

Cambridge Youth Soccer Privacy Policy

The Privacy Act for individuals within provinces became effective January 1st, 2004. This Act sets out ground rules for how private sector organizations may collect, use or disclose personal information in the course of commercial activities.

Though Cambridge Youth Soccer is not subject to the Act because they do not engage in commercial activities, CYS respects your right to personal privacy. When we collect your personal information, you can be confident that we will handle and store it in a safe secure manner to protect information from unauthorized access or disclosure.

This policy describes our PRIVACY CODE practices.

Cambridge Youth Soccer requires personal information from its players, coaches, managers, team staff, referees and volunteers, and this personal information is obtained on the appropriate CYS/Ontario Soccer Registration Forms. This information is provided to Ontario Soccer and/or any other leagues for which CYS teams are registered or associated organizations for purposes of individual registration, and to our insurer in connection with insurance coverage.

CYS does not share, give, rent, or sell client information to any organization or individual except to comply with laws, or regulations of a governmental or regulatory body or in response to a valid subpoena, warrant, or order, or to protect the rights of CYS or any of its players, coaches, managers, team staff, employees or volunteers.

Accountability

The Secretary (BoD) is the individual overseeing the Policies and Procedures for the management of personal information.

Why do we collect Personal Information?

We request only the minimum information required to complete Insurance and Registration requirements required by Ontario Soccer, South West Region Soccer Association, respective leagues that we participate in, its insurer, CYS's professional advisors including but not limited to its lawyers and accountants.

CYS requests player name, proof of birth, and soccer experience. Parents/Legal Guardian information is requested if a player is under 18 years of age, or player information if over 18 years of age including: address, occupation, home phone, work phone, emergency phone number, and email. Registration forms also assist the Club to gather information concerning possible volunteer work for the Club by members as coaches, directors, convenors, sponsors, or social committee members.

This information is used to organize and select teams for the indoor and outdoor soccer programs organized by CYS, to determine skill level and experience of players, to draft players, to balance house league teams, to validate the age and residency of players, to organize technical skills development and training programs or clinics, to develop Player profiles for coaching purposes, to organize and deliver the programs and services offered to Members by

the Club and for other purposes within the Charter and mandate of the Cambridge Youth Soccer Club.

This information may be disclosed to and used by the employees, staff, and directors of the CYS as well as coaches, managers, conveners, and other volunteers.

At any time a member has the ability to ask CYS to take them off of their mailing lists.

To protect the privacy of CYS members, all email correspondence sent by CYS Staff and Volunteer Coaches to more than one family should be sent via blind carbon copy (bcc) to all parties.

Revised & Approved: September 18, 2018