

**Hibbing Chisholm Youth Hockey Association Minutes from April 16th, 2018
Memorial Building Canteen, 6pm**

Meeting Called to order at 6:00am on 4/16/2018

Board Members Present: Rally Hess, JR Albrecht, Heather Drews, Brittany Fisher, Dan Vidmar, Joe Gabardi, Dan Vidmar, Brian Perpich

Rachel Sullivan arrived at 6:03pm

Absent: Tom Dicklich, Jen Boben, Pete Hyduke

Members of Association Present: None

Agenda: Rachel made the motion to approve the agenda as presented. Brian Perpich seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes: Dan Vidmar made the motion to approve the March minutes and Joe Gabardi seconded the motion with the correction of removing Heather Drews name from the board members present. THE MOTION CARRIED UNANIMOUSLY.

Presidents Report / Coaching Committee: See attached report

The boy's coaching committee did meet on March 28th and the next meeting will be held on April 25th.

Talked about the 1st draft of the fundraising policy.

We talked about a board retreat in possibly June.

Also May's meeting will be the annual meeting and notices will need to be sent out.

Rally made the motion to use Fort & Co. again for year 2018-2019 was moved by Rachel and seconded by Brian Perpich.

Rally made the motion to approve Fort & Co financial statements for year ending May 31st 2017. It was moved by Brian Perpich and seconded by Rachel Sullivan.

Dan Vidmar made the motion to approve the Presidents / Coaching Committee report, seconded by Rachel Sullivan. THE MOTION CARRIED UNANIMOUSLY.

Treasurer's Report: See attached reports for March 2018

Brian Perpich gave the reports.

May 3rd the finance committee will be meeting to build a budget.

Rachel Sullivan made the motion to approve the March 2018 Treasurer's report, seconded by JR Albrecht. THE MOTION CARRIED UNANIMOUSLY.

Executive Director Report: Heather Drews gave the report.

See attached report

We talked about a grant Gear Up with Minnesota who had partnered with Dicks Sporting Goods.

The survey was sent out in comment style and was distributed through email.

Brian Perpich made the motion to approve the March Executive Directors report. Seconded by Rachel Sullivan. THE MOTION CARRIED UNANIMOUSLY.

Fundraising Report: Nothing to report

Arena Report: Jr Albrecht mentioned a possible hydraulic leak or oil leak on the Zamboni.

Building Committee Report: JR Albrecht gave the report.

See attached report.

Rally made the motion to approve the Building Committee report was moved by Rachel Sullivan and seconded by Joe Gabardi.

Concessions Report: Nothing to report

Grant Writing Report: Nothing to report.

Old Business: Brittany asked about November's minutes if they were ever presented.

New Business:

- Robbie G. called asking if the association was interested in holding a power skating clinic. Rally stated the costs where high.
- Talked about making a spot on webpage for hockey related links.

Adjournment: Rachel Sullivan made a motion to adjourn the meeting at 7:48pm, and was seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

HIBBING CHISHOLM

YOUTH HOCKEY

President's Report March, 2018

- Boy's Coaching Committee did not meet
 - Met with Pete Hyduke and Justin Tomberlin 4/2 to discuss committee structure
 - Next meeting 3/25/18 6:30 PM at MB
- Girl's Coaching Committee met at 6 PM on 3/20 at MB for season recap
 - 8U had good numbers and older girls benefitted from skating with 10U during practices
 - Age and skill gap was a challenge again this season for 8U (4-9 year olds)
 - Best 8U jamboree in recent memory, not enough room at Fairgrounds for 4 teams playing at once
 - 8U Team would like to order different colored jerseys next year
 - Would like to utilize SW corner of rink for storage
 - Many 6U games were held to encourage better competition
 - Interest in acquiring medium (4'x3') nets for next season
 - 10U season was good, enjoyed outdoor practices
 - Some minor parent concerns around girls not being grouped by skill level in practice
 - 10U coaches OK with sharing ice with squirts if it helps with schedule
 - Successful 12U season, 3rd place in State
 - Strong 12U family environment among parent group helped in team success
 - 1/3 of games were played against 12U "A" teams
 - Cities 12U tournament was good other than 12 minute periods
- Grant Writing Committee did not meet
 - Half-ice boards grant with Hibbing Foundation, \$4000, 2 weeks until receipt (Jen Boben)
- Fundraising committee met 4/10 at 5 PM at the MB
 - Drafting gambling policy for association
 - Researching proper permit application process for multiple raffles
 - Completing 2018/2019 raffle permits
- Association tax documentation has been completed by Fort & Company
- Silver Bay association sent an invitation for their hockey camp July 21-27, lodging provided
- Minnesota Hockey Association Leader Excellence Conference April 27-28, St. Louis Park, MN
- Next month will be annual meeting and need to plan retreat

Submitted by Rally Hess

Treasurer's Report – March FY18

Accounts

Fundraising

Beginning balance	\$108,187.55
Ending balance	\$108,246.42

Notes: No major changes.

General Fund

Beginning balance	\$82,990.24
Ending balance	\$61,729.48

Notes: Total income \$13,715.04 vs. budget of \$10,200

In March, we were \$1,132.93 under budget from concessions/donations, \$3,101.11 above budget fundraising. Total registration income was \$56.86 over budget. Ice Rental income was \$240 over budget and Tournament income is up in March by \$1,250 due to Bantam B district/Bantam A VFW regional income.

Total expenses \$37,783.37 vs. budget of \$24,584.83

In March, our expenses exceeded budget by \$13,198.54. Arena Operations/Misc were under budget by \$234.49. Concessions expense was under budget by \$717.00. Depreciation expense was under by \$212.00. Fundraising expense was over budget by \$9,915.24 mainly due to the raffle expenses/prizes being paid out in March. We also had an unplanned penalty of \$600 paid to MDH and a returned check being over budget by \$170. Tournament expenses were \$701.40 underbudget. Team expenses were overbudget by \$4,378.19--mainly due to timing.

Other

We are currently about \$16,633.44 over budget for total income.

On the income side YTD—we are \$11,190.60 over budget—mainly due to fundraising income being \$26,935.32 over budget. We are also over budget on ice rental/misc income by \$1,901.50. We are under budget YTD on concessions by \$1,228.58, under on registration by \$6,834.82, and under on tournament income by \$9,582.82.

On the expense side YTD—we are \$5,442.84 under budget--\$3,625.98 under on tournament expenses, \$3,447.99 under on team expenses, \$2,711.59 under on arena operations, \$2,200.13 under on concessions, \$2,119.70 under on depreciation expense, \$60 under on donation expense, \$653.86 over on equipment expense (due to jerseys). Fundraising expenses year to date are \$6,783.69 over budget. Fines (MDH) and returned checks are over by \$1,285.

The FY17 operating budget was developed with limited information and many expenses were linearly distributed where in actuality are incurred in a non-linear fashion. We will continue to see budget to actual variances throughout the fiscal year as a result of the assumptions made in the budget. This will improve over time as our budgeting process matures.

Respectfully submitted by Brian Perpich 4/15/18



April 16, 2018

Executive Director Report

I. 2016-2017 Past Due Accounts

A. 1 current family remains

1. \$570 – Currently working on establishing a payment plan. Have not heard back from the family.

II. 2017-2018 Past Due Accounts

A. Past Due Fees and Raffle dollars

1. 3 families have past due accounts
 - a. Bantam A - \$500
 - b. Bantam B - \$604
 - c. U12/Mite - \$500 – Failed payment. Rally has discussed with the family.

B. Unfulfilled DIBS Hours

1. 32 families did not complete DIBS hours
2. All have been invoiced
3. 8 have been paid with 24 remaining: \$3290

III. Spring Program Numbers

Report Name	Q1
Skills for Bantams	11
Skills for Peewees	7
Skills for Squirts	9
Skills for Mites	14
Skills For Mini Mites	19
Master List	111
Goalie School	6
LTS	14
Intro to Power Skating	20
Power Skating	15



IV. 2017-2018 Ice Use for the Season

Arena	Event	Total Hours	Cost per Hour	Total Cost
Chisholm	Fall Skills	114.5	50	5725
Memorial Building	Regular Season	177.5	0	0
Chisholm	Regular Season	178.5	50	8925
Fairgrounds Arena	Regular Season	765.5	0	0
Chisholm	Spring Skills	82.5	50	4125
TOTAL				18775

V. Concession Stand Review

6:59 PM
04/14/18
Accrual Basis

Hibbing-Chisholm Youth Hockey Association
Profit & Loss
June 1, 2017 through April 14, 2018

		Jun 1, '17 - Apr 14, 18
Income		
Concessions		16,521.42
Total Income		16,521.42
Expense		
Concession Expenses		
Licenses	315.00	
Sales tax expense	1,136.00	
Supplies	9,849.87	
Total Concession Expenses		11,300.87
Total Expense		11,300.87
Net Income		5,220.55

Building Committee

Report April 16, 2018

Arena walk through was held on April 9, 2018 items that were top priority were closing in penalty box area and creating an access door to the southwest corner of the arena to utilize as a storage area for practice equipment.

Members of the building Committee

1. JR Albrecht
2. Rally Hess
3. Heather Drews
4. Pete Kaim
5. Clay Koskela
6. Dan Murden
7. Steve Oberstar
8. OJ Bottoms
9. Jarid McGough

Only members not in attendance at walk through were Steve and Clay.

I have worked up some estimate numbers for projects this summer. These two projects will be big tasks to take on and will require a substantial project dollars.

Pricing Estimates

1. Becker arena products \$2,928.88
2. Mesabi Glass \$1,055.00
3. Ceiling tape \$200.00
4. Arena lights bulbs/ballast \$300.00
5. Entryway heater/ Electrical Permit \$100.00
6. Heated seating area speaker/ speaker wire \$175.00
7. Zamboni door repair \$200.00
8. Net Pegs \$185.00
9. Miscellaneous Lumber/supplies for repairs and construction \$1,400.00

- Lumber for penalty box
- Lumber for access door
- Subfloor behind access door
- Shelving for practice equipment
- Player box door repairs
- Player entry/exit door repair

Total \$6,543.88

Re: Pricing

Chad Minichillo <chad.minichillo@beckerarena.com>

Fri 4/13/2018 5:37 PM

To: albrechtparts@hotmail.com <albrechtparts@hotmail.com>;

JR,
Per our conversation today, please find below the pricing you requested. Please review and contact us with any further questions you may have.

PRICING:

- (10) each Personal Gate Hinge Assembly \$68.50/each = \$685.00
- (3) each Push-Button Lift Latch Assembly \$95.00/each = \$285.00
- (1) each Cane Bolt Assembly = \$79.00/each
- (1) each (Option #1) Machine Gate Caster Heavy Duty = \$175.00
- (1) each (Option #2) Cast Wheel Assembly = \$165.00
- (10) each Solid Black Stamina Rubber Mats 3/8" x 4' x 6' \$73.90/each = \$739.00
- (2) each White Dasher Poly 1/4" x 49" x 97" \$58.00/each = \$116.00
- (16) each Aluminum Termination Support Post to hold 4FT Glass \$30.93/each = \$494.88
- (1) each Estimated Shipping to: (Hibbing, MN 55746) = \$180.00

\$2,928.88

Chad Minichillo
 Sales Consultant
 Customer Service
 Becker Arena Products, Inc.
 (952) 567-7719 Direct
 (952) 890-2690 Main
 (800) 234-5522 Toll Free
chad.minichillo@beckerarena.com



NJPA AWARDED CONTRACT

MESABI

Glass, Window & Door

Glass: 1/2" Clear Tempered with Polished Edges

2 @ 48" X 48" Total: \$ 365.00

2 @ 13" X 48" Total: \$ 132.00

2 @ 26" X 48" Total: \$ 264.00

2 @ 29" X 48" Total: \$ 294.00

Total: \$ 1,055.00

Thanks
Chris Anderson

510 West 25th St. • Hibbing, MN 55746
Tel 218-262-2010 • Fax 218-262-2011



MENU ≡

(http://www.piranhapeg.com/)

PIRANHA PEG JUST NEED ONE?

\$40



1 Piranha Peg

Perfect if you just need one

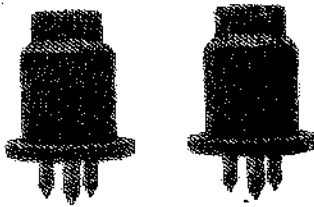
\$12.00 Shipping

Buy Now



PIRANHA PAIR COMPLETE SET

\$75



1 set of Piranha Pegs

Lock down just one net

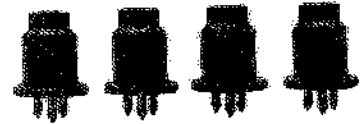
\$15.00 Shipping

Buy Now



PIRANHA PACK 2 PEG SETS

\$150



2 sets of Piranha Pegs

Lock down 2 nets

\$20.00 Shipping

Buy Now



TRIPLE THREAT 3 PEG SETS

\$225

NET PACK PIRANHA + EPT

\$110

RINK PACK 2 PEG SETS + 2 SETS OF EPT

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

Financial Statements

For the Years Ended May 31, 2017 and 2016

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Fort & Company, P.A.

Certified Public Accountants

Diane D. Krueger-Pimat, CPA Connor B. Michels, EA Christine A. Towner, CPA Victoria C. Arnoldy, CPA
Laura A. Rusich, CPA Tammy M. Mattonen, CPA Morgan L. Anderson Kimberly A. Jarvis John W. Fort, CPA - Inactive

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Board of Directors of
Hibbing-Chisholm Youth Hockey Association

Management is responsible for the accompanying financial statements of Hibbing-Chisholm Youth Hockey Association (a nonprofit organization), which comprise the statements of financial position as of May 31, 2017 and 2016, and the related statements of activities and cash flows for the years then ended in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the accompanying financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these the financial statements.

Management has elected to omit substantially all of the disclosures required in financial statements prepared in accordance with accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Supplementary Information

The supplementary information contained in the schedules of functional expenses is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any form of assurance on such information.

Fort & Company

Fort & Company, PA
Hibbing, Minnesota
April 9, 2018

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

STATEMENTS OF FINANCIAL POSITION

May 31, 2017 and 2016

ASSETS		
	2017	2016
Current Assets		
Cash	\$ 112,149	\$ 56,478
Accounts Receivable	3,045	2,640
Total Current Assets	115,194	59,118
Property and Equipment		
Leasehold improvements	322,610	321,610
IRRRB improvements	10,530	10,530
Computer related	6,160	6,160
Equipment	151,121	151,121
Total Property and Equipment	490,421	489,421
Less: accumulated depreciation	(351,837)	(337,510)
Net Property and Equipment	138,584	151,911
Total Assets	\$ 253,778	\$ 211,029

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable	\$ 23,315	\$ 16,823
Accrued payroll taxes	664	844
Total Current Liabilities	23,979	17,667
Net Assets		
Unrestricted	229,799	192,862
Temporarily restricted	-	500
Total Net Assets	229,799	193,362
Total Liabilities and Net Assets	\$ 253,778	\$ 211,029

See independent accountant's compilation report.

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

STATEMENTS OF ACTIVITIES

For the Years Ended May 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Unrestricted Net Assets		
Revenues, Gains, and Other Support		
Fundraisers	\$ 125,516	\$ 119,800
Registration	114,832	96,162
Tournament receipts	91,707	68,995
Concessions	17,835	19,714
Sign revenue	6,100	11,580
Other	1,038	5,138
Donations	<u>2,065</u>	<u>8,952</u>
Total Revenues, Gains, and Other Support	359,093	330,341
Net Assets Released from Restrictions	500	-
Expenses and Losses		
Program services	245,006	231,573
Management and general	22,934	19,228
Fundraising	<u>54,716</u>	<u>52,130</u>
Total Expenses	<u>322,656</u>	<u>302,931</u>
Increase (Decrease) in Unrestricted Net Assets	36,937	27,410
Temporarily Restricted Net Assets		
Donations	-	500
Net Assets Released From Restrictions	<u>(500)</u>	<u>-</u>
Increase (Decrease) in Temporarily Restricted Net Assets	<u>(500)</u>	<u>500</u>
Increase in Net Assets	36,437	27,910
Net Assets at Beginning of Year	<u>193,362</u>	<u>165,452</u>
Net Assets at End of Year	<u>\$ 229,799</u>	<u>\$ 193,362</u>

See independent accountant's compilation report.

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

STATEMENTS OF CASH FLOWS
For the Years Ended May 31, 2017 and 2016

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities		
Change in net assets	\$ 36,437	\$ 27,910
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	14,326	14,580
(Increase) decrease in:		
Accounts receivable	(405)	(2,640)
Increase (decrease) in:		
Accounts payable	6,492	9,186
Accrued payroll taxes	<u>(180)</u>	<u>(877)</u>
Net Cash Provided (Used) by Operating Activities	<u>56,670</u>	<u>48,159</u>
Cash Flows from Investing Activities		
Payments for property and equipment	<u>(999)</u>	-
Net Cash Provided (Used) by Investing Activities	<u>(999)</u>	-
Cash Flows from Financing Activities		
Borrowings on short term notes payable	-	13,000
Payments on short term notes payable	<u>-</u>	<u>(22,000)</u>
Net Cash Provided (Used) by Financing Activities	<u>-</u>	<u>(9,000)</u>
Net Increase (Decrease) in Cash	55,671	39,159
Cash at Beginning of Year	<u>56,478</u>	<u>17,319</u>
Cash at End of Year	<u>\$ 112,149</u>	<u>\$ 56,478</u>

See independent accountant's compilation report.

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

SUPPLEMENTARY SCHEDULES OF FUNCTIONAL EXPENSES

For the Years Ended May 31, 2017 and 2016

Functional Expenses	2017			Total
	Program Services	Supporting Services		
		Management and General	Fundraising	
Wages	\$ 39,555	\$ 1,004	\$ 251	\$ 40,810
Payroll taxes	3,691	95	23	3,809
Coaching	5,149	-	-	5,149
Concession expenses	13,245	-	-	13,245
Depreciation	14,326	-	-	14,326
Fundraisers	-	-	54,442	54,442
Ice rental	22,350	-	-	22,350
Insurance	7,625	3,268	-	10,893
Miscellaneous	306	1,257	-	1,563
Office expense	1,048	1,047	-	2,095
Operating supplies	19,079	-	-	19,079
Penalties	-	1,700	-	1,700
Professional fees	-	13,081	-	13,081
Referees/time keepers	34,442	-	-	34,442
Repairs and maintenance	12,375	-	-	12,375
Sign expense	625	-	-	625
Telephone	-	1,482	-	1,482
Tournaments	13,006	-	-	13,006
Travel	24,166	-	-	24,166
Utilities	34,018	-	-	34,018
Total Functional Expenses	\$ 245,006	\$ 22,934	\$ 54,716	\$ 322,656

See independent accountant's compilation report.

HIBBING-CHISHOLM YOUTH HOCKEY ASSOCIATION

SUPPLEMENTARY SCHEDULES OF FUNCTIONAL EXPENSES

For the Years Ended May 31, 2017 and 2016

	2016			Total
	Program Services	Supporting Services		
		Management and General	Fundraising	
Functional Expenses				
Wages	\$ 33,730	\$ 800	\$ 200	\$ 34,730
Payroll taxes	4,776	113	30	4,919
Coaching	3,695	-	-	3,695
Concession expenses	12,251	-	-	12,251
Depreciation	14,580	-	-	14,580
Fundraisers	-	-	51,900	51,900
Ice Rental	20,479	-	-	20,479
Insurance	7,753	3,322	-	11,075
Miscellaneous	-	821	-	821
Office expense	3,600	2,194	-	5,794
Operating supplies	17,644	-	-	17,644
Professional fees	-	10,059	-	10,059
Referees/time keepers	29,967	-	-	29,967
Repairs and maintenance	6,526	-	-	6,526
Sign expense	2,350	-	-	2,350
Telephone	-	1,919	-	1,919
Tournaments	13,794	-	-	13,794
Travel	20,990	-	-	20,990
Utilities	39,438	-	-	39,438
Total Functional Expenses	\$ 231,573	\$ 19,228	\$ 52,130	\$ 302,931

See independent accountant's compilation report.