



# RIVER FALLS YOUTH HOCKEY ASSOCIATION

## *June 2020 Agenda*

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DATE: Tuesday, June 9<sup>th</sup>, 2020

LOCATION: Wildcat Centre, River Falls

ATTENDANCE: Jody Christensen, Carrie Torgersen, Chris Larsen, Jana Walker, Kaylan Wilson, Kristin Jepson, Chad Flanagan, Catherine White, Kevin Hare and Nicole Ralston

ABSENT: John Linehan, Paul Bloodhart and Frank Linn

Meeting called to order at 7:05 pm via Zoom

### **AGENDA**

1. **Welcome, Intro, Agenda Review** **Wilson**

2. **Consent Items** (All can be approved in one motion, unless an item is removed by a board member for further discussion) **Wilson**

A. Agenda Approval

**Action Item:**

Approve Agenda and any supplementary

B. Approval of Materials

**Action Item:** Approve meeting minutes from past month.

Motion made to approve all consent items by Jody seconded by Carrie. All in Favor.

3. **Guest Comments** **Guest**

- Neil Accola and Jeff Prochnow were present for the meeting

4. **Hockey Operations - On Ice** **Hare**

- Tryout dates for boys will be October 13<sup>th</sup> & 15<sup>th</sup>, Girls U12 Only tryouts and U10 Evaluations/equally split teams October 19<sup>th</sup>, 20<sup>th</sup> & 22<sup>nd</sup>.
- Preseason camp will run thru the October 26th
- Coaches and Clinics, Hare has sent out request to prior Coaches regarding their interest for the Season. Jody sent out the email to the Association.

- Expected Teams for 2020-2021
  - 35 Squirts; 3 teams
  - 37 Peewees; 3 teams (goals are not an issue)
  - 24 Bantams; 7 eligible for HS play; 1 goalie
  - U10; 2 teams
  - U12; 2 teams
  - U14; 1 team
- Discussion possibly offering Peewee goalies' tryout for the Bantam level, depended on numbers.
- Hare will be reaching out to Swanson regarding his intention for the season.
- Projected numbers for 2020/2021; 39 Squirts, 37 Peewees, 17-24 Bantams (7 HS Eligible)
- 2020/2021 Goalie; Introducing Frank Lynn
- Power Skating Sessions were well attended with Girls, Squirts and Peewees.
- Coach certification is being offered online thru virtual clinics; they run 2.5 hours long. Coaches are also able to apply for a temporary card which lets them put off this year training into next year. Hare will send out an email to the coaches notifying of this offer

## 5. Building Events

White

- Catherine White is the new bucket head of Building Events
- Softball tournament is scheduled for the Weekend of August 28<sup>th</sup>-30<sup>th</sup>, 2020. Flyers will be released within the next week for sign up.
- Fat Boys tournament is scheduled for September 16<sup>th</sup>-18<sup>th</sup>, 2020

## 6. Building Operations

Prochnow

- Jeff presented the lighting proposal to the Board prior to the meeting for review via email. Total estimated cost is \$36,000, with breaking even in 7 years. Conversation on what numbers were used to come up with the breakeven number, Jeff will follow up. Board agreed that we will pass on the lighting proposal, Jeff will deliver the communication.
- Currently Jeff Prochnow is the Bucket Head, he communicated that he would be interested transitioning out and letting someone else take the lead. The Board will look for replacement, Jeff will continue as the lead until replacement is found.
- Kaylan will send Org Chart to Jeff to review all positions under his bucket
- Board discussed how to get the word out about open volunteer positions.
- Door on the west side of the building is damaged, the emergency bar is broken. Catherine White will have Eric White see if he is able to fix it with in the next few days.
- Hosting a full rink cleaning day in August or September, date TBD
  - Frank is working on a punch list of items that need to be complete
  - Discussion on cleaning the boards in the fall, this will be added to the list
- Paul Bloodhart has reached out to Brant Johnston regarding the plumbing for the new water fountain.
- ETS will be moving in their equipment on June 11<sup>th</sup>, they have a key to the building.
  - They will be cleaning the floors; Chad will make sure to communicate to only use water
  - The boards will need to remove to clear the emergency exits
- Flanagan asked if the dampness in the locker rooms and under the ice machine were considered "normal"; Accola responded that there is no dehumidifier in those rooms and that is why we have the fans running.

- Key Master has been added as a position to the Org Chart, Chris Larsen will fill this spot
  - Responsibilities will include handing out, returning and record keeping of key holders
  - New keys have been made for the new Board members.

## 7. Financial Operations

Flanagan

- Board reviewed the financial packet.
  - Additional revenue from ETS Rental
  - Additional expense from Mite Jerseys that were ordered in January and recently invoiced.
- High-School Contract was reviewed, and discussion was had regarding our financial break, our rates compared to Hunt, review of past and future rates, rate increase, rates (practices vs games) and concessions.
  - Motion made to increase fees by 2.5% by Chris, Jody seconded; All in favor.
  - Chad will update the contract and send to HS
- Cans were recycled, check will be mailed to the PO Box
- Utility bill has not been received; we don't know if water/sewer are back to expected cost
- QuickBooks data has been transferred over to the new version.

## 8. Fundraising

Jepson

- Ice Out Bash Update and Golf Tournament will not be rescheduled at this time.
- Jepson reported that she would like to try for an "Ice In Bash", the event would be held at the rink. Will be moving forward to research cost of Broomball and/or floor hockey. This would be an "adult" only event. Concerns were discussed on timing of the weekend.
  - If this is a private event, we wouldn't need to apply for the picnic license
- Each family will be given a number/envelope, this way when fundraising money is turned in it will be a smoother process. Jepson will have total expected cost of envelopes for the July meeting. NO cash will be accepted for fundraisers.
- Looking into possibly setting up a Venmo account
- Fundraising Committee is looking for an additional volunteer for their team.

## 9. External Relations/Advertising

Open

- Chris Larsen has reached out to a member that may be interested in taking on the Webmaster position

## 10. Member Engagement Retention/Recruitment

Wilson

## 11. Hockey Operations - Off Ice

Christensen

- Reminder to complete your required background check, USA Membership and safesport
- We need licensed servers to sell beer at our events (example; softball tournament and Fat Boys Tournament). Server licenses are renewed every two years.
- Softball tournament is booked for the last weekend in August. Stephanie Klecker is taking over for Erica.
- Officials-We will be switching over to a new scheduling system for officials for this season, there will be no cost to the board as Brian McQuade is going to be paying for the system. There is an option to payout, we will not be using this function at this time as Christensen and Flanagan do not think its worth the cost.
- Hunt Arena is not putting in their ice till Sept 26<sup>th</sup>, if we start preseason clinics 9/26-10/11 we would have the last two sessions at Wildcat (assuming we have ice in by the 8<sup>th</sup> or 9<sup>th</sup>).

- Conversation regarding refunding tournament fees, if we cancel up to 1 week prior.
  - Jody will draft communication.
- Registration is currently at 33 and LTS 22. Jody will draft communication to be set to LTS regarding their spot being secured.

**11. Other Business**

**Wilson**

- Wilson is currently working on the "Board Orientation Manual", should be completed next month.

Motion to adjourn by Chris; Kevin seconded. All in favor

<u>2019-2020 Calendar - Key Dates</u>	
June 9 <sup>th</sup> , 2020	Board Meeting – 6 pm
July 8 <sup>th</sup> , 2020	Board Meeting – 6 pm
August 12 <sup>th</sup> , 2020	Board Meeting – 6 pm
August 28-30 <sup>th</sup> , 2020	Softball Tournament
September 9 <sup>th</sup> , 2020	Board Meeting – 6 pm
September 16 <sup>th</sup> – 20 <sup>th</sup> , 2020	Fat Boys Tournament
October 14 <sup>th</sup> , 2020	Board Meeting – 6 pm
October 21 <sup>st</sup> , 2020	LTS Equipment Handout
November 11 <sup>th</sup> , 2020	Board Meeting – 6 pm
December 9 <sup>th</sup> , 2020	Board Meeting – 6 pm