

DOVER YOUTH HOCKEY ASSOCIATION
MINUTES OF THE APRIL 1, 2024 BOARD OF DIRECTORS MEETING
6:00 PM – DOVER ICE ARENA CONFERENCE ROOM

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle - Secretary

- I. **CALL TO ORDER:** The April 1 2024, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:03 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: Steve Gahan (remote), Josh Hersey, Zach Cobb, James Blouin, Ken Burlage (remote), Steeve Wintle (remote), Shannon Kennedy (remote). Mike Young – Director of Hockey Ops. Absent: JT Fortier.

- II. **PUBLIC FORUM:** No feedback from the public.

III. **OPEN ITEMS:**

- a. Approval of the 2/26 board meeting minutes. Hersey motion to accept board minutes from 2/26, seconded by Burlage. Gahan abstained. Vote passed unanimously.
- b. Approval of the 3/18 board meeting minutes. Cobb motioned to accept board minutes from 3/18, seconded by Hersey. Vote passed unanimously.

IV. **FINANCE UPDATE:**

- a. Player refund issues.
 - i. Family seeking refund after having paid full tuition for next year. Board proposed to refund the tuition paid less the initial deposit as per the terms of the player contracts. Hersey made a motion to refund the tuition minus the initial deposit, seconded by Wintle. Vote passed unanimously.
 - ii. Family seeking refund of initial deposit. Gahan made a motion to deny refunding deposit to family per the terms of the player contract, seconded by Burlage. Vote passed unanimously.
- b. Financials – Hersey to provide updated financials this week.
- c. Bingo update – March fundraising netted approximately \$2,300.
- d. Bank balances as of 4/1: Ops Checking \$207k; Ops Savings \$142k.
- e. Fundraising update – Approved for poker dates in Dover this year for mid-May and mid-July.
- f. Scholarships – Registration planned to open April 1st and stay open for the month. Scholarship committee to review and generate proposal for Board consideration during the May 6th Board meeting.

- g. Accounts Receivable – Board seeking several open receivables from current players. Hersey working the outstanding issues.

V. OPERATIONS:

- a. DISCIPLINE:
 - i. None
- b. GOALIE SKILLS:
 - i. Goalie skills reviewed and motion raised to approve proposal which is in line with prior year's program offering. Gahan made a motion to approve goalie skills contract proposal, seconded by Hersey. Vote passed unanimously.
- c. DIRECTOR OF HOCKEY OPERATIONS ROLE:
 - i. Role posted to job sites. Resumes have begun to come in, (8 received to date). Board agreed to create an ad hoc committee to handle recruiting/ interviewing process.
- d. HEAD COACHES:
 - i. Discussion about currently open head coaching positions (very few). Discussion about waiting to fill Director of Hockey Operations and Coaching Director roles prior to finalizing remaining open coaching positions.
- e. COMMITTEES:
 - i. APPAREL: Cobb and Kennedy to meet this week on apparel planning. Discussion about potential spring apparel store, with follow on stores expected in August/October.
 - ii. BUDGET: Budget to be updated in the next 2 weeks to reflect the updated team/player numbers. Agreement that final budget proposal will be presented during the April 15th Board meeting.

VI. OPEN DISCUSSION:

- a. Gahan – None
- b. Hersey – Discussion about Tommy Adams summer skating skills program and how to proceed.
- c. Kennedy – None
- d. Cobb – Discussion around scheduling a coaches meeting during the spring/ early summer. Discussion ensued with a potential meeting date of May 8th being recommended.
- e. Wintle – None
- f. Young – Discussion about cleaning upstairs room at the rink. Reminder of annual meeting around the 3rd Monday in May.
- g. Burlage – None
- h. Blouin – None

VII. MEETING ADJOURNED 6:37 PM