



**Kodiak Hockey League  
Board of Directors Meeting**

April 1st, 2025, 6:00pm, Parks and Rec Office

Attendees:

<b>Name</b>	<b>Position</b>	<b>Present/Absent</b>
Breanna Peterson	President	<b>Present</b>
Angela McFarland	Vice-President	<b>Present</b>
Melissa Cook	Treasurer	<b>Excused</b>
John Wyszowski	Secretary	<b>Excused</b>
Ashley Hansen	Registrar	<b>absent (attendance not required)</b>
Josh McCarthy	Director of Coaching	<b>Present</b>
Carmel Carty	Board Member	<b>Present</b>
Angie Hietala	Board Member	<b>Present</b>
Jenn Caskey	Board Member	<b>Excused</b>
Dan Polhemus	Board Member	<b>Present</b>
<b>Quorum Established - Yes or No</b>		

**KHL Members present:**

- 1. Melissa Anderson**
- 2.

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- I. Call to Order: **6:01pm**
- II. Roll Call: **Melissa Cook, John Wyszowski, Jenn Caskey excused**
- III. Approval of agenda:  
**Carmel Carty motion to approve, Josh McCarthy 2nd. Passes 6-0**
- IV. Approval of minutes from February 11th Meeting  
**Angela McFarland motion to approve, Josh McCarthy 2nd. Passes 5-0. Dan Polhemus abstains due to not being present at the February 11th meeting.**
- V. KHL Member Comment (*max 2 minutes*):
  - a. Name: **Melissa Anderson**  
Comment: **Fundraising sponsorship/individual team fundraising should be reevaluated for invitational tournaments. Move up policy - spring evaluations for potential move ups for next season.**
- VI. Reports:
  - a. President's report
    - i. Welcome to Dan Polhemus, new KHL Board Member
    - ii. Congratulations to the 18B Team, Coach Josh, and Coach Connor, for winning the State Championship game
    - iii. End-of-season survey: players/parents & coaches **send survey out now instead of waiting for after Ponytails; one survey for parents and one survey for coaches- will use same surveys from previous season**
    - iv. Tasks:
      1. proposed Move-Up Policy changes - **Josh McCarthy and Breanna Peterson are working on this policy to bring to a work session. Angie has made move-up policy and assessment rubric, will share with Board.**
      2. proposed Bylaw changes - **Josh McCarthy and Breanna Peterson are working on this policy to bring to a work session.**
      3. ASHA Meeting April 26th
  - b. Treasurer's report
    - i. Checking: \$53,909.54
    - ii. Friends of Baranof Park: \$713.93 **Carmel Carty will call Dan Ogg about closing the account**
    - iii. Credit Union One CD account: \$65,000.00
    - iv. Tasks:
      1. Financial Report for Annual Meeting
      2. April 1st: end of fiscal year
  - c. House council report:

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- i. Tasks: **Josh McCarthy plans to talk to the House Council about B-level team skill level; girls Tier II playing B; exemptions (too many last minute ones).**

**d. Registrar report:**

- i. Registration numbers: 204 total players
- ii. Tasks:
  - 1. training Dan Polhemus for next season

**e. Director of Coaching report**

- i. Tasks:
  - 1. End of year coaching meeting - **Josh McCarthy is working on a date**
  - 2. Level 5 clinic: vote to approve two people attending approx. \$2500/person - **one head coach interested and two assistant coaches interested**
  - 3. Coach intent & coach solicitation request for next season
    - a. Coach registration opens May 1st **Josh McCarthy would like to get this out soon**

**f. Girls & Women's Council (GWC) report**

- i. Tasks: **Ponytails upcoming, nothing else to report**

**VII. Committee Reports:**

**a. Nominating Committee (Josh and Dan):**

- i. KHL Board appointed Dan Polhemus to the open board position
- ii. Tasks:
  - 1. three additional board positions open at end of this season
  - 2. announce positions for voting on at Annual Meeting, May 6th **Plan to send out information by end of week**

**b. Bylaw Committee:**

- i. Tasks:
  - 1. Breanna and Josh are working on proposed Bylaw changes. **Have to vote on at Annual Meeting. Will have work session prior to Annual Meeting to discuss.**

**c. Discipline Committee**

- i. Representative from each age group
- ii. Tasks:
  - 1. Angie will be reaching out to managers to solidify a committee. **Angie Hietala has it from Ashley Hansen**
  - 2. Follow-up with Angie on meeting per December 28th Board decision. **Angie Hietala was waiting on paperwork and did not**

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**have the conversation. Angie Hietala plans to make a one-pager on disciplinary protocol, visual for filing disciplinary report.**

**d. Fundraising Committee:**

- i. Bruin Burgers **Meeting this week with Eric Schneider about ordering supplies. Potential committees- set-up, supply runner to freezer, prep and cook, clean-up committee, scheduler.**
- ii. Sponsorship letter for dasher boards **Letter is created, Angela McFarland would like to get them out now for next season.**
- iii. Wine Tasting event: success, made over \$5,000.00
- iv. Tasks:
  1. Bruin Burgers dibs **create for set-up weekend and selling weekend**
  2. dasher board printing (cannot do it locally) **Need to meet with Heather Bolen about dasher boards. Breanna Peterson has contact information from Anchorage.**

**e. Operations/Advisory Committee:**

**i. Referee Coordinator**

1. Tasks:
  - a. New coordinator for next season (Roy transfers out).

**ii. Equipment Coordinator**

1. Tasks:
  - a. goalie gear - inventory bags at end of season- **Designate the goalie gear to the manager and the manager ensures that it is all back in the bag. 8U should be using quick sets until Mac Attack.**
  - b. LTP gear return date April 5th - **not much as been turned in**
  - c. nets need repair - **will ask Colin McCarthy**
  - d. foam at rink safety concern - **ask Heather Bolen about it**

**iii. Special Events Coordinator**

1. Tasks:
  - a. Pond Hockey April 5th **8:00am-3:30pm; DIBS for what we need help with (ref, scorekeeper, timekeeper); coffee and donuts in the morning, pizza for lunch; score cards for visual score keeping**
  - b. end-of-season parties (8U already hosted, 10U hosting this Thursday) - **consider merging 8U/10U and 12U/14U**
  - c. end-of-season Coach/Manager/Volunteer celebration **Josh McCarthy will get a date for this; looking for ideas**

**iv. Tournament Coordinator**

1. Tournaments:
  - a. Ponytails April 11<sup>th</sup> – 13 **three teams going, with addition of guest players; Tier I tryouts same weekend**

**v. Webmaster**

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1. Tasks:
    - a. continue keeping website up-to-date throughout season
    - b. Board meeting dates are posted on the KHL Board page, in addition to the SportsEngine calendar, tagged under “KHL Board”
  - vi. **Volunteer Committee**
    1. Tasks: **position is unfilled**
  - vii. **Merchandise Coordinator**
    1. Tasks:
      - a. end of season Howie’s order **order kids hoodies**
  - viii. **Clinic and Camps Coordinator position is unfilled**
    1. Lamoureux Camp scheduled for October 11<sup>th</sup> – 14<sup>th</sup>, 2025 **ask Heather Bolen about ice**
    2. Tasks:
      - a. confirm dates of ice with City
  - ix. **Unfilled committee/coordinator positions:**
    1. Travel Coordinator, Clinic and Camps Coordinator, Volunteer Committee, Tournament Coordinator **We need to fill these positions after the Annual Meeting; they have been sitting open for the last year (and the previous two seasons)**
- VIII. New Business:**
- a. Financial Scholarship Request for Ponytail Tournament **Breanna Peterson will ask Josh McCarthy for more details after meeting, then send an email vote**
- IX. Old Business:**
- a. Sound System **Sound system is all in, waiting on ice being out, may need to wait on the roof; Josh McCarthy will order another microphone. Starlink is here, will ask Heather Bolen about installation. Josh McCarthy is checking on Live Barn, free to install, they need to test the internet. Angela McFarland said 360 degree camera set-up at state worked great.**
  - b. Stick racks **Being made at Kodiak College, stainless, four total**
  - c. letter to the City Council to make them aware that the rink is not finished (nails sticking out, ice on the walking track, water in the storage room) **Ask Heather Bolen about it**
- X. Scheduling:**
- a. Next Board meeting: Annual Meeting on May 6, 2025, 6:00pm **Work Session and Special Session needed before Annual Meeting; ask Heather Bolen for a meeting.**
- XI. Adjournment at 7:25pm**

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