



Purpose

The purpose of this document is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are the last Sunday of each month at 7pm at Coon Rapids and minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting Information

Fill in the meeting details in the below table.

Date	May 23th, 2021	
Scheduled Time	7:00pm (called to order at 7:05pm)	
Location/Conference #	CRIC Conference room	
Participants	<input checked="" type="checkbox"/> Dave Schmidt, President	<input type="checkbox"/> Scott Brinkhaus, District 10 Representative
	<input checked="" type="checkbox"/> Sara Barsness, Vice President	<input type="checkbox"/> Don Ruotsinoja, Sponsorship Coordinator
	<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Mandi DeGrote, Registrar
	<input checked="" type="checkbox"/> Todd Bushy, Youth Traveling Director	<input checked="" type="checkbox"/> Stacy Johnson, Recruiting and Retention
	<input checked="" type="checkbox"/> Kelly Traynor, Secretary	<input checked="" type="checkbox"/> Gerad Remus, Tournament Director
	<input checked="" type="checkbox"/> Rheanna Mickelson Fundraising Coordinator	<input checked="" type="checkbox"/> Jim Boden, Player Representative
	<input checked="" type="checkbox"/> Brian Peterson, House/Mite Director	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
	<input type="checkbox"/> Scott Anderson, Girls Traveling Director	<input type="checkbox"/> Assistant Gambling Manager (Vacant)
	<input type="checkbox"/> ACE Coordinator	<input checked="" type="checkbox"/> Jessica Ables, Communications Coordinator
		<input checked="" type="checkbox"/> Jessica Morgan, Volunteer Coordinator
		<input type="checkbox"/> Brian Alphin, Ice Scheduler
Voting Members Present	15 <i>*Non-voting members are designated with a grey highlight and yellow highlight, if the position is vacant.</i>	



Agenda Items & Meeting Minutes

Provide details of the agenda items and related meeting minutes (*see Motions Made section for motion details on Agenda Items noted with an (*)*).

#	Agenda Topic	Board Position	Board Member	Agenda Item
1	Attendance	Secretary	Kelly Traynor	Roll call
2	Agenda	President	Dave Schmidt	Super Rink Bill 3rd Party Contracts Insurance Claim- Gambling Loss Gambling Donation 2021-2022 Season Budget
3	Meeting Minutes	President	Dave Schmidt	April 2021
4	President Report	President	Dave Schmidt	
5	Treasurer Report	Treasurer	Holly Bachman	Significant Changes-N/A Revenue Sources- gambling donation <u>Employees (new/terminated/resigned)-</u> N/A <u>Process and Controls-N/A</u> <u>Identified Risks- N/A</u> <u>Annual Audit (preparation, status, presentation)-</u> <u>Operating Budget Review-No changes. Season refunds all complete.</u> April 2021 Financial Statements*
6	Gambling Report	Gambling Manager	Sue Erickson	Significant Changes- <u>Gambling Sources (sources, sites, upcoming events, etc.)</u> <u>Employees (new/terminated/resigned)Donations (amount/to whom)-</u>No employee changes, \$100,000 <u>Process and Controls- No word from the auditor</u> <u>Identified Risks- Insurance quotes coming in should have answers in the next few weeks.</u> <u>Compliance (rules, regulations, star rating) - 4 Star</u> <u>Annual Audit (preparation, status, presentation)-</u> no major issues. 3 auditors, one for each site. Working on decreasing

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				<p>issues with having all new Auditors this year.</p> <p>Gambling Financial Review- Everything looks good on the report.</p> <p>PPP Loan totally forgiven. Chanticleer Grill Bingo went good. Brenda Starrk won the grill. Working on Annual Audit for Workers Comp. Information submitted waiting for outcome. Still working on getting outdated stuff in storage units picked up for shredding.</p> <p>April 2021 Gambling Activities and Related Expenses* May 2021 Estimated Gambling Activity and Expenses* April 2020 Gambling Activity Comparison*</p>
7	Committee Report	District 10 Representative	N/A	
		Vice President	Sara Barsness	Admin Committee- working on the 2021-2022 season budget
		Traveling Director	Todd Bushy	Hockey Operations Committee- Finishing up Vendors for the 2021-2022 season. PTO dates are getting set in the next month. reviewing the tryout process.
8	Old Business	N/A	N/A	N/A
9	New Business	Vice President	Sara Barsness	March Ice Bills- pay CRIC any pay Super Rink what we owe minus the over charge.
10	Good and Welfare			
11`	Adjournment	President	Dave Schmidt	

Motions Made

List the motions made during the meeting for documentation purposes (*see Agenda Item/Meeting Minutes section for additional details*).

#	Agenda Topic/Agenda Item	Motion By	Motion 2nd	Any Opposed?	Motion Pass?
1	Agenda-May 2020	Jim Boden	Kelly Traynor	No	Yes
2	Meeting Minutes-April 2021	Todd Bushy	Holly Bachman	No	Yes

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3	Treasurer Report -April 2021 Financial Statements	Jim Boden	Brian Peterson	No	Yes
4	Gambling Report -April 2021 Gambling Activities and Related Expenses	Brian Peterson	Kelly Traynor	No	Yes
5	Gambling Report -April 2021 Estimated Gambling Activity and Expenses	Kelly Traynor	Jessica Ables	No	Yes
6	Gambling Report -April 2021 Gambling Activity Comparison	Brian Peterson	Kelly Traynor	No	Yes
7	New Business - CRIC Ice Bills	Sara Barsness	Stacey Johnson	No	Yes
	New Business - Super Rink Ice bills	Kelly Traynor	Sara Barsness	No	Yes
8	New Business - Gambling Donation	Todd Bushy	Jim Boden	No	Yes
12	Adjournment -May 2021 Board Meeting (9:12pm)	Jim Boden	Holly Bach		

Key Decisions Made

List the key decisions made during the meeting for documentation purposes.

#	Agenda Topic/Agenda Item	Description
1	open board positions	Fundraising Coordinator - Rheanna Mickelson Coaching Director - Open

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.

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Coon Rapids Youth Hockey Association

Balance Sheet
As of April 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	61,082.36
11810 Spire Main Checking Account	203,641.58
Total Bank Accounts	\$264,723.94
Accounts Receivable	
11000 Accounts Receivable	1,261.88
Total Accounts Receivable	\$1,261.88
Total Current Assets	\$265,985.82
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,496.63)
Total Other Assets	\$ (6,496.63)
TOTAL ASSETS	\$266,289.19
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(160,090.34)
Net Revenue	144,556.04
Total Equity	\$266,289.19
TOTAL LIABILITIES AND EQUITY	\$266,289.19

