

# National Adult Baseball Association



**Got A League....  
HOST A TOURNAMENT!**



# NABA REGIONAL TOURNAMENT

Let the NABA National Office help you run a successful weekend tournament. The NABA National Office can take care of many of the details.

With the NABA “Host a Tournament” program you can generate additional revenue for your league and yourself.

# Advantages to hosting an NABA Tournament

- Listed on our NABA National Tournament Schedule
- Individual tournament page for your tournament on our National website promoting:
  - Official Online team registration sent to the tournament director.
  - Official Online rosters sent to the tournament director.
  - Tournament eligibility rules, tournament rules, tournament tiebreaker rules, refund policy.
  - Hotel Information, schedules and standings
- Advertised and marketed in our National Office monthly newsletter and tournament newsletters.
- Risk free to the players and tournament director with NABA Liability Insurance
- Discounted Wilson A1000-NABA Baseballs. Equivalent to the A1010 HS1
- Discounted custom NABA awards available
- Discounted NABA t-shirts available
- NABA World Series berths for participants including those who are not affiliated with NABA.
- An NABA World Series \$250 Dollar Certificate for the winning team in each division.

# How to get started

- Submit a tournament agreement/request to host a NABA tournament to the National Office.
- You can mail or fax the request.
- All requests must be made to the NABA National Office at least 60 days in advance of the tournament.
- Please submit two or three choices for the dates you would like to host a tournament.
  - No Regional Tournament can be hosted on the same dates as a NABA National Tournament or World Series Tournament unless the NABA National Office approves the request.
- All requests are looked at and determined yearly. Once a request is approved, priority will be given to those who have previously hosted a NABA Tournament.

National Adult Baseball Association

Attn: Tournament Request

7112 W Jefferson Ave

Suite 306

Fax: 303-639-6605

Tel: 303-639-9955

[www.dugout.org](http://www.dugout.org)

# Tournament Agreement/Request Host Information

- League Name: \_\_\_\_\_
- Are you affiliated with the NABA: \_\_\_\_\_
- Contact Person: \_\_\_\_\_
  - Address: \_\_\_\_\_
  - City, State & Zip: \_\_\_\_\_
  - Day Phone: \_\_\_\_\_
  - Evening Phone: \_\_\_\_\_
  - Cell Phone: \_\_\_\_\_
  - Active Email Address: \_\_\_\_\_
  - Area where tournament will be hosted: \_\_\_\_\_
  - Requested price for tournament teams: \_\_\_\_\_
- Tournament Dates:
  - 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_
- Field Names and Addresses for Liability Insurance:
  - 1<sup>st</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 2<sup>nd</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 3<sup>rd</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 4<sup>th</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 5<sup>th</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 6<sup>th</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 7<sup>th</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_
  - 8<sup>th</sup> Field \_\_\_\_\_ Address: \_\_\_\_\_

# OBLIGATIONS FOR HOSTING AN NABA TOURNAMENT

- NABA eligibility rules, tournament rules, and tiebreaker rules will be used as the basic rules.
- All teams must complete a team roster and player liability waiver online.
- All team names, divisions, managers' names, email addresses, and cell phone numbers will be sent to NABA.
- The NABA will enter all teams and schedules online. The results, including scores of all games, will be entered on the tournament website by NABA.
- Tournament Director must complete:
  - A tournament agreement/request host information sheet
  - NABA liability insurance certificate for each field used
  - Must sign and send to NABA the obligations for hosting a NABA tournament agreement.
  - Must complete a tournament post-event checklist.
- Since tournaments are different from league play, you agree to forward to the NABA National Office a \$150 per team liability insurance fee and a \$50 per team sanctioning fee for all NABA teams that play in the tournament. You agree that all Non-NABA teams participating in the tournament will pay a \$150 per-team liability insurance fee and a \$125 per-team sanctioning fee. Penalty will apply if not postmarked within 72 hours. If the material and fees are not postmarked within 72 hours, a \$500 fine will be added.
- Agree to utilize the NABA Wilson A1000-NABA Baseball at a reduced fee of \$64.50 per dozen.
- Keep on file and submit a liability insurance certificate to each field location.
- Any special rules for the tournament need to be in writing and discussed with the NABA National Office.
- NABA reserves the right to cancel the sanctioning of any event at any time.

I have read and agree to meet all obligations listed above for hosting a NABA tournament. We understand that we are responsible for setting the highest standards in hosting events. If all forms and fees are not submitted to the National Office within the allotted time, all berths and certificates will be forfeited.

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Host Representative

Date

(make copies as needed)

Fax or mail to: NABA National Office, 7112 W Jefferson Ave, Suite 306, Lakewood, Colorado 80235

# Tournament Post Event Checklist

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Tournament Director: \_\_\_\_\_

Host League: \_\_\_\_\_

What to verify on the NABA Internet after the event:

- All games and scores have been entered correctly on the internet
- Verify all final standings and the champions on the internet

## **Fees to Submit after the Event**

Total Number of Teams Participating \_\_\_\_\_ X \$200.00 (NABA Affiliated) or \$275.00 (Non-Affiliated) = \$\_\_\_\_\_

Send to: National Adult Baseball Association, 7112 W Jefferson Ave, Suite 306, Lakewood, CO 80235

## **Include with fees**

The name of each team who was the champion and the manager's name and address so a \$250.00 certificate to the NABA World Series may be sent to each of them.

# Forms

- Liability insurance form
- Tournament Agreement/Request Host Information
- Tournament Post Event Checklist
- Tournament Eligibility Rules
- Tournament Rules
- Tournament Tiebreaker Rules
- Tournament Policies

# STANDARD EXPECTATIONS FOR HOSTING A REGIONAL TOURNAMENT

- Must have a manager check-in meeting and distribute tournament information.
- Must have a tournament supervisor overseeing fields.
- Must have two umpires in each game.
- Must have fields with grass infields that have been mowed and an outfield fence.
- Must have fields with dugouts.
- Must have the fields lined and dragged.
- Must have awards for the championship and runner-up teams.
- Must have a schedule posted 5 days before the opening day of the tournament; and post the scores on the website during the tournament or at the end of each day.
- Must have team names and standings posted on the website including the championship games.