

10/26/2025

Buffalo Girls Basketball

# Board Meeting

---

## ATTENDEES and Call to Order

Call to order: 7:30 pm

In attendance: Andrew Mueller, Chad Berkenes, Joe Volk, Angela Taylor, Megan Cornish, Julie Schuette, Angela Taylor, Joe Ortmann, Theresa Lovejoy, Jordan Zrust, Abby Bjorklund, Michelle Guida, Stacy Eggers,

September minutes reviewed and approved.

### AGENDA Items:

1. High School Parent Reps
2. 11/14 - Picture Night
  - a. Set-up
3. 11/15 - Tournament
  - a. DIBS
  - b. Food
  - c. Board Assignments
4. Reminder - November meeting is Tournament - No Meeting in December

## Board Member Updates

### President updates:

- **Respectful of Facilities:** Megan will send a message to coaches to reiterate the importance of leaving the building in better shape than we entered.
- **Jersey Mikes Fundraiser:** we should consider JM as an additional fundraiser for the year (Schuette will look into).
- **Picture Night:** Photographer is ready to begin at 6:00pm. Joe will put together a schedule and it will be emailed out to parents/posted on social media. Board members should arrive at 4:00pm on Friday to get set up.
- **Tournament:**
  - **Dibs:** Most of the slots have been filled. In need of people helping with scoreboards and books. High schoolers have a scrimmage in the morning, but should be able to help during the later shifts.
  - **Dibs Check-In:** Hoping to rotate multiple people in this position to allow parents to watch games.

- **Score Sheets:** Court monitors will be responsible for collecting and turning in score sheets.
- **Refs/Trainer:** Both are set up. Volk will confirm. Jana is our trainer, Hammer Sports is where we are getting our refs. We'll need to get a cooler with ice for Jana.
- **Food:** Volk is going to stop by Dominos and Subways, and check-in with them. He will also check-in with Jersey Mikes to see what they could offer. Andrew has the list of what to order. Volk and Mueller will pick up food.
- **Court-Signs and Rules:** Volk will get signs made and laminated.
- **Dibs Specifications:** Must be 16 to deal with money, 13 to work the concessions. Those eating behind the concessions must be hidden. This information will be relayed via email.
- **Board Members:** Volk would like to designate a board member to a specific role or area during the day.
- **Awards:** Shirts and trophies have been ordered. We should put them in order to organize them.
- **Flag and Pizza Warmer:** we'll need to borrow these from the boy's program.

#### Head Coach Updates:

- Program ads - will need to get these done asap. Volk has started to work on these.
- Girls will receive their Bison Buckets sweatshirts on December 5th.
- Charter bus invoice will be sent to Chad when received.

#### Parent Liaison update:

- **Budget for Special Nights:** Looking for roughly \$2,800 to cover these expenses. Itemized list was provided.

#### Vice President update:

- No Updates

#### Treasurer update:

- **Accounts:** accounts were reviewed
- **Accounting Firms:** we should look into different firm options due to what we're being charged.

#### Secretary/Social Media:

- **Bison Bucket Sweatshirts:** ordered, \$18 a sweatshirt, will be handed out to players on December 5th.
- **Bag Tags:** Taylor has been working on these. We will give these out, along with a Bubblr to girls on picture night.

### Travel Director:

- **Coaches:** all good to go, two coaches per team
- **Gophers Night:** Looking into a night to go cheer on the Gopher Women's Basketball team!

### Tournament Director:

- **8th Grade:** in 9 tournaments and will no longer need to register for additional tournaments due to five 8th graders moving up to the high school program.
- **Program:** Volk is going to hand the bulk of this project off to Taylor. We will follow the same format as last year's program. Ryan will help with this, as well.

### DIBS/Website Administrator:

- **Website Updates:** Angela finished updating the program's website! The high school page is also updated. We should add the conference website, so that people can stream the games.
- **Sports Engine:** All coaches should be on Sports Engine at this point.
- **Culvers Night:** Dibs sign-ups for Culvers night.

### Equipment Director:

- **Equipment:** 6th grade will take the balls to use at the high school to keep in a bag. We will get new balls for teams practicing at Northwinds.

Meeting Adjourned at: 8:52pm

Motion made by Joe Volk to adjourn the meeting, seconded by Ryan Arvola.