



**2020-21 GOVERNING SEASON
CLUB ADMIN CHECKLIST
PHASE 2**

MEMBER DIRECTORY CREATION - Please Complete ASAP!

- Import Your Adult Club Members into Directory in HQ**

**Adult members and returning 18s players ONLY at this time*

[Click Here](#) to print out step by step instructions

[Click Here](#) to download Member Directory .csv template

- Assign Appropriate Roles to Adult Club Staff in HQ**

[Click Here](#) to print out step by step instructions