



***SOUTHWEST
SOCCER***

2025

Annual Members' Meeting

December 10th, 2025

SOUTHWEST SOCCER MISSION STATEMENT

“To provide an opportunity for any person to play organized soccer at recreational and competitive levels and to assist participants in reaching their potential through the provisions of programs for developing players, coaches, referees and administrators in the province of Ontario.”

Ontario Soccer, through its District Representative, Southwest Soccer strives to...

- To promote, develop, and govern the game of soccer, in all its forms and modalities in the District.
- To provide play for all ages and genders.
- To administer Discipline and Appeals according to the standards of Ontario Soccer.
- To provide education initiatives for different stakeholders according to the standards of Ontario Soccer.
- To appoint, or delegate the appointment of, Match Officials for all games approved by the District Association.
- To affiliate all Leagues providing approved play within the District.
- To approve, monitor and/or provide tournaments and festivals within the District.
- To cooperate, collaborate, and coordinate with its neighboring District Associations to provide opportunities for competition and development.
- To provide a District Association representative to serve on the Voting Members Council.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

2024-2025 SOUTHWEST SOCCER EXECUTIVES

Chair	Jeff Hughes
Vice-Chair	Patrick Bandura
Director-at-Large	Kyle Fletcher
Director-at-Large	Laszlo Sarkany
Director-at-Large	Holly Pierre
Director-at-Large	Yeliz Sherifali
Director-at-Large	Vacant
Treasurer	Vacant

OFFICE STAFF

General Manager	Daniel Rowe
District Administrator / Discipline	Martha Astesiano
League Administrator / Event Coordinator	Andrea Richards
League Assistant / Social Media	Rylan Richards

MATCH OFFICIAL DEPARTMENT

Match Official Development Manager	Marlene Ford
Match Official Development Manager	Lowell Williamson
Match Official Club Liaison Officer	Danny Farwell
Match Official Programs Administrator	Hayri Aslan

Southwest Soccer

Email: office@swrsa.ca

Phone #: 548 889 3165

Website: www.swrsa.ca

Office Address:

3 - 271 Shoemaker Street
Kitchener, ON N2E 3B3

Mailing Address:

RPO Pioneer Park
PO Box 20076
Kitchener, ON N2P 2B4

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca



In Memoriam

Of those who enjoyed and contributed to the Game of Soccer as Players, Volunteers, Club and Team Officials, Referees and District Board Officials.

1971-2025

Jeff Brethauer

Volunteer – Cambridge United SC
Team Manager – Oriental SC

2003 – 2025

Jenna Brydges

Player - Puslinch Minor Soccer

1932-2025

Brian Gibson Sr

Coach, Board Member - Cambridge United SC

1950-2025

Frank Holden

Player, Coach, Board Member, Match Official, Volunteer –
Guelph SC and Ontario Soccer

**Today, Southwest Soccer remembers those District
*individuals who passed away this year.***

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

SOUTHWEST SOCCER
Annual General Meeting
Wednesday, December 10th, 2025

ORDER OF BUSINESS

Welcome to District Members, Ontario Soccer and Guests

1. Roll Call
2. Minutes of Previous AGM – December 4th, 2024
3. Chair's Address
4. Administrator's Report
5. Treasurer's Report and Financial Statement (separate handout)
6. Auditor's Report (separate handout)
7. Appointment of Auditors
8. Amendments to the By-Laws
9. Unfinished Business

Break

10. Roll Call
11. Election of Board of Directors
12. Ontario Soccer Address to the Membership
13. New Business
14. Adjournment

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Southwest Soccer 2025 Roll Call

Southwest Soccer's AGM: December 10th, 2025

As per Southwest Soccer Constitution: 14.1 An Active Member of the Association shall be entitled to one (1) vote for each Forty dollars (\$40) or part thereof, of registration fees retained by the District Association.

Voting Structure – 2025 Annual General Meeting

Member Organization	Votes
1. Arthur Recreational Soccer	40
2. Banatul SC	132
3. Blue Mountains Soccer Club	289
4. Cambridge Youth Soccer	2313
5. Chatsworth-Bognor Youth Soccer	78
6. Elma Eagles Minor Soccer Club	49
7. Fergus-Elora & District Soccer	1138
8. Football for the World	270
9. Galt FC	77
10. Grand River Soccer Club	1870
11. Grand Valley Minor Soccer	117
12. Guelph Soccer Club Inc.	4105
13. Guelph United	1
14. Hanover Minor Soccer Association	219
15. Hellenic United	58
16. Hillsburgh, Erin & District S.C.	328
17. Huron Perth	85
18. Kitchener Soccer Club	3050
19. Listowel Minor SC	173
20. Mapleton Minor Soccer	147
21. Markdale Minor Soccer	205
22. Minto United	96
23. Mount Forest & District SC	136
24. Neustadt SC	40
25. Newton Tigers SC	75
26. Orangeville Minor SC	1089
27. Oriental Sports Club	154
28. Owen Sound FC	108
29. Owen Sound Minor SA	760
30. Polish Eagles SC	56
31. Puslinch Minor Soccer	792
32. Red Academy of Soccer	378
33. Rockwood FC	533
34. Rohingya FC	65
35. Shelburne SC	286
36. St. Clements SC	66
37. Stratford City SC	50
38. Stratford Youth Soccer	738
39. Wallace SC	44
40. Waterloo County FC	288
41. Waterloo Minor Soccer Club	2160
42. West Grey SC	230
43. Woolwich Youth SC	454

Total Votes of Active Members: 23342 votes

- | | |
|-------------------------------|---|
| 1. Escarpment League | 1 |
| 2. Inter-County Soccer League | 1 |
| 3. Kitchener District SL | 1 |
| 4. Lake Shore Soccer League | 1 |
| 5. North Perth Soccer League | 1 |
| 6. Premier League Futsal | 1 |

Total Votes of Associate Members: 6 votes

TOTAL VOTES: 23348 VOTES

Quorum: 50% of Votes + 1 vote = 11672 votes

Southwest Membership	2022	2023	2024	2025
Youth Clubs	31	32	35	35
Senior Clubs	11	11	11	8
Associate Members	6	5	6	6
Member Totals	48	48	52	49
Player Registration Totals	29,778	32,517	34,193	35,595

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-02

**Minutes of Previous AGM
December 4th, 2024**

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca



SOUTHWEST SOCCER

Minutes

(Not Yet Adopted)

Annual Members' Meeting of Southwest Soccer

Via MS Teams

December 4, 2024

Membership Present:

Cambridge Youth Soccer
Chatsworth Bognor Soccer
Elma Eagles Minor Soccer Club
Fergus-Elora District Soccer
Football for the World
Galt FC
Grand River Soccer Club
Grand Valley Minor Soccer
Guelph Soccer Club
Hillsburgh, Erin & District Soccer Club
Kitchener Soccer Club
Markdale Soccer Club
Orangeville Minor SC
Oriental Sports Club
Puslinch Minor Soccer Club
RED Academy of Soccer
Rockwood FC
Rohingya FC
Shelburne Soccer Club
St. Clements Soccer Club
Stratford CT
Stratford Youth Soccer
Waterloo County FC
Waterloo Minor SC
Woolwich Youth Soccer
Escarpment League
Inter County SL
Lakeshore SL
Premier League Futsal

Board of Directors Present

Jeff Hughes	Chair
Pat Bandura	Vice Chair
Holly Pierre	Treasurer
Kyle Fletcher	Director-at-Large
Laszlo Sarkany	Director-at-Large
Kimberly Seed	Director-at-Large
Yeliz Sherifali	Director-at-Large

Staff Present:

Daniel Rowe	General Manager
Martha Astesiano	District Administrator/Discipline Coordinator
Andrea Richards	League Administrator/Event Coordinator

Guests:

Alan O'Brien	Chair - Ontario Soccer
--------------	------------------------

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Minute	Discussion
NOTE A	The AMM was chaired by Jeff Hughes, President, who called the meeting to order at 7:34pm
	<p><u>National Anthem</u> The National Anthem was played.</p> <p><u>Introduction:</u> Welcomed and thanked all for attending the 2024 AMM. Instructions were provided on how to communicate during the virtual meeting.</p> <p><u>In Memoriam:</u> Southwest Soccer remembered District individuals who passed away this year. Barb Joan Mayes from Guelph SC & Southwest Soccer Discipline Committee Member</p> <p><u>2024 Southwest Soccer Awardees Presentation</u> Grassroots Coach of the Year–Ted Annis, Puslinch Minor SC Youth and Up Coaches of the Year–Heather Brozek, Kitchener SC Grassroots Match Official of the Year – Blake Smith Youth and Up Match Official of the Year – Jacob Cheresna</p>
1.0	<p><u>Roll Call</u> Based on the attendance, the quorum was met with the eligible votes being 16938 out of 19810 total. (50% plus 1 is 9906)</p>
2.0	<p><u>Adoption of Minutes of the 2023 Annual General Meeting</u> Moved by PMSC and seconded by KTFC to adopt the minutes of the 2023 AGM. All in favour. Motion carried.</p>
3.0	<p><u>President’s Address</u> Jeff Hughes, President</p> <p>It has been another great year. We are still rebuilding after the pandemic, and numbers are returning to pre-pandemic levels. We are doing a great job encouraging and empowering everyone to keep up with the population growth due to immigration and reaching out to different communities that we may not have engaged with before.</p> <p>The Integrated Model program is coming to our region this year. It has been trialed in the Central Region for a couple of years and in the South Region (Peel, Hamilton, Niagara) last year with one age group. We are now adding our Region to the program. Thanks to everyone who has helped us throughout the year in various meetings. It was great to see a large turnout last week. We will hold more meetings as we get closer to the program’s launch. The deadline for registration is January 20th. Please let us know if you have any intentions or questions and we will assist you in getting up to speed.</p> <p>Our Match Official group continues to grow and is doing excellent work, not only recruiting and retaining but also developing better quality Match Officials. The collaboration of the group, working together at all levels, is great to see.</p> <p>The Canada Soccer Skills and Development Player Program, a requirement for national-level clubs (OPDL licensees), has been under review for the past few years. The review was delayed due to working with various districts; however, it is now complete and submitted to Ontario Soccer for forwarding to Canada Soccer. Meetings are scheduled to review the new matrix. The good part is that it will be a top-down approach, across all provinces, ensuring continuity. Some cities, i.e. Ottawa, struggle with different rules, regulations, and standards. A consolidation is necessary to eliminate questions and confusion out of the game.</p>

Southwest Soccer

The Olympics brought controversy to the national program. However, let's not forget and focus on the talent, the teamwork, and the athletes who were there and able to play at that level. We owe them a lot of credit.

Peter Augruso, past President/Chair of Ontario Soccer, was voted in as the new Chair of Canada Soccer, following 10 years of involvement with OS. We congratulate Peter on his new role. He has been busy dealing with some controversy and the Concacaf Tournament.

Ontario Soccer Summit was at York University last year and was a great success; it broke attendance records again. This time, it will be in Niagara Falls, from Feb 28th to Mar 2nd. We are offering discount codes, reach out to us. I encourage you to get your membership (coaches, match officials, players) to attend as it is a great event.

Alan O'Brien, former Chair of the Voting Members' Council (group of the 18 District Presidents), was voted in as the new Chair of Ontario Soccer. Alan is with us and will speak later this evening. With this change, I was nominated and voted in as the Chair of the Voting Members' Council. I am looking forward to working with Alan as we move forward to the coming year.

4.0 Administrator's Report

Daniel Rowe, General Manager

It was another good year.

Registration

- Indoor had 8,489 registrations, a 10% increase over last year
- Outdoor had 25,709, a 1.9% increase over last year
- The district league experienced growth in the number of squads in the u8 to u12 age divisions.

Staff

- Martha continues to be our District Administrator/Discipline Coordinator working through the administration challenges, i.e. SportsEngine, which has been an ongoing concern. She continues to help the membership to work through problems to the best of her ability along with Ontario Soccer. Recently, there was an announcement that OS will go to market in search of a new technology partner for a new registration system.
- Martha is dedicated to turning around permits as quickly as possible. She processed 466 permits and applications – AHEGs, ITCs, and ATFs.
- Andrea is back as our League Administrator/Event Coordinator. She has worked hard on the scheduling, which is always a challenge. She has done a fantastic job growing out the events, bringing items such as Circle K Festival, the Canada Soccer – CIBC Soccer Fest.
- Andrea has also impacted our coach development, arranging additional coaching opportunities. A total of 155 team officials were certified via Southwest Soccer hosted courses. The Grassroots Diploma course is open. Andrea also coordinated the Soccer Summit codes. Last year, we had 29 club representatives attending (administrators, coaches, and match officials) from CYS, FEDS, Waterloo, Guelph, Orangeville, and Rockwood. We hope many clubs take advantage of this as we subsidize those tickets.
- Zach was the League Assistant in 2023-24 until about May as he stepped aside for other opportunities. We then hired Alan Robertson in July to fill the role. Alan attended festivals, league matches, and other events as Southwest Soccer representation. He also looked after our social media posts.
- Thanks to Alan, Andrea, Zack, and Martha for all the efforts with the Operations.
- In addition, I would like to acknowledge our Discipline Chairs, Dennis Tondat and Grant Robinson, who shared the duties this year. Both are very experienced in the area and addressed a total of 172 reviews and 27 hearings. I would like to thank Dennis, Grant, as well as, Patrick Bandura and Yeliz Sherifali for stepping up and handling discipline at Club hosted Tournaments. Thank you to the

Southwest Soccer

following clubs for hosting: Guelph Soccer, HEADS, and Stratford Youth Soccer. We appreciate the effort and the reporting of the details back for Martha to administer the discipline cases promptly.

Referee Compensation

- A major item we took on last year was the payment of match officials for the district league. Cash at the field is an obvious risk and issue when it comes to being audited. Although a time-consuming, the process went rather smoothly and we will make minor adjustments for 2025.

Match Official Department

- Continues to grow and work to keep us in a strong position and be able to assign referees at all levels by working alongside clubs.
- Thank you to Lowell, Marlene, Hayri and Danny for their ongoing efforts.

New Membership

- We continue to receive membership inquiries for new club. The following have been approved:
- 2024: Galt FC (late acceptance)
- 2025: Huron Perth United FC

New Items for 2024-2025

- IModel pilot is being introduced to operate for Outdoor 2025.
- Quality Soccer Provider Status. This is a mandate from Canada Soccer for all clubs to meet and is a requirement to retain membership. Many clubs have completed this process but there are still many holding back. The task seems grueling but simply is not. There is a guide and assistance at the district to help you through the process.
- Soccer Summit is in the Niagara Region and codes are once again available.
- Grassroots Diploma Course in Kitchener. Entry Deadline December 20th.
- Community Coach Clinics in our district (Fundamentals on Dec 15th, Learn to Train (Feb 8th) and Soccer for Life (Nov 23rd / Jan 18th)
- New complaint reporting process for violations of the Code of Conduct and Ethics – OS has partnered with Alias, a separate company to review and handle or distribute accordingly. There is a logo published on our website to access the complaint form. Note that administrative type of complaints will still be handled by the district.

District League

- Please refer to SDSL stats that Andrea put together (Info in red belongs to 2023). Note that in grassroots the boys' teams have increased, but the girls are still behind. This is an area we should focus on as a district and find a solution.
- Congratulations to all SDSL and KDSL division and cup winners.
- A survey was developed and sent to clubs and team officials to collect year end feedback. Key findings have been provided in the report for your knowledge.
- Fees and Fines: Game sheet accuracy was a focal point and does need to be completed with accuracy for insurance and discipline reporting purposes. Andrea has done a great job increasing education and getting the tasks completed properly. This will expand further for 2025.
- Spectator behaviour continues to be in issue at the field with multiple in season complaints received and addressed via discipline. The same concerns are being witnessed with Team Officials. This is an area we need to address and clubs should consider mandating Respect in Sports for parents.

Other Items:

- ONCA, if you have yet to address the required changes please do connect with us so we can guide you in the right direction. We did ours through Sports Law. If you are not incorporated, you need to work to get that accomplished.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

	<ul style="list-style-type: none"> - U21 divisions – We ask that clubs consider maintaining teams and team officials through U21. We are aware of the challenges to run the older age groups but creating a sustainable pathway all the way to open age should be a goal as Soccer for Life providers. <p>Scholarship Award Winners</p> <ul style="list-style-type: none"> - Congratulations to: Molly Owen and Beckem Ahmet. <p>Administration Award</p> <ul style="list-style-type: none"> - Stratford Youth Soccer – Administrator Trina Herman Thank you to all club administrators for dedication, despite the challenges and ongoing changes. <p>Partner</p> <ul style="list-style-type: none"> - Thank you to Nothers The Awards Store for your ongoing support as a partner of Southwest Soccer.
	<p>Match Official Department Report</p> <p>Lowell Williamson and Marlene Ford Presented by Dan Rowe, General Manager</p> <p>Key Items</p> <ul style="list-style-type: none"> - Hosted 3 webinars on Tactical Fouls, Report Writing and Positioning. - Increased in practical sessions. 2 Kitchener, 1 Waterloo, 1 HEADS/Orangeville, 1 Stratford, 1 Rockwood. - Mentor Program – this program was built within our district and it grew substantially this year. 25 mentors were assigned and 141 different referees were mentored from 17 different clubs. This was done at festivals throughout the season. We received lots of compliments on the idea of having a support at the field to teach them understand rules, or to teach them how to handle a situation that is escalating. We will continue to support this program. - 20 assessments were completed this year. We have now 3 new assessors – Cecily, Nadia and Leigh.
	<p>Comments:</p> <p>Jeff: Thanks to Andrea, Martha, and Dan for your leadership with the staff and for all the programs you have helped and participated in at Ontario Soccer on our behalf. There have been a couple of difficult years from being removed from Core, then working from home, and now back in the office.</p> <p>Motion to accept the reports by Puslinch Minor SC and seconder Orangeville Minor Soccer Club.</p> <p>All in favour. Motion carried.</p>
<p>5.0 & 6.0</p>	<p>Treasurer’s Report and Financial Statement</p> <p>Holly Pierre, Treasurer</p> <p>Financial Statements and the Budget 2024 were distributed to the delegates for their review.</p> <p>Dan: Key items to point out:</p> <ul style="list-style-type: none"> - Match Official payments were not budgeted last year; therefore, the league numbers are higher in revenue and expense. - Increase in revenue, specifically due to the growth in indoor.

Southwest Soccer

	<p>Motion to accept the Financial Statements and Budget by Guelph SC and seconder Puslinch Minor Soccer Club. All in favour. Motion carried</p>
7.0	<p>Appointment of Auditors Motioned by the Chair to appoint Tom Wilhelm Professional Corporation as Auditors for the year ending 2025. Seconder Puslinch Minor Soccer Club.</p> <p>All in favour. Motion carried.</p>
8.0	<p>Amendments to the Constitution Jeff: To comply with ONCA, Southwest Soccer developed a complete set of updated By-Laws using the services of Sports Law.</p> <p>Dan: There is no key item to point out. Voting remains the same. The OS template was used for the most part to create the new By-Laws and it was adjusted to keep what we could to align with ONCA.</p> <p>Motion to accept the By-Laws as presented by Shelburne SC. Seconder Kitchener SC.</p> <p>All in favour. Motion carried.</p>
9.0	<p>Call for Unfinished Business None</p>
10.0	<p>Roll Call Based on the attendance, the quorum was met with the total eligible votes being 17312 out of 19810 total.</p> <p>50% plus 1 is 8657.</p>
11.0	<p>2024 Election of Southwest Soccer Board of Directors</p> <p>Online Voting Process Simply Voting Software was used. A practice session was done before any voting occurred. Worked through glitches. Issues resolved for the first vote.</p> <p>Chair – 2-year term</p> <ul style="list-style-type: none"> • Nomination received for Jeff Hughes • Ballot vote • Jeff Hughes elected Chair <p>Director-at-Large #1 - 2-year term</p> <ul style="list-style-type: none"> • Nomination received for Laszlo Sarkany • Ballot vote • Laszlo Sarkany elected Director-at-Large #1 <p>Director-at-Large #2 - 2-year term</p> <ul style="list-style-type: none"> • Nomination received from the floor (Guelph SC) for Holly Pierre • Nomination received from the floor (Puslinch Minor SC) for Kyle Fletcher

Southwest Soccer

	<ul style="list-style-type: none"> • Ballot vote • Holly Pierre elected Director-at-Large #2 <p>Director-at-Large #3 - 2-year term</p> <ul style="list-style-type: none"> • Nomination received from the floor (Puslinch Minor SC) for Kyle Fletcher • Ballot vote • Kyle Fletcher elected Director-at-Large #3 <p>Director-at-Large #5 – 1 year term</p> <ul style="list-style-type: none"> • No nomination received from the floor • Position remains open <p>Jeff: The Director at Large #5 position will remain open and it will be a non-voting position for 1-year term until the next AMM. The candidate can be nominated and elected then. I encourage all clubs to reach out to your soccer and business networks to see if there is anybody who might be interested. The candidate can join at any point throughout the year. Candidates can try it out, see what we are doing, and ask questions. I can be reached at any time to answer questions and talk about the procedures and the involvement and time commitment. Soccer experience and history are great, but we are also looking for different aspects of business acumen, and skills to bring to the Board level. Feel free to reach out if you have any questions.</p> <p>Also, with Holly moving into a Director position, the Treasurer position is now vacant. This is a non-voting appointed position. If anyone knows of anybody who can be interested please reach out.</p> <p>Holly: With Kim’s departure, I would like to thank her for all of her time and dedication while she was on the Board and how much of a pleasure it was. Just a shout out as she is exiting.</p> <p>Jeff: Thank you Holly, Kyle, and welcome back. Kim thank you for the years you have been involved. You have been a great addition to our team throughout the last couple of years.</p>
<p>12.0</p>	<p>Ontario Soccer’s Address</p> <p>Alan O’Brien, Ontario Soccer Chair</p> <ul style="list-style-type: none"> <input type="checkbox"/> This is my 11th week in the new role. <input type="checkbox"/> What is going well is registration. This is thanks to all the districts, clubs, and all the effort. The 2024 outdoor registration was at 105% of pre-pandemic numbers. A lot of work has been done to get the registration back up. I think we can still do a lot better than that; there are a lot of people that we can bring in. It is pretty good that we have come back so quickly thanks to everybody’s hard work. <input type="checkbox"/> Ontario Soccer Summit. Last year we had over 800 people in attendance which was a record and it seems to grow. This year will be in Niagara. <input type="checkbox"/> In 2026, Ontario Soccer is turning 125 y.o. the same as the World Cup. Look out for some information. We will have to do something really special for that. <input type="checkbox"/> The relationship between OS and the districts has been going well for the last few years. With the VMC it has flourished. Lots of issues have been addressed. I am looking forward to working with you Jeff and the VMC. <input type="checkbox"/> Priorities we are working on: <ol style="list-style-type: none"> 1. 5-year Strategic Plan - district modernization There were 21 districts, now there are 16.

Southwest Soccer

	<p>There are still a few districts talking to each other. This is a ground-up initiative and we hope it continues organically as it is.</p> <p>2. Inclusion Looking at new immigrants/refugees. A lot of the clubs are doing good things about this, it is a matter of getting the information and sharing it. There are still unusual challenges encountered when you get new Canadians, main issue is transportation, 2nd issue is language.</p> <p>3. 2026 World Cup You will start hearing things soon on how to build registration, and build interest around the World Cup.</p> <ul style="list-style-type: none"> • Current issues OS is facing: <ol style="list-style-type: none"> 1. Referee Abuse A major problem province-wide. Getting referees and keeping them is an issue; but looking at the things you have done here is encouraging 2. Facilities The sport is growing and having longer seasons for example the I-Model is starting early and finishing late, but turf fields and indoor facilities are in short supply. Currently, the demand outstrips the supply. As Jeff mentioned, Futsal could be a solution, definitely, there are a lot of gyms available. At the next VMC we can discuss this in more detail to push this forward. • Support for Grassroots In Ontario and in Canada, the parents finance it and volunteers grow this game. This is a lot different from everywhere else. In the last 11 weeks, there have been 4 meetings with Canada Soccer and with Peter being the Chair, there has been more transparency, and there will be really good things from them in the future.
13.0	<p>New Business</p> <p>The AMM for 2025 We had some discussions about our next AMM. We have been virtual for 4 years. Does everyone like this format? Is this more convenient? Or would people rather meet in person? Any discussion, please feel free to comment.</p> <p>Comments in the chat from some clubs indicating a preference for virtual. Once commented that Hybrid could be considered.</p> <p>Hybrid is possible, but does get difficult without the proper technology and setup. If anyone has experience or has the resources to help with this, please send that information to Dan or me.</p>
	<p>Adjournment</p> <p>Motion to adjourn by Stratford Youth Soccer. The Southwest Soccer Chair declared the meeting adjourned at 9 pm.</p>

Southwest Soccer

25-03

Chair's Address

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Chair's Report

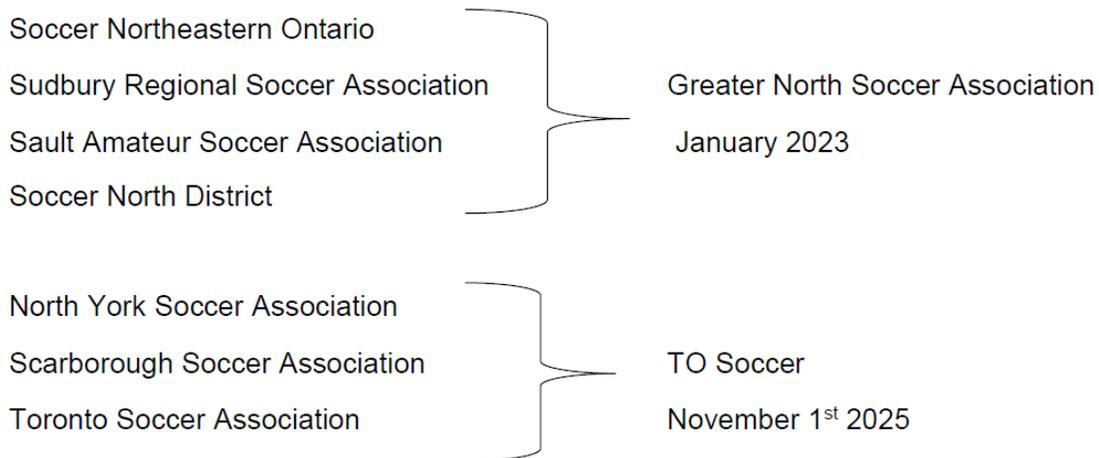
Southwest Soccer and West Region

Jeff Hughes

A Year in Review

The Integrated Model pilot expanding to and launching in the West Region was one of the bigger initiatives and stories in our region this past season. A couple of years of discussion and planning by the West Region Steering Committee went into this launch, and it went off fairly well. Surveys were collected from stakeholders at mid and post-season, and adjustments are being made for 2026, along with feedback and direction from the Provincial Steering Committee, which oversees the pilot in all regions in Ontario. The intent and plan are still on track to complete the pilot programme next year and move into the full Integrated Soccer league in 2027.

Part of the Ontario Soccer [2022-2026 Strategic Plan](#) includes the Governance Modernization of Districts Initiative. There are now 16 districts within Ontario Soccer, down from 21 a few years ago, following two groups of amalgamation:



There have been ideas put forth involving our district but no formal discussion or plans on any amalgamation yet. We will need to discuss this further in 2026.

Match Officials

Our match official group continues to do excellent work in the development, retention, and mentoring of match officials within our district and continues to be an example and support to other districts and Ontario Soccer.

Canada Soccer

Canada Soccer Skills and Dedicated Player Programmes initiatives and player matrix are finalized and is now the standard across the country.

Let's continue to support our national teams as the men head into World Cup 2026 in Canada, USA and Mexico, and the women in CONCACAF this year and hoping for World Cup 2027 in Brazil.

Ontario Soccer

The Ontario Soccer Summit in Niagara in February 2025 was again a great success. The format has been modified and expanded for 2026 and moves back to York University. The Summit returns from February 20th to 22nd. This event will be exciting, as will all of 2026, with the World Cup coming.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

We will be offering discount codes again to membership, and we encourage you to promote this event with your members – staff, coaches, managers and match officials. Watch for more information on this in January.

Voting Members Council

I am honoured to continue to chair this group and help lead discussions and be the link to Ontario Soccer staff and board.

Through the discussions and development of the Canada Soccer Grassroots Standards over the past couple years there was concern and controversy on a few key items for some. We are happy with the overall result including, albeit late decision, to include U13 in regional level of play, reversing a previous announcement that it would not be.

Review of the Operational Procedures for game related items was completed including submissions from member clubs. Thank to those who contributed.

Looking forward to another year in soccer at all levels!

Thank you,

A handwritten signature in black ink, appearing to read 'J. Hughes'.

Jeff Hughes
Chair

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-04

**Administrator's Report
Match Official Department Report
Discipline Committee Report**

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Administrator's Report

Daniel Rowe

Overall, 2024-2025 can be defined as a year of change that demanded ongoing focus, planning, adaptability, and patience at both the club and district levels. To recap a few of these changes:

- Leading into 2025 the West Region Steering Committee gradually progressed through the planning process to see the West Region IModel pilot its inaugural Outdoor Season.
- Following VMC and Ontario Soccer communication and coordination with Canada Soccer the Grassroots Standards were finalized and released commencing a period of review, engagement, and adaptation.
- After a long partnership with Sportsengine, Ontario Soccer ended the relationship and started to look for a replacement provider. Announced during the Outdoor Season, PowerUp Sports is the new official registration system provider. Training sessions were held in an effort to transition for the Outdoor 2026 season.

Regardless of the level of information readily available to district staff, we remained engaged with membership, open to input and discussion, and acted as mediator where needed. I'd like to thank our membership for your patience and understanding while working through these changes.

Registration

Carrying through from 2023-24, the trend in registration growth continued with significant expansion for Indoor / Futsal. Registration grew expanding to a total of 9,779, a 15% increase. Of the 9,779, a total of 999 players participated in futsal across 10 different clubs resulting in a 24% growth in futsal.

Outdoor registration followed a similar pattern to 2024 with growth but at a much lower rate than indoor. Outdoor 2025 closed out with 25,816 registrants, a 0.4% increase.

Martha continues to be our champion of registration working through approvals, digital ID's, missing data, errors, member assistance and the transition from Sportsengine to PowerUp Sports.

Development

In 2025 we continued our focus on the development of coaches, match officials, and administrators through the offering of a variety of presentations and clinics.

123 coaches were certified at our 2024-2025 Coaching Clinics:

- Soccer for Life - Nov 23rd 2024
- Fundamentals - Dec 15th 2024
- Soccer for Life - Jan 18th 2025
- Learn to Train - Feb 1st 2025
- Learn to Train - Mar 29th 2025

Forty-Eight (48) referees were certified at our 2025 Match Official Clinics:

- Small Sided – Apr 6th 2025
- Entry Level – Apr 13th 2025

The 2025 Soccer Summit was hosted at Niagara College from February 28th to March 2nd. We continued our support for this event and our membership's attendance with 75% off discount codes. The Summit is

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

a valued platform to learn in multiple facets of the game including officiating, coaching, governance and operations while providing opportunity to network.

- 61 attendees representing their clubs and Southwest Soccer
- In addition to the district, a total of 8 clubs took advantage of the offer including Cambridge Youth Soccer, Waterloo Minor Soccer Club, Fergus Elora and District Soccer, Football for the World, Oriental SC, Orangeville Minor SC, Rockwood FC, Stratford Youth Soccer, and Kitchener SC.

As communicated to membership, we are once again coordinating this offer to attend “The Soccer Summit 2026” at York University. Codes will be released early January 2026.

Fourteen (14) member clubs joined us on July 3rd for a Southwest Soccer Grassroots Standards Town hall Meeting hosted by Ontario Soccer. This was the first Ontario Soccer led Town Hall on the topic which capsulated the Canada Soccer Grassroots Standards and addressed club inquiries.

Match Official Department

We in Southwest Soccer are fortunate to have an actively involved and insightful Match Official Department that works hand in hand with our clubs. Our district continues to be in a good position to ensure matches are covered with appropriately experienced match officials. Through an ongoing dedication to our mentor program 203 different referees from 17 different clubs and at 74 different locations were positively impacted by 28 district appointed mentors. Despite these efforts, it is important to recognize the need for patience as new MO's gain the necessary experience to hone their skills. In support of our MO Department it would be highly beneficial for clubs to educate parents on conduct at the field and consider the requirement of Respect in Sport.

The MO department continues to progress and add talented individuals to their roster. Thank you to Marlene Ford, Lowell Williamson, Danny Farwell, Hayri Aslan and all others whom directed their efforts to educate, develop, and assign match officials during the 2025 year.

Membership Review Committee – Interim Membership

As a result of Ontario Soccer's redefinition of a club in 2022 and through consultation with membership, the new process for clubs seeking district membership was formed. In 2023 Southwest Soccer developed the first membership review committee with representation from the board of directors, member clubs, and external representation. Since 2023 we have held four application windows with four different committees with representation from six different clubs. During this timeframe the committee has reviewed and interviewed ten (10) applicants. Southwest Soccer has welcomed a total of 8 applicants to interim membership consisting of four new full service clubs, two existing senior club members expanding to full service, one futsal club, and futsal league (associate member).

New Interim Member Clubs commencing January 2026:

- Global Premier Futbol
- Polish Eagles 1982 Soccer Club

Southwest Soccer staff will continue to work closely with our interim member clubs to adapt to our soccer community and aspire to meet goals set out in their applications. The board of directors and the membership review committee will remain committed to assessing club growth and viability of expansion.

Discipline

For 2025 both Grant Robinson and Dennis Tondat retained positions with the district as discipline chair. The responsibility is time consuming, detailed, of a serious nature and comes with little reward or

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

acknowledgement. Thank you to both Grant, Dennis, and the many panel members for volunteering countless hours to the discipline proceedings.

In 2025 there were 38 discipline hearings and 200 discipline by review cases. A total of 328 cautions, 92 dismissals, 19 special incident reports, 11 formal complaints, and one Match Official Assault reports were received. There were two appeals, both of which were found to not have grounds to appeal. Overall, this accounts for a 20% increase in discipline cases processed and a 16% increase in reports received.

Thank you to Patrick Bandura for serving as the districts discipline chair at club hosted tournaments and festivals for the Outdoor 2025 season.

The ALIAS Reporting System remained in place providing everyone with a direct avenue to submit/report wrongdoing or situations that may be deemed inappropriate. This service is accessible on the districts website by clicking the yellow Report a Complaint emblem. Complaints of an administrative nature are to be reported to the district following our internal processes.

Southwest Soccer is always in search of new panel members to join our discipline committees. If interested please connect with Martha, discipline@swrsa.ca.

Canada Soccer Licensing

Canada Soccer club licensing has been a focal point for the last two years with the mandate of all youth clubs successfully acquiring the minimum level of Quality Soccer Provider to retain sanctioning. Our staff alongside Ontario Soccer staff has worked diligently with clubs to complete the process. We would like to thank our club member's commitment to this process and to ensuring a quality and safe product/service is available to all participants.

Here is our club progress heading into 2026:

- 37 clubs required to complete Canada Soccer Licensing
- 9 clubs have successfully completed QSP
- 6 clubs have set to be announced as QSP recipients on December 12th
- 1 club has Member Associate License – Level 1
- 2 clubs have National Youth Club Licenses
- 9 clubs have started the process and are considered 'in review'
- 10 clubs have not started the process

It is very challenging for our staff to dedicate the necessary time to the licensing process during the outdoor season. We will be connecting will clubs regularly until all members have successfully received Canada Soccer Licensing with a target of completion by end of first quarter of 2026.

Office / Staff

Southwest Soccer staff continues to function with a balance of remote and in office operations. With less physical records/forms and the ongoing adopting of digitized registration and ID, there is minimal traffic into the office. The space continues to be of benefit for administrative collaboration, meetings, storage, and day to day operations. With the original lease set to expire in November of 2025 we opted to renew for an additional two year term retaining the existing office space until November of 2027.

Responsibility and daily tasks have expanded exponentially over the last couple of years. With the additional of the club licensing process, formation and involvement in IModel, growth in number of member clubs and teams, expansion of Match Official payment processing to include IModel and KDSL, and another transition of registration systems; time is limited to address the daily tasks and

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

communications required to get participants on the field. We continue to focus on providing quality services in a timely manner for all permits and registrations. In 2025 there was a 41% increase in permits / applications received with 658 which were processed at an average turnaround of 0.51 days.

In an effort to expand representation at the field and our social media presence funding was sought after through the Canada Summer Jobs program. We were successful in our application and received partial funding to fill the role of League Assistant / Social Media Coordinator. Rylan Richards joined our team in June and brought a valuable skill set. During her time with Southwest Soccer, Rylan had a positive impact on membership at the field and with staff in the office. Thank you to Rylan for her dedication to our membership during the outdoor season. Applications for CSJ grants are currently open with a deadline of December 11th, we have applied for 2026 support.

Thank you to Martha and Andrea for their ongoing commitment to Southwest Soccer’s operations. In a rapidly changing landscape you have both demonstrated a strong ability to adapt and focus on our member’s needs.

District League

The Southwest District Soccer League followed up on 2024 with expansion in education and support to club administrators and team managers. In an effort to reduce reporting issues and game sheet errors, processes and game sheets were simplified and presented in greater detail at our kick-off meeting. In addition, Andrea offered ‘Open’ team meetings on a monthly basis with multiple time slots allowing team representatives with administrative struggles to join and seek help. The result of these efforts was a 14% decrease in documented errors mainly attributed to improvements in game sheet completion and game reports. The most prevalent remaining concern was the use of non-certified team managers as the lone representative on the bench which had 21 occurrences.

In 2025 the district league hosted 23 club members with at least team in a division.

League Registration Data:

<u>Division</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
U8	16	23	18	25
U9-U12 (U13)	110	132	137	178
U13+ (U14+)	91	88	98	103
Total	217	243	253	306

League Administrative Data:

	<u>2023</u>	<u>2024</u>	<u>2025</u>
# of Games	1834	2480	2625
# of Reschedules	148	119	99
# of late reports	N/A	104	51
# of team accumulations	N/A	37	49

The district league continued with efforts directed to expand special events and bring excitement to our younger divisions. As successful recipients of grants from Ontario Soccer and Canada Soccer we were able to host the following festivals:

- Circle K Grassroots Festival on August 8th: U8 Divisions
- Canada Soccer Grassroots Soccer Fest – August 16th: U11 and U12 Boys and Girls

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Carrying on with tradition, the Nothers Youth Cup was hosted in various locations throughout the season with finals held at the University of Guelph on August 17th (U17-U21) and September 13th (U13-U16).

Thank you to our partner and official provider of Awards, Nothers The Award Store, for their consistent provision of medals, trophies, and specialty items (jibits/sunglasses) in support of our cup competition and grassroots festivals.

District League In-Season Feedback, Grassroots Standards and Post Season Survey:

With a continued focus on club and team input, Andrea collected feedback following each match throughout the entirety of the season. Any major concerns were addressed immediately while other data was tracked for trends to pinpoint areas for improvement and successes. Key issues identified from the feedback:

- Spectator Behaviour: 240 negative reports (12 positive) were received, an increase of 79% from 2024. This area identified abuse by screaming/mockng/belittling the opposing players and match officials, including racialized and other inappropriate comments, as well as ‘sideline coaching’ and drinking / smoking.
 - o A district letter was published and circulated to member clubs to address the trend.
- Player and Coach Behaviour: 315 negative reports (89 positive) were received. The reports reflect the same conduct as witnessed with spectators. This led to an increase in team accumulations and overall discipline cases.

A change in conduct and culture at the field is needed. A proactive approach from clubs is necessary as we need to prevent these incidents rather than address them via discipline.

Following the Grassroots Standards Town Hall presentation, the district league gathered club technical representation in July for a more in depth consultation to identify key preferences for Outdoor 2026. Collected input was utilized to form the Grassroots Standards implementation plan as circulated to membership in August. Thank you to all that participated and shared valuable information.

The post-season survey collected responses from 18 clubs, 75 grassroots team officials, and 59 youth team officials. There was a slight decline in team official participation from 2024. The purpose of the survey is to collect overall feedback, identify areas for improvement, find out the likes and dislikes of teams, and gather input on changing items for the following season. Southwest Soccer staff will use this data to guide us into 2026 and will share key items at a later date.

Thank you to our dedicated clubs, teams and administrators for making the 2025 season a success. A special thank you to Andrea for her dedication and countless hours spent improving the league on a daily basis.

Southwest District Soccer League Results:

<u>Division</u>	<u>Division Champions</u>	<u>Cup Champions</u>
U13 Girls	Storm FC	Storm FC
U13 Boys T1	Kitchener TFC Rep	Kitchener TFC Rep
U13 Boys T2	Red Academy	
U14 Girls	Stratford Strikers	Stratford Strikers
U14 Boys T1	Kitchener TFC Rep	Kitchener TFC Rep
U14 Boys T2	Oriental SC	
U15 Girls	Puslinch Predators	Puslinch Predators
U15 Boys	Guelph Jr Gryphons Black	Guelph Jr Gryphons Black

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

U16 Girls	HEADS United	Red Academy
U16 Boys	Kitchener TFC Rep	Kitchener TFC Rep
U17/U18 Girls	Guelph Jr Gryphons Black 07G	BVB IA Waterloo GU18D
U17/U18 Boys	Kitchener TFC Rep U18	Kitchener TFC Rep U18
U18/U21 Men	Storm FC U21	Storm FC U21

Kitchener and District Soccer League Results:

<u>Division</u>	<u>Division Champions</u>	<u>Playoff Champions</u>	<u>Cup Champions</u>
TMSL	Red Academy	Riverside FC B	
KDSL Premier	Oriental SC	Banat SC	Polish Eagles SC

Tournaments and Festivals

The following tournaments and festivals were hosted in Southwest Soccer during the Outdoor 2025 season:

- First on the Turf – Boys U13-U18 – April 25: hosted by Guelph Soccer
- First on the Turf – Boys U9-U12 – April 26: hosted by Guelph Soccer
- First on the Turf – Girls U13-U18 – May 2: hosted by Guelph Soccer
- First on the Turf – Girls U9-U12 – May 3: hosted by Guelph Soccer
- 13th Annual HEADS Up Cup – Boys U13-U21 – May 23: hosted by Hillsburgh-Erin DSC
- 13th Annual HEADS Up Cup – Boys U9-U12 – May 25: hosted by Hillsburgh-Erin DSC
- 13th Annual HEADS Up Cup – Girls U13-U21 – May 30: hosted by Hillsburgh-Erin DSC
- 13th Annual HEADS Up Cup – Girls U9-U12 – June 1: hosted by Hillsburgh-Erin DSC
- The Good Games – Women’s Only Soccer (50+) – June 27: hosted by Guelph Soccer
- Graham Bunting Classic – U13-U21 – June 7: hosted by Stratford Youth Soccer
- Tony Hunter Festival Cup – U8-U12 – Aug 17: hosted by Stratford Youth Soccer
- Owen Sound – Late Summer Special – U14/U15 Boys – Aug 23: hosted by OSMSA
- Owen Sound – End of Summer Festival – U12 Boys – Aug 24: hosted by OSMSA
- Milk Up Ontario Cup Semi-Finals – Aug 23/24: hosted by Southwest Soccer

Thank to you our member clubs, district staff, MO Department, Board of Directors and other volunteers that committed their weekends to ensuring all of these events could proceed with success.

Coach and Match Official Awards

Grassroots Coach of the Year – Aidan Terpstra, Huron Perth Untied FC

Youth & Up Coach of the Year – William Rowe, Puslinch Minor Soccer Club

Grassroots Match Official of the Year – Cian Sawyer

Youth & Up Match Official of the Year – Kai Mccoubrey

Scholarship Award

The 2024-2025 Southwest Soccer Scholarship Award was issued to two very deserving applicants. Congratulations to player, coach, and match officials: **Ben Lowther** and **Ethan Quintero!!!**

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Administration Award

All of our member organizations have and continue to work extremely hard to create opportunity for all participants during the indoor and outdoor seasons. Thank you all for your ongoing efforts!

We are pleased to announce **Huron Perth United FC** as the winner of the 2024-2025 Administration Award!

Thank you,

A handwritten signature in black ink, appearing to read 'Daniel Rowe', with a stylized flourish at the end.

Daniel Rowe
General Manager
Southwest Soccer

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Match Official Department Report

Lowell Williamson and Marlene Ford

Presented by Dan Rowe

Development Events

- **WEBINARS**

April 1 "Report Writing"

April 16 "Kick Off Meeting"

- **IN-PERSON**

March 19 "Handball" presented by Matt McCready

- **PRACTICAL SESSIONS**

March 22, Marden, Rockwood

April 20, CORE, Kitchener

May 25, Bishop Mac, Guelph

The Match Official department would like to hold more practical sessions, especially during the off-season. If clubs have available turf time, please reach out to modo@swrsa.ca to coordinate a session.

Assessments

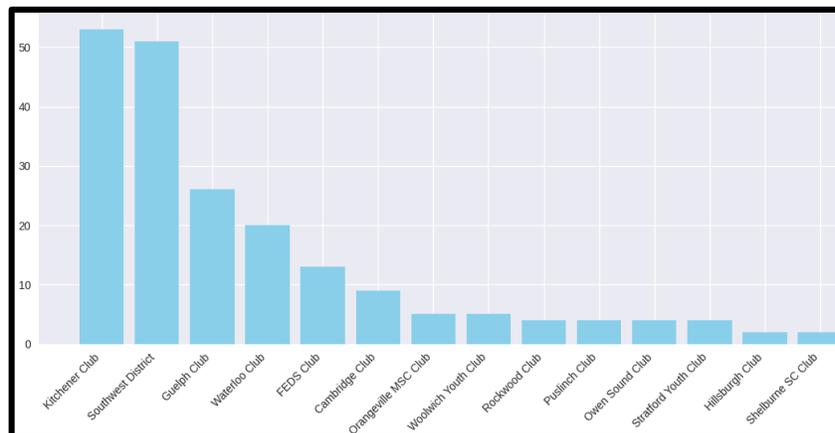
A total of 23 Assessments were completed. Upgraded officials grade 6-7: 8 & 7-8: 3 Maintenance = 12

Fitness Tests

2 Beep Tests were held last spring with a total of 34 runners taking part.

Mentor Program

28 Mentors used as part of the district-initiated program who were assigned to grassroots matches in throughout the season. 203 different referees were mentored belonging to 17 different clubs and at 74 different club locations.



Mentors met online each week after Saturday matches to discuss issues, trends and successes. The response to the program was positive from players to coaches, and especially from the Match Officials.

Some testimonial quotes:

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

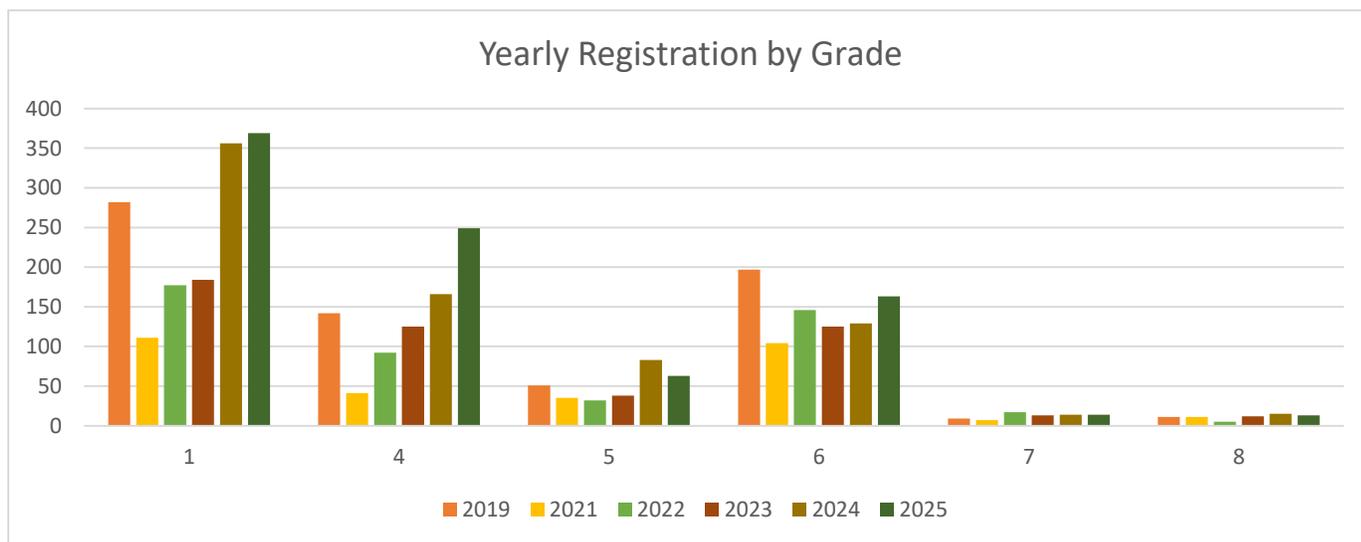
“I found mentoring was the one thing that boosted my confidence to referee. They gave me tips and tricks to make me more confident and capable of refereeing. I know there is still a lot more to learn, and I always welcome the advice of mentors.”

“When I started officiating, I had no idea how far it would take me. My assumption is that I would just be doing house league and kids games and that was it. Being mentored very early on helped me to see that there were many opportunities available and they were achievable with effort. Mentoring helped me go from doing House League to League 1 Ontario in only 3 seasons and I continue to benefit and improve from being mentored to this day. Parents have seemed to have gotten more aggressive the past year, and I can’t imagine being a young referee and not having any mentoring. Mentoring is critical to having those young referees stay around.”

Issues

Referee abuse is still a big problem in both youth and adult soccer, and it affects the whole atmosphere around the game. Fields with proper technical areas generally ran smoother, since clear boundaries helped keep things organized. The ongoing issues were mostly the same: keeping only one coach standing at a time and making sure all substitutes wore bibs. Both rules were often ignored and made sideline management harder. Fixing these habits is key to creating a more respectful and controlled environment.

Club Head Referees from places like Kitchener and Guelph who stay in regular contact with schedulers and Development Officers make a huge difference. Their communication helps solve problems faster and supports the development of Match Officials. By working closely with these groups, CHRs help ensure referees get the right assignments, feedback, and opportunities. This teamwork also helps align scheduling with the pyramid of play, making sure refs are placed at the right level. In the end, this collaboration strengthens the whole officiating system.



Achievements

- Over 25 Match Officials were part of League One training and officiating crews.
- Referees that represented Southwest Soccer across this past season at significant Tournaments.
 - CCAA Mens & National Championships - U17 - Josue Tomas Cascales
 - National Championships - Senior - Nava Rajabi
 - National Championships - U17 - Josue Tomas Cascales
 - PDP Championships - Eduard Bosioc, Josue Tomas Cascales Aiden Memmolo, Vito Pipitone, Nava Rajabi

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Discipline Committee Report

Dennis Tondat and Grant Robinson

Presented by Dan Rowe

The following topics is to help clubs understand what the trends were in discipline this year and to identify opportunities for improvement.

Spectator interference continues to be a problem at all levels, youth and adult. Spectators far too often taunt players and Match Officials. Many games have been paused and abandoned because spectator interference was unacceptable.

This leads to another problem. Referees, Match Officials, and mentors continue to engage in discussions directly with spectators. Match Officials have been instructed to not engage directly with spectators. If there is a problem with spectators, Match Officials are strongly encouraged to tell the coaches. It is the responsibility of all clubs to control their spectators' behaviour.

On a positive note, there seems to have been a decrease in violent conduct infractions by players across the board.

However, there are far too many infractions of verbal abuse of Match Officials and opposing players. The most disturbing trend with the verbal nonsense is that there are more cases at the younger age groups. Coaches and parents must educate their players on what is and what isn't acceptable language on the field, especially when directed at other participants.

There are many players, coaches, managers, and spectators who take things far too seriously. While a solid effort and dedication is admirable, people have to remember this is "just a game". Albeit "The Beautiful Game", it is still a game.

There is a general lack of knowledge with regard to the FIFA Laws of the Game, Ontario Soccer Operational Procedures (Rules and Regulations), and league/competition specific rules and regulations. This is evident by some of the comments we hear during discipline hearings. Coaches and team staff should really be more aware of the rules that govern the games they participate in.

We would also like to remind people that Discipline Panels are not police, nor investigators. The Panels base their decisions on the evidence presented during hearings. The Ontario Soccer Operational Procedures serve as a framework when it comes to determining what sanctions are to be given for all guilty verdicts.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Important Dates for 2025-2026

(** All dates are subject to change)

Event	Date
PowerUp – Season Management (Outdoor 2026 Opens)	Nov 1 st , 2025
Coaching Certification Spreadsheet/Certificates <i>Provide Updated List and Certificates to Southwest</i>	7 days before registering your first squad/team
Holiday Permit / Registration Submission Deadline <i>For approvals / validations required during the Holiday Office Closure identified below.</i>	December 15 th , 2025
Holiday Hours (office closed): <i>Working Remotely on Dec 23rd, 29th, 30th, 2025, and Jan 2nd, 2026</i>	Dec 24 rd , 2025- Jan 2 nd , 2026
Automatic Club Folding Date <i>If membership renewal / payment is not received</i>	January 5 th , 2026
I-Model Registration Deadline	January 16 th , 2026
Playing Out Applications: District Teams	January 28 th , 2026
Playing In Applications: \$30 Late Application Fee	February 2 nd , 2026
Southwest District Soccer League Squad / Team Registration Due <i>For Grassroots (including u8's) & Youth Age Divisions</i>	February 1 st , 2026
Outdoor Registrations for ON CUP teams: <i>Must be validated by Southwest Soccer before receiving district ON CUP approval</i>	March 20 th , 2026
Outdoor Player Registration for I-Model Teams	March 20 th , 2026
Playing Out Applications: Local Teams	March 31 st , 2026
De-Registration Deadline: <i>Southwest Rule regarding transfers – players moving from Club A to Club B must use a transfer form after April 1st.</i>	March 31 st , 2026
Outdoor Youth Registration Deadline for Competitive Teams: First 11 players	April 6 th , 2026
Outdoor Senior Registration Deadline: First 11 players per team	April 13 th , 2026
Review of player and team registrations approvals before kick-off:	April 27 th , 2026
Indoor Registration Access: PowerUp open to indoor	Date to be announced by OS
Youth Recreational Registration Deadline	7 days prior to participation
New Member Application Deadline	May 29 th , 2026
Indoor Playing Out Submission Deadline	September 30 th , 2026
Senior Indoor / Futsal Registration Deadline: First 7 Players	7 Days Prior to 1 st League Game
Youth Indoor / Futsal Club Team Registrations: First 7 Players	7 Days Prior to 1 st League Game
25-26 Membership Application Renewal / Payment Submitted to Southwest Soccer	November 2 nd , 2026
Youth Indoor / Futsal HL Registrations	November 13 th , 2026
<i>All registrations (first 11), permits, applications, or notifications received after the identified dates will be subject to a \$100 Late Fee.</i>	

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

ADMINISTRATIVE TIME-FRAMES

Application / Notification	Required Administrative Time Frames	
ATF <i>Application to Travel Form (all travel out of district boundaries)</i>	7 Business Days	
AHEG Online Form <i>Application to Host an Exhibition Game (hosting team from out of district)</i>	7 Business Days	
Exhibition Game (Southwest Soccer Clubs) - Email Notification <i>Application to Host an Exhibition Game with teams registered in Southwest Soccer</i>	2 Business Days	
TAF / FAF <i>The time frame for submission to Southwest Soccer is based on the Tournament Class.</i> <i>Applications must be submitted to Southwest Soccer the number of identified days prior to the first game.</i>	Inter-National Class	120 Days
	North American Class	90 Days
	Inter-Provincial Class	90 Days
	Inter-District Class	90 Days
	District Class	90 Days
Short Term Registration Permit (Trial Registration Permit)	3 Business Days	
Temporary Eligibility Permits	3 Business Days	
Transfers	3 Business Days	
International Transfer Certificates	30 Days	
Member AMM Notification to Southwest Soccer	30 Days Advanced Notice	
Proposed Changes to Southwest Soccer's Constitution <i>Submitted to the Southwest Soccer Office</i>	30 Days Prior to AMM	
Nominations to the Southwest Soccer Board of Directors <i>Submitted to the Southwest Soccer Office</i>	30 Days Prior to AMM	
Game Sheet Submission <i>Electronic Submissions to gamereports@swrsa.ca.</i>	Within 48 Hours of Match Conclusion	

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Treasurer's Report and Financial Statement

25-05
25-06

Financial Report
Auditor's Report

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-07

2025 Appointment of Auditors

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-08 **Amendments to By-Laws**
-No Amendments

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca



***SOUTHWEST
SOCCER***

BY-LAWS

SOUTH-WEST REGIONAL SOCCER ASSOCIATION

Approved: December 4th 2024

Table of Contents

Article 1	DEFINITIONS AND INTERPRETATION	1
1.1	Definitions	1
1.2	Interpretation	2
Article 2	GENERAL	2
2.1	Financial Year End	2
2.2	Corporate Seal	2
2.3	Conduct of Meetings	3
2.4	Execution of Documents	3
2.5	Rules and Regulations	3
2.6	Auditor and Level of Financial Review	3
2.7	Annual Audited Financial Statements	3
Article 3	MEMBERS	3
3.1	Classes of Members	3
3.2	Eligibility for Membership in the SWRSA	5
3.3	Conditions of Membership	5
3.4	Dues , Fees and Other Monies	5
3.5	Renewal of Membership	5
3.6	Membership Transferability	6
3.7	Termination	6
3.8	Effect of Termination of Membership	6
3.9	Discipline of Members	6
3.10	Resignation Does not Affect Disciplinary Investigation	7
Article 4	MEMBERS' MEETINGS	7
4.1	Notice of Members Meetings	7
4.2	Waiver of Notice	8
4.3	Place of Members' Meetings	8
4.4	Participation by Electronic Means at Members' Meetings	8
4.5	Members' Meeting Held Entirely by Electronic Means	8
4.6	Persons Entitled to be Present at Members' Meetings	8
4.7	Authorized Representative of Member	8
4.8	Annual Meetings	8
4.9	Special Meetings	9
4.10	Special Business	9
4.11	Members Calling a Members' Meeting	9
4.12	Chair of Members' Meetings	9
4.13	Quorum at Members' Meetings	9

4.14 Proxies	9
4.15 Voting by Mail or by Telephonic or Electronic Means at Members' Meetings.....	10
4.16 Voting Rights	10
4.17 Method of Voting	10
4.18 Votes to Govern	10
4.19 Changing the Method of Voting by Members not in Attendance at a Meeting of Members	10
Article 5 BOARD OF DIRECTORS	11
5.1 Number of Directors.....	11
5.2 Composition of Board	11
5.3 Eligibility.....	11
5.4 Director's Consent to Act.....	12
5.5 Nominations	12
5.6 Election of Directors	12
5.7 Term of Office and Number of Terms	12
5.8 Incumbent Directors	13
5.9 Automatic Vacation of Office	13
5.10 Effective date of Resignation of Director.....	13
5.11 Removal of Director	13
5.12 Filling Vacancies.....	13
Article 6 MEETINGS OF DIRECTORS.....	13
6.1 Calling of Meetings of the Board	13
6.2 Notice of Meetings of the Board	14
6.3 Chair of Board Meetings	14
6.4 Regular Meetings of the Board of Directors	14
6.5 Participation at Meeting by Telephone or Electronic Means	14
6.6 No Alternate Directors	14
6.7 Quorum	15
6.8 Votes to Govern at Meetings of the Board.....	15
6.9 Confidentiality.....	15
Article 7 OFFICERS	15
7.1 Composition	15
7.2 Appointment and Term	15
7.3 Duties of Officers	15
Article 8 COMMITTEES	16
8.1 Types of Committees	16
8.2 Restrictions on Committees.....	16
8.3 Standing Committees	16

8.4 Operational Committees	16
Article 9 INDEMNIFICATION AND INSURANCE	16
9.1 Limitation of Liability	16
9.2 Indemnity of Directors and Officers.....	16
9.3 Insurance	17
Article 10 GENERAL MATTERS	17
10.1 Method of Giving any Notice.....	17
10.2 Computation of Time	18
10.3 Undelivered Notices	18
10.4 Waiver of Notice	18
10.5 Omissions and Errors	18
10.6 Invalidity of any Provisions of this By-law.....	18
Article 11 DISPUTE RESOLUTION	18
Article 12 AMENDMENTS	18
12.1 Amendment to Articles	18
12.2 By-laws and Effective Date.....	18

SOUTH-WEST REGIONAL SOCCER ASSOCIATION (“SWRSA”)

BY-LAWS

ARTICLE 1 DEFINITIONS AND INTERPRETATION

1.1 Definitions

In this by-law and all other by-laws of the SWRSA, unless the context otherwise requires:

- (a) *Act* means the Ontario *Not-for-Profit Corporations Act, 2010*, S.O. 2010, c. 15 as from time to time amended, and every statute that may be substituted for it and, in the case of such substitution, any references in the By-laws of the SWRSA to provisions of the Act shall be read as references to the substituted provisions in the new statute or statutes.
- (b) *Articles* means the original or restated articles of incorporation or articles of amendment, amalgamation, continuance, reorganization, arrangement or revival of the SWRSA.
- (c) *Board* means the Board of Directors of the SWRSA.
- (d) *By-laws* means these by-laws and all other by-laws of the SWRSA from time to time in force and effect.
- (e) *Districts* means incorporated district soccer associations that register players, coaches and managers within a geographic region in Ontario and that has club teams that participate in leagues in accordance with governing documents.
- (f) *Club* is a Governing Organization that is affiliated to, and under the jurisdiction of a SWRSA and is a registered organization that registers all players, team officials and administrators of their organization and organizes teams. A not-for-profit Club has an elected Board of Directors. A for-profit Club may have a Board of Directors or shareholders.

A *Youth Club* may operate as either a registered not-for-profit or for-profit entity, but must be incorporated. The Club is the Governing Organization whose primary, long-term objective is to provide players with development and training through the provision of necessary training facilities and infrastructure.

A *Senior Club* may operate as a registered not-for profit or for-profit entity and is not required to be incorporated.

- (g) *Director* means an individual elected or appointed to the Board.
- (h) *Meeting of Members* includes an Annual Meeting of members and a special meeting of members.
- (i) *Member* means a Person having a membership in the SWRSA and *Membership* means the collective membership of the SWRSA.
- (j) *Member in Good Standing* means a Member who (i) continues to meet the conditions set out in Section 3.3 below, (ii) has not been disciplined by the SWRSA in accordance with Section 3.9 below, and (iii) has completed and remitted all documents required by the SWRSA.
- (k) *Officer* means an individual elected or appointed as an officer of the SWRSA according to the provisions of Article 7.
- (l) *Ordinary Resolution* means a resolution that (i) is submitted to a Meeting of the Board or Members and passed at the meeting, with or without amendment, by at least a majority of

the votes cast in favour of the resolution, or (ii) is consented to by each Member entitled to vote at a Meeting of Members or the Member's attorney.

- (m) *Person* includes an individual, sole proprietorship, partnership, unincorporated association, unincorporated syndicate, unincorporated organization, trust, body corporate and a natural person in their capacity as trustee, executor, administrator, or other legal representative.
- (n) *Player Registration Fees* refers to an annual fee that is paid by each player through a member club in good standing, to the SWRSA. Such fees shall include those amounts paid to Ontario Soccer and any software technology fee required for player registration, as approved by the Board of Directors.

Associate Member Membership Fees shall refer to the annual membership fee paid to the SWRSA by Associate Members as approved by the Board of Directors.
- (o) *Regulations* means the regulations made under the Act, as amended, restated or in effect from time to time.
- (p) *Special Resolution* means a resolution that (i) is submitted to a Special Meeting of Members duly called for the purpose of considering the resolution and passed at the meeting, with or without amendment, by at least two-thirds of the votes cast in favour of the resolution, or (ii) consented to by each Member entitled to vote at a Meeting of Members or the Member's attorney.
- (q) *SWRSA* means the South-West Regional Soccer Association.

1.2 Interpretation

In the interpretation of the By-laws, unless the context otherwise requires, the following rules shall apply:

- (a) Terms defined in the Act and used in the By-laws but not otherwise defined in the By-laws have the same meaning when used in the By-laws;
- (b) Words importing the singular number only shall include the plural and vice versa;
- (c) The headings used in the By-laws are inserted for reference purposes only and are not to be considered or taken into account in construing the terms or provisions thereof or to be deemed in any way to clarify, modify or explain the effect of any such terms or provisions.
- (d) Notwithstanding any provision of the By-laws, where any such provision conflicts with the Act or the Articles, the Act or the Articles, as the case may be, shall govern.
- (e) The By-laws will be strictly interpreted at all times in accordance with and subject to the purposes contained in the Articles.

ARTICLE 2 GENERAL

2.1 Financial Year End

Unless otherwise determined by the Board, the financial year-end of the SWRSA shall be October 1st to September 30th in each year.

2.2 Corporate Seal

The SWRSA may, but need not, have a corporate seal. If a corporate seal is approved by the Board, the Chair or designate of the SWRSA shall oversee the corporate seal and its use.

2.3 Conduct of Meetings

Unless otherwise determined by the Board meetings of the Board are to be conducted according to Robert's Rules of Order.

2.4 Execution of Documents

- (a) Contracts, etc. Deeds, transfers, assignments, contracts, obligations and other instruments in writing requiring execution by the SWRSA may be signed by any two officers or directors, signing together or as set out in the Rules and Regulations. In addition, the Board may from time to time direct the manner in which and the person or persons by whom a particular document or type of document shall be executed by resolution of the Board or as set out in the Rules and Regulations.
- (b) Payments and Financial Instruments. All payments issued or endorsed in the name of the SWRSA shall be approved by such Officers and employees of the SWRSA in such manner as shall be determined from time to time by resolution of the Board or as set out in the Rules and Regulations.

2.5 Rules and Regulations

- (a) Subject to the Act, the Board may adopt, amend or repeal such operating policies and operational procedures that are not inconsistent with the Articles or the By-laws relating to such matters as terms of reference of committees, duties of officers, Board code of conduct and conflict of interest, as well as procedural and other requirements relating to the By-laws as the Board may deem appropriate from time to time. Any operating policy or operational procedure adopted by the Board will continue to have force and effect until amended, repealed, or replaced by a subsequent resolution of the Board. The Board may not adopt policies and procedures in respect of matters that the Act contains mandatory rules about or which the Act requires to be included in either the Articles, the By-laws or both the Articles and the By-laws.

2.6 Auditor and Level of Financial Review

The SWRSA shall be subject to the requirements relating to the appointment of an auditor and level of financial review required by the Act.

2.7 Annual Audited Financial Statements

The SWRSA shall send copies of the annual financial statements and any other documents required by the Act to the Members not less than twenty-one (21) days before the day on which an annual Meeting of Members is held or before the day on which a written resolution in lieu of an Annual Meeting is signed to all Members who have informed the SWRSA that they wish to receive a copy of those documents.

ARTICLE 3 MEMBERS

3.1 Classes of Members

Subject to the Act and the Articles, there shall be three classes of members in the SWRSA: Club Members, Associate Members and Life Members.

- (a) Club Members
 - (i) Club Membership will be available to Clubs that meet the following criteria:
 - (A) are properly constituted soccer clubs

- (B) have their headquarters in the District
- (C) operate within defined boundaries as set out in the Rules & Regulations
- (D) All Clubs shall have By-laws that meets the minimum requirements for Club By-Laws in accordance with the Ontario Soccer's published rules.
- (E) A Club which meets Ontario Soccer's definition of:
 - i. professional club which operates professional team(s) only
 - ii. club which operates both professional and amateur teams
 - iii. social club
 - iv. service club
 - v. club operated by a municipality
 - vi. club operated by a facility
 - vii. club running a senior recreational league
 - viii. for-profit club

can apply in writing for an exemption from any minimum requirement for Club By-laws, subject to the approval of the Board of Directors of the both the SWRSA and Ontario Soccer.

- (ii) The term of membership of a Club Member shall be annual from January 1st – December 31st and is subject to renewal in accordance with this By-law or the Rules and Regulations.
- (iii) Subject to the By-laws, each Club Member is entitled to send a single delegate or a group of delegates representing the Club Member to all Meetings of Members
- (iv) As set out in the Articles, each Club Member is entitled to receive notice of, attend and vote at all Meetings of Members, in accordance with the provisions of the By-laws.

(b) **Associate Members**

- (i) Associate Membership will be available to soccer organizations within the SWRSA meeting the qualifications defined in accordance with the Articles of the By-laws and/or the Rules and Regulations.
- (ii) The term of membership of an Associate Member shall be annual from January 1st – December 31st and is subject to renewal in accordance with this By-law or the Rules and Regulations.
- (iii) As set out in the Articles, subject to the Act and the Articles, an Associate Member shall be entitled to receive notice of, attend and one (1) vote at Meetings of the Members of the SWRSA.

(c) **Life Members**

- (i) Life Membership will be available to individuals who have exemplified the values of the SWRSA and have acted as a pinnacle example of the SWRSA. Individuals considered for life membership are individuals who have rendered special service and

significant an overall contribution to the game of soccer in Ontario to an extent beyond normal participation.

- (ii) The term of membership of each Life Member is for the life of the Life Member, and not subject to renewal.
- (iii) As set out in the Articles, subject to the Act and the Articles, a Life Member shall be entitled to receive notice of and attend at Meetings of the Members of the SWRSA but are not permitted to vote.
- (iv) Life membership shall be approved by the Board.

3.2 Eligibility for Membership in the SWRSA

Membership in the SWRSA is not automatic and is not a right of any Person. With the exception of Life Members, membership in the SWRSA shall be available only to soccer organizations who are interested in furthering the SWRSA's purposes, who have applied for membership into the SWRSA in accordance with the provisions of the Articles, By-laws and the Rules and Regulations, who meet the conditions set out in Section 3.3 below, and who have been admitted into the Membership in the SWRSA by the Board of Directors in accordance with the provisions of the Rules and Regulations.

3.3 Conditions of Membership

Subject to Section 3.1, a soccer organization may become a Member provided that:

- (a) it applies for membership in the SWRSA in writing on the form approved by the Board;
- (b) it pays all fees, dues and other monies approved by the Board; and
- (c) it agrees to comply with all of the SWRSA governing documents, including the Articles, the By-laws and the Rules and Regulations.

3.4 Dues , Fees and Other Monies

- (a) Annual Player Registration Fees and Annual Associate Member Membership Fees may only be implemented after such annual Player Registration Fees and Annual Associate Member Membership Fees have been approved by the Board.
- (b) Members will be notified in writing of all dues, fees, annual Player Registration Fees, annual Associate Member Membership Fee, and other monies at any time payable, and if such dues, fees, annual Player Registration Fees, annual Associate Member Membership Fee, or other monies are not paid within sixty (60) days of the membership renewal date or notice of default, the Member may be referred for disciplinary action in accordance with Section 3.9 below.

3.5 Renewal of Membership

- (a) Other than Life Members, all Members must apply for renewal of their membership before the end of the term of membership in accordance with the Rules and Regulations. In order for a Member, other than a Life Member, qualify to remain a Member of the SWRSA, such Member must
 - (i) continue to meet the eligibility requirements set out in Sections 3.1 and 3.2 above;
 - (ii) apply for renewal of their membership in writing using the form approved by the Board;

- (iii) submit all documentation set out in the renewal application form;
 - (iv) agree to continue to comply with all of the SWRSA's governing documents, including the Articles, the By-laws and the Rules and Regulations; and
 - (v) pay all fees, dues, annual Player Registration fees, annual Associate Member Membership Fees, and other monies approved in accordance with the By-laws and the Rules and Regulations.
- (b) Approval of Renewal – Only renewal applications that are complete and which include all of the required documents, all payments due to the SWRSA and meet all of the conditions and qualifications set out in the By-laws will be approved. Should a renewal application be incomplete (including lack of required documentation and/or monetary payments), the Member may be referred for disciplinary action in accordance with Section 3.9 below.

3.6 Membership Transferability

A Membership may only be transferred to the SWRSA.

3.7 Termination

Membership in the SWRSA is terminated when:

- (a) the Member dies, if the Member is an individual;
- (b) the Member is liquidated or dissolved, if the Member is an incorporated organization;
- (c) the Member resigns by delivering a written resignation to the Chair of the SWRSA, in which case such resignation shall be effective on the date specified in the resignation;
- (d) the Member's term of Membership expires and has not been renewed in accordance with the By-laws or the Rules and Regulations;
- (e) the Member fails to maintain any of the qualifications or conditions of membership described in Sections 3.1, 3.2 or 3.3 of these By-laws;
- (f) the Member is expelled or their Membership is otherwise terminated in accordance with the Articles or By-laws; or
- (g) the SWRSA is liquidated or dissolved under the Act.

3.8 Effect of Termination of Membership

Subject to the Act and the Articles, upon any termination of membership, the rights of the Member, including any rights in the property of the SWRSA, automatically cease to exist.

3.9 Discipline of Members

The Board shall have authority to suspend or expel any Club Member or Associate Member from the SWRSA on any one or more of the following grounds:

- (i) violating any provision of the Articles, By-laws or the Rules and Regulations;
- (ii) carrying out any conduct which may be detrimental to the SWRSA as determined by the Board in its sole discretion;

- (iii) for any other reason that the Board in its sole and absolute discretion considers to be reasonable, having regard to the purposes of the SWRSA.
- (b) In the event that the Board determines that a Member should be suspended or expelled from Membership in the SWRSA, the Chair of the Board, or such other Officer as may be designated by the Board, shall provide at least fifteen (15) days' written notice of suspension or expulsion to the Member and shall provide reasons for the proposed suspension or expulsion. The Member may make written submissions to the Chair of the Board, or such other Officer as may be designated by the Board, in response to the notice received within such fifteen (15) day period. In the event that no written submissions are received by the Chair of the Board, or such other Officer as may be designated by the Board, may proceed to notify the Member that the Member is suspended or will be making a recommendation to the Members that the Member be expelled from Membership in the SWRSA. If written submissions are received in accordance with this section, the Board will consider such submissions in arriving at a final decision and shall notify the Member concerning such final decision within a further fifteen (15) days from the date of receipt of the submissions. The Board's decision shall be final and binding on the Member, without any further right of appeal.
- (c) Should the Board determine that a Club Member or an Associate Member be expelled from the Membership of the SWRSA, the Board shall call a special Meeting of Members and present its recommendation to the Members at such meeting. The expulsion of a Club Member or an Associate Member must be passed by the Members at such meeting by Special Resolution.

3.10 Resignation Does not Affect Disciplinary Investigation

The resignation of a Member does not affect any disciplinary investigation undertaken by the SWRSA involving the Member pursuant to Section 3.9 above.

ARTICLE 4 MEMBERS' MEETINGS

4.1 Notice of Members Meetings

- (a) Means of Notice. In accordance with and subject to the Act, notice of the time and, if applicable, the place of a Meeting of Members shall be given to each Member entitled to vote at the meeting not less than ten (10) days and not more than fifty (50) days before the day on which the meeting is to be held.
- (b) Instructions for Attending Meetings by Telephonic or Electronic Means. A notice of a meeting to be held completely or partially by telephonic or electronic means must include instructions for attending and participating in the meeting, including, if applicable, instructions for voting by such means at the meeting.
- (c) Notice to Others. Notice of a Meeting of Members shall also be given to each Director and to the auditor of the SWRSA (or the person appointed to conduct a review engagement of the SWRSA) not less than ten (10) days and not more than fifty (50) days before the day on which the meeting is to be held.
- (d) Special Business. Notice of any Meeting of Members at which special business is to be transacted shall state the nature of that business in sufficient detail to permit the Member to form a reasoned judgment on the business and provide the text of any Special Resolution or By-law to be submitted to the meeting.
- (e) Record Date. The Directors may fix a record date for determination of Members entitled to receive notice of any Meeting of Members in accordance with the requirements of the Act.

4.2 Waiver of Notice

A Member and any other person entitled to attend a Meeting of Members may in any manner and at any time waive notice of a Meeting of Members, and attendance of any such person at a Meeting of Members is a waiver of notice of the meeting, except where such person attends a Meeting of Members for the express purpose of objecting to the transaction of any business on the grounds that the meeting was not lawfully called.

4.3 Place of Members' Meetings

Meetings of Members may be held at any place within Ontario determined by the Board or, if all of the Members entitled to vote at such meeting so agree, outside Ontario.

4.4 Participation by Electronic Means at Members' Meetings

If the SWRSA chooses to make available a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during a Meeting of Members, any person entitled to attend such meeting may participate in the meeting by means of such telephonic, electronic or other communication facility in the manner provided by the Act and the Regulations. A person participating in a meeting by such means is deemed to be present at the meeting. Notwithstanding any other provision of this By-law, any person participating in a Meeting of Members pursuant to this section who is entitled to vote at that meeting may vote, in accordance with the Act and the Regulations, by means of any telephonic, electronic or other communication facility that the SWRSA has made available for that purpose.

4.5 Members' Meeting Held Entirely by Electronic Means

Notwithstanding Section 4.3, if the Directors or Members of the SWRSA call a Meeting of Members, those Directors or Members, as the case may be, may determine that the meeting shall be held, in accordance with the Act and the Regulations, entirely by means of a telephonic, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting.

4.6 Persons Entitled to be Present at Members' Meetings

The only persons entitled to be present at a Meeting of Members shall be those entitled to vote at the meeting, the Directors, and the auditor of the SWRSA (or the person appointed to conduct a review engagement of the SWRSA) and such other persons who are entitled or required under any provision of the Act, Articles or By-laws of the SWRSA to be present at the meeting. Any other person may be admitted only on the invitation of the chair of the meeting or by Ordinary Resolution of the Members.

4.7 Authorized Representative of Member

Members shall inform the SWRSA in writing at least seven (7) days prior to a Meeting of Members, the name of the authorized representative of the Member. Only the authorized representative of the Member may vote on behalf of such Member.

4.8 Annual Meetings

An annual Meeting of Members shall be held at such time in each year as the Board may from time to time determine, provided that the Annual Meeting must be held not later than six (6) months after the end of the SWRSA's preceding fiscal year end. The Annual Meeting shall be held for the purpose of: considering the financial statements and reports of the SWRSA required by the Act to be presented at the meeting, considering the audit or review engagement report, if any; considering an extraordinary resolution (80% majority vote) to have a review engagement instead of an audit or not to have an audit or a review engagement; electing directors, if applicable; reappointment of incumbent auditor or person

appointed to conduct a review engagement; and transacting such other business as may properly be brought before the meeting or is required under the Act (the “Annual Meeting Business”).

4.9 Special Meetings

The Board may at any time call a special Meeting of Members for the transaction of any business which may properly be brought before the Members.

4.10 Special Business

All business transacted at a Meeting of Members, except for the Annual Meeting Business, is special business.

4.11 Members Calling a Members’ Meeting

Subject to the exceptions in the Act, the Board shall call a special Meeting of the Members in accordance with the Act, on written requisition of Members in Good Standing carrying not less than ten percent (10%) or more of the voting rights that may be cast at a Meeting of the Members sought to be held. Subject to the Act, if the Board does not call a meeting within twenty-one (21) days of receiving the requisition, any Member who signed the requisition may call the meeting.

4.12 Chair of Members’ Meetings

The chairperson of Meetings of the Members shall be the Chair. In the event that the Chair is absent, the Vice Chair shall be the chair of Meetings of the Members. In the event that both the Chair and the Vice Chair are absent, the Members who are present and entitled to vote at the meeting shall choose one of their number to chair the meeting.

4.13 Quorum at Members’ Meetings

- (a) Subject to the Act, a quorum at any Meeting of Members shall be that number of Members entitled to vote at the meeting representing a majority of allocated votes in accordance with Section 4.16 below. If a quorum is present at the opening of a Meeting of the Members, the Members present may proceed with the business of the meeting, even if a quorum is not present throughout the meeting. For the purposes of determining quorum, a Member may be present in person, by proxy, or by telephonic and/or by other electronic means.
- (b) If a quorum is not present at the opening of a Meeting of Members, the Members present may adjourn the meeting to a fixed time and place but may not transact any other business.

4.14 Proxies

- (a) Every Member entitled to vote at a Meeting of Members may vote by proxy by appointing in writing a proxyholder, and one or more alternate proxyholders, who are not required to be Members, to attend and act at the meeting in the manner and to the extent authorized by the proxy and with the authority conferred by it subject to the following requirements:
 - (i) a proxy is valid only at the meeting in respect of which it is given or at a continuation of that meeting after an adjournment;
 - (ii) a proxy must be submitted to the Registered Office of the SWRSA at least forty-eight (48) hours prior to the meeting of the Members;
 - (iii) a Member may revoke a proxy by depositing a document signed by the Member or the Member’s attorney in accordance with the Act and the Regulations;

- (iv) a proxyholder or an alternate proxyholder has the same rights as the Member by whom they were appointed, including the right to speak at a Meeting of Members in respect of any matter, to vote by way of ballot at the meeting, to demand a ballot at the meeting and, except where a proxyholder or an alternate proxyholder has conflicting instructions from more than one Member, to vote at the meeting by way of a show of hands;
 - (v) a proxy shall be in writing, executed by the Member or the Member's attorney and shall conform with the requirements of the Act and the Regulations; and
 - (vi) votes by proxy shall be collected, counted, and reported in such manner as the chair of the meeting directs, in accordance with the Act and the Regulations.
- (b) No person may hold more than two (2) proxies.

4.15 Voting by Mail or by Telephonic or Electronic Means at Members' Meetings

- (a) In addition to voting by proxy as set out in Section 4.14, each Member entitled to vote at a Meeting of Members may vote by mailed-in ballot or by means of a telephonic, electronic or other communication facility.

4.16 Voting Rights

- (a) Subject to the Act and in accordance with the Articles, each Member who is a Member in Good Standing has the following voting rights at all Meetings of the Members:
 - (i) A Club Member of the Association shall be entitled to one (1) vote for each Forty dollars (\$40), or part thereof, of registration fees retained by SWRSA.
 - (ii) An Associate Member shall be entitled to one vote on any matter.
 - (iii) Each Life Member shall have no vote but may introduce and debate any matter deemed relevant to the business of the SWRSA.

4.17 Method of Voting

Subject to the methods of voting set out above,

- (a) Voting for the election of Directors shall be by way of secret ballot; and
- (b) Voting for all other matters shall be by way of a show of hands, unless a secret ballot is requested by a Member entitled to vote at the meeting.

4.18 Votes to Govern

At any Meeting of Members every question shall, unless otherwise provided by the Act, the Articles or the By-laws, be determined by a majority of the votes cast on the question. In case of an equality of votes either on a show of hands or on a ballot or on the results of electronic voting, the chair of the meeting shall not have a casting vote and the resolution is defeated.

4.19 Changing the Method of Voting by Members not in Attendance at a Meeting of Members

Pursuant to the Act, a Special Resolution is required to make any amendment to the By-laws of the SWRSA to change the method of voting by Members not in attendance at a Meeting of Members.

ARTICLE 5 BOARD OF DIRECTORS

5.1 Number of Directors

The Board shall consist of the number of Directors specified in the Articles. If the Articles provide for a minimum and maximum number of Directors, the Board shall be comprised of the fixed number of Directors as determined from time to time by the Members entitled to vote on such resolution by Special Resolution.

5.2 Composition of Board

Unless changed in accordance with the Act, the Articles and the By-laws, the composition of the Board shall include the following:

Chair

Vice Chair

Five (5) Directors-at-Large

5.3 Eligibility

In order for an individual to be eligible to be elected as a director of the SWRSA an individual must:

1. Be eighteen (18) years of age or older;
2. Not have been found incapable of managing property under the Substitute Decisions Act, 1992 or under the Mental Health Act;
3. Have the power under law to contract;
4. Have not been declared incapable by a court in Canada or in another country;
5. Not have the status of bankrupt;
6. Complete and pass a vulnerable sector check if required;
7. Complete and pass a criminal record check;
8. Not be a paid employee of the SWRSA, Ontario Soccer, any of its Members, or any affiliated league, club, academy or Canada Soccer;
9. Not be a consultant or contractor for the SWRSA, Ontario Soccer, any of its Members, or any affiliated league, club, academy or Canada Soccer;
10. Not be a member of a Judicial Body of the SWRSA, Ontario Soccer, any of its Members, or any affiliated league, club, academy, or Canada Soccer;
11. Not hold a position as a Director or Officer of a Member, or any affiliated league, club, academy or Canada Soccer if an existing SWRSA Director is also a Director or Officer for the same member organization.
12. Comply with the above sub-sections 8 – 11 within sixty (60) days after assuming a position as a Director

5.4 Director's Consent to Act

An individual who is elected or appointed as a Director must consent in writing to be a Director in accordance with the Act. A Director who is re-elected or re-appointed as a Director where there is no break in the Director's term of office does not need to consent to act as a director each time such individual is re-elected or re-appointed as a Director.

5.5 Nominations

- (a) Nominations shall be forwarded, with the nominees signed consent, on a provided form to the SWRSA no later than thirty (30) days prior to the Annual Meeting.
- (b) Received nominations shall be posted on the SWRSA website not less than fourteen (14) days prior to the Annual Meeting.
- (c) Nominations from the floor will only be accepted under the following circumstances:
 - (i) No valid nominations were received by the SWRSA.
 - (ii) All received valid nominations are withdrawn
 - (iii) All received valid nominations were defeated by secret ballot vote at the Annual Meeting.
 - (iv) A received nomination is re-nominated for a subsequent position after having been defeated for the position for which they were nominated.

5.6 Election of Directors

- (a) The Directors shall be elected by the Members at each annual Meeting of Members at which an election of directors is required.
- (b) Directors shall be elected on the following rotational basis, based upon the rotation of the election of directors of the by-law in place immediately prior to the Effective Date:
 - (i) The following shall be elected for a two (2) year term at the Annual Meeting held in even-numbered years: Chair and three (3) Directors at Large.
 - (ii) The following shall be elected for a two (2) year term at the Annual Meeting held in odd-numbered years: Vice Chair and two (2) Directors at Large.
- (c) The election of directors shall take place based on each position to be filled on the Board in accordance with the rotation set out in Section 5.6(b).
- (d) A candidate shall be declared elected as a Director when the candidate receives a majority of votes cast. If no candidate is declared elected, the candidate receiving the lowest number of votes and any candidate(s) receiving less than ten (10%) percent of the total vote shall be removed from the ballot and the vote repeated until such time as a candidate is elected. No person shall be acclaimed to any position. The nominee must obtain a simple majority of votes.

5.7 Term of Office and Number of Terms

- (a) Each Director shall be elected to hold office until the second Annual Meeting after such Director is elected, at which time, each such Director shall retire as a Director, but, if qualified, shall be eligible for re-election.

- (b) There is no limit to the number of consecutive terms a Director may serve as long as such individual remains qualified pursuant to the Act, the Articles and the By-laws.

5.8 Incumbent Directors

If an election of directors is not held at the proper time, the incumbent directors shall continue in office until their successors are elected.

5.9 Automatic Vacation of Office

The office of a Director shall automatically be vacated when

- (a) the Director dies;
- (b) the Director resigns in accordance with the Act and Section 5.10 below;
- (c) the Director has not consented in writing to hold the office of a Director, despite being requested to do so by the Board, within a reasonable period of time after such individual's election or appointment as a Director;
- (d) the Director is removed from office by the Members in accordance with Section 5.11 below;
or

Where an individual automatically vacates the office of a Director for one or more reasons set out in subsection 5.9 (c) to subsection (f), the Board shall pass a resolution to (i) acknowledge such vacation of office, and (ii) confirm the effective date of such vacation of office. In addition, the SWRSA shall provide written confirmation to the individual in question confirming the reason for and effective date of such vacation of office.

5.10 Effective date of Resignation of Director

A resignation of a Director becomes effective at the time a written resignation is sent to the SWRSA or at the time specified in the resignation, whichever is later.

5.11 Removal of Director

Subject to the Act, the Members may by Ordinary Resolution at a special Meeting of Members remove any Director from office before the expiration of the Directors' term and may elect a qualified individual to fill the resulting vacancy for the remainder of the term of the Director so removed, failing which such vacancy may be filled by the Board.

5.12 Filling Vacancies

In accordance with and subject to the Act and the Articles, a vacancy among the directors however caused may be filled only by a vote of the Members in Good Standing, except a vacancy resulting from an increase in the number or the minimum or maximum number of Directors provided for in the Articles. Notwithstanding the foregoing, if the vacancy has arisen from a failure of the Members to elect the number or minimum number of Directors provided for in the Articles, the Board shall forthwith call a special Meeting of Members to fill the vacancy. If the Board fails to call such meeting or if there are no Directors then in office, any Member may call the meeting. A Director appointed or elected to fill a vacancy holds office for the unexpired term of their predecessor.

ARTICLE 6 MEETINGS OF DIRECTORS

6.1 Calling of Meetings of the Board

Meetings of the Board may be called by the Chair, the Vice Chair or any two (2) Directors at any time.

6.2 Notice of Meetings of the Board

- (a) Notice of the time and, if applicable, place for the holding of a meeting of the Board shall be given in the manner provided in Section 10.1 of this By-law to every Director of the SWRSA not less than seven (7) days before the time when the meeting is to be held.
- (b) If the meeting of the Board is to be held completely or partly by telephonic or electronic means, the notice for such meeting must include instructions for attending and participating in such meeting, and, if applicable, instructions for voting at such meeting.
- (c) Notice of a meeting shall not be necessary if all of the Directors are present, and none objects to the holding of the meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting.
- (d) Notice of an adjourned meeting is not required if all of the following are announced at the time of adjournment: (i) the time of the continued meeting, (ii) if applicable, the place of the continued meeting, and (iii) if applicable, instructions for attending and participating in the continued meeting by the telephonic or electronic means that will be made available for the meeting, including, if applicable, instructions for voting by such means at the meeting.
- (e) Unless the By-laws otherwise provide, no notice of meeting need specify the purpose or the business to be transacted at the meeting except that a notice of meeting of Directors shall specify any matter referred to in subsection 36(2) of the Act that is to be dealt with at the meeting.
- (f) For the first meeting of the Board to be held following the election of Directors at an annual Meeting of Members, no notice of such meeting need be given in order for the meeting to be duly constituted, provided a quorum of the Directors is present.

6.3 Chair of Board Meetings

The Chair of the SWRSA shall chair all meetings of the Board. In the absence of the Chair, or if the meeting of the Board was not called by the Chair, the Vice Chair (or designate) shall be the Chair of the meeting.

6.4 Regular Meetings of the Board of Directors

The Board shall meet at least six (6) times per year. The Board may appoint a day or days in any month or months for regular meetings of the Board at an hour and, if applicable, place to be named. A copy of any resolution of the Board fixing the time and, if applicable, place of such regular meetings of the Board shall be sent to each Director forthwith after being passed, but no other notice shall be required for any such regular meeting except if subsection 34(3) of the Act requires the purpose thereof or the business to be transacted to be specified in the notice.

6.5 Participation at Meeting by Telephone or Electronic Means

A Director may, in accordance with the Act and the Regulations, participate in a meeting of the Board by means of a telephonic, electronic or other communications facility that permits all participants to communicate with each other simultaneously and instantaneously during the meeting. A Director participating in the meeting by such means shall be deemed for the purposes of the Act to have been present at the meeting.

6.6 No Alternate Directors

No person shall act for an absent Director at a meeting of the Board, specifically: no Director may send another person to attend a meeting of the Board to represent that director and no Director may appoint another person as that Director's proxy to attend a meeting of the Board on that Director's behalf.

6.7 Quorum

Subject to the Act or the Articles, a majority of the number of Directors elected or appointed according to Section 5.6 shall constitute a quorum at any meeting of the Board. For the purpose of determining quorum, a Director may be present in person or by telephonic or electronic means.

6.8 Votes to Govern at Meetings of the Board

Each Director has one (1) vote. At all meetings of the Board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the chair of the meeting shall not have a casting vote.

6.9 Confidentiality

Every Director shall respect the confidentiality of matters brought before the Board or before any committee of the Board.

ARTICLE 7 OFFICERS

7.1 Composition

The Officers of the SWRSA shall be the Chair of the Board, Vice Chair of the Board, Secretary, and Treasurer.

7.2 Appointment and Term

The Chair and Vice Chair are elected into their roles by the Members for a two-year term. Annually, the Board will appoint a Secretary and Treasurer for a one-year term. The Treasurer will not be a Director and the Secretary may be a Director or not. If the Treasurer and/or Secretary are not Directors, they may attend meetings of the Board in a non-voting capacity.

7.3 Duties of Officers

Unless otherwise specified by the Board (which may, subject to the Act modify, restrict or supplement such duties and powers), the officers of the SWRSA, if designated and if officers are appointed, shall have the following duties and powers associated with their positions (which may be delegated by the Officer to the appropriate staff of the SWRSA):

- (a) Chair – Serves as the chair of the Board and shall be a Director and shall be elected in accordance with the provisions of section 5.6. The Chair shall not hold the position of Secretary at the same time as the position of Chair. The Chair shall, when present, preside at all meetings of the Board and of the Members. The Chair will be an official spokesperson of the SWRSA. The Chair will oversee and supervise, if applicable, the most senior staff member and will perform such other duties as may from time to time be established by the Board.
- (b) Vice Chair – Serves as the Vice Chair and shall be a Director and shall be elected in accordance with the provisions of section 5.6. The Vice Chair shall not hold the position of Secretary at the same time as Vice Chair of the Board. If the Chair is absent or is unable or refuses to act, the Vice Chair shall, when present, preside at all meetings of the Board and of the Members. In the absence or disability of the Chair, the Vice Chair shall perform the duties and exercise the powers of the Chair. The Vice Chair will perform such other duties as may from time to time be established by the Board.
- (c) Secretary – The Secretary shall be appointed by the Board. The Secretary shall attend and be the Secretary of all meetings of the Board, Members and committees of the Board. The Secretary shall enter or cause to be entered in the SWRSA's minute book, minutes of all proceedings at such meetings; the Secretary shall give, or cause to be given, as and when

instructed, notices to Members, Directors, the auditor (or person appointed to conduct a review engagement of the SWRSA) and members of committees. The Secretary shall be the custodian of all books, papers, records, documents and other instruments belonging to the SWRSA.

- (d) Treasurer – The Treasurer shall be appointed by the Board. The Treasurer shall be responsible for the maintenance of proper accounting records in compliance with the Act as well as the deposit of money, the safekeeping of securities and the disbursement of funds of the SWRSA; whenever required, the Treasurer shall render to the Board an account of all such person's transactions as Treasurer and of the financial position of the SWRSA.

ARTICLE 8 COMMITTEES

8.1 Types of Committees

- (a) The SWRSA shall establish Standing Committees and/or Operational Committees.
- (b) The Board may also establish ad hoc committees from time to time that the Board deems necessary for managing the affairs of the Corporation. The Board may appoint members of such ad hoc committees or provide for the election of members of committees, and may prescribe the duties and terms of reference of such ad hoc committees.

8.2 Restrictions on Committees

No committee has the authority to incur debts in the name of the SWRSA.

8.3 Standing Committees

The Board shall determine types of standing committees required.

8.4 Operational Committees

Staff of the SWRSA shall determine types of operational committees if required.

ARTICLE 9 INDEMNIFICATION AND INSURANCE

9.1 Limitation of Liability

No director or officer shall be liable for the acts, receipts, neglects or defaults of any other director or officer or employee or for joining in any receipt or act for conformity or for any loss, damage or expense happening to the SWRSA through the insufficiency or deficiency of title to any property acquired by the SWRSA for or on behalf of the SWRSA or for the insufficiency or deficiency of any security in or upon which any of the monies of the SWRSA shall be invested or for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any person with whom or which any of the monies, securities or effects of the SWRSA shall be deposited or for any loss occasioned by any error of judgement or oversight on his part, or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his office or in relation thereto, unless the same are occasioned by his own wilful neglect or default; provided that nothing herein shall relieve any director or officer from the duty to act in accordance with the Act or from liability for any breach thereof.

9.2 Indemnity of Directors and Officers

Except as provided in section 46 of the Act, every director and officer of the SWRSA, every former director or officer of the SWRSA or a person who acts or acted at the SWRSA's request as a director or officer of a body corporate of which the SWRSA is or was a shareholder or creditor, and their heirs and legal representatives shall, from time to time, be indemnified and saved harmless by the SWRSA from

and against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by them in respect of any civil, criminal or administrative action or proceeding to which he is made a party by reason of being or having been a director or officer of such corporation or body corporate if,

- (a) the individual acted honestly and in good faith with a view to the best interests of the SWRSA or other entity, as the case may be; and
- (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, the individual had reasonable grounds for believing that the individual's conduct was lawful.

9.3 Insurance

Subject to the limitations contained in the Act, the SWRSA may purchase and maintain insurance for the benefit of an individual referred to in subsection 46(1) of the Act against any liability incurred by the individual:

- (a) in the individual's capacity as a director or officer of the SWRSA; or
- (b) in the individual's capacity as a director or officer, or similar capacity, of another entity, if the individual acts or acted in that capacity at the SWRSA's request.

ARTICLE 10 GENERAL MATTERS

10.1 Method of Giving any Notice

- (a) Method of Delivery. Subject to Sections 4.1 and 6.2 above, any notice to be given (which term includes sent, delivered or served) pursuant to the Act, the Articles, the By-laws or otherwise to a Member, Director, Officer or member of a committee of the Board or to the auditor (or person appointed to conduct a review engagement of the SWRSA) shall be sufficiently given:
 - (i) if delivered personally to the person to whom it is to be given or if delivered to such person's address as shown in the records of the SWRSA or in the case of notice to a Director to the latest address as shown in the last notice that was filed by the SWRSA in accordance with the Act;
 - (ii) if mailed to such person at such person's recorded address by prepaid ordinary mail;
 - (iii) if sent to such person by telephonic, electronic or other communication facility at such person's recorded address for that purpose; or
 - (iv) if provided in the form of an electronic document in accordance the Act.
- (b) Time of Delivery. A notice so delivered shall be deemed to have been given when it is delivered personally or to the recorded address as aforesaid; a notice so mailed shall be deemed to have been given when deposited in a post office or public letter box; and a notice so sent by any means of transmitted or recorded communication shall be deemed to have been given when dispatched or delivered to the appropriate communication company or agency or its representative for dispatch. The Secretary may change or cause to be changed the recorded address of any Member, Director, Officer, auditor (or person appointed to conduct a review engagement of the SWRSA) or member of a committee of the Board in accordance with any information believed by the Secretary to be reliable. The declaration by the Secretary that notice has been given pursuant to this By-law shall be sufficient and conclusive evidence of the giving of such notice. The signature of any Director or Officer of the SWRSA to any notice or other

document to be given by the SWRSA may be written, stamped, type-written or printed or partly written, stamped, type-written or printed.

10.2 Computation of Time

Where a given number of days' notice or notice extending over a period is required to be given under the By-laws, the day of service, posting or other delivery of the notice shall not, unless it is otherwise provided, be counted in such number of days or other period.

10.3 Undelivered Notices

If any notice given to a Member is returned on two consecutive occasions because such Member cannot be found, the SWRSA shall not be required to give any further notices to such Member until such Member informs the SWRSA in writing of the Member's new address.

10.4 Waiver of Notice

Any Member, proxyholder, Director, Officer, member of a committee of the Board or auditor (or person appointed to conduct a review engagement of the SWRSA) may waive or abridge the time for any notice required to be given to such person, and such waiver or abridgement, whether given before or after the meeting or other event of which notice is required to be given shall cure any default in the giving or in the time of such notice, as the case may be. Any such waiver or abridgement shall be in writing except a waiver of notice of a Meeting of Members or of the Board or of a committee of the Board, which may be given in any manner.

10.5 Omissions and Errors

The accidental omission to give any notice to any Member, Director, Officer, member of a committee of the Board or auditor (or person appointed to conduct a review engagement of the SWRSA), or the non-receipt of any notice by any such person where the SWRSA has provided notice in accordance with the By-laws or any error in any notice not affecting its substance shall not invalidate any action taken at any meeting to which the notice pertained or otherwise founded on such notice.

10.6 Invalidity of any Provisions of this By-law

The invalidity or unenforceability of any provision of this By-law shall not affect the validity or enforceability of the remaining provisions of this By-law.

ARTICLE 11 DISPUTE RESOLUTION

Disputes or controversies among Members, Directors, Officers, Registrants, committee members and the Members' Counsel are as much as possible to be resolved in accordance with the dispute resolution provisions of the Rules and Regulations.

ARTICLE 12 AMENDMENTS

12.1 Amendment to Articles

The Articles may only be amended if the amendment is confirmed by a Special Resolution. Any amendment to the Articles is effective on the date shown in the certificate of amendment.

12.2 By-laws and Effective Date

- (a) Subject to the Act and the Articles, these By-laws may only be amended, revised, repealed or added to by:
 - i. Ordinary Resolution of the Board. The new, amended, or revised By-law is effective until the next meeting of the Members and, except for those amendments that are

considered fundamental changes, the voting Members may confirm, reject or amend the By-laws by Ordinary Resolution. A new, amended, or revised By-law that is not ratified by the Members ceases to have effect and no new By-law of the same or like substance has any effect until ratified at a meeting of the Members; or

- ii. A Member entitled to vote who may make a proposal to make, amend, or repeal a By-law in accordance with the Act which requires at least sixty (60) days' notice. The new, amended, or repealed By-law will be submitted to the Members at the next meeting of Members and, except for those amendments that are considered fundamental changes, the voting Members may confirm, reject or amend the By-laws by Ordinary Resolution

- (b) Previous By-laws - All previous By-laws of the SWRSA are repealed as of the coming into force of this By-law. Such repeal shall not affect the previous operation of the By-laws or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred prior to their repeal.

ENACTED by the Board as of the 4th day of December 2024.

Chair

Rules and Regulations

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca



RULES AND REGULATIONS
Amended November 30th, 2023

Rule 1. Affiliation

1.1 The process of affiliation with Southwest Soccer includes:

1. Applying for new or renewal membership with
2. Registering with
3. Paying fees to
4. Reporting to
5. Acknowledging the jurisdiction and authority of Southwest Soccer

1.2 An individual or a soccer organization shall affiliate with a governing organization in accordance with all applicable Governing Documents.

1.3 An individual or a soccer organization that affiliates with Southwest Soccer shall be under the jurisdiction and authority of all superior applicable governing organizations:

1. FIFA
2. Canada Soccer
3. Ontario Soccer
4. District Association
5. Club

1.4 Active and Associate Members shall ensure that their disciplinary rules, regulations and policies are consistent and do not conflict with those of superior governing organizations.

Rule 2. Southwest Soccer Membership

2.1 Southwest Soccer recognizes three classes of membership:

1. Active Membership - Voting
2. Associate Membership - Voting
3. Life Membership – Non-Voting

2.2 Active membership shall be open to properly constituted soccer Clubs with headquarters within Southwest Soccer.

2.3 Associate membership shall be open to such organizations as leagues, schools, college and university leagues, and referee, coach and trainer associations, and other soccer-oriented bodies.

2.4 Life Member: The Board of Directors may confer life Membership. Life members shall have a voice but no vote at general meetings.

Rule 3. General Membership Requirements

3.1 Each voting member is required to respect the aims and objectives and comply with the Governing Documents of Southwest Soccer. Each Member shall maintain Published Rules in conformity with that of this Association.

3.2 Notify Southwest Soccer of your organization's Annual General Meeting and Start-Up Meetings (Leagues) thirty (30) days prior to its date.

3.3 Notify Southwest Soccer of any changes to its officers, staff, contact information or address, in writing, within fourteen (14) days of the change.

3.4 All clubs and leagues shall submit to the district a completed Discipline Summary, on a form provided by Southwest Soccer, within 14 days of the preceding months end.

3.5 If a For-Profit Organization, a Financial Review Statement completed by an independent auditor must be filed annually with Southwest Soccer at time of membership renewal.

3.6 If a not for profit organization; file a copy of the organizations financial statement with Southwest Soccer within fourteen (14) days after its Annual General Meeting or at time of membership renewal, whichever comes first, subject to the following size test based on financial statements of the previous year:

Statement Gross Revenue Criteria: Pick the financial situation that reflects your Member or Associate situation:

Audited, as defined by the Canadian Institute of Chartered Accountants (CICA), by a public accountant if the Club's annual gross revenue is greater than or equal to \$150,000 or the Club has greater than or equal to 1000 registered players; or

Reviewed by Public Accountant, Certified General Accountant or a Certified Management Accountant through a Financial Review Engagement, as defined by CICA, if the Club's annual gross revenue is less than \$150,000 but greater than or equal to \$100,000, or the Club has less than 1000 but greater than or equal to 500 registered players; or

Signed with a Notice to Reader prepared by a Public Accountant, Certified General Accountant or a Certified Management Accountant less than \$100,000 but greater than or equal to \$10,000.00.

Completed by the Treasurer or designate, if the Club's annual gross revenue is less than \$10,000.

NOTE: Organizations are still required to follow applicable legislation related to filing income tax returns. Incorporated Clubs are still required to follow audit guidelines in accordance with the legislation as outlined in the Corporations Act of Ontario, which currently requires any Incorporated organization with income over \$100,000 to perform an audit.

Rule 4. Membership Year, Renewal of Membership, Approval of New Membership

4.1 The membership year for active, associate, and life members shall be January 1st to December 31st.

4.2 Renewal of Membership

4.2.1 Each active and associate member shall apply to renew its membership prior to the registration of indoor players or, if not operating indoor, by November 1st.

4.2.2 Application for renewal of membership in Southwest Soccer shall be made annually on a Membership Renewal Application Form provided by Southwest Soccer. The application must be accompanied by all required documents as stipulated on the form and including:

- a) Copy of most up to date By-Laws
- b) List of all new By-Law amendments since last application for renewal of membership
- c) Copy of minutes from most recent annual general meeting
- d) Current list of Board of Directors and contact information
- e) Current list of Staff and contact information
- f) Member Organization contact information including physical and mailing address.
- g) Club Head Referee and Assignor contact information
- h) Member Organizations certified discipline chairs contact information
- i) For a Not-For-Profit Organization, the Financial Statement presented at the last AGM of the Member Organization
- j) For a For-Profit Organization, a Financial Review Statement completed by an independent auditor
- k) For a League, the Terms of League Operations
- l) Identify attendance or regrets on the renewal form for the Southwest Soccer AGM
- m) Payment of Membership Renewal Fee
- n) Other information as required by Southwest Soccer

4.2.3 Staff will review the renewal applications and ensure that the application forms are complete and that all the required documents, outstanding fees and renewal fees have been submitted.

4.2.3.1 If the application form is complete and all required documents and applicable fees have been submitted, the membership of active or associate members for the upcoming membership year shall be renewed by Southwest Soccer staff when compliant with all Membership Renewal requirements.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

4.2.4 A late submission fee of \$100.00 may be charged for any membership renewal application or payment received after the published renewal date.

4.2.5 A \$100.00 administration fee may be charged to any member organization failing to attend the annual general meeting whom did not identify regrets on the membership renewal form and submit to Southwest Soccer in alignment with renewal procedures.

4.2.6 If the application is incomplete and/or not all of the required documents and applicable fees have been submitted, staff shall refer the membership renewal application from that Member Organization to the Board for action by the Board.

4.2.7 The Board of Southwest Soccer will decide whether a Member Organization will have its membership suspended or terminated for non-compliance with the membership renewal process.

4.2.8 Membership with Southwest Soccer terminates on December 31st if the organization fails to submit membership renewal.

4.2.9 Membership suspended or terminated due to failure to renew membership or comply with the membership renewal process may be reinstated with the approval of the Southwest Soccer Board of Directors after all required criteria is met.

4.3 Approval of New Membership

4.3.1 A prospective new member shall apply no later than May 31st for consideration by Southwest Soccer for the upcoming membership year.

4.3.2 Application for new membership in Southwest Soccer shall be made on a New Membership Application Form provided by Southwest Soccer. The application must be accompanied by all required documents as stipulated on the form and including:

- a) Copy of Articles of Incorporation
- b) Copy of By-Laws
- c) Copy of Policies, Rules, Operating Procedures etc...
- d) Organizations contact information (phone, email, office, website, social media, and mailing)
- e) List of Board of Directors including contact information
- f) List of Staff including contact information
- g) Identify organizations Mission / Purpose
- h) Minutes of organizations last two Annual General Meetings *
- i) For a Not-For-Profit Organization, the Financial Statement presented at the last AGM of the applying Organization in accordance with ONCA audit guidelines *
- j) For a For-Profit Organization, a Financial Review Statement completed by an independent auditor *
- k) Identify operating area / catchment (city / township)
- l) Identify proposed fields of play with proof of owner / township support
- m) List of organizations Teams
- n) List of organizations player registrations from most recent season
- o) List of organizations team officials and certifications
- p) Submit a three-year player registration sustainability plan
- q) Submit a three-year match official development plan
- r) Submit a three-year coach development plan
- s) Submit a detailed description of how the organization will develop relationships with and coexist, in a shared operating area, with existing member clubs
- t) Signed Membership Agreement
- u) Remit New Membership Application Fee
- v) Commitment to meet with Membership Review Committee

** Not required for newly formed organizations.*

4.3.3 Staff will review the application and ensure that the application form is complete and that all the required documents and fees have been submitted.

4.3.4 If the application form is complete and all required documents and applicable fees have been submitted, the submission will enter a review process with Southwest Soccer's Membership Review Committee.

4.3.5 Southwest Soccer's Membership Review Committee shall:

- a) Be formed by Southwest Soccer
- b) Consist of a committee Chair representing Southwest Soccer
- c) Consist of five committee members *

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

- d) Review the contents of the application
- e) Contact member organizations in the operating area of the application
- f) Meet with the applicant organization for Q&A
- g) Vote on and put forth a recommendation to the Southwest Soccer Board of Directors by August 30th

** Committee may consist of up to two Southwest Soccer member organizations. If in conflict due to the operating area of the application, the committee member must recuse themselves from discussion and voting.*

4.3.6 Upon completion of review by the Membership Review Committee the application, supporting documents and recommendation shall be put forth to the Southwest Soccer Board of Directors for a decision on approval of New 'Interim' Membership.

4.3.7 Application for New Membership as a Senior Club may be exempt from some membership criteria and submission timelines. Alternate requirements shall be developed and made available through a separate membership application form and process.

4.3.8 Senior Club applications shall be reviewed by staff to ensure the member application form is complete and required documents and fees are submitted.

4.3.9 If the Senior Club application is deemed complete and all required documents and fees have been submitted; staff shall submit the application and a recommendation to the Southwest Soccer Board of Directors for a decision on approval of New 'Interim' Membership.

4.4 Terms of New 'Interim' Membership

4.4.1 Organizations successfully completing the new member application process and approval from the Southwest Soccer Board of Directors will enter a three-year commitment as a New 'Interim' Member upon submission of club bond. Refer to fee schedule.

4.4.2 New 'Interim' Members commit to;

- a) apply to and successfully complete the minimum club-licensing requirement, Quality Soccer Provider, within one year of acceptance.
- b) decline the transfer of any 'team' from an existing Southwest Soccer member while under interim status *
- c) a three year probationary period in which membership may be terminated by the Southwest Soccer Board of Directors with due cause
- d) meet annually to review club operations, alignment with the clubs application, membership experience and rule compliance. Meeting to be held with and scheduled by Southwest Soccer staff.

**team' shall be defined as 7 players moving from one club team to an 'interim' members team.*

4.4.3 Senior Clubs are currently not required to complete the Quality Soccer Provider club licensing and are therefore exempt.

4.4.4 Upon successful completion of the probationary period, the bond shall be returned and 'interim' status removed.

Rule 5. Membership Status

5.1 Southwest Soccer's Board of Directors may review the membership status of a registered individual or member organization deemed to be in violation of any membership requirement and/or Governing Documents.

5.2 Status Designations

Southwest Soccer may deem its member/members organization's status as follows:

5.2.1 Member in Good Standing

Being a member in good standing affirms the Member's commitment to the vision of its governing organization and those it is affiliated to, as reflected in all pertaining governing documents, to which all members are bound. Members in good standing will not engage in any activities that put the governing organizations it is affiliated to in jeopardy nor engage in any activities deemed detrimental to the game or that may discredit the Association.

5.2.2 In-Review

Registered individuals and/or member organizations that are being reviewed for any outstanding issues or discrepancies with their membership requirements are designated as In-Review. The individual or organization designated as such remains a member of its governing organization and is not restricted in its soccer activities.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

5.2.3 Member Not In Good Standing

A registered individual and/or member organization shall be deemed Not in Good Standing if their membership status is either suspended or expelled, if they have overdue unpaid fees, dues or other obligations to their Governing Organization or to a sanctioned member and/or competition.

A member designated Not in Good Standing shall not be entitled to administrative services and shall be restricted from entry into any Ontario Soccer sanctioned soccer competition (leagues, exhibition games, tournaments and festivals) and may only have that status removed by Southwest Soccer upon review and proof that the actions or defaults of the individual or organization have been rectified.

A member designated Not in Good Standing, through suspension loses all rights to attend, vote, speak and make motions at all general meetings of Southwest Soccer, until the status has been removed. In these circumstances, a representative or representatives of the organization may be invited, by the President of Southwest Soccer, to a general meeting as a guest (or observer). Such membership status designation restricts all sanctioned soccer activity for the registered individual or member organization until the status has been removed.

5.2.4 Suspended

Registered individuals and/or member organizations are designated as Suspended when, after the time frame established by their Governing Organization, they have failed to comply with any membership requirements, discipline or misconduct that were reviewed. The individual or organization designated as such remains a member of its governing organization but is restricted in its soccer activities; including participation in any Ontario Soccer sanctioned competitions (leagues, exhibition games, tournaments and festivals) until all issues are cleared.

5.2.5 Expelled

Registered individuals and/or member organizations that have violated membership requirements or any pertinent Governing Documents of the organizations and those affiliated, or have acted in a manner that has been deemed detrimental to the game and/or discredits the Association will be expelled. An expelled member will have their membership to the association revoked.

Rule 6. Club

6.1 Definition

6.1.1 A Club is a governing organization that is affiliated to, and under the jurisdiction of a District Association and is established and operates in accordance with their incorporation guidelines; A Club is responsible for the registration of all players, team officials, administrators and teams operating under their organization.

6.1.2 A Youth Club may operate as a registered not-for-profit entity or for-profit entity, and must be incorporated. The club is the Governing Organization whose primary, long-term objective is to provide players with development and training through the provision of necessary training facilities and infrastructure.

6.1.3 A Senior Club may operate as a registered not-for profit entity or for-profit entity and is not required to be incorporated

6.2 Youth Club Requirements

6.2.1 It is expected that all member organizations provide a developmentally appropriate, safe, enjoyable, accessible, inclusive and welcoming playing environment for their participants.

6.2.2 Every Club operating teams at the Youth level and/or Grassroots soccer level shall register not less than 4 youth/grass roots teams or 60 players, with a probationary period as determined by the District Association on a per season basis.

6.2.3 A Club must operate within the defined boundaries of their affiliated District Association unless they have obtained written permission from affected District Associations and the approval of Ontario Soccer.

6.2.4 A youth club must operate within the identified operating area / catchment as specified in the organizations membership application.

6.2.5 A youth club must have a designated Club Head Referee and is responsible for the development of match officials for local, district, and regional competition. Contribution to the development of match officials may include:

- a) An additional per player fee as determined by Southwest Soccer
- b) Active recruitment and hosting of Match Official entry level clinics

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

- c) Active communication and compliance with Southwest Soccer's Match Official Department
- d) Other requirements as identified by Southwest Soccer.

6.2.6 A youth club must have a designated Certified Discipline Chair that is responsible for overseeing procedures for internal club matters, local leagues, and assisting with Southwest Soccer discipline reviews, hearings, and events as needed.

6.2.7 A youth club must actively contribute to the development of team officials by:

- a) Ensuring all team officials comply with the minimum coaching standards prior to registration
- b) Maintaining up to date records of all active team official certifications
- c) Maintaining high standards and encouraging increased certifications and licenses
- d) Hosting coach certifications clinics annually in coordination with neighbouring member clubs where needed.
- e) Requiring all Team Managers to, at a minimum, complete the Respect in Soccer certification.

6.2.8 A youth club shall not interact with non-member organizations unless approved by Southwest Soccer and other governing organizations as necessary.

6.2.9 A youth club shall register all players, mini, recreational and competitive, and team officials associated with the organization in alignment with Ontario Soccer procedures for Indoor/Futsal and Outdoor seasons.

6.2.10 All new youth clubs are encouraged to host house league programs from where it may develop youth recreational and competitive teams for appropriate leagues.

6.2.11 All youth clubs with existing local league programs shall continue to operate as such and may not partition operations to avoid player registration with Ontario Soccer.

6.2.12 All youth clubs operating competitive teams must register to and participate in Southwest Soccer's development league ranging from U8 through U12.

6.2.13 A youth club shall handle all transactions with the district via a designated club account. No fees, fines, invoices or other shall be paid by way of players, team officials, or teams.

6.3 Senior Club Requirements

6.3.1 Senior clubs are not required to maintain a minimum number of teams or players. They are not required to obtain Canada Soccer Club Licensing at this time.

6.3.2 A Senior club administers its teams through the club Registrar and one alternate contact. Teams may not act as independent organizations and are registered and regulated through the member club.

6.3.3 A Senior Club shall not interact with non-member organizations unless approved by Southwest Soccer and other governing organizations as necessary.

6.3.4 A Senior Club shall register all players, recreational and competitive, and team officials associated with the organization in alignment with Ontario Soccer procedures for Indoor/Futsal and Outdoor seasons.

6.3.5 A senior club must contribute to the development of match officials for local, district, and regional league competition. Contribution to the development of match officials may include:

- a) An additional per player fee as determined by Southwest Soccer
- b) Active recruitment and encouragement of new match officials
- c) Commitment to treat match officials with respect and protect them from harm or experience that may deter future commitment to the designation of match official.

6.3.6 A senior club must actively contribute to the development of team officials by:

- a) Ensuring all team officials comply with minimum coaching standards prior to registration
- b) Maintaining high standards and encouraging increased certifications and licenses
- c) Requiring all Team Managers to, at a minimum, complete the Respect in Soccer certification.

6.3.7 A Senior club shall handle all transactions with the district via a designated club account. No fees, fines, invoices or other shall be paid by way of players, team officials, or teams.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

Rule 7. Membership in Leagues

7.1 Leagues participating in seasonal soccer may accept, pending SWRSA approval, an application to play in its league from a new club or a club from another District but cannot schedule their teams for play until SWRSA has approved the new club's membership and/or approved playing in application for an out of District club's team.

7.2 Leagues must advise SWRSA of any new club or out of District club application to play in its league within seven (7) days of receipt of the league application to allow for the SWRSA review process. SWRSA will review and make its decision within fourteen (14) days of receiving appropriate SWRSA applications and League approval. An administrative fine of \$100 will be levied if no advance notice is received.

7.3 Leagues participating in seasonal soccer may accept, pending SWRSA approval, new teams of returning clubs, including those teams proposing team name changes but cannot schedule those team for play without SWRSA approval of the new teams or the team name change. Leagues must advise SWRSA of any new club team or team name change within seven (7) days of receipt of the application to allow for the SWRSA review process. SWRSA will review new team status or name changes and make its decision within fourteen (14) days of receiving appropriate SWRSA applications. An administrative fine of \$100 will be levied if no advance notice is received.

7.4 Leagues must advise SWRSA of any teams from a different District applying to play into the league. Teams from out of district can not be accepted into the league until Playing In Approval has by processed by SWRSA.

Rule 8. Teams

Development (Competitive) Teams

8.1 Development Teams shall be composed entirely for Development (Competitively) Registered Players, except as provided for in current Ontario Soccer Association Rules and Regulations (Trial Games).

8.2 Development Teams may not participate in competitions conducted outside the jurisdictional area of the Association, except as permitted by the Association. Such permission, when requested in writing and seven (7) days in advance of the competition, shall not be unreasonably withheld.

8.3 The District Development Competitive U12 Team shall hold player tryouts by invitation. Youth club head coaches shall recommend those players that indicate through their tactical and technical skills to be above average players. The District Head Coach and his/her team will make all final decisions regarding player ability. There may be a player fee to play for this development team. Due to OSA implementation of L.T.P.D the U12 Development Program may be changed for the upcoming season.

Recreational Teams

8.4 Recreational teams shall be composed entirely of Recreational registered Players, except as provided for in current Ontario Soccer Association Rules and Regulations.

8.5 Recreational Registered Teams may not participate in competitions conducted outside the jurisdictional area of the Association (SWRSA), except as permitted by the Association. This permission/application is accessed through the OSA online data base as an official travel permit application and requires seven (7) days advance notice of the competition. Permission shall not be unreasonably withheld of all criteria is met.

8.6 Clubs are integral to SWRSA's strategic plan for developing District soccer, building and supporting District leagues and generally providing growth to SWRSA. Clubs contribute significantly by their participation in the District.

8.7 All recreational and competitive senior teams will register in SWRSA Leagues where a level of competition and appropriate division is available.

8.8 SWRSA will support tournament teams for only those senior clubs participating in a District league.

RULE 9. PLAYER/TEAM OFFICIAL REGISTRATION

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

9.1 General

Except as hereinafter provided, the Association shall administer player/team official registration, transfer and movement in accordance with current Ontario Soccer Association Rules and Regulations.

9.1.1 Any fees payable to the Ontario Soccer Association may be subject to an additional administrative charge, as determined by the SWRSA Board.

9.1.2 The Association may run Cup Competitions, which shall take precedence over all other competitions in the jurisdiction of the Association, except those arranged by the Ontario Soccer Association, or the Canadian Soccer Association.

9.1.3 In the case of a player being declared surplus by his/her Club a fee may be applied if the player is re-registered within fourteen (14) days of being declared surplus.

9.1.4 In any one season, a Mini or Youth Player registered to Club "A" may not deregister from Club "A" and register to Club "B" after April 1.

9.1.5 However, a player wishing to leave one club and play for another club after April 1 may request a TRANSFER. Fees payable include TRANSFER FEE AND REGISTRATION FEE. See Appendix B.

9.1.6 A Team Official may not register with another member Club as a Team Official for the same age division, or the next older age division, as they were last registered with in their previous club.

At the discretion of the District, the following exceptions may apply:

- a) The Team Official has not been registered as a team official in the defined birth year for a period of two (2) consecutive years;
- b) The Team Official has moved his/her primary residence, to a location deeming registration with the original club unmanageable, within the preceding twelve-month period.
- c) The Team Official choosing to move obtains an official release duly signed by an authorized Club representative to coach the same or next older age division at a different club during the following season.
- d) The Club chose to release the Team Official. The releasing club must advise SWRSA of this fact in writing.

If such individual(s) wishes to appeal to the District Association on the basis of extraordinary circumstances, the appeal must be submitted in writing for consideration.

9.2 Registration Deadlines

9.2.1 Clubs with either: Mini, Youth, or Senior recreational players participating in a league involving other Clubs must register their teams with the minimum number of players, as per OSA Rule, seven (7) days prior to their first League game.

9.2.1.1 Schedule of Deadlines for L3-4, L5, L6, and L7 will be posted by the Leagues.

9.2.2 Clubs with either Mini or Youth Recreational players participating in a League not involving other Clubs must register their teams with the minimum number of players, as per OSA Rules, within (30) days from the commencement of their Leagues.

9.2.3 Clubs with either Mini, or Youth or Senior Competitive teams must register their teams with the minimum number of players, as per OSA Rule, seven (7) days prior to their first (1st) League game.

9.2.4 Teams participating in Indoor Soccer must register their players with the minimum number of players, as per OSA Rule, seven (7) days prior to their first (1st) League game.

9.2.5 Notwithstanding 9.2.1 and 9.2.4., in accordance with 22.2 of SWRSA's Constitution, SWRSA sets outdoor and indoor season minimum standards and deadline dates for registration criteria to facilitate administrative operating procedures as determined by the Board of Directors and circulated in the President's seasonal start up letter and as published on the SWRSA website.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

RULE 10. COMPETITIONS

10.1 The South-West Regional Soccer Association shall actively support various forms of competitions as they are developed and played in SWRSA, and shall cause to be established and maintained, a set of SWRSA Operational Procedures to provide a stable structure for these types of competitions consistent with OSA standards.

10.1.2 An exhibition game is a game arranged between two teams of registered players with a registered Match Official, which is not a scheduled league game, play-off game, cup game, tournament game or festival game.

10.1.3 An exhibition game host must obtain district approval for the game to be deemed sanctioned.

10.1.4 Validated player registrations are required for all exhibition games.

10.1.5 To participate in competition hosted outside of district boundaries a district approved application to travel (ATF) is required.

10.1.6 To host a Tournament or Festival a Tournament Application Form (TAF) or Festival Application Form (FAF) must be submitted to the district and approved by the relative governing body.

RULE 11. DUTIES OF THE SWRSA BOARD of DIRECTORS

11.1 President

The President is responsible for all phases of the District Association's business, and is accountable to the Membership and Executive Board.

- Preside at all meetings of the District Association.
- Preside at all meetings of the SWRSA Board.
- Act as spokesman for the District Association at all times, unless he/she otherwise delegates the responsibility.
- Signing Officer.

11.2 Vice-President

The Vice-President shall assume the Presidential powers, either in the absence of, or under the instruction of the President.

- Undertake other duties as assigned by the President, or the SWRSA Board.
- Signing Officer.

11.3 Administrator

- The Administrator shall give notice of all meetings to all parties.
- Record accurately all business conducted at SWRSA Board, Annual and Special Meetings and produce minutes of same.
- Generate and receive the correspondence of the District Association.
- Undertake other duties as per his/her job description or as assigned by the SWRSA Board.
- The SWRSA Board may appoint a Secretarial Assistant who will type and mail reports, the minutes of Board, General and Special Meetings and any further pertinent correspondence, on demand and within an allotted time span. The Secretarial Assistant may receive financial remuneration for his/her services. The remuneration for the Secretarial Assistant will be contained in future budgets.

11.3.1 Secretary/Administrator

- The Secretary/Administrator shall be responsible for ensuring that all valid amendments to the Constitution and By-Laws are included and put into print. The updated Constitution and By-Laws are to be distributed to all Clubs prior to the commencement of the outdoor playing season.

11.3.2 Registrar

- The Administrator may administer player registration, transfers, permits and other related OSA documentation as required.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

11.4 Treasurer

- The Treasurer is appointed by the current SWRSA Board of Directors. It is a non-voting position. The Treasurer shall record accurately the financial transactions of the Association. The Treasurer shall report as requested at Board, Annual General and Special Meetings.
- In consultation with the SWRSA Board, the Treasurer will prepare an annual budget and present necessary information to the Auditors.

11.5 SWRSA Board of Directors

SWRSA Directors shall perform such duties as may be prescribed by the Board.

11.5.1 Honorariums for any Position or any Executive Director shall be decided at the Annual General Meeting of the District Association.

11.5.2 Any Paid Positions will be publically advertised and all applications reviewed by the Board of Directors before being filled. Level of certification is not the only criteria valued or applied in the selection process.

RULE 12. APPEALS

12.1 As per OSA Rules and Regulations.

RULE 13. AMENDMENTS TO THE CONSTITUTION and/or BY LAWS (RULES AND REGULATIONS)

13.1 The SWRSA Constitution may ONLY be changed at the SWRSA AGM or by a majority request at a Special Meeting.

13.2 The Rules and Regulations may be changed at any time as deemed appropriate for the administration of SWRSA by the Board of Directors.

RULE 14. EXPENSE ALLOWANCE GUIDE

14.1 Members of the Board shall be entitled to a refund of all expenses incurred during the performance of Board duties.

14.2 Committee Chairmen and Committee members shall be entitled to a refund of all expenses incurred as Members of a Committee when those expenses have been incurred directly as a result of Committee work.

14.3 Before any major purchases over \$1000 are approved, the Director must submit three (3) detailed quotes to the Treasurer.

14.4 Receipts must be provided to support all claims excepting:

- Travel: 60¢/km and
- Travel exceeding 500km shall be reviewed by the board of directors in consideration of alternate travel rates or expenses.
- Any expenses for food will be paid at the current rate and must include receipts to be claimed.
 - Maximum claim per meal may not exceed \$25.00
 - Daily total claim may not exceed \$50.00

RULE 15. DISCIPLINE

15.1 All discipline of players, clubs or team officials, and game officials reported for misconduct shall be under the control of the District Association, except as otherwise stipulated, with right of appeal to the Ontario Soccer Association.

15.1.1 All Discipline will be conducted where possible by Discipline by Review (DBR). Some cases, such as those involving physical assault of a game official, shall be handled as per the Rules and Regulations of the OSA.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

15.1.2 Persons charged have the right to request a Discipline by Hearing (fees may be involved). These requests must be received in writing and cases will be heard according to communication received by the Discipline Coordinator. Those charged are entitled to one postponement of the scheduled hearing date. Fees are involved in Hearing proceedings. (See Appendix B)

15.2 Tournament Discipline Policy – All Discipline shall be subject to the OSA Discipline By Review (DBR) and heard by the Tournament Discipline Committee (TDC) provided by SWRSA.

15.3 OSA Policy 14.4.1 – Any registrant failing to pay a fine, fee or bond imposed by a Discipline Hearing / Review Panel shall be subject to an additional monetary penalty of \$200.00 if the original fine, fee or bond is not received within 60 days. If still unpaid, shall be subject to suspension and shall remain under suspension until imposed penalty (plus the original fee, fine, bond) is paid. *

15.4 Tournament Discipline Policy – All Discipline shall be subject to the OSA Discipline By Review (DBR) and heard by the Tournament Discipline Committee (TDC) provided by SWRSA.

1. A player accumulating a 2nd Caution in a game (red card) or a team official ordered from the field of play shall be subject to the DBR system. The player or team official shall receive a suspension from the team's next scheduled game.
2. A player receiving two yellow cards during the Tournament will be suspended from the next game.
3. A player red carded by the referee or a coach ejected will be suspended from the next game. The Tournament Discipline Committee will review the referee report and the appropriate suspension will be rendered in accordance with Discipline Section 9 – Tables 2-9 and Policy 14.0 (Standard Fees, Fines, Bonds and Penalties) from the Ontario Soccer Association's Published Rules.
4. A player receiving two red cards during the tournament will be suspended from the tournament.
5. In the case of Referee Assault, the accused is immediately suspended from all soccer until the case is heard by the appropriate District Association.
6. If a team official or player is ejected from the final game, the discipline report will be sent to their District Association for processing.
7. Tournament Discipline is done by Decision By review (DBR).
8. A Decision By Review (DBR) decision can be appealed, in writing, under the following 4 appeals criteria, within 45 minutes after a Decision has been rendered, and accompanied by \$100.00 cash fee. The fee is refunded if the appeal is successful.

Appeals Criteria:

- New Facts (that did not exist when Hearing was convened or could not be found via due diligence);
- Procedural Errors (exact errors with reference to the Published Rules);
- Incorrect Interpretation of the Published Rules (which rules and rationale); and/or Excessive Fine, Fee, Bond or Penalty (state why excessive). *

15.5 Discipline Summaries – All clubs or leagues must submit to the district a completed Discipline Summary, on a form provided by SWRSA, within 14 days of the preceding months end.

15.5.1 SWRSA may request additional discipline information at any time to which clubs or leagues must provide to SWRSA within 7 days.

RULE 16: MONIES OWING

16.1 Clubs/Leagues: All monies owing to SWRSA shall be due and payable upon receipt of invoicing unless otherwise stipulated. Penalties for payment after 30 days shall be 2% per month or an amount established by the Board of Directors. Invoices aged more than 30 days will deem the Club/League to be a member not in good standing and all penalties shall apply including suspending club/league participation in all Soccer.

16.2 Players: All monies owing to SWRSA shall be due and payable upon receipt of notification of the Discipline Coordinator and/or by invoicing unless otherwise stipulated by written agreement of payment schedule by both parties. Penalties for payment after 30 days shall be 2% per month or an amount established by the Board of Directors. Default of payment or non- payment of invoices aged more than 30 days will deem the Player to be a member not in good standing and all penalties shall apply including suspending the Player's participation in all Soccer.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

RULE 17. Playing In and Out of District

17.1 Any club wishing to have a team play out to another district must submit a completed Playing Out Request Form to the SWRSA office for consideration. A late fee will be applied to applications received beyond the posted submission deadlines.

17.1.1 Clubs may apply to SWRSA for approval to play-out of district under one of the following two circumstances:

1. There is no SWRSA league for the team to play in; or
2. A Senior Team that has been granted playing out permission by SWRSA in any prior year.

17.1.2 A Club's team will not be granted playing out permission unless deemed a suitable representative of the district based on, but not limited to, the following criteria:

1. The team has a satisfactory discipline record.
2. The team has not acted in any way that would serve to bring the District into disrepute while competing at out of district events.
3. The club and team have proven to meet financial obligations in a timely manner.
4. The club and team have a proven record of honoring commitments as shown through defaulted games, completion of league and cup competitions, and attendance at entered events.

17.1.3 Applications to play out into a neighbouring districts Local League shall not be subject to an application fee. A late fee will be applied to applications received beyond the posted submission deadlines.

17.2 A team from a neighbouring district may apply to play into SWRSA provided:

1. The club and team has registered with their own District Association;
2. The clubs District provides a validated playing out approval to SWRSA
3. The team agrees to abide by all SWRSA Rules and Procedures.

RULE 18. COMMUNICATIONS

18.1 Club and League Start-Up Meetings

All Youth Clubs and Leagues must advise SWRSA of their general meetings at least 30 days prior to the meeting. A minimum of one SWRSA Director shall, to the best of the Board's ability, attend each start up meeting.

RULE 19. MATTERS NOT INCLUDED

19.1 All matters not included shall be judged in accordance with the Constitution of the Ontario Soccer Association.

19.2 The District Association will establish a penalty for cheques that are not honored. This penalty shall be paid to the District Association. The amount of the penalty is assigned in Appendix B and shall be in effect for the current year.



Appendix B 2025-26 Fee Schedule

REGISTRATION	
OUTDOOR PLAYER REGISTRATION FEES – 2026 SEASON	
*OS increase (2.4%) added.	
Mini Under – 11	\$20.32
Mini Under – 12 & 13	\$24.60
Youth Recreational	\$24.60
Youth Competitive	\$56.63
Senior Recreational	\$43.18
Senior Competitive	\$68.48
INDOOR PLAYER REGISTRATION FEES – 2025-2026 SEASON	
*OS 2% increase (.40) and Emergency Reserve Fund (.68) added.	
Mini Indoor / Futsal	22.83
Youth Indoor / Futsal	22.83
Senior Indoor / Futsal	29.83
INDOOR PLAYER REGISTRATION FEES – 2026-2027 SEASON	
*OS increase (2.4%) added.	
Mini indoor / Futsal	\$23.33
Youth Indoor / Futsal	\$23.33
Senior Indoor / Futsal	\$30.33
OTHER REGISTRATION FEES	
SAAS - OSCAR powered by Sportsengine – Per Each Entry (Indoor Only)	\$3.10
SAAS Fee is removed starting with Outdoor 2026	
MEMBERSHIP	
District Annual Membership Renewal Fee	\$70.00
Failure to Attend AGM <i>without sending regrets via Renewal Application Form</i>	\$100.00
Failure to Remit Membership Fee <i>by November 1st</i>	\$100.00
New Member Application Fee – Youth Club / League	\$500.00
Bond for Approved 'Interim' Youth Club / League (held 3 years)	\$3,000.00
New Member Application Fee – Senior Club	\$250.00
Bond for Approved 'Interim' Senior Club (held 3 years)	\$1,000.00

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

ADMINISTRATION		
Administrative Services		\$75.00/HR Pro Rated
Fee for all N.S.F. Cheques + <i>charges issued by the Bank</i>		\$75.00
Returned Letters and Packages		\$75.00/HR Pro Rated
Rush Fee (Any approval/processing required within 48 hours of submission to the district office)		\$50.00
Validations / Digital ID's – Per Approval		\$3.50

PERMITS and FORMS		
Temporary Eligibility Permit		\$10.00
Short Term Registration Permit		\$20.00
Travel Permits (<i>Outside of District within Canada or USA</i>)		\$15.00
Travel Permits (<i>Outside of Canada & USA</i>)		
	ATF submitted 21 days + prior to travel	\$175.00
	ATF submitted 20-7 days prior to travel	\$200.00
	ATF submitted > 7 days prior to travel	\$300.00
Player Transfers + any difference in registration fee (<i>Rec. to Comp.</i>)		\$25.00
International Player Transfer		\$25.00
Reinstatement (<i>Professional to Amateur / Non-Professional to Amateur</i>)		\$142.00
Playing In Forms		\$0.00
Playing Out Forms <i>if level of play is NOT available in SWRSA</i>		\$15.00
Playing Out Forms <i>if level of play IS available in SWRSA.</i>		\$150.00
Application to Host Exhibition Game (Ontario Club Team) – Minimum submission of 72 hours in advance of match		\$10.00
	Other Canadian Team (out of province) – Min. 10 days in advance	\$50.00
	Team Outside of Canada – Min. 21 days in advance	\$150.00
	Match Officials Assigned by District	AHEG Fee + \$15.00
	Failure to comply with Exhibition Game Rules and Reporting	\$250.00
Tournament Forms	District or Inter-District FAF	\$50.00
	District or Inter-District TAF	\$100.00
	Inter-Provincial or North American	\$150.00
	International	\$200.00
TAF / FAF Late Fees	TAF/FAF submitted 59-30 days before the event	\$100.00
	TAF/FAF submitted 29-10 days before the event	\$200.00
	TAF/FAF submitted > 10 days before the event	\$400.00

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

International TAF Late Fees	TAF submitted 89-30 days before tournament	\$200.00
	TAF submitted 29-10 days before tournament	\$300.00
	TAF submitted > 10 days before tournament	\$600.00
Failure to comply with Tournament Host Requirements (5.12,5.13, or 5.14)		\$1,000.00

DISCIPLINE FEES		
Discipline by Review (invoiced to club)		\$50.00
Discipline by Hearing (Invoiced to club if accused found guilty)		\$100.00
Discipline by Hearing (Match Official Assault)		\$300.00
Request for Hearing <i>upon failure to attend a scheduled Hearing: Non-Refundable</i>		\$100.00
Postponing a Hearing		\$100.00
Failure to Remit Payment <i>within 60 days</i>		\$200.00
Failure of Club to report Discipline Record for Indoor Season by May 1st and Outdoor Season by November 1st		\$500.00
Late Registration Fee (first 11 by April 15 th)		\$150.00
Failure to notice of AMM in alignment with Rules and Regulations		\$100.00

APPEALS		
To Southwest Soccer	Individual Player, Club, Team, or League (paid by appellant)	\$375.00
	Appeal Ruled Out of Order (deducted from refunded fee)	\$100.00
	Appeal is Denied (retained from appellant appeal fee)	\$375.00
	Appeal is Upheld (respondent invoiced)	\$100.00
	Appeal is Upheld (appellant is refunded)	\$375.00
To Ontario Soccer	Individual Player, Club, Team, or League	\$750.00
To Canada Soccer	Match Official Assault / Ontario Soccer Decision	\$1,500.00

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-09 **Call for Unfinished Business**

Break

25-10 **Roll Call**

25-12

**Ontario Soccer
Address to the Membership**

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-13

New Business

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

25-14

Call for Adjournment

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

**SOUTHWEST SOCCER
HIGHLIGHTS**

2025 SOUTHWEST SOCCER CHAMPIONS

SDSL

U13G Storm FC
U13B Tier 1 Kitchener TFC
U13B Tier 2 Red Academy
U14G Stratford Strikers
U14B Tier 1 Kitchener TFC
U14B Tier 2 Oriental Sport Club
U15G Puslinch Predators
U15B Guelph Jr Gryphons
U16G HEADS
U16B Kitchener TFC
U17-U18G Guelph Jr Gryphons
U17-U18B Kitchener TFC
U18/U21M Storm FC

IMODEL –West Region

U13G Guelph Jr Gryphons
U14B C1 Red Academy
U15B C1 Guelph Jr Gryphons
U16B C1 Kitchener TFC

KDSL

KDSL Premier Division Champions – Oriental SC
KDSL Cup Champions – Polish Eagles
KDSL Playoffs – Banat SFC
TMSL Division Champions – Red Academy
TMSL Playoffs – Riverside FC B

Congratulations and Thank You to all the teams that participated this summer!

2025 SDSL CUP CHAMPIONS

U13G Storm FC



U13B Kitchener TFC



U14G Stratford Strikers



U14B Kitchener TFC



U15G Puslinch Predators



U15B Guelph Jr Gryphons



U16G Red Academy



U16B Kitchener TFC



U18B Kitchener TFC



U18G BVB IA Waterloo



U21M Storm FC



The Take 5 Pilot Project @ Southwest Soccer

The Take 5 Pilot Project was introduced by Ontario Soccer as part of "the #NoRefNoGame initiative to help guide the development of Match Officials' over time, ensuring that they reach their full potential in a systematic and supportive manner from all stakeholders."

Southwest Soccer was one of 3 Districts that hosted a festival in conjunction with Ontario Soccer to support this pilot project. It was hosted at Meininger Park In Kitchener on July 26th for U9-U10 boys and girls teams.



Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

CIRCLE K GRASSROOTS FESTIVAL 2025

July 12th, 2025



Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

2025 MILKUP ONTARIO CUP CHAMPIONS

U21W Guelph Jr Gryphons



2025 MILKUP ONTARIO CUP FINALISTS

U15B Kitchener TFC



Banat SC - Women



2025 NATIONAL CHAMPIONSHIP @ Newfoundland & Labrador

Banat SC - Women



Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

2025 SCHOLARSHIP AWARD WINNERS



Ben Lowther

Ben has been an active member of Southwest Soccer, participating as a soccer player, match official, and coach.

He began his soccer journey as a player with Woolwich Youth SC at the age of 8, and from age 14 to present, he has been playing with Fergus Elora District Soccer.

His commitment to soccer goes beyond playing; in 2019, he became a match official. In 2022, Southwest Soccer recognized him as the "Referee of the Year" and the following year, he received the Ontario Soccer Milk-Up Future Leader Award. Additionally, he volunteered at Woolwich Youth SC, coaching grassroots players during the 2024 and 2025 seasons.

This year, Ben graduated with honours from Elmira District SS, and as of this fall, he enrolled in the University of Waterloo, where he is pursuing the Recreation and Leisure Studies – Sport Business.



Ethan Quintero

Ethan loves soccer, and he is a big fan of FC Barcelona, but he never considered joining a soccer team until four years ago, when his parents decided to register him to a competitive team with Stratford Youth SC.

Ethan is grateful for their decision, because over time, his team became like a family to him. Playing soccer has helped him grow both as a player and as a person. He now feels more confident, motivated and resilient, and he would like to express his gratitude for this experience.

Ethan graduated with honours from St. Michael CSS. Currently, he is pursuing a degree in Childhood and Youth Studies at King's University College, and his goal is to become a teacher in the future.

Southwest Soccer congratulates Ben and Ethan and wishes them all the best in their studies and future endeavors!

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca

2025 SOUTHWEST SOCCER AWARD WINNERS



Aidan Terpstra
Grassroots Coach of the Year

From Huron Perth United - Aidan was an instrumental piece in the inaugural season of Huron Perth United. As a talented player from our area, Aidan feels passionate about providing opportunities to younger players that were not available to him when he was growing up, like many HPU coaches do. He dove right in to help carry out the vision of HPU! As a young coach, his leadership and strong character are extremely evident. Aidan showed maturity and expertise well beyond his years, and led his U11 boys through a great first season! Aidan also served as the assistant coach for our U16 boys team. Aidan demonstrated a genuine care for each one of his players and took a serious interest in their development.

From Aidan – From the time I was old enough to walk, I've been playing soccer, and that lifelong passion has shaped my entire coaching journey. Growing up competing in OPDL helped me develop a deep understanding of the game, and now I'm driven to help grow soccer in our small community. Coaching our U11 team alongside my brother, who also grew up playing competitively, has made the experience even more meaningful. I've always been involved in sports, but coaching has become something I truly love. Being able to share my passion, teach young players, and contribute to the development of the next generation truly motivates me. Winning Coach of the Year is an honour, and I'm grateful to be part of this team and community.



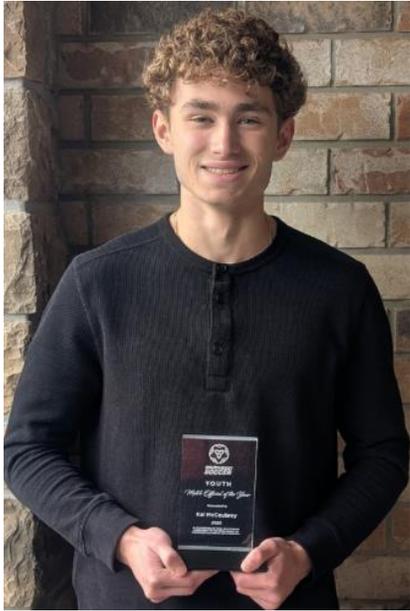
William Rowe
Youth & Up Coach of the Year

From Puslinch Minor Soccer - William Rowe is the embodiment of what it means to be a youth soccer coach — passionate, dedicated, and deeply invested in the growth of every player, on and off the field. Coaching females in the older age groups, where participation tends to decline at an alarming rate, Will has fielded a full roster each of his 3 seasons with PMSC, with minimal turnover. His coaching philosophy goes beyond winning — it centers on teamwork, personal development, and instilling a lifelong appreciation for the sport and friendships made. He inspires athletes to not only become better soccer players, but better teammates, leaders, and individuals. Will leads by example, continuing to grow as a coach through his own education and development. This past season, he completed the Grassroots Diploma, further enriching his ability to mentor young players effectively. Will brings integrity, a love for the game, and purpose to coaching.

From William – My passion for the game of soccer started at a young age and was heavily influenced by my Dad, who had played in the UK and also coached my teams for the first few years of competitive soccer. After many years of playing competitively, my middle daughter indicated that her elementary school team needed a coach for a one-day tournament. The experience with my Dad gave me the confidence to give coaching a chance. After my first coaching endeavour, I was hooked and realized I enjoyed coaching even more than playing. This led to coaching my middle and youngest daughters on multiple teams over the years, including Head Coaching their varsity team at Woodland Christian High School, a position I still currently hold. When the opportunity arose in 2023 to start a competitive team with Puslinch Minor Soccer Club at the GU15 level with my youngest daughter, I began levelling up my coaching certification and training further. The Club has been very supportive in my coaching journey, including, most recently, the successful completion of the Grassroots Diploma, for which I am very thankful. Soccer provides so many amazing life lessons, and it is a privilege to help players navigate their growth through their formative years. My coaching philosophy is focused on building better people through building better players, preparing the youth of today for the challenges of tomorrow through unity, fundamentals, and conditioning.

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca



Kai McCoubrey
Youth & Up
Match Official of the Year

From the MO Dept - A true leader, Kai has developed his craft this season by taking on new challenges with great gumption. He is always seeking to improve and approaches every match with professionalism, confidence, and a calm presence. Kai consistently demonstrates strong communication with players and coaches, showing respect while maintaining control of the game. His willingness to learn from feedback and mentor younger officials sets an outstanding example for others in our referee community. His dedication, reliability, and positive attitude have made him one of the most respected officials in Southwest Soccer this year. Kai embodies the values of integrity, growth, and leadership that make him a deserving candidate for Referee of the Year.

From Kai - I started refereeing soccer as soon as I was eligible, in 2021, for the Timbits program through Puslinch Minor Soccer. Initially, I became a referee because I love the game of soccer and everything it entails. After that first season, I began to truly appreciate the many great aspects of the job and decided to pursue it further. I ended up doing small-sided refereeing for 3 years total and then taking the entry-level referee course in 2024 once I was eligible. After that, the job became even more awesome, as I could now do a greater variety of games in various positions. This past season was by far the most significant in my career as a referee. I did way more games than I ever have before, under higher-stakes environments and leagues. I had the privilege of being an assistant referee for an Ontario Cup semi-final and the referee for a League Cup final, two huge milestones in my career as a match official. My personal growth as a referee skyrocketed, and I built stronger connections with many Southwest Soccer Match Officials. Currently, I'm refereeing indoor games through Guelph Soccer, and I plan on having another great season in 2026. I intend to continue refereeing as a part-time job throughout university, even when my availability becomes limited. My goal is to continue to progress as a match official by gaining further exposure and experience in the upcoming seasons.



Cian Sawyer
Grassroots
Match Official of the Year

From the MO Dept - Cian has shown exceptional growth and maturity as a new match official. Despite being a Grade 1 referee, he consistently displays confidence, composure, and a deep understanding of the game. His communication with players and coaches is excellent, and he handles challenging situations with professionalism well beyond his experience level. Cian's commitment to learning, punctuality, and strong game management skills have earned him praise from coaches and assignors throughout the season. He represents the values of fairness, respect, and dedication that define grassroots officiating.

From Cian - I have been reffing for 2 seasons now. When I first started, I was worried that I would make the wrong calls and disappoint both the coaches and parents. I have made many mistakes, but if I am focused and doing my best, this rarely becomes an issue, and I always learn from the mistakes I've made. I like that I get the opportunity and experience to learn the game better and help little footballers learn the game. Refing has made me more self-aware and has taught me not to take things personally. Thank you Southwest Soccer for this chance and the trust you place in me.



Bryce Kuepfer
Huron Perth United
Administration Award

Huron Perth United is a new member of Southwest Soccer and had a great inaugural season in 2024/25!

HP United was founded in 2024 by Bryce Kuepfer and is based out of Between the Lines Sports Campus in Listowel. The club was founded after it was clear that Listowel and surrounding areas had a hunger for competitive soccer with no options in the local rural area.

HP United's mission is to develop great soccer players and even better people. The club is excited to continue competing and developing people of strong character for years to come!



**OFFICIAL
AWARDS PARTNER**



Exclusive and Limited Time

SAVE 15%
ON YOUR INITIAL ORDER

Place your order before December 19, 2025



For **EVERY EVENT**
NOTHERS has an **AWARD**

brendan@nothers.com

nothers.com

1-800-265-1554

Southwest Soccer

Email: office@swrsa.ca or generalmanager@swrsa.ca • Website: www.swrsa.ca