

**PLANO WEST SENIOR HIGH SCHOOL BASEBALL BOOSTER CLUB AMENDED AND
RESTATED BYLAWS**

May 30, 2014 (Amended November 10, 2020 and May 3, 2023)

Article I: Name

The name of the organization shall be the Plano West Senior High School Baseball Booster Club (“PWBBC” or the “Organization”). The Organization will be a non-profit organization within the meaning of section 501(c)(3) of the Internal Revenue Code with all funds raised dedicated to the purpose stated in Article II.

Article II: Purpose

The purpose of the Organization shall be to help maintain, improve, or expand the baseball program and facilities of Plano West Senior High School in order to further the goal of the Plano Independent School District to promote improved communications and a greater involvement between Plano West Senior High School and the community, as well as to provide an enhanced baseball experience for those students that participate in the school’s program. This will be accomplished by working with the Plano West Senior High School baseball coaching staff and other Plano Independent School District officials as necessary.

Article III: Membership

Membership in the Organization shall be open to all parents of students at Plano West Senior High School, Jasper High School, Shepton High School, coaches, or other staff members of these schools and any other interested persons, without regard to race, color, creed or national origin. The Executive Committee shall set membership dues annually and each member of the Organization shall pay such annual dues.

Article IV: Executive Committee

The Executive Committee shall consist of the Organization’s officers and at large members deemed necessary by the President and Vice President. Any Executive Committee member may be removed from the Executive Committee by a simple majority vote of the Organization’s officers. At large members will not have a vote in removing an Executive Committee member.

Article V: Officers

The officers of this Organization shall be as follows:

- President
- Vice President
- Treasurer
- Vice President - Marketing

- Secretary

The Nominating Committee will present nominations for the President, Vice President, Vice President – Marketing, and Treasurer to the members of the Organization prior to the Annual Meeting. This shall take place 7 (seven) days prior to the annual meeting to the Organization. The Nominating Committee will consist of the current President, the head baseball coach, and three Organization members. Organization members may also nominate additional candidates at the Annual Meeting. The President, Vice President, Vice President of Marketing, and the Treasurer will be elected at the Annual Meeting by receiving the largest number of votes from voting members present at the Annual Meeting.

A vacancy shall be filled for the unexpired term by a majority vote of the Executive Committee. Voting members of the Organization will be those members who have paid their membership dues for the current year. New officers shall assume their official duties after the Annual meeting on July 1 and shall serve through June 30 of the following year.

The President and Vice President shall appoint the remaining officers, including such additional officer positions as may be necessary from time to time.

No Officer, including the Secretary, may serve more than (i) two (2) one-year terms in the same office, or (ii) a total of three (3) years on the Executive Board, in either case (i) or (ii), in any five (5) year time frame. Any changes to this condition will be addressed by the Executive Board and voted on as necessary under special needs and circumstances of the PWBBC. Notwithstanding the foregoing and solely in the event there are no nominees to fill any officer position, the President may, at its option, nominate a current board member to serve, and such current board member, if so elected, may serve in the same position even if such nominee would serve more than two (2) years in the same office, so long as (i) such nominee does not serve for more than three years in the same office within any five (5) year period and (ii) such office is not the President or Treasurer.

Article VI: Duties of Officers

President and Vice President

The President and Vice President shall preside over all Organization and Executive Committee meetings, and the President and Vice President shall serve on the nominating committee only if such President and Vice President will not be seeking re-election for another term. The President and Vice President positions would ideally consist of one Senior parent and one Junior parent, with the Junior parent rolling into the President job the next year. They are responsible for communication with the head baseball coach in order to identify projects the Organization should complete to assist in maintaining the baseball field and supporting facilities. In addition, the President and Vice President shall be in charge of developing and implementing programs designed to raise funds, which programs are to be carried out by Organization members on a volunteer basis. Finally, they are responsible for maintaining contact with Organization members, Plano West Senior High School officials, PTSA and the community at large. Whenever the President is not available, either on a temporary or a permanent basis, the then-serving Vice President shall have the authority to fulfill all of the duties of the President as set forth herein.

Secretary

The Secretary shall keep an accurate and permanent record of all transactions, resolutions, and minutes of all meetings of the Organization and the Executive Committee. Minutes taken at a meeting will be

available for review prior to the next meeting and such minutes, with noted corrections, will be approved at the next meeting. The Secretary shall review the By Laws, recommend updates as necessary on a yearly basis (as stated in UIL guidelines), which will then be reviewed by the Executive board and presented to the membership for a vote. Current and updated UIL rules shall also be provided to Booster membership prior to the start of the District season.

Treasurer

The Treasurer shall be responsible for receiving all dues and monies, for maintenance of the Organization's checking account, and for the payment of all expenses incurred to conduct the business of the Organization. The Treasurer will prepare a statement of cash receipts and disbursements regularly and present it to the Organization at each meeting. The Treasurer will be responsible for filing any required Federal and State Tax Returns. Each year the Executive Committee, with the Treasurer not voting, will determine if the Organization's records are to be reviewed. If the records are to be reviewed, the Executive Committee will determine if a committee will be appointed to perform the review or if an outside party will be contracted for the review. The Treasurer along with the Executive Committee shall set budgets for any and all committees, which have expenditures. Each committee shall be responsible for providing Reimbursement vouchers and Deposit forms to the Treasurer

Vice President – Marketing

The Vice President of Marketing shall, while working in tandem with the other Board members, be responsible for coordinating all sponsorship related activities in support of Plano West Baseball's program. Duties include: 1) Supporting the annual golf tournament (preparing sponsorship pricing matrices, updating marketing pieces, engaging membership to help canvass the local businesses in an effort to sell sponsorships, coordinating preparation and placement of all signage at the venue, and other duties as necessary); 2) Marketing and selling of sponsorships and placement of all signage at Plano West's Ball field; 3) Supporting the silent/online auction (helping to obtain product, promoting the auction, and other duties as necessary); 4) Coordinating the preparation of all marketing pieces during the season (i.e. programs, etc.); 5) Facilitating the fulfillment of each sponsor's marketing package; 6) Help with any other team branding projects; 7) Assist the remaining Board members as necessary.

Article VII: Committees

The Executive Committee may appoint a committee for any purpose, including, but not limited to:

Concessions (All year)

Holiday Season fundraiser (November-December)

1st Pitch Dinner (February)

Team Dinners and Lunches (Spring season)

Golf Tournament (Summer/Fall)

Web site/Communications (All year)

Press Box (All year)

Fall Baseball (September – November)

Banquet (May)

Membership (Fall and Spring)

Spirit Wear (All year)

Program Book (Spring)

Article VIII: Meetings

The Executive Committee will have at least two (2) meetings per school year, one meeting prior to the fall baseball season and the other prior to the spring season at a minimum. These meetings will be held at times selected by the President and Vice President. The President and Vice President will schedule general Organization meetings as needed with a mandatory Annual Meeting in May/June. The date of these meetings will be determined based upon availability of a meeting place at Plano West Senior High School.

Article IX: Amendments

These Bylaws may be amended by a two-thirds (2/3) vote of the voting members present at a regularly scheduled meeting of the Organization. Written notice shall be e-mailed out to all members at least seven (7) days prior to the meeting stating that a vote to amend the Bylaws will be held at such meeting.

Article X: [RESERVED]

Article XI: Denny Garver Scholarship

In coordination with PWSH school administration and within the guidelines of PWSH and applicable UIL rules and guidelines, the PWBBC intends to provide one scholarship to a deserving graduating senior who are part of the boy's baseball program, are members in good standing, complete the required application and who will be enrolling as a full time student in a college or university. The scholarship will be for \$500.00. A scholarship nominating committee consisting of the President, head baseball coach and an Organization Member no currently serving on the board shall determine, by majority vote, the recipient of the Denny Garver Scholarship.

Article XI: General

The fiscal year of the Organization will be from July 1 through June 30 of the following year.

No part of the assets of the Organization shall be distributed to its members, officers, or any private persons (as used in Section 501(c)(3) to mean "insiders" of the Organization who have the opportunity

to direct resources to themselves), except that the Organization shall be authorized and empowered to pay reimbursement for authorized expenses incurred on behalf of the Organization by such members, officers, and private persons.

In the event of the dissolution of the Organization, its assets shall be distributed to the Plano Independent School District, to be designated for one or more of the exempt purposes specified in Section 501(c) (3) of the Internal Revenue Code of 1986, as it now exists or as it may be amended in the future.

No substantial part of the acts of the Organization shall be the carrying out of propaganda or otherwise attempting to influence legislation or other activities not permitted to an Organization exempt from Federal Income Taxes under Section 501(c)(3) of the Internal Revenue Code of 1986.