



# AMERICA'S FINEST CITY SOFTBALL LEAGUE

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## Meeting Minutes

**Meeting:** Monthly Board Meeting

**Date & Time:** 12/10/2025; 7:00 PM

**Meeting Facilitator:** Joel Lillegraven - Open Commissioner

**Location:** Virtual- Google Meet

**Invitees:**

- X Jessica Sica - Women+ Commissioner
- X Joel Lillegraven - Open Commissioner
- X Steven Wells - Assistant Commissioner
- X Steven Macias - Treasurer
- X Shelby Ward - Secretary
- X Anthony Remington - Marketing Coordinator
- X Fabian Orozco - Website & Events Coordinator
- X Nicole Kjedaard - Women+ Director of player & Team Operations
- X Bart Bauer - Open Director of Player & Team Operations
- X Armani Winters - Women+ Player Representative
- X Riley Mitchell - Open Player Representative

- I. Call to Order
  - A. Call to order at 7:04 PM
- II. Role Call
  - A. Quorum established
- III. Old Business
  - A. Approve June Minutes
    - 1. Approved
  - B. Approve November Minutes
    - 1. Approved
  - C. Strategic Planning



## Meeting Minutes

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Monthly Board Meeting | 12/10/2025

1. Discussion held regarding transition and future structure of strategic planning.
  2. Spring season planning was introduced, including discussion on the overall vision for Spring 2026.
  3. The board emphasized a commitment to structure Strategic Planning, with each role providing feedback on priority areas requiring attention.
  4. Agreement to revisit Strategic Planning in January, 2026 with a six month vision focused on tangible goals extending through July, 2026.
- D. Inventory Check-In
1. Discussion held regarding league inventory status and storage management.
  2. Nicole Kjedgaard to spearhead the inventory review process and create inventory list.
    - a) Shelby, Jessica, and Armani volunteered to assist if needed.
  3. Previous digital inventory checklist to be reused and updated.
- E. Sponsorship Funding- Autumn Classic
1. Discussion of potential sponsorship partners.
  2. Idea proposed to invite a sponsoring partner to attend and be recognized at opening ceremonies.
  3. January identified as the target deadline for securing sponsorships.
  4. Organizational outreach ideas discussed, including:
    - a) End-of-year email to be sent to Joel Lillegraven, who will compile a list of potential local partners.
  5. Big Gay Picnic
    - a) The end of year was successful with great feedback.
    - b) Will continue beginning in February, 2026 and offer monthly family friendly outings for all.
    - c) AFCSL is paid off through 2026
    - d) Increase social media presence regarding events to increase attendance.
- F. Policy, Procedures, and Bylaws



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Monthly Board Meeting | 12/10/2025

1. Discussion to include indexes in Policies & Procedures for easier use and identification of materials.
  - a) Reviewed proposed changes with discussion
    - (1) Board to finish Bylaw review and present proposed updates or changes to managers at upcoming meeting ahead of 2026 Spring season.
    - (2) The voting process confirmed one representative per team to vote at the Managers Meeting.
    - (3) Jessica Sica to reach out to the consultant regarding ethical conflict of interest questions.
    - (4) Draft text of bylaw changes to be finalized.
    - (5) Add DEI language into the bylaws.
  - b) Each current Board member in charge of reviewing their own position requirements under P&P and Bylaws and updating or creating write-ups of what the position is responsible for.

## IV. New Business

### A. Treasurers Report

1. Treasurer reported that the league has officially transitioned to Oracle, and the system is fully operational.
2. October and November financial reconciliations have been completed.
3. Discussion held regarding financial template format decisions moving forward.

### B. 2026 Calendar & Field Allocations

1. Initial discussion of the 2026 Spring Calendar.
2. Field allocation tracking to include color-coded system:
  - a) Green indicating confirmed status
  - b) Red Indicating pending or unconfirmed.
3. Steven Wells to follow up with the Santee Sportsplex to verify November 2026 dates.

### C. February Events & Team Planning



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Monthly Board Meeting | 12/10/2025

1. February Roster Roulette confirmed for Chula Vista on February 15th, 2026.
2. Team count process discussed:
  - a) Bart Bauer and Nicole Kjedaard to email teams requesting anticipated team counts.
  - b) Deadline to be set prior to the Managers Meeting.
3. Clinic days discussed:
  - a) Steven Wells to check Chula Vista field availability and confirm potential clinic dates.

## D. Renaming of Women+ Division

1. Feedback received that the current name may not feel inclusive enough.
2. Discussion held regarding alternative naming options, including the Womens, Non-Binary, Trans (WNT) concept.
3. Item to be further evaluated before formal proposal.

## E. Visitor Agreement & ADA Policy

1. Joel Lillegraven to contact other league commissioners to determine if a Visitor Agreement Document exists.

## F. ADA Policy

1. Discussion around current policy/ practice.
2. Board to add ADA Policy, adopting language from governing manual.

## G. Hall of Fame Committee

1. Discussion held regarding Hall of Fame voting capabilities and participation.
2. Joel Lillegraven to share prior Hall of Fame submissions as examples to improve engagement.
3. Proposal introduced for nominees to submit short video highlights to encourage voting.
4. Agreement to remove committees' right to vote on Hall of Fame selections.

## V. Adjournment



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Monthly Board Meeting | 12/10/2025

- A. Motion to Adjourn
  - 1. Motion Made by Joel Lillegraven
  - 2. Seconded by Nicole Kjedgaard
- B. Meeting adjourned at 8:52 PM

### **Next Meeting**

01/14/2025, 7:00 PM, TBD

### **Approval**

Please review and provide any corrections within 7 days of receipt of these meeting minutes otherwise they will be considered agreeable to all parties.

### **Issued By**

Shelby Ward - Secretary