



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: November 24, 2024
TIME: 7:00pm (called order at 7:00pm)
LOCATION: Chanticlear Pizza, Coon Rapids

Participants

<input checked="" type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input checked="" type="checkbox"/> Ashley Arntson, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	
Guest: Michelle, Alicia, Bethany	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



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Agenda items & meeting minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (*).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call: 7:00pm
Agenda *	Kelly Traynor	November 2024 *
Prior Month Minutes *	Kelly Traynor	October 2024 *
President & D10 Reports	Kelly Traynor	<p>SUMMARY OF D10 MEETING ON 11/4</p> <ul style="list-style-type: none"> Locker rooms require adult supervision when more than one child is inside. No in-and out-access, or only one child if no adult is present. Fines have been incurred already this season for violations. Another review of Mite addresses will be conducted to ensure players live within Coon Rapids boundaries. Deadline for Mite rosters is on 12/2, no scrimmages until then. Student coaches born in 2007 or later must complete SafeSport training. December is the final coach's class. No make-up sessions will be offered. District play referees billing will be sent out on 12/1. Playoff brackets are finalized. Traveling teams have until 12/2 to submit game sheets to avoid \$25 fine. You can now submit a game sheet without an end time, with a pop-up reminder to complete. Players will be using orange tape on sticks/helmets to show support for the loss of a Champlin Park player.
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> Significant Changes: None Revenue Sources for October 2024: Gambling Donation \$50K, Registration & Player payments \$20K, and Sponsorships \$750. Employees (new/terminated/resigned): Process and Controls: N/A Identified Risks: N/A Annual Audit (preparation, status, presentation): Misc:
Gambling Committee	Sue Erickson Kelly Traynor Kristin Hultquist	<ul style="list-style-type: none"> Reviewed/discussed the following: <ul style="list-style-type: none"> Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements. Accounting: <ul style="list-style-type: none"> Reviewed/confirmed every aspect of the CRYHA Gambling Fund.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> Significant Changes: NA Gambling Sources (sources, sites, upcoming events, etc.) <p>ST. FRANCIS:</p> <ul style="list-style-type: none"> Submitted their application to Gambling Control. Process takes three to six months <p>MC GARAGE:</p> <ul style="list-style-type: none"> A check for \$9,164.07 was received to cover equipment purchased with CRYHA funds for MC Garage. The check will be deposited into the CRYHA General Fund and coded as a donation. The same process will be followed by Oak Roads. Possible Thanksgiving night must go \$2K coverall. Bingo and pull-tab sales have picked up, and a large NYE BINGO event is being planned.



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Admin Committee	Tia DuHamel	<ul style="list-style-type: none"> • Stores set up to order apparel have closed. • Boys' and girls' sweatshirts have been received and distributed to the traveling teams. • Accomplishment Banners are ready to be sent to the printers. • Traveling pictures are completed. Mite's pictures are scheduled for 1/12/25 • Backgrounds need to be selected for last year's Bantams. • Mite Manager Meeting is scheduled for 11/25/24. <ul style="list-style-type: none"> ○ Focus on SafeSport and background checks. • Revival of Sponsorship Wall is in-progress. • Bill from the rink will set up a meeting to discuss plans for the outside rink. • Working on bringing back the Skate Program.
Hockey Ops Committee	Stacey Johnson Dave Schmidt	<ul style="list-style-type: none"> • NA
New Business		<ul style="list-style-type: none"> • Christmas Bonus for Gambling Manager \$550 * • Additional Christmas Bonus of \$200 for Assistant Gambling Manager (\$400 total including the \$200 Gambling Manager wants to give to all employees) * • The Gambling Manager would like to provide a total of \$9K for each traveling team and the Mite A (1) and B (2) and 8U teams are to be used as follows: <ul style="list-style-type: none"> ○ \$250 team manager or coach reimbursed per team to be used at an out-of-town tournament on a team meal. * ○ \$250 Gift Card to one of CRYHAs charitable gambling sites per team to be used for an in-town team event meal * • Tim Matsch (CRYHAs Ice Scheduler) informed Kelly Traynor (Board President) that he had purchased ice at the Super Rink for Mite games. As per D10 requirements, intermediate nets must be used for all Mite games this season. CRYHA will need to purchase four intermediate nets, which will cost \$770, to be stored at the Super Rink. The motion and vote on this purchase were conducted via email. *
Good & Welfare	Missy Walicke	<ul style="list-style-type: none"> • A grievance letter was read by board member Missy Walicke regarding the 10UA girls' goalies. The discussion included input from a player's parent, who also raised concerns about the issue.
Adjourned	Kelly Traynor	<ul style="list-style-type: none"> • Time: 9:30pm *



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Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda: November 2024	Holly Bachman	Perry Troyer	No	Yes
Meeting Minutes: October 2024	Joe Carlin	Dan White	No	Yes
Treasurer Report: October 2024 Financial Statements	Perry Troyer	Dan White	No	Yes
Gambling Report: October 2024 Gambling Activities/Related Expenses	Perry Troyer	Joe Carlin	No	Yes
Gambling Report: November 2024 Estimated Gambling Activity and Expenses	Perry Troyer	Dan White	No	Yes
Gambling Report: October 2023/2024 Gambling Activity Comparison	Perry Troyer	Dan White	No	Yes
Motion: Donation Gambling to CRYHA Total Donation Approved: \$33,440	Dan White	Perry Troyer	No	Yes
Motion: Donation St. Francis Hockey from Gambling fund Total Donation Approved: \$12,940	Dan White	Perry Troyer	No	Yes
Motion: Christmas Bonuses \$100 to all gambling employees hired on or after 7/1/24 and \$200 to all gambling employees hired on or 6/30/24	Perry Troyer	Dan White	No	Yes
Motion: Christmas bonuses \$550 for Gambling Manager Additional \$200 to Gambling Asst.	Perry Troyer	Tia DuHamel	No	Yes
Motion: All Traveling teams, A, B Mites & 8U Girls Team Fund: \$250 Gift Card each from CRYHA Charitable Gambling Site for in-town team meal \$250 Reimbursement for out-of-town team meal.	Jessica Morgan	Perry Troyer	No	Yes
Motion: Email Vote: Purchase of 4 Intermediate Nets Total Purchase Amount Approved: \$770	Dave Schmidt	Kristin Hultquist	No	Yes
Adjournment- 9:30pm November 2024 Board Meeting	Holly Bachman	Perry Troyer	No	Yes



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Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of October 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,886.48
11810 Spire Main Checking Account	106,857.49
Total Bank Accounts	\$223,743.97
Total Current Assets	\$223,743.97
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$223,743.97
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	100,867.72
Total Equity	\$223,743.97
TOTAL LIABILITIES AND EQUITY	\$223,743.97