

# Camp Chillin Parent Handbook

## ARRIVAL AND DEPARTURE INFORMATION:

- Camp is open Mon-Fri at **7:30 a.m.** and ends at **6:00 p.m.**
- Parents will be charged a late fee of \$1 per minute if picking up after 6:00pm.
- Parents must accompany your child into the building during drop-off and pick-up.
- Please make sure to **SIGN** your child **IN & OUT** daily. Your child may not leave the building with anyone under the age of 18 without prior parental notice.
- If someone other than a parent will be picking up your child, they must provide a picture ID. Please note who it will be on our sign-in sheet.
- If for any reason your child will be absent or picked up early, please notify us as soon as possible.
- All paperwork must be turned in before or during the first drop off of your camper's session

## ITEMS TO SEND WITH YOUR CHILD:

- Every day your child needs to be dressed for active play. This includes tennis shoes and long socks, and play clothes that are OK to get dirty. **For young children, bringing a full change of clothes (including underwear) in a plastic bag clearly labeled with your child's full name is helpful in case of accidents.**
- Campers ice skate daily and should have warm clothes such as jackets, mittens/gloves, sweatpants that can be pulled over shorts, a helmet (especially for new skaters- bicycle helmets work fine) and LONG socks. Please send with your child a nutritious and ready to eat "bag" lunch every day.
- Campers are very active throughout the day and should bring their own water bottles labeled with their full name. The camp counselors will refill their bottles free of charge upon request.
- We provide 2 free snacks, one in the morning and one in the afternoon. Campers will get to choose between 2 snack options at each snack time (if camper has an allergy, they will be given an alternate choice).

## HOCKEY AND SKATING

- If your camper will be playing hockey, they will need a full set of gear. This includes a helmet with a cage or visor, shoulder, elbow and shin pads, hockey gloves and pants.
- Campers who do not have skates will be given a pair of rental skates on Monday. They are responsible for the skates for the duration of the week.
- Counselors will help campers tie skates and put on gear if needed.
- Your camper will learn to skate while at Camp Chillin through experience! They will not have formal lessons, but our staff will help be available to help new skaters learn the basics!
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## ELECTRONICS POLICIES:

- Campers ARE allowed to bring electronics (iPods, iPads, iPhones, Nintendo DS, etc.) to camp **AT THEIR OWN RISK. The Polar Ice House is NOT responsible for lost, stolen, or damaged items.**
- Any and all electronics are allowed to be used only during lunch time and pick-up time at the discretion of Camp Chillin staff.
- All music, movies, shows, videos, and games played on devices must be appropriate for children ages 12 and under (rated G, PG, and E only)
- Any violation of the electronics policies will result in a verbal warning. If a second violation occurs within the same day, the device will be confiscated and given to parent at pick-up.

## MEDICAL ISSUES OR SPECIAL REQUIREMENTS:

- If your child's activities are to be restricted, even if only for a day, please notify a camp counselor prior to or at drop-off. The Polar Ice House needs to be aware of any restrictions, so the camp staff can properly advise, supervise, and protect your child from any potential harmful situations.

- If your child becomes observably sick or significantly injured during camp, we will contact you with the phone numbers you have provided us. Please be sure we have emergency numbers at which we can reach you or the person you designate at **any time** during the camp day.
- We do not administer medications. (One exception, staff is trained and can administer an Epi-pen)

### **CAMP RULES**

1. Respect Camp Chillin staff
2. Respect other campers
3. Respect Camp toys and equipment
4. HAVE FUN!

At Camp Chillin, we believe it takes a village to raise children. We are thrilled to be a part of your child's village! We will notify you if your camper is having a hard time following these rules to determine what the best solution will be together. We do not use a one size fits all approach to discipline.

### **ENROLLMENT, PAYMENT AND DISCOUNT POLICY**

- All Camp Chillin payments are final and non-refundable. Program fees will not be refunded for missed days or non-attendance, and make-up days/sessions will be offered at the discretion of the Camp Director and only if space is available. **A written notice of cancellation must be made 48 hours before the start of the Camp session to receive a make-up day credit.** The cancellation must be emailed to the Camp Director. Make-up days must be used within 1 year of the cancelled session.
- Discounts
  - 10% sibling discount if registering more than one camper at the same time
- Coupons
  - All coupons must be emailed to the Camp Director upon registration. If you are registering online, please use the comment section to let the Director know about the coupon.

#### **Contact Information**

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