



Bogus Basin Ski Club (BBSC)

EVENT/TRIP PLANNING & RECAP FORM

EVENT: Zermatt Ski trip

DATE: Jan. 24-28, 2019

TIME:

WHERE: Midway Utah

SHORT DESCRIPTION: We skied at Sundance Resort, Solitude and Brighton Resorts, WE stayed at Zermatt Resort in Midway, UT

SPONSOR(S):

PHONE:

EMAIL:

EVENT/TRIP LEADER: Michael Bouton

PHONE: 208-703-0444

EMAIL: mbouton0559@msn.com

Assistants

NAME: Julie Thomason

PHONE: 208-805-2004

NAME:

PHONE:

NAME:

PHONE:

NAME:

PHONE:

NAME:

PHONE:

COORDINATION PERSONELL, POINTS OF CONTACT (OUTSIDE ORGANIZATIONS, BUSINESSES, etc.)

NAME OF ORGANIZATION:

NAME:

PHONE:

EMAIL:

NAME OF ORGANIZATION:

NAME:

PHONE:

EMAIL:

(Expand as needed)

MARKETING, PUBLICITY, AND COMMUNICATIONS:

WEBSITE/E-mail BLASTS -- EVENT LEADER WILL GIVE SKI CLUB PRESIDENT BRIEF SUMMARY OF EVENT, DATE, LOCATION AND TIME FRAME AT LEAST 30 DAYS IN ADVANCE.

MARKETING AND PUBLICITY - EVENT LEADER WILL GIVE MARKETING DIRECTOR LIST OF ITEMS NEEDED AT LEAST 60 DAYS IN ADVANCE OF THE EVENT AND WILL COORDINATE WITH KIM ON MEDIA COVERAGE.

CLUB PUBLICATION - EVENT LEADER WILL GIVE COMMUNICATION DIRECTOR BRIEF SUMMARY OF EVENT, DATE, LOCATION AND TIME FRAME AT LEAST 30 DAYS IN ADVANCE AND PROVIDE A BRIEF SNOYOPSIS OF WITHIN ONE WEEK EVENT AFTER.

PHOTOS BY:
PHONE:
EMAIL:

BUDGETED COST PER PARTICIPANT: \$850.00 refunded \$125. Each person

SUPPLIES NEEDED:

STORAGE SHED - COORDINATED BY:

ITEMS REQUIRED -

FOOD: COORDINATED BY:

DRINK: COORDINATED BY:

NEED TO PURCHASE THESE ITEMS:

FOR SKI CLUB TRIPS (skiing, biking, etc.)

OVERALL COSTS (PER contract or estimated):

LODGING: \$529.00 4 nights with breakfast

TRANSPORTATION: North Side Bus Co-\$2890.00

LIFT TICKETS: \$178.00

WINE & CHEESE PARTY: Welcome reception

EVENT RECAP & LESSONS LEARNED:

HOW MANY VOLUNTEERS ASSISTED-4

HOW MANY PEOPLE ATTENDED (APPROXIMATELY):43

HOW MANY MEMBERSHIPS WERE TAKEN:43

REVENUE RAISED/SPENT: \$35,700/\$30,450

LESSONS LEARNED (Comments to make next year's event/trip run smoothly):
Plan far enough ahead to get the better rates on lodging and transportation.

TOTAL EXPENSES (ATTACH RECEIPTS OR SEND ELECTRONIC COPIES):

FOOD -

DRINK -

SUPPLIES -

OTHER -

PROCESS NOTES: (Please use this space to jot down notes as you work the process so others may learn and use it in the future)

Date:

Action:

Next steps:

Date:

Action:

Next steps

Date:

Action:

Next steps

Date:

Action:

Next steps

Date:

Action:

Next steps

Date:

Action:

Next steps

Date:

Action:

I invited everyone for a pre-trip party in a viewing suite at a Idaho Steelheads hockey game. 36 people showed up and we had a good time talking and watching the game. The cost was \$40.00 per person.

Due to delayed negotiations on some of the costs, I was able to refund \$125.00 per person. The bus cost came in \$1360 less and the lodging was \$85.00 less per person. I also got the cost for visit to the Ice Castles comped for a savings of \$16.50 per person.

Overall this was a terrific trip. Everyone had a good time and no injuries were reported. I suggest a return trip to Zermatt Resort and visit other ski areas.