



**Berlin Youth Hockey
Board of Directors Meeting
Wednesday August 9, 2023, 6PM
Nucar Notre Dame Arena**

Board Members in Attendance: Scott T, Serena W, Jason D, Mike B, Carl W, Scott V, Evan B,
April B, Sam R, Kelly T, Matt K,

Absent Board Members: CJ V, Zach C, Kate N

Nonboard Members in Attendance: Kari W, Kaeli H

1. Meeting to Order - 6:00PM Scott T
2. Approval of Minutes - Mike B, Kelly T
3. Treasurer's Report - review by Scott V. See Treasurer's Report for Details.
 1. 30th Anniversary of BYH Golf Tournament scheduled for August 3, 2023
Discussion regarding funds raised from Golf Tournament.
4. Public Comments: N/A
5. New Business
 1. DIBS for volunteering:
 1. Kari W using it as a trial run this year to determine effectiveness. Shows what's involved with fundraising. May make mandatory next yr.
 2. Kelly T make it incentivized to have more people volunteer. Have prizes to increase volunteers - percentage off ice time, monetary credit off account . 146 total BYH skaters this year - potential for more volunteers and involvement.
 3. April B - keep learn to skate affordable at current cost with expectation to volunteer. Increase cost if families do not volunteer.
 1. Serena W - talk in person about volunteering instead of emails. Have meetings for each level to express importance of volunteering.
 2. Scott V - paper hand out for dates of volunteer opportunities
 2. Marlboro Tourney Account -
 1. Scott T: more teams means costs more. Goals for fundraising - amount for Marlboro then use money for alternative.
 1. Tri-Town doing more tournaments alternative option. 2 more years of Marlborough tournament - question money from golf tournament to Marlborough fund
 2. Potential for a full ice mites team to go to Marlborough if not an alternative tournament.
 3. Fundraising - Discussion regarding saving for specific goals to make it more meaningful to organization.
 4. QuarterMaster - Clarification on going from 1 to 2 people and roles.
 1. April B: Board vote to determine need for 2 quartermasters as opposed to one.
 1. April goals for Quartermaster Position: Set up an inventory, save money for organization, communicating with involved coaches to determine what is needed. Serial #s on jerseys and supplies to

make return and accountability easier. Approval of spending with where spending is coming out of budget. QuarterMaster is Equipment director in other organizations.

2. Scott T: bigger program makes more work for the quartermaster.
 3. Evan B: inventory of what BYH has for supplies to make quartermaster job easier. Divvy up roles make everything done and done correctly.
 4. Sam R: jersey sign out carbon copy forms. Add sponsorship and serial #s to form.
 5. Scott V : Quartermaster and Assistant Quartermaster. One for Equipment Director and one as an assistant.
 6. Mike B: put in for a vote to determine who is Quartermaster. Motion for voting: Second person with option to be assistant quartermaster.
 1. In favor for April: 10 votes.
 2. Zach to have option for Assistant QuarterMaster
5. Safety Officer: Individual with a medical background. Role to determine what is in first aid kit, need for AED and medical needs/supplies.
1. Coaches need to be first aid, CPR and AED certified. ? Hospital donating first aid kits. Regional safety coordinator is now a requirement, may become a local requirement.
6. Vice President - Discussion regarding voting in prior meeting. Nothing in by-laws regarding the need for a board member to be on for a year prior to being voted into an office.
1. Kelly T: add to bi-laws the need to be in the board for 1 year prior to putting in for office.
 2. Kelly T proposal to amend the bi-laws to require a year prior to being voted on to the executive board unless the vote is unopposed. Husband and wife on Executive Board conflict. To be voted on next meeting.
 3. Question need for two vice presidents vs. committee based need.
2. Committees in other organizations: what committees would be helpful, will need to recruit
1. April B: examples of committees in other organizations:
 1. Parent Awareness Committee : what's going on , what to expect, what there is to know
 2. Executive Committee - President run
 3. Fundraising Committee - Secretary run
 4. Financial Committee - Treasury run
 5. Safety Committee - Safety Officer involvement
 2. Evan B: Hockey Operations committee . Coaching director is Chair of committee. Come to board meeting and present discussion. Coaching director and head coach for every team on this committee.
 1. Scott V: proposed for creation of this committee to be approved of next meeting. Run by President, Coaching Director and Head Coaches.
 3. Mike B: chair should be a board member.
 4. Updates from each committee to put in for an agenda item prior to monthly board mtg
 5. Current committees in existence: fundraising committee, disciplinary committee. Team Mom Committee (team mom chair person)

6. Old Business

1. Wingzilla: date September 9th, 2023. Danielle to set up a meeting for the fundraising committee . Fundraising committee - Kari W CJ V, Kelly T, Serena W, Danielle L, Sam R, Kaeli H.
Fundraising committee date and time meeting: Aug 11th mtg for

- brainstorm regarding Wingzilla. Then additional mtg on August 25th.
2. Rink Schedule Meeting - Recap.
 1. Evan B: \$4,000 to arena for evaluations at the start of the season. Stick and Puck, Skills during the week to make financially worthwhile to arena.
 2. Discussion regarding Opportunities to skate at Notre Dame prior to evaluations.
 3. Limited receptiveness to moving ice times to add for more ice time for youth hockey at mtg with arena board.
 - Depending on men's league sign ups, may get extra ice hour on Mondays.
 - Sunday nights as an option for skills if broom ball league ceases .
 4. Issue with team practices on Sundays with team schedules. Midgets could have a late practice if needed.
 5. Joe A gave us extra hour on Monday and Wednesday. Tuesday and Thursday already with 4 slots.
 6. Scott T: we need 9 hours per week for enough ice time for organization. Currently in need of 1 more hour of ice time. Potential for Ice in 19th and 20th. Clean up day to be determined.
 3. Jersey Update - Do we need to order and jerseys.
 - April B: 160 sets of jerseys, 120 players. No need to order jerseys ? parents buying their own jerseys vs. organization buying jerseys
 - Jason D: survey to determine whether parents would want to buy their own jerseys.
 4. State Meeting 8/12 - Scott T, Evan B, Mike B and Kari W to attend.
 7. Around the Horn:
 1. Evan B
 1. Plan for coaches meeting prior to season.
 2. Presentation of option for Hybrid schedule to include 2 skills sessions in combination with 1 team based practice. Dryland training as an option during the week.
 2. April B: clear explanations of each person's roles in the organization and functions. Will make functioning as a board and organization easier.
 3. Scott T: Parent meetings before the evaluations. Alert parents to how the evaluations work. First meeting Sunday the 13th at 6PM, Notre Dame Arena Lobby. Sunday the 20th at 6PM at Notre Dame Arena. Then zoom link posted on Facebook
 4. Scott V: Proposal for food at board meetings. To be put to a vote at next mtg
 8. Meeting Adjourned at 8:11PM
 9. Next meeting date September 6th at Water Works 6PM