

# BBC DONATION/PAYMENT REQUEST FORM

THIS FORM SHOULD BE COMPLETELY FILLED OUT AND PRESENTED TO BBC BOARD IN PERSON WHEN REQUESTING FUNDING.

NAME OF REQUESTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

HOW MUCH IS REQUESTED: \_\_\_\_\_

REASON FOR REQUEST: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COPY OF INVOICE/PROGRAM SHOULD BE INCLUDED IN REQUEST FOR BBC RECORDS

DATE NEEDED: \_\_\_\_\_

SIGNATURE OF PERSON MAKING THE REQUEST: \_\_\_\_\_

DATE ACCEPTED/REJECTED: \_\_\_\_\_

DATE PAID: \_\_\_\_\_ CHECK NUMBER: \_\_\_\_\_