

Pike County Parks & Recreation Authority
Facility & Pavilion Usage/Rental Agreement



Date: _____
Name of Individual/Organization: _____
Name of Person Making Request: _____
Address: _____
Phone: (Home) _____ (Cell) _____ (Business) _____
Dates of Usage: _____ Times: _____
Purpose of Usage: _____

Facility to be used: (Circle)

Baseball Pavillion Softball Pavillion Other (List)

Rules & Regulations

All users are expected to abide by the Rules & Regulations outlined in the Pavilion Usage Agreement

RATES

Baseball Pavilion:

Usage Is: **Per 4 hours = \$40.00 (\$100.00 Deposit at time of agreement)**
Each additional hour is \$10.00 per hour= _____
Deposit will be refunded the next business day after walk through inspection

Softball Pavilion:

Usage is: **Per 4 hours = \$30.00 ((\$100.00 Deposit at time of agreement)**
Each additional hour is \$7.50 per hour= _____
Deposit will be refunded the next business day after a walk through inspection

Office Use Only

Rental fee: _____
Deposit: _____
Total Paid: _____
Rental Fee: _____
Receipt #: _____
Date Paid: _____
Staff: _____
Deposit Returned: Yes__ No__
Date Returned: _____

*** *Field usage is **NOT** included with agreement* ***

Example: Activities as playing catch, softball, volleyball etc on the fields, (See PCPRA Director)

Other: _____

I have read and understand the rules regarding park usage and verify to the best of my knowledge that all information provided on this agreement is correct. As the Renter/User, I understand that failure to comply with the stated rules may result in loss of all paid fees. I understand that the Pike County Parks & Recreation Authority reserves the right to request rental users to leave or cancel the event at any time it deems to be in the best interest of the Pike County Parks & Recreation Authority.

Renter/ Users: _____ Date: _____
Signature

Approved By: PCPRA Director: _____ Date: _____
Larry Moss

PIKE COUNTY PARKS & RECREATION AUTHORITY RULES & POLICIES

Renter agrees to all of the following:

1. PAYMENTS:

(a) If required by The Pike County Parks & Recreation Authority a Clean-Up damage deposit of \$100.00 or \$150.00 will be paid at the time of the reservation. This deposit is a clean-up/damage deposit and will be refunded on the next business day after the reservation except under the following circumstances:

- . There is damage to the facility, furnishings, or grounds of rental facility.
- . The facilities, furnishings, and grounds are not left in a clean condition at the conclusion of the rental period.
- . Any rental guest or invitee displays improper conduct as determined by the attending Facility Attendant. Improper conduct shall include, but not limited to, apparent intoxication, abusive or threatening language, physical violence and lewd behavior.
- . Violation of any city, state or federal law while using the facility.
- . Renter/user shall be liable for all damages identified above during the contracted rental period. Renter/user will be billed for damages in excess of deposit.

(b) All fees, rental and deposits, must be paid in full at the time of the reservation, if made thirty (30) days or less of the reservation date. Reservations made more than thirty (30) days from the rental date may pay 50% of the rental fee. However, the entire clean-up/damage deposit will be due at the time of the reservation request. The balance of the rental fee will be due thirty (30) days before the rental date.

(c) The set up/take down/clean up of the rented facility must occur within the contracted rental hours. In the event the contracted rental hours are exceeded in part or whole, the Renter must pay the PCPRA the applicable hourly rate. The PCPRA will then issue a receipt for the money paid and deliver the payment to the facility rental office. A receipt will be issued for the additional amount paid.

2. **CANCELLATION** – Reservations canceled more than fourteen (14) days of the rental date will be charged a \$10.00 service fee. Reservations canceled fourteen (14) days or less of the rental date will result in loss of the entire rental fee.

3. **REFUNDS** – All refunds and / or deposits will be mailed to the renter within 4 weeks. If the event is cancelled due to a family emergency i.e. death, illness or accident the renter has 30 days from the date of cancellation to request a refund or may reschedule. The request must be submitted in writing to the **PCPRA, P.O. Box 697, Zebulon Ga., 30295** If not received, renter forfeits all rental fees and damage deposit. Refunds will not be issued because of inclement weather.

4. **PARK POLICIES AND ORDINANCES: *Violations of this ordinance shall be tried in the Magistrate Court of Pike County***

SPEED LIMITS: Roadways – 25MPH, Parking Lots – 5MPH

PROHIBITED ACTS: Under no circumstances will these be tolerated

- . Firearms, fireworks or hunting
- . Fires, BBQ grill, and or outdoor cooking, and pits or stoves. No fires of any kind (You must see the Pike County Parks & Recreation Authority Director if you have a request, **NO Exceptions**)
- . Alcoholic beverages, intoxicants or illegal drugs
- . Vandalism, damage or removal of park property
- . Overnight camping or parking
- . No pets allowed
- . The use of tobacco products is prohibited
- . Riding of bikes, roller blades, and skateboards is prohibited in spectator areas.

5. PCPRA staff has the authority to cancel the rental event at any time for any reason deemed necessary, including any rental guests or invitee displaying improper conduct. (Improper conduct shall include, but not limited to, apparent intoxication, abusive or threatening language, physical violence & lewd behavior).

6. The number of tables, chairs, etc. at each facility is approximate due to damage, theft, etc. Likewise, other amenities is subject to unexpected damage/vandalism.

7. Rental /user events for Youth (i.e. teen parties, etc.) must have adult supervision. A ratio of 1 adult (AGE 21 OR OLDER) per 10 youth is required.

8. Animals are prohibited in the park except for service animals for persons with disabilities or special classes offered (See PCPRA Director)

9. No person shall bring into the facility any unauthorized equipment (i.e. bicycles, skateboards, roller blades, cleats, etc).

10. Set up/Take down/Clean up is the renter's/users responsibility –**Not The Pike County Parks & Recreation Authority**

- (a) The use of nails, tacks, staples, putty substances and duct tape are not permitted to physically attach materials to any part of park property. Masking tape or scotch tape is permitted for signage and decorating purposes. Renter is responsible for the removal of all tape and marks from its use on any part of the building, fence or fixture.
- (b) All trash must be removed by renter and placed in trash receptacles.
- (c) All areas must be left clean and free of food, trash, paper, etc. This also includes the parking lot.

11. Users are to respect the facility and other users. Do not abuse the facility or equipment, NO loud music, etc.

12. The Pike County Parks & Recreation Authority will not be responsible for the protection of user's property against fire, theft accident or other cause.

13. User agrees that his performers, agent, participants and employees shall not conduct themselves so as to cause a hazardous situation.

14. Non- profit groups must submit in writing and have prior approval to rent a facility for fundraising activities.

15. All activities must end by 10:45 pm. The Park closes at 11:00 pm.

Indemnification: Renter shall indemnify and hold harmless Pike County, its agents, employees and public officials from and against any and all claims, damages, losses and liabilities whatsoever their nature, cause of origin, and whether or not attributable to the negligence of Renter, its agents, contracts or employees or to the use or occupancy of the Designated Facility or any other portion of PCPRA by Renter, its agents, employees and invitee.

Suitability: Renter/user acknowledges and agrees that Renter/user is encouraged to examine and inspect PCPRA Facility to assess its condition, suitability and fitness for Renter's/users permitted use. Accordingly, Renter/user acknowledges and agrees that COUNTY MAKES NO EXPRESS OR IMPLIED WARRANTIES OF ANY KIND OR NATURE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTIES OF SUITABILITY OF FITNESS OF PCRA FOR ANY PARTICULAR USE, PURPOSE, OR FUNCTION. The right to use the Designated Facility granted hereby is expressly granted on an "AS-IS" and "WHERE-IS" basis only. Renter/User further acknowledges that the relationship between the parties is not that between a "landlord and tenant" as contemplated under Georgia law.