

Eastern Shore Hockey Association
Meeting Minutes

August 11, 2022

I. Call to order

Dave L. called to order the regular meeting of the ESHA board at 1807 on August 11, 2022 at the Anchor Church, Easton, MD.

II. Roll call

Dave L. conducted a roll call. The following persons were present:

President – Dave Levasseur	Communications Director – Stephanie Kevan
Vice President – Dave Funk	8U Coordinator – Tom Crotti
Secretary – Amy Grier (Called in)	Chief Manager – Jess Lannon
Treasurer – Patty McNeal	CCHL Rep – John Schwaninger
Scheduler – Colin Fluharty	CBHL Rep – Dave Finlay
	EJEPL Rep – Mike Watson

III. Approval of minutes from last meeting

Meeting minutes from July were submitted for approval. Motion for approval by Dave Finlay, Seconded by Dave L., All in Favor.

IV. Director and Officer Reports

- a) President – Covered in New Business.
- b) Vice President – Nothing new to report.
- c) Secretary – Nothing new to report.
- d) Registrar – Not present
- e) Treasurer – ~\$172,000 in account. SportsEngine payments are coming through. Coaches are set up with their team email addresses and the manager emails are all assigned as well. If needed Patty can create an ESHA head coach email list.
- f) Hockey Director – Position open.

- g) Scheduler – Working on league game schedules except for Mites. Trying to work on non-league games. Scheduling at least 1 game per weekend for each team. Working on early practices 1 week at a time until we have ice at Easton.
- h) Communications Director – Covered in new business.
- i) 8U Director – Covered in new business.
- j) Chief Manager – Covered in new business. Stephanie K. will send Jess L. the spreadsheet of what team managers are already set up. Jess will reach out to the coaches of teams missing team managers. Jess L. will have a meeting with all the team managers at the beginning of the season to introduce herself. Will have them sign off that they were in attendance and received the manual and instructions.
- k) CCHL Rep – Not much since the last meeting.
- l) CBHL Rep – CBHL rosters are due by the end of this month. Need to send a reminder to coaches by October telling them to check their SafeSport, CEP (due by December), and background check. SafeSport and Background checks need to be done now. Refs fee countering with a 3% increase for 1 year instead of 4 year contracted rate. Budgeted for \$21,000 for refs. For complaints about refs it must go through the league reps, hockey director, or president. Coaches/parents cannot directly submit a complaint about a ref. 16U and above need to have SafeSport completed or they cannot play or participate in any team activities. Can't submit roster if players haven't completed. CBHL wants all games submitted through Game Sheet even for non-league games. They need 24 hour notice to enter a non-league game and generate a game number. Colin F. can submit non-league games to CBHL. CBHL is not posting player game stats online.
- m) EJEPL Rep – Nothing new to report. It is hard to find non-league games now because of the other league the Jr. Black Bears are in (AHF). Could consider EJEPL league for next year to offer additional games for teams. Most clubs are doing this.

V. Committee Reports:

- a) Disciplinary Committee – Not formed yet.
- b) Fundraising Committee – Dave L. is working on getting a list of food trucks. Ideas for fundraising include: stickers, car magnets, Christmas ornaments, etc. Fundraising nights at local restaurants. Only warm ups are on the website with East Coast right now. Everything else has been removed. Laurel has hats and shirts in stock. Stephanie K. can get website set up again for additional swag for fundraising. Would have to decide a cut off date or 2 cut off dates. Patty M. suggests creating an account with a starting

balance of money to pull from initially for the fundraising committee and then once up and running that initial \$1000 would be put back into ESHA's account. This would all tracking of fundraising efforts. The rink will not have their window open during games to sell food. Talbot County does not issue permits for raffles so shouldn't be needed to do raffles. The fundraising committee will need to determine how funds will be used/distributed evenly amongst teams. Patty M. will work with Dave Finlay to get her name onto ESHA Shore United Accounts. Personal team fundraising needs to go into the individual team accounts through Patty M. Team fundraising events need to be approved through the fundraising committee. Motion by Patty M. to start a fundraising committee account with \$1,000 with plan for \$1,000 to be returned to ESHA once it is up and running. Second by Dave L. All in Favor. None opposed.

- c) Bylaw Committee – Stephanie K. motions to push this off to our next meeting. Second by Dave Finlay. All in favor. None opposed.
- d) Rostering Committee – Not formed yet.

VI. Old business

- a) ESHA Bylaw Review & Policy and Procedure Development (Recurring Agenda Item) – Plan to activate committee to form drafts and then submit for approval from board electronically for approval. Will be addressed at next board meeting.

VII. New business

- a) Rink/Ice Issue Update – Dave L. talked to Brian the other day. They have the part and now need to put everything together. The rink states by Oct. 3rd we will have ice. Colin F. proposes a weekly check in with the rink to get updates on where the ice stands and whether it can be expedited. Previously they stated the delay was not having the part, but now they have the part so why is the expected date for ice not sooner. Dave L. will reach out to the rink tomorrow and will then distribute the information to the organization.
- b) Parents Meeting with Each Age Group – Parents need to be respectful and they need to sign a form stating that they will adhere to USA Hockey rules. Parents can be suspended and fined. Need to address parents dropping of children and leaving before coaches are present. Within the 1st week of practice on home ice team needs to hold a meeting with parents and a board member or preferably 2 need to be present.
- c) 8U Blue – 8U doesn't need to have roster in at same time as other teams. Need to assess all 8U kids at the first practice in September prior to rostering. Colin F. will ask

CBHL scheduler and Dave F. will ask CBHL commissioner if could have 2 teams. Or have 1 Blue CBHL team and 2 rec teams a Red and a White. 34 8U registered on SportsEngine. 9/2 and 9/3 practices will be 8U assessments for players interested in being in the more competitive CBHL league. Tom C. will email parents about assessments and their interest in CBHL league including information about how far the team travels. Awaiting response from CBHL. Colin F. will add assessments into 8U all schedule.

- d) Skills/Goalie Coaching – Concern raised about change in skills coaching from last year. Each year we don't lock into one particular skills coaching organization. We reached out to everyone in the area. We are located in a difficult geography and scheduling can be a challenge. Last year's skills coach is unable to meet our needs and travel the distance. He will be able to do some sessions with us, but not all. Reached out to everyone in the area. We have 2 days in September in DE and 3 days in November (power skating) in Easton with Mark. Want to ensure punctuality and age level specific skills coaching. Skills will be every other week, but still finalizing details. Dave F. will have a conversation with skills coaches to set expectations and will address immediately any issues that arise. Dave F. will be around at the rink the first few sessions to evaluate.
- e) Manager's Manual – Tournaments have to be USA Hockey sanctioned. Fundraising section needs to describe the fundraising committee and that all fundraising ideas need to go through the Fundraising committee. For year end reconciliation, we will need to add modifications in the future once determined by the board. Fundraising committee will need to determine stipulations for teams participating in general ESHA fundraising events. AHF league won't cover our region at this time. We could play in their showcases/tournaments though. Student coaches needs to be communicated again, but coaches need to sign off on them. Have to coach 1 level below their age level and it depends on their school as to whether they can get volunteer hours.
- f) Memorial for Grady Bridges – Patty M. has created a spreadsheet for donations and if they have been earmarked for specific things. If decide to do a scholarship, the Bridges should be involved. Will need to talk to family about what they want to do with the funds. Memorial tournament proposed by Mike W. during week between Christmas and New Years. Proceeds of tournament could go to an ice hockey scholarship/expenses. Would need volunteers. Dave L. will ask family, if we are able to get approval, would they be ok with us using Grady's name for a memorial tournament. Frank Divilio has gotten permission to hang a banner or a jersey for him. Dave L. will ask the family if they want to hang a game worn jersey. Suggestion of a stick outside of the entrance with his name on. 300 helmet stickers have been ordered. Frank looking to see about getting a larger sticker to place under the ice for the season. Parents that

want to get patches made. Need to communicate to organization what is being done. Out of respect for family and adhering to rules, any ideas need to come through the board and we should have 14U Red team involved. Plan a memorial game on a Saturday or Sunday, October 7th/8th every team plays a man down for the number of seconds in the players number, ie 17 seconds. Need to get confirmation that we will have ice.

- g) Team/Individual Photo Scheduling – To be addressed next month. Plan to keep same photographer as last year.
- h) CBHL iPad Logistics – No electrical outlets in the hockey equipment room. Could use lock box in scorekeeper cage. Concern about humidity. Turn on find your iPhone with apple ID password. Need sign out sheet for iPads. Dave L. has extra camera to put in equipment room that is cloud based and will record with motion. Need to change passcode on lock. Dave has new lock, but needs to get new plate to make it compatible with the door.
- i) Middle School Team - SSPP is interested. Colin F. will reach out to the SSPP coach. John S. will get Colin contact information.
- j) Scheduling of Next Board Meetings – September 19th

Dave L. made motion to move to closed session at 2054. Second by Dave Finlay.

VIII. Adjournment

Dave L. adjourned the meeting at 2126.

- Minutes submitted by: Amy Grier

Minutes approved by: ESHA Board

Action Items:

All Board Members will:

- Attend meetings with parents at beginning of season to address expectations.

Dave L. will:

- Reach out to the rink tomorrow for an update on ice ETA
- Speak to the Bridges about what they would like done with the donated funds
- Send Amy G. a copy of the Fundraising Committee Meeting Minutes

Stephanie K. will:

- Send Jess the spreadsheet of coaches/team managers.
- Post the July meeting minutes to the website.

Tom C. will:

- Email 8U parents about assessments in September

Dave Finlay will:

- Reach out to CBHL commissioner to see if we can have 2 8U CBHL teams
- Speak with Obrad to set expectations

John S. will:

- Get Colin Middle School coach contact information

Colin F. will:

- Reach out to CBHL scheduler to see if we can have 2 8U CBHL teams
- Add 8U assessments to All 8U team in SportsEngine
- Schedule Memorial game in October if ice time is confirmed

Jess L. will:

- Have meeting with team managers