



# Yankton Area Ice Association

901 Whiting Drive

PO Box 235

Yankton, SD 57078



## YAIA Meeting Minutes

February 13, 2024 6:30pm

Rink Board Room & Zoom

**Board Members Present:** Lisa Nielson, Terry Haas, Brian Wenisch, Ryan Rusher, Jen Livingston, Eric Shoemaker, Amanda Bottolfson (Zoom).

**Non Board Members Present:** Heidi Berry, Amy Schramm, Tona Larson. Zoom: Abby Sprecher, Juliana Dick-Ford, Krystal Paulson, Tim Paulson, Sarah Thoms

1. **Call Meeting to Order at 6:34 PM**
2. **Approval of January Board Minutes – tabled to review potential missing items**
3. **Old Business**
  - a. **Kevin Hunhoff Resignation**
    - i. **Email was sent to the board on 1/26/2024.** Motion to accept Kevin's resignation was made by Amanda Bottolfson; seconded by Terry Haas. Yes: 6, No: 1, abstained: 1. **Motion carried.**
  - b. **Security Dibs revision**
    - i. Per email on 1/26/2024; a motion was made to accept the updated job duties description by Amanda Bottolfson, seconded by Terry Haas. **Motion carried.**
  - c. **Proposal for Free Registration – Shawn Weber**
    - i. See attached updated proposal. Review for Board approval.
      1. **Amendment motion was made by Brian Wenisch for this policy to be reviewed on an annual basis prior to registration open enrollment. Seconded by Eric Shoemaker. Motion passed.**
      2. **Amendment motion was also made to use the GALA funds to pay for this during 2024/2025 season by Brian Wenisch, seconded by Eric Shoemaker. Motion passed.**
      3. **A motion was made to approve the original proposal to include the approved amendments by Terry Haas, seconded by Brian Wenisch. Motion passed.**
4. **Committee Reports**
  - a. **Curling – Juliana Dick-Ford**
    1. Would like to offer a free Learn to Curl to YAIA members
  - b. **Hockey Coaching – Terry Pedersen**
  - c. **Figure Skating - Heidi Berry**
    - i. Heidi has resigned from her coordinator position effective March 10<sup>th</sup>. A replacement will need to be identified.
    - ii. Requirements to Letter – **will work with Sarah Thoms on determining qualifications & proposal to update handbook**
  - d. **Registrar - Amy Schramm**
    - i. **No Report**

- e. **Safety Committee** – Tona Larsen
  - i. Review the attached safety plan for Board Approval
    - ii. Motion was made to approve the attached safety plan by Brian Wenisch, seconded by Jen Livingston. **Motion passed.**
  
- f. **Executive Report** – Katie Feimer
  - i. **4-H Leaders Meeting**
    - 1. Karen spoke with Mary with 4H and it was stated that we are able to use the equipment room over the summer.
  
- g. **Treasurer Report** - Jennifer Livingston
  - 1. Report of financials was provided
  
- h. **Vision Committee** – Shawn Weber
  - 1. **No report**
  
- i. **Social Committee** -Stephanie Marlette
  - i. End of Year YAIA Family Open Skate scheduled for 3/15.
  
- j. **Hockey Development** - Karen Schleiger
  - 1. **Looking at potential dates for Try Skating before ice is removed**
  
- k. **Alumni Committee** – Shawn Wagner
  - i. Scholarship process was started and submitted to the seniors. \$500 was raised for the scholarship.
  
- l. **Marketing Committee** – Shelby Nilsen
  - i. Apparel Vendors (Shawn W)
    - 1. Discussion was had to look into pricing for multiple vendors
  - ii. T-Shirt Proposal
    - 1. Motion was made to approve purchase of shirts for the Squirt team, monies raised from their bake sale by Shawn Weber, seconded by Eric Shoemaker. **Motion passed.**
  
- m. **Discipline Committee** – Amanda Bottolfson – VP
  - i. **4 State DC reviews for January, 1 Internal for YAIA**
  
- n. **Facility Committee**
  - i. Equipment – Karen Schleiger
    - 1. Bench Repainting Proposal – Please review attached for Board Approval
      - i. Motion was made by Eric Shoemaker, seconded by Terry Haas. **Motion passed.**
  
  - ii. Building – Brian Wenisch
    - 1. Rink Temperature – Brian and Shawn Weber
      - i. Additional temp readings on the ice and floor to make an educated decision on what should be the temperature during games
    - 2. Rink Door Repairs – Brian and Terry
      - i. See attached estimate from Becker Arena for repair. Review for Board Approval
        - a. Motion was made by Jen Livingston, seconded by Ryan Rusher. **Motion passed.**

- ii. Goal Post Pegs
  - a. Submitted by Karen. **After further review & discussion, no action was taken.**

- i. Zamboni – Brian Wenisch
  - 1. Replacement parts to be replaced, no major repairs

- ii. Compressor – Brian Wenisch
  - 1. One repair note for copper tubing, patched up.

- o. **State Delegate** – Brian Wenisch
  - i. SF Player appeal meeting, appeal was denied.

- p. **Events Management Committee** – Lisa Nielson
  - i. Scheduling – Support & Help is needed with Private Parties

**q. Fundraising**

- i. The Fundraising committee would like to hold a spring Little Ceasars fundraiser, they would like to kick off end of February to have delivery at the end of the season. Is the Board ok moving forward?
  - 1. Board agreed to allow Little Ceasars fundraiser

- r. **Key Master** – Sarah Thoms
  - i. No Report

**s. Handbook** – Lisa Nielson/Karen Schleiger

- i. The approved updates have been made and posted to the website.
- i. Consent to Treat Proposal – Review for Board Approval
- ii. Socks Purchase Proposal – Review for Board Approval
- iii. Tournament Fees Proposal – Review for Board Approval
  - i. Motion was made to table the 3 items listed to review for approval by Brian Wenisch, seconded by Eric Shoemaker. **Motion passed.**

**5. New Business**

**a. Process for complaints/concerns/issues**

- i. Who should complaints be directed to? What is the process for follow up? Form a group or committee to come up with a process?
  - a. **Eric Shoemaker volunteered as liaison person to receive complaints as a neutral party. The Coaching committee will review the current protocols to determine what is proper procedure for valid complaints, non valid, etc.**

**b. Board Positions**

- i. There are three Board members with terms ending, Brian Wenisch, Shawn Weber and Terry Haas. An email has been sent to the association by Katie, interested individuals need to submit their interest by 2/15. Three official names have been submitted. Have had another verbally mention they would be sending name in, however have not received.
- ii. One individual, not counted above, has expressed interest in fulfilling either the one year or two year term that will be vacant.
- iii. Officers – Who is interested?
  - a. **No Action was taken**



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- c. End of Season Banquets/Shut Down/Tear Down:
    - i. Figure Skating Banquet – **March 16<sup>th</sup>; 6PM – 8 PM; cookies and drinks to be provided by YAIA.**
    - ii. Hockey Banquet (last year 3/26; 4-5pm cookies and drinks) – **March 24<sup>th</sup> from 4-5pm, cookies and drinks will be provided.**
    - iii. Rink Tear Down – (last year 3/26; prior to Banquet 1:00-4:00pm) – determine date – do we want to do same day as Banquet? **Agreed to do the tear down the same day prior to the banquet.**
    - iv. Official Ice Compressor Shutdown date? **Agreed by board to shut down compressors on 3/17/2024.**
  - d. **Free Students Admission** was requested by Amy Schramm. Motion was made to allow all students to attend the last home games for our JV/Varsity teams on 2/25/2024 at no cost. Motion made by Ryan Rusher, Seconded by Jen Livingston. **Motion Passed.**
6. **Next Meeting – March 12, 2024 at 6:00pm**
7. **Meeting Adjourned at 8:35 PM** – motion was made by Brian Wenisch, seconded by Terry Haas. **Motion passed.**