

## CYHA Monthly Board Meeting Minutes

**Wednesday, September 11, 2024**

The meeting was called to order at 6:33pm Board Member Roll Call (Present / Absent / Remote / Late / Excused)

President	Tom Schoolmeesters	P	Mite Director	Jake Swanson	E
VP Hockey	Ryan Cardinal	P	Tryout Director	Eric Rakow	P
VP Admin	Michelle Rice	L	Goalie Director	Meg Sawyer	P
Secretary	Kristi Brusletto	P	Volunteer Director	Kaylee Wissink	P
Treasurer	Barb Salchow	P	Fundraising Director	Lindsey Martin	P
Boys Director	Logan Nugent	E	Tournament Director	Glen Jenkins	P
Girls Director	Tim Mortenson	P			

### **Membership Present**

### **Coordinators**

<b>Coordinator</b>	<b>Name</b>	<b>Attend Y/N</b>
Scheduler(s)	Mark Engstrom	Y
Registrar	Deb Matko	N
Sponsorship Coordinator	Mark Lewke	N
Recruiting/Retention	Glen Jenkins	Y
Junior Gold Coordinator	Paul Ledin	N
U8 Coordinator		
Golf Coordinator	Chris Weinhold	N
Jersey Coordinator	Katie Arndt	N
Mite Jersey Coordinator	Ashlie Nielson	N

### **Guests**

- Matt Koranda – athlete parent
- Joe Prosek – athlete parent
- Rachel Carrier – athlete parent
- Bryant Sears – Girls Basketball Booster rep

### **PreTryout Open Meeting**

- Discussion on groups and waiting for group ice time.
  - For tryout ice time groups where over 40 players are expected on one ice sessions, working on using tryout software to randomize to two groups or cut in half via alphabetical by last name. Intend to communicate when to show up and avoid sitting to wait for ice time, skate tying, etc. Where necessary, groupings to be communicated 24-48 ahead of time. Groupings will either be randomized via the tryout software or a cut in the middle of alphabetical by last name.
- Will have designated skate tying area where cannot see the ice, 10-15 minutes before session, and in-time for ice session.

- Discussion on total ice time, decisions on when will know about groupings, and how/when to divide based on athlete volume per ice time, cut downs, etc.
- Discussion on new update to be able to cut from each tryout ice session, when and how will know if player cut. Posting are who is moving on after each session will be posted.
- Evaluators work together with Tryout Engine software to make sure decisions are balanced.
- Question on number of hours and ability to see athlete performance over a few hours and days. Cutdowns still allow for picking back up and continuing in process with each subsequent level with enough time. Reviewed flow charts and process.
- Discussion on software and audit trail, change control, login control, etc to be able to look back and ensure the right process was followed.

**Donation Request Presentations**

- CHS – Basketball Boosters (Bryant Sears)

**Secretary’s Report**

- Review/Approve last month’s meeting minutes. Barb Salchow motion to approve, Michelle Rice 2<sup>nd</sup>, notes approved.
- Review Activities Schedule Updates – Additions – Deductions

**Treasury Report**

- Previous Month’s Ending Balance and Transaction Detail

Beginning Balance	\$520,377.21
Adjustments	-
Deposits	\$244,587.01
Disbursements	(\$12,488.31)
Account Reconciliation	-
Ending Balance	\$752,475.91

**Monthly Meeting Agenda**

**Charitable Donation Request(s) Tom**

- CHS – Girls Basketball Boosters (Bryant Sears)
  - Boosters is new for girls HS basketball. Discussion on lack of funding and organization to manage funding in the past. Initial efforts to raise money and structure for sustainable HS girls funding. Use of funds would be to bring grades together to build team and community, efforts for mental health and teamwork. Initial funding will help get boosters started. Additional fundraising efforts discussed. 4 teams, varsity, jv, b-squad, and first year, comprised of 40 kids.
  - Motion to approve donation request made by Michelle Rice, Meg Sawyer 2<sup>nd</sup>. Donation approved.
- Discussion on how to outline guidelines of CYHA donations, expectations, and clear communication of where donations go, and use a set percentage of total annual revenue.

- % of non-hockey per net already in guidelines.
- Action to make a document with proposed parameters and donation guidelines. Captured in action tracker.

**CYHA Presidents Corner Tom**

- Board Member Registration – Update
  - Remainder of board members need to complete CYHA registration for “managers, volunteers, coaches” as board member.
  - Still need Jake Swanson, and Lindsay Martin.
- Gear UP MN – gift card grant
- Junior Gold Jersey & Sock Order
  - Motion to approve annual variable spend Michelle Rice, 2<sup>nd</sup> by Lindsay Martin. Amount approved.
- D10 Team Declaration Review – see below
  - Reviewed current athlete and team numbers for CYHA and D10.
- Tier 1 Player Review
- Tryout Injury Placements – Appeals
  - [Notes update following the start of tryouts.]

**Boys Traveling Team Coaching Update:**

A Bantam –	Peewee AA –	Squirt A –
A Bantam –	Peewee A -	Squirt B1 -
B1 Bantam –	Peewee B1 -	Squirt B1 -
B2 Bantam –	Peewee B2 -	Squirt B2 -
B2 Bantam –	Peewee C -	Squirt B2 -
		Squirt B2 -
		Squirt C -

**Girls Traveling Team Coaching Update:**

10UA -	12UA -	15UA –
10UB1 -	12UB1 -	15UB
10U B2 -	12UB2 -	
10U B2 -	12UB2 -	

**Mite Team Coaching Update:**

- Mite A – Team 1
- Mite A – Team 2

**New Items from Floor Tom**

- If coach 3+ years of traveling team non-mite, then lifetime dibs may be considered.

**Director Report Outs**

- VP Hockey/ACE – Ryan

- D10 Presidents Meeting update
- Summer Training Program (STP) for boys in the summer under planning.
- Arena hallway painting update.
- Coaches selection update
- 10k shots near complete.
- Boys High School partnership update
- Jerseys update
- In-season off-ice development update
- VP Hockey/Admin – Michelle
  - Website updates, team pages ready to go live as ready to post schedules.
  - Tryout Engine updates
  - SportsEngine update
- Tryout Director – Eric
  - Update on readiness for tryouts.
  - Tryout jerseys sorting and organizing.
  - Motion to approve purchase of printers in the amount of \$650 by Kristi Brusletto, 2<sup>nd</sup> by Glen Jenkins. Purchase approved.
- Girl's Director – Tim
  - Update on team numbers.
  - Update on coaches
  - Update on jerseys.
  - Update on Co-op
- Boy's Director – Logan
  - Mandatory Coaches Clinic
    - When – Saturday October 12th
    - Where – Centennial High School (West Commons) + Centennial Sports Arena
    - Time: 7:00AM – 3:00PM
    - Mandatory for: All CYHA/co-op travelling Head Coaches (28 teams)
    - Highly encouraged: All CYHA/co-op travelling (top) assistant coaches
    - Encouraged: All CYHA/Co-op mite and U8 coaches
    - Estimated total: 34 – 85. Final RSVP to be established by Oct. 1.
    - Schedule:
      - 7:00 – 7:20a – Welcome, pastries, get seated, etc.
      - 7:30 – 8:25a – Vision, agenda, key announcements (Tom, Tim, Ryan, Logan, Meg)
      - 8:30 – 9:30a – Stop the Bleed training – CLFD
      - 9:30a – 10:00a – BREAK
      - 10:00 – 10:30a – Katie McDonough Off-Ice discussion
      - 11:00 – 12:30p – Katie McDonough ON ICE – Split in two 45-minute sessions
      - Lunch for coaches between sessions
      - 1:00 – 2:30p – Positive Coaches Alliance Training
      - 3 :00p – END
      - 4 :00 – 6 :00p – Optional Happy Hour – Trapper's
  - Positive Coaches Alliance Update:
    - Board Training – Wednesday October 9th (In person)
    - Coach Training – Saturday October 12th (In person)
    - Parent Training option 1 - Sunday October 13th – 7pm (Zoom)
    - Parent Training option 2 - Sunday October 27th – 7pm (Zoom)

- I will be updating the website to announce schedule and expectations. Will also be working with mass comms to get email blast and RSVP in conjunction with PCA.

#### Coaches Advisory Group

- Update on the new “Coach Advisory Group”. The purpose of this group is to help establish a framework for our CYHA coaches to work within and to help synergize the association at every level. Our guiding purpose is that we cannot develop good hockey players without good coaches, and this will help bridge that gap. Reviewed notes from Logan per level with coach group.
- Mite Director – Jake, update given by Tom Schoolmeesters
  - Mite eval schedule final and will go out shortly.
  - Jersey orders.
  - Update on numbers.
- Goalie Director – Meg
  - Update on numbers.
  - MEGA updates.
  - Goalie gear.
  - Goalie equipment reimbursement increase in funds from standard:
    - \$2,500 increase to \$3,000 for 15U, JG, and Bantams
    - \$1,750 increase to \$2,500 for PeeWee/12U
    - \$850 increase to \$2,000 for Squirt /10U
    - \$500 increase to \$1,500 for Mite/8U
    - Motion to approve all above increases Tim Mortenson, 2nd by Glen Jenkins. Amounts and increases approved.
- Fundraising Director – Lindsay
  - Heggies fundraising ready and released.
  - Gertens update
- Tournament Director – Glen
  - Boys tournaments filled.
  - Girls Chill update. Registration open and needing teams.
- Volunteer Director – Kaylee
  - Update on current volunteer spots open, filled, etc.
  - On ice volunteer discussion.

#### Coordinator Report Outs

- Scheduler(s) – Mark Engstrom
  - Initial practice ice schedules in progress.
- Registrar – Deb Matko
- Sponsorship Coordinator – Mark Lewke
- Recruiting/Retention – Glen Jenkin
- Junior Gold Coordinator – Paul Ledin
- U8 Coordinator – Tim Mortenson
- Golf Coordinator – Chris Weinhold
- Jersey Coordinator – Katie Arndt
- Mite Jersey Coordinator – Ashlie Nielson
- Picture Coordinator – Stephanie Westphal

#### Committee - Report Outs

- Tryout Committee – Ryan Cardinal

- Tournament Committee – Glen Jenkins
- Golf Committee – Chris Weinhold
- History Wall Committee – Ryan Cardinal
- CSLP CO-OP – Tim Mortenson

#### Tabled for future

- Look at consulting services for policies, procedures, and board operations clean up enhancements.
- Relationship with ISD12.

#### Old Items

None

#### Next Meeting

Wednesday, October 23, 2024 at Centennial Sports Arena (Board Room)

- Gambling Meeting: 6:15 PM
- Board Meeting: To Follow

#### Action Tracking

Reviewed and updated.

[2024 Board Meeting Action Tracking.xlsx](#)

### Upcoming Dates & Activities – 2024-2025

~~Golf Tournament – Friday June 14th, 2024~~

2024-2025 CYHA Board Meeting Dates

- ~~1/24, 2/28, 3/27, 4/24, 5/22, 6/24, 7/24, 8/21, 9/11, 10/23, 11/27, 1/22/25, 2/26/25, 3/26/25~~

Registration:

- ~~Opens July 1<sup>st</sup> 20, 2024~~
- Open Houses
  - ~~Tuesday 7/16/23, 6:30pm-8:30pm, Centennial Sports Arena~~
  - ~~Tuesday 8/13, 6:30pm-8:30pm, Centennial Sports Arena~~

Dates

- Registration:
  - Open Houses
    - ~~Tuesday 7/23, 6:30pm-8:30pm, Centennial Sports Arena~~
    - ~~Thursday 8/13, 6:30pm-8:30pm, Centennial Sports Arena~~
  - Dates
    - ~~Saturday 7/20 – Registration Opens~~
    - ~~Sunday 8/18 – Traveling Team Registration Deadline~~
    - Monday 9/30 – Mite Registration Deadline
    - Friday 10/1 – Cougar Cub Registration Deadline
- ~~Tryout Move up/Injury Review – September 9, if needed~~
- ~~Pre Tryout Meeting – Wednesday September 11 (Before Board Meeting), Centennial Sports Arena~~

Confidential

- Tryouts – Sunday September 15 – Tuesday October 1
- Post Tryout Meeting – Wednesday October 23 (Before Board Meeting), Centennial Sports Arena
- Mite & U8 Evaluation Dates – October 4th – 6<sup>th</sup> 2024
- Traveling Manager/Coach Meeting – TBD
- Mandatory Coaching Clinic (PCA Class) October 12<sup>th</sup>, timing TBD
- Mite & U8 Team Drafts – Tuesday October 15<sup>th</sup>?
- Mite Manager/Coach Meeting – Tuesday October 22<sup>nd</sup>?
- [District 10 Mandatory Head Coaches Meetings](#)
  - Pick 1: October 8 & 10 7:30 PM @ Fogerty & October 15 & 17 7:30pm @ Rogers Arena
- [District 10 Mandatory Manager Meetings](#)
  - Pick 1: October 8 & 10 6:00 @ Fogerty & October 15 & 17, 6:00 pm @ Rogers Arena
- Pictures – TBD
- JG Pictures / U15 TBD
- JG Manager / Coaches Meeting (Mid November Before Thanksgiving - TBD)

#### Registrations

- Girls Chill – December 6-8, 2024. Registration closes November 1, 2024.
- Boys Chill - TBD
- JG Summer Ice - TBD
- Sponsor - TBD
- Mite Pre-Tryout – TBD
- Traveling Pre-Tryout – TBD
- Francisco Checking Clinic – TBD (Mid to end of August)
- JG Pre-Tryout - Target Opens September?
- Player Registration - Opens July 1st
- Coach/Manager/Volunteer - TBD July 15<sup>th</sup>
- Elections – March 26th, 2024

**Motion to adjourn meeting by Kristi Brusletto, Michelle Rice 2<sup>nd</sup>. Meeting adjourned at 9:55 pm**