



THE ROLE OF THE REGISTRAR

Registrar shall:

- Organize registration dates and promote registration publicly
- Develop registration forms with SportsEngine
- Ensure the Treasurer receives a complete list of all registered players
- Complete the appropriate player registrations to OSA through OSCAR
- Establish waiting lists and collaborate with neighbouring clubs to distribute players
- Organize and manage team numbers
- Work with other members to equally split teams if needed
- Complete any applicable refunds

*This position has a busy season of February - May

Start Date: immediately

Interested applicants are to email walkertonfc@gmail.com