

Mason Soccer Booster Web Master Role & Responsibilities

MISSION:

Mason Soccer Boosters is a non-profit organization (501c3) of parents and fans who volunteer their time for the benefit of the Mason High School soccer program.

The main goal of the Mason Soccer Boosters is to raise money through fund raisers to provide

- Equipment for the athletes, including the SWAG, soccer bags, warm-ups, rebounders, pennies, futsal balls & practice goals
- Specialized training for the soccer athletes
- Scholarships to college-bound Mason students whose parents participate in booster fund-raising activities
- Write-ups for local newspapers and assist coaches with team statistics

Additionally, the Mason Soccer Boosters connects with the community to

- Bolster support with local businesses
- Reach out to the local soccer community with opportunity to serve as ball girls/boys for varsity matches
- Support Top Soccer

Throughout the year, the Mason Soccer Boosters meet to plan and deliver the best athlete and fan experience for our Mason Soccer Family.

Web Master Responsibilities:

- Add, update, and maintain players and parents as needed. Ensure players are assigned to the correct teams
- Add game schedules
- Upload pictures
- Enter game results
- Provide photographers, statisticians, etc... proper access to enter or upload their respective info
- Update all other areas of the MSB website as needed or requested
- Assist with maintaining MPC (Midwest PreSeason Classic) Website

Calendar

- Please see the activities calendar for a month by month review of events
- Below is a high-level flow of event dates. Please note the following
 - Booster meetings are held monthly

Month	High- Level Activities
January	
February	
March	
April	
May	Add / update sponsor logos on both MSB and MPC websites
June	MSB - Add 8 th grade parent and player info; Add summer training schedules to calendar
July	MSB - Update for New Season (change year)
August	MSB - Update team information; Add game schedules; Add all other events to calendar
September	MSB - Update game information
October	MSB - Update game information
November	Update MPC Website with next year info
December	