerath; nothing to report. Motion for approval by Jenette Jebe and seconded by Erica Harn. Motion approved.
- Jr Hawks – Amy Knoll; nothing to report. Motion for approval by Amy Schaefer and seconded by Katy Harbaugh. Motion approved.

**Approval of April Meeting Minutes:** Motion for approval by Rory MacLearn and seconded by Dan Bumblauskas. Motion approved. Katie Reicherts discussed that she would revise date of annual meeting to a date yet to be determined.

**Committee Reports:**

- Development Committee - Jason Dobes. Jason Dobes presented that the committee met last week, and they discussed the following items:
  - Goalie Situation. They discussed June 1 being the cut-off date to select/register if you plan to be a goalie. They also discussed possibly creating a Team Reach specifically for goalies. -----
  - Skating Coach. They discussed moving power skating to 1 night per week, or a skate during the weekend, to try and get players their power skating. They discussed the possibility of finding someone outside of the organization to do some power skating clinics throughout the year.
  - Weekly Practice Structure. They discussed putting together a weekly practice structure so that each player and parent know what is being done each night of practice.
  - Combining Practices. They discussed if practice for travel can be on the same nights, and House League and figure skating on the same nights.
  - New Warmups for Coaches. They discussed all coaches getting new warmups for next season.
  - Board Representation on Development Committee. They discussed the Vice President of the Board being present at the Development Committee meetings, so the Vice President could report back to the Board. Also, the Vice President is the chair of the Disciplinary Committee.

Motion was made by Jason Dobes to have the Vice President of the Board serve on the Development Committee, which was seconded by Amy Schaefer. Motion approved.

-All Coaches. Brian Cook also stated that the Development Committee discussed having all coaches present at the first Development Committee, to see whether or not all coaches should be present in the future at all Development Committee meetings. He stated the Development

Committee discussed that there should at least be a coach at every level present for these meetings.

-Registration. There was also discussion regarding opening up registration for all players now.

- Disciplinary Committee – Amy Schaefer; nothing to report.
- Fundraising/Special Events Committee – Rory MacLearn. He reported that he is waiting for acceptance from Sturgis for the float, and looking into parade for My Waterloo Days. There was also discussion regarding the Sturgis Falls fundraiser that Sarah Kutz is leading, as well as that Sarah Kutz had been voted in by the Board (via online votes) to be the Chair of the Fundraising Committee for Junior Hawks for the upcoming season.

#### **Affiliate Reports:**

- High School (MHSHL) – Justin Metcalf. Justin Metcalf discussed that a player from Cedar Rapids wants to come here to play. Said player is a goalie at the Warrior level but has had some issues. USA Hockey has cleared him. MWAHA has not waived rule, and player has to file an appeal, and MWAHA must review before player can play for our organization.
- Midwest League (MWAHA) – Justin Metcalf/Dan Bumblauskas. Justin Metcalf reported that since our organization has roughly 250 players, we get to have 2 members represent our organization at the MWAHA level, plus an alternate.

#### **Other Reports:**

- ACE Coordinator – Dobes; nothing to report.
- Apparel – Nona Swanson; There was discussion amongst that Board that Slapshot has opened up an online link for ordering through the end of May.
- House League – Jen Seifried. Jen Seifried reported that parents have been emailing her about registration. She discussed that she would like to get the Learn to Skate registration out as well, and discussed that we should not charge more than \$108 (including \$20 registration fee), as that is what the figure skaters charge. The amount of practices were discussed, as well as that our organization would need to make a minimum of \$880 in order to pay for ice costs. Discussion ensued on who would teach this, and possibly just having the figure skaters continue to run this program. There was also discussion that players need to present a completed learn to skate certificate before starting House League.
- Ice Scheduler – Charlotte Bushbaum; nothing to report (ice is out).
- Referee in Chief; nothing to report.
- Registrar – Justin Kerns; nothing to report.
- Safesport / Compliance – Justin Metcalf. It was discussed that incoming Board members need to complete this, as well as have background checks completed through USA Hockey.
- Sponsorships – Katy Harbaugh; nothing to report.

- Webmaster – Katy Harbaugh. Katy Harbaugh discussed the link that had previously been forwarded to the Board for the organization’s volunteer positions. She discussed that she would make some revisions and forward to the Board once again for review, and these positions would be voted upon by the Board in June in accordance with the organization’s Policies and Procedures.

**Old Business:**

- Policy Updates – Dan Bumblauskas. It was discussed Katie Reicherts is working on previous policy updates, and then Dan Bumblauskas and Jenette Jebe would co-chair a committee for policy updates.
- House League Rental Changes – Jen Seifried. Jen Seifried discussed increasing the rental fee from \$40 to \$50. A motion was made by Amy Schaefer and seconded by Jenette Jebe to approve increasing rental fee from \$40 to \$50. Motion approved. Jen Seifried inquired about money in the budget for shelving units for rental equipment in the storage facility. A motion was made by Justin Metcalf and seconded by Amy Schaefer to approve \$600 for shelving for rental unit. Motion approved.
- Projection – Confirmation / Goalie Situation PeeWees and Bantams – Jason Verbraken. Jason Verbraken reported that projections show enough for two teams at both PeeWee and Bantam levels. Dubuque cannot help our organization as they are also short in numbers. Des Moines can help at PeeWee level, as they may to cut players. Cedar Rapids could also help at Bantam level. All three organizations have had similar issues with goalies in the past. Jason Verbraken discussed having a commitment from every goalie by June 9<sup>th</sup>, and a meeting prior to said deadline (hopefully in May) with Development Committee, parents, players, and coaches to explain the situation, so our organization can make plans.

**New Business:**

- Fundraising Opportunities – Jen Seifried (pop cans; movie night). Jen Seifried discussed a pop can fundraiser completed by another organization and stated she would reach to Sarah Kutz.
- Coaching Director. It was discussed that Brian Cook had been approved by the interview committee as Coaching Director. Jason Dobes made a motion to approve Brian Cook as the Coaching Director and Justin Metcalf seconded. Motion approved.
- Skills Development Director. It was discussed that Amy Schaefer and Jason Verbraken would speak with Phil Axtell about his interest in the Skills Development Director. Jason Dobes made a motion for the organization to hire a Skills Development Director, and Jenette Jebe seconded. Motion approved. Jason Dobes motioned to offer said position to Phil Axtell, and Jenette Jebe seconded. Motion approved.
- Annual Meeting – Agenda: Dates; Estimated Attendance. It was discussed this would be scheduled after lead coaches had been chosen.
- Compliance changes  
-Plan/timeline to review/update policies/Bylaws. This was briefly discussed, but nothing was approved due to time constraints.

- Treasurer Bylaw Changes – Amy Knoll. Amy Knoll presented the Amendment to the Bylaws she had previously emailed to the Board, a copy of which is attached. A motion was made by Justin Metcalf to approve and Mindy Gordon seconded. Motion approved.

- Leaving the Board – Mindy Gordon, Justin Metcalf, Rory MacLearn, Eric Harn
- Jr. Gold Contract. This was briefly discussed, but nothing was approved due to time constraints.
- Executive Elections. Officer elections were discussed, and several Board members, including incoming Board members, questioned why incoming Board members did not get to vote on these positions. The Board moved forward with the vote anyway, and the following persons were appointed to serve as Executive Officers for the upcoming season:  
Amy Schaefer – President  
Jenette Jebe – Vice President  
Katie Reicherts – Secretary  
Lisa Schwickerath – Warriors / Junior Gold Treasurer  
Amy Knoll – Jr. Hawk / House League Treasurer

Meeting Concluded: 9:00 PM