

**Bylaws of the
Douglas Youth Hockey
Association**

Revised September 2025

**GENERAL
ARTICLE I**

SECTION 1. NAME AND ADDRESS

The name of this association shall be the Douglas Youth Hockey Association. It may also be referred to as DYHA, it's acronym. The principal address of DYHA in the State of Wyoming will be P.O. Box 235, Douglas, Wyoming, 82633. DYHA may have addresses at other locations as its directors may designate.

SECTION 2. LIMITATIONS

The association shall be not for profit, nonpartisan and nonsectarian. The powers of its officers and directors shall be limited to such powers and authority as are reasonably necessary.

**ARTICLE II
PURPOSE AND MISSION**

SECTION 1. PURPOSE

The association (DYHA) shall be comprised of members of the public who are interested in the development of a complete and stable amateur hockey program. The association shall be sustained through membership dues, various fundraisers and donations from the private and public sectors.

SECTION 2. MISSION

DYHA shall strive to form a complete program by allowing all members to participate at some level, in hopes of nurturing team spirit, individual pride and sportsmanship while being able to enjoy the companionship and friendships of the team and other competitors. As an affiliate we will abide by and act in accordance with the rules of USA HOCKEY.

**ARTICLE III
MEMBERSHIP**

SECTION 1. ELIGIBILITY

Any individual may become a member of the association as a registered dues paying team members or guardian abiding by the rules set by USA HOCKEY of DYHA, or by being an allied member interested in or involved in the conduct of ice hockey competition.

SECTION 2. SUSPENSION OR FORFEITURE

Members shall be subject to suspension or forfeiture in the event of failure to comply with any of the requirements of the BY-LAWS RULES and REGULATIONS, Code of Conduct or decisions of the Board of Directors. Any member removed from the premises due to conduct will be subject to suspension at the discretion of the board and may be banned from attending future events, practices, competitions.

SECTION 3. FEES

Fees shall be set by the Board of Directors.

SECTION 4. MEETINGS

General meetings shall be held no less than six (6) times a year for organizational and recognition purpose.

ARTICLE IV BOARD OF DIRECTORS

SECTION 1. POWERS OF THE BOARD OF DIRECTORS

The property, affairs and concerns (as defined below) of the Douglas Youth Hockey Association shall be managed by the Board of Directors:

- 1) Administrative decisions
- 2) All actions pertaining to the business of the association regarding outside contacts to be undertaken by designated members of the board, or others appointed by the board to conduct such business.
- 3) Suggestions by nonmembers will be taken into consideration by the board and, if deemed viable, will be acted upon by the board.

SECTION 2. COMPOSITION OF THE BOARD

The board of Directors for Douglas Youth Hockey Association shall be composed of not more than eleven (11) members and no fewer than five (5) members. The Board of Directors shall be elected from the guardians of the children that are paid members of the association. Allied members may be elected to serve as Board members if elected to do so.

SECTION 3. SELECTION AND ELECTION OF THE BOARD

Each year new board members to fill vacancies created by expired terms, resignations, removals, ect. Shall be elected by the general membership at the yearly organizational meeting to be held at the discretion of the board. The board shall contact potential candidates and present them to the general membership for approval. Each new board member will be elected to serve a three-year term. The Board of Directors will ensure that the terms of the board members are staggered such that no more than four (4) director's terms will expire in any one year (depending on the size of the board). The board is therefore authorized to adjust the terms of each member at its regular meeting each year.

SECTION 4. QUORUM

A majority of the numbers of directors shall constitute a quorum for the transaction of business. Action taken by the board shall require a majority of favorable votes by the attending Directors.

SECTION 5. VACANCY

In the case of any unexpected vacancies on the Board a majority of the directors present shall have the power to fill those vacancies if they see a need to do so. The director so selected shall serve out the term of the Director replaced.

SECTION 6. MEETINGS

Meetings shall be held at the discretion of the Board of Directors. All meetings are open to any members or allied member of the association.

1. Any person wanting to be added to the agenda for the upcoming meeting must contact the Board of Directors via email @ icecatshockey@hotmail.com the Thursday prior to the meeting.

SECTION 7. REMOVAL

Any member of the Board may be removed by an affirmative vote of the majority of the Board of Directors. Any board member that is absent for more than two (2) regularly scheduled meetings during any 12-month period is subject to removal, pending decision by a quorum of the board.

ARTICLE V OFFICERS

SECTION 1. ASSOCIATION OFFICERS

The officers of the association shall be PRESIDENT, VICE PRESIDENT, SECRETARY, REGISTRAR, AND TREASURER. Additional positions to the board shall be approved by the majority vote of the board.

SECTION 2. TERMS

The term of each officer will be a one year period with the exception of the office of President which will be a two (2) year term.

SECTION 3. OFFICER REMOVAL

Any officer or agent appointed or elected may be removed by the affirmative vote of the majority of the Board of Directors whenever in the best interest of the association. Any officer neglecting their duties or being absent for two (2) or more regularly scheduled meetings during any 12-month period is subject to removal, pending decision by a quorum of the board.

SECTION 4. VACANCY

A vacancy in any office because of death, resignation, removal, disqualification or otherwise may be filled by the Board of Directors. A majority of the Directors present and voting shall have the power to fill vacancies in the elected positions of the Board of Directors. A Director so elected shall serve the remaining term of the Director they are replacing.

SECTION 5. DUTIES OF THE OFFICERS

The officers shall perform the duties prescribed by these By-Laws and by the parliamentary authority by the association.

President

1. Preside over board meetings.
2. Determine time and location of Board meetings.

3. Help establish and coordinate committees and work with and communicate with committee chairman.
4. Work with and communicate with the Vice President.
5. Serve as public spokesperson for the association.
6. Communicate with the association appointed Coaches.

Vice President

1. Function in the capacity of President when the President is absent.
2. Serve on advertising and funding committees.
3. Serve as liaison to Converse County Rec. Commission, City of Douglas, and Converse County Commissioners.
4. Serve on equipment and supplies committees.

Secretary

1. Maintain association records.
2. Keep records of board and general membership meetings.
3. Coordinate publication of materials to be distributed to membership.

Registrar

1. Coordinate individual member registration.
2. Process team and coaches' membership registration.
3. Maintain association records.
4. Coordinate background checks and Safesport as required.

Treasurer

1. Establish and maintain bank accounts.
2. Prepare account reports and financial reports.
3. Pay expenses with authorized approval.
4. Serve on advertising and funding committee.

ARTICLE VI

STANDING COMMITTEES

Funding and Advertising

1. Will work to secure corporate sponsorship.
2. Will organize and help administer fundraising.
3. Will work to secure advertisers and donors.

Equipment and Supplies

1. Will arrange for storage of equipment during non-use.
2. Will organize club equipment swaps and seek sources of affordable equipment.

ARTICLE VII

FINANCES

SECTION 1. CONTRACTS

The Board of Directors may authorize any officer or officers, agent or agents to enter specified contracts, approved by the Board of Directors prior to action on the contract.

SECTION 2. LOANS

All loans contracted on behalf of the association shall be approved by the majority of the board and must be signed by the current President and Secretary of the board.

SECTION 3. CHECKS, DRAFTS, ECT.

All checks, drafts, or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the association, shall be signed by two officers, agents, of the association. Signature card holders will be the President, Vice President, Treasurer, Registrar, and Secretary.

All funds of the association not otherwise employed shall be deposited from time to time to the credit of the association in such banks, trust companies or other depositories as the Board of Directors may select.

Secured funds, properties and donated items will be used only for the advancement of the Douglas Youth Hockey Association program.

ARTICLE VIII AFFILIATIONS

SECTION 1. AFFILIATIONS

DYHA will be affiliated with and abide by the By-Laws set forth by USA Hockey, and Wyoming Amateur Hockey Association.

SECTION 2. PROPOSAL FOR AMENDMENT

These By-Laws shall be reviewed by the Board of Directors on odd years and shall be renewed or amended to reflect current requirements. A proposal to amend, repeal, or add to the existing By-Laws of the association will be accepted by the Board of Directors at a regular scheduled meeting of the Board and will be voted on at the following meeting of the Board of Directors. An affirmative vote of the majority of the Board of Directors is required for ratification. The proposed By-Law change will go into effect immediately upon ratification.

AMENDMENTS

ARTICLE X PARLIAMENTARY AUTHORITY

SECTION 1. RULES OF ORDER

Robert's Rules of Order shall apply to all questions of procedure and parliamentary law not specified by these By-Laws.

