

Fernbrook Fields

High School Emergency Action Plan

This plan is in effect when a medical emergency is declared by any athletic staff member.

Response Team:

| Assignment | Staff Member | Job | Details | Other Details |
|------------|------------------|------------------|----------------------------|-----------------------|
| Lead | Athletic Trainer | Scene Supervisor | Evaluate and Treat Patient | IN CHARGE |
| Staff 2 | Assistant Coach | 911 Activation | Nearest Phone | |
| Staff 3 | Head Coach | AED Retrieval | Nearest AED | By Bathrooms |
| Staff 4 | Assistant Coach | EMS Access | Nearest Gate | Between Middle Fields |
| Staff 5 | Site Supervisor | Scene Security | Move people to safe area | |
| Staff 6 | Head Coach | Parent Contact | Contact Information | |

*2nd-6th staff assignments can be combined. Preferably adults are to be used

Emergency Action Plan

1. Injury/Illness recognized.
 - a. Lead responder is contacted to evaluate
 - i. **Lead:** Determines that EMS is needed and continues treatment
 1. The Lead responder assumes the role of scene supervisor. All decisions and actions are to be determined by the Lead.
 - ii. **Staff 2:** Calls 911, Assists Lead
 1. Nature of call: Medical or Injury
 2. Venue Address: 14401 99th Ave N, Maple Grove, MN 55369
 3. Location of patient:
 - a. Field number or description
 - i. Pathway, sidewalk, other access way: Between Middle Fields

EMS Access



ii.

4. Assist Lead after call has ended

- iii. **Staff 3:** Retrieves required medical equipment (AED)
- iv. **Staff 4:** Arranges transportation access to venue
 1. Keys to gates, doors, directs incoming emergency vehicles, etc.
- v. **Staff 5:** Supervises removal of all non-essential persons to a safe area.
- vi. **Staff 6:** Assists Lead, contacts parents/emergency contact

- b. Arrival of EMS
 - i. Lead addresses EMS personnel on the nature of call, actions and interventions performed since 911 was called.
 - ii. Lead transfers care ONLY to higher level of EMS trained health care provider.
- c. Departure of EMS, Post event
 - i. Document event within 24 hours
 - ii. Check and replace equipment