



# Central Bucks West Football Parent Club

## Board Meeting Agenda June 06, 2023 2023 Season

Start: 7:00 PM

Adjourned: 9:10PM

### BOARD MEMBERS PRESENT

1. Lisha Barone, Senior Representative
2. Suzanne Stratton, Senior Representative
3. Monica Gerace, Junior Representative
4. Dawn McFadden, Sophomore Representative
5. Cindy Wilson, Sophomore Representative
6. Gina Bigley, Freshman Representative
7. Jen McGuire, Freshman Representative
8. Stephanie Shantz, Secretary
9. Allen Gerace, Treasurer
10. Rob Rowan, Head Coach

### ○ Vote needed:

- **Cheer, Sara V, is asking for a discount on a full page ad in our program to use as a thank you to their sponsors (\$375).**

<b>Jen McGuire: Yes</b>	<b>Kristie Patterson: Yes</b>
<b>Monica Gerace: Yes</b>	<b>Gina Bigley: Yes</b>
<b>Stephanie Shantz: Yes</b>	<b>Lisha Barone: Yes</b>
<b>Allen Gerace: Yes</b>	<b>Dawn McFadden: Yes</b>
<b>Cindy Wilson: Yes</b>	<b>Suzanne Stratton: Yes</b>

**Cheer, Sara V, is asking Would we need to get permission from the West Football Board... or just Henry Hunt for Cheer to possibly sell these at the home games? Would need to have own table to sell.**



- **Vote required**

**Jen McGuire: Yes**

**Monica Gerace: Yes**

**Stephanie Shantz: Yes**

**Allen Gerace: Yes**

**Cindy Wilson: Yes**

**Kristie Patterson: Yes**

**Gina Bigley: Yes**

**Lisha Barone: Yes**

**Dawn McFadden: Yes**

**Suzanne Stratton: Yes**

- **Coaches Updates/ Requests:**

- Youth Camp Update –

- Amount registered to date: 214 a/o 5/31(Not taking anyone else)

- Different colored shirts for player volunteers

- Need volunteer list for gold shirts

- Shaker bottles for player volunteers- Coach will send Jen M. design and will order 50 bottle.

- SVS player camp

- 4/28/23 money collected from players deposited in parent club bank account.

- Coach will reach out with when & amount(s) of check(s) needed to send payment. 5/2/23 \$250.00 security deposit mailed

- Mandatory meeting date 8/1/23 @ 7:30PM. Auditorium to be booked

- **Important Dates:**
  - Youth Camp 6/19/23 - 6/21/23
  - ESU summer camp 7/13/23 - 7/14/23
  - Picture day 8/3/23 \*Senior parents arrival time:
  - Telethon set up 7/19 or 20
  - Telethon 8/1/23 5:30pm Cafeteria
  
- **Registration:** Players continue to register
  - Continue to monitor and compare to Team Snap
  - Registration for Family ID- coach will send out an email reminder
  
- **2023 Season Banquet:**
  - Date set as Saturday January 13<sup>th</sup> 2024 @The Warrington 11-3:30pm
  - \$35.95pp 4.5hrs \*\*our norm\*\*
  - New to contract\*\*Additional charge per person if event runs over
  - \$500.00. Deposit and contract submitted in person
  - Contact person: Ryan Habel ryan.habel@thewarrington.com
  
- **Treasure's Report:**
  - Updates:
  - Use treasures address as location address for Truist Bank Account. This will not be the mailing address, they need a physical address. 3033 E. Brighton Street, Furlong , PA: DONE. This will need to be changed when the treasurer changes.
  - - Form A completed and submitted to Henry Hunt
  - - Bank reconciled through 5/10/23 with a current balance of \$44,000
  - ~Exemption Certificate needed to submit to BJ's to qualify for exempt membership. COMPLETED- BJ's membership is now tax exempt
  - Can we pull a transaction history from Venmo – Allen will look into sorting into a spreadsheet
    - \$7,000 was pulled from Venmo
  
- **Fundraising:**
  - **Gold Card** –Update
    - 4/22/23 Gold Rush: 57 participants, 9 teams, 11 locations
    - Gold Rush discuss pros/cons of pooling of teams cards
    - Cards distributed to freshman on 4/26/23
    - Coach has cards for players that missed the GR
    - Distribution of additional cards to players requesting: Coach will send list to Suzanne
    - 2<sup>nd</sup> money collection: 6/12/23 (Push by coaches )

- **Dine and Donates**
  - Update from Cindy & Dawn
  - Need to secure date W/ Lucatelli's and one more place, perhaps Five Guys/Rita's combo
    - Requesting to have players work it
  - Start working to secure Chipotle for October
  
- **Bag Bingo fundraiser –**
  - RECAP: Committee planning meeting 5/15/23 Plumsteadville Inn 7:00
  - Date set for Thursday August 10, 2023 Saint Cyril Of Jerusalem
  - \$750.00 rental fee
  - \$100.00 Deposit due March 17, 2023 \*submitted in person 3/31/23\*
  - \$650.00 due July 28, 2023
  - \$300.00 Security deposit due July 28, 2023 (separate check payable to SCoJC) refundable
  - Need a Bingo license & Raffle license – reach out to BC Treasurer
  - Pick grade raffle basket themes (2 baskets each)- each grade does a SUG for donations
    - Seniors: Charcuterie and Tailgating
    - Juniors: Ladies Night out and Sports Themed
    - Sophomores: Wine Tour and Fall Themed
    - Freshmen: Lotter and Summer Themed
  
- **Telethon:**
  - Update
  - Set up date 7/19 or 7/20 (book cafeteria) – Pizza, drinks
  
- **Concession stand:**
  - **NEVER AGAIN!**
  
- **Youth Camp:**
  - Tee shirt & bag design logo ~ Jen M & Gina - done
  - Apparel ordered - done
  - SUG sent to freshman/JV/V parents 6/5
  - Sell apparel, snacks and drinks during the week
  - Reach out to Bob to arrange access to concession stand and refrigerators
  - Line up lunches to purchase: Email will be sent to parents to remind to order
    - Monday: Pizza ~ Lucatelli's
    - Tuesday: Pizza ~ Giovannis on State

Wednesday: Chick-Fil-A

- Arrange ice cream treat for last day: free ice cream coupon/ice pops
- **Thursday Night Dinners** –cafeteria reserved and approved (provided no other organization needs it for a bigger school event) by Regina Bertman \*\*note: may need to adjust for Thursday 9/14 game\*\*
  - \*\*Cafeteria NOT available on 9/7/23 BTS night scheduled\*\*
  - Reach out to Brian Hensel to secure tables & chairs : Done waiting for follow up email w/ contract
  - Price table and chair rental- completed
  - Determine amount parent club will give host \$500.00 \*\*\$550.00 last year\*\* not \$450.00 as previously stated. – voted upon
  - Have SUG ready for July
  - Freshman meal 10/25 McGuire residence (reserve cafeteria as back up)
  - Inventory paper products, dirt cups... Julie Whalen to help w/ bulk purchase
- **Pregame Meals ~**
  - Sponsorship letters distributed to several locations
    1. Just Food: Date selected 8/25
    2. Lucatelli's: Dates selected 9/1, 9/14, 9/29, 10/20 Offer a full page ad
    3. Dominick's : initially no (staffing issue) will reconsider and call me
    4. Uptown Deli : 10/13
    5. Chick Fil-A : 10/27
    6. New Britain Inn : No
    7. PJW's : waiting on call back
    8. Mesquito Grille : may need to use them w/ the stipulation we provide the trays for the food.
    9. Bocelli's : waiting on call back
    10. Nats : leave as last resort per Tim
  - Remaining dates: 9/8, 9/22, 10/6
  - Lisha & Suzanne will follow up
- **Apparel**
  - Pride Pack ~ delivered to players 5/24 & 5/25 Kurt will reopen for a 2<sup>nd</sup> order opportunity. Open for 1 week ending 6/11. Link will go out to parents.
  - Team store
  - Fan apparel

- **Game Day Programs**
  - Request from Chairperson Sara V to discount ad price for cheer (vote required and completed)
  - Update on progress- reached out to Kelly Tracy if willing to do programs again.
  
- **Memorial gift for Dominic Testani**
  - Update: Tree ordered from Global Gift Group \$119.01

**Committee Chair/ Members:**

Fundraising Committee	Cindy Wilson, Dawn McFadden
Game Day Programs	Jennifer MCGuire
Senior Hosted Thursday Night Dinners	Suzanne Stratton and Lisha Barone
Pregame Meals/ Post game Snacks	Suzanne Stratton and Lisha Barone
Senior Night	Kristie Patterson and Monica Gerace
Youth Camp	Jen McGuire and Stephanie Shantz
Parent Jersey/ Yard Signs	Jennifer McGuire
Game Day Spirit Wear	Jennifer McGuire and Gina Bigley
End of Season Banquet	Kristie Patterson and Monica Gerace
Website Design/ Updating	Jennifer McGuire

**Next meeting is: 7/11/23 at 7:00pm**

**Location:Lisha's House**