

BAHL
REGULAR BOARD MEETING
Thursday, January 14, 2021 6:00 PM

Call to order: 6:00 PM

Board Members present: Mark Loeding, Melissa Kittelmann, Margaret Stiles, Robbie Davis, Jason Heimer, D Tillery, Shaun Seedhouse, Carl Rose, Derek Hammermeister

Board Members absent: None

Rink Guests: Eddie LaPera

Membership Guests: None

1. Individual, Guest, Member Comment: Ashley Tate was invited to attend this meeting to discuss obligations of payment of player fees, but she did not attend.
2. President's Report: (Mark)
 - A. Director job was offered to Brian Cersosimo. He has decided to not take the position. Eddie LaPera has accepted the position of Interm Director. The Interm position will be from January 1, 2021 to June 30, 2021. An evaluation and formal interview will be conducted at the end of this Interm timeframe. Dawson Smith submitted his letter of resignation. His last day was 12/28/2020.
 - B. Roof Insurance Claim and Bid update: Sedgewick, Apex Steel and Carbon Creations have submitted bids. Sedewick is the Insuance company. Correction: Iron Works is the company that submitted the bid not Sedewick. Robbie stepped out for this portion of the meeting as his company Carbon Creations submitted a bid and he is abstaining/ not voting on this part of the process.
Jason made a motion to accept the bid from Apex Steel, Derek second the motion. All in favor, no opposed. Motion passed.
 - C. Update on COVID protocol: Yellowstone County restrictions were lifted on 1/7/21, but still remain with the mask and 50% capacity mandate which was declared 11/17/20. Discussion held. Typo in the initial agenda about the 50% capacity. Mask mandate is still in place. Social distance and follow the current Governor's mandate.
3. Derek motioned to approve the December 2020 Minutes, Carl second the motion, all approved, no opposed motioned passed.
4. Treasurer/Employee Management: (Carl)
 - A. Review December 2020 Financials: The Fiscal Year will be ending March 31, 2021 due to filing deadline being missed. We will file for a short year extension April 1, 2021 to June 30, 2021 and approve for new date of July 1, 2021-June 30, 2021. Seth Blades and Janine Brester are aware of these changes and will file when time is appropriate. **Motion on three listed date topics: Derek made a motion on the

above description, Jason second the motion. All approved, not opposed. Motion passed.

- B. December Financial reviewed and discussed.
 - C. Acknowledgement to Shaun and Julie Seedhouse for their donation to the rink. Julie Seedhouse is also a new Business Sponsor. Thank you for your support!!
 - D. 990 Tax Return Form review and approval: Discussion held. Robbie motioned to approve and submit the 990 Tax Return form, D second the motion. All approved, no opposed. Motion passed. Seth Blades will now get it submitted.
 - E. BAHL Sponsors: Dasher board advertising and banners are outdated. Eddie and Carl will work on getting the list, contacting them and installing new sponsors.
5. MCAHA Update: (Shaun)
- A. Update of Adult League schedule and games for the rest of the season. Adult league was able to begin on 1/10/21. They are going to try to fill in all their games that were missed during the time off. CIA will be as flexible with extended times as we can to plan out for ice time. Looking to continue through April. Shaun will work with Eddie on scheduling. Tournaments are still going to be discussed amongst their Board.
6. Facility Projects Update: (Rob)
- A. Grant update: Robbie, Doug and Melissa are going to discuss grant options for Dehumidifier and possible new compressor system. Discussion will continue as info comes in.
 - B. Parking lot maintenance: Robbie used his Bobcat and smoothed the parking lot. He also replaced the concrete barriers. Thank you Robbie.
Cameras: Rick is working on the camera system. Working out some focusing issues.
7. Facility/Maintenance Update: (Eddie)
- A. Employee update
 - 1. Hiring plan: We currently have 2 Part Time, season employees. We need 2-3 more part time. We will hire one Part Time to fill one of those spots. Eddie will continue to work on being staffed to meet the needs of the rink since we are functioning again.
 - 2. Employee checklist: Eddie has created working checklists for each shift to be working on. He has also created a Private Rental book, trained staff to track all rentals and started an opening and closing procedures book/checklist for staff.
 - B. Program update
 - 1. Open Figure Skating: contracts, obligations, etc.: Contract needs to be updated with OFS. Alex and Eddie will meet to discuss. Eddie will be working with Alex to get our programs aligned and moving forward together.
 - 2. BSSG update: Hockey is in Sidney. Curling needs to be addressed if it will be in Billings.
 - 3. Eddie will work on getting camps scheduled for Fall.

4. Other program updates: Team managers meeting was held with Derek and Eddie to reschedule games. LTP session 3 started. Working with Megan on session 4. Try hockey for Free day coming up. Watch the web site and social media outlets for more information.
- C. Mechanical/Ice Surface/Facility update, Concessions update: Tires are needed for the Zam. Regular studded tires. Cooling Tower: electrician changed out the fuses and looked at the fan. Coming back to test and fix issues.
Concessions: Eddie will work on putting together a plan to clean, do inventory, and work on getting it reopened.
8. Coaches Committee: (Derek)
 - A. Mid-season and end year parent survey geared towards USA Hockey ADM: Survey Planet can be used to get surveys created and sent out to evaluate programs and coaches according to the ADM program to help keep coaching staff on the designated plan. Derek and Eddie will work on this.
 - B. Schedule update: Met with Team Managers on getting home games rescheduled, adjusted some practice times that are working for the rest of this season
 - C. LTP Equipment needed: New equipment is needed: gear and helmets. May look at doing an equipment swap this summer. Going to contact EXXON for hockey gear safety equip. Derek to put together a proposal for a grant, Robbie to help.
9. Marketing/Fundraising: (D)
 - A. Gun Raffle update
 1. To be drawn at the Annual Board Meeting: Tickets going to be printed and can be purchased online through Sports Engine and picked up in the office with Eddie.

Next meeting: February 16, 2021 at 6:00 PM. Location BAHL Board Room
Carl made a motion to adjourn at 9:06 PM, D second. All in favor, no opposed. Motion passed
Minutes submitted by Melissa Kittelmann, Secretary