

DOVER YOUTH HOCKEY ASSOCIATION

MINUTES OF THE FEBRUARY 5, 2024 BOARD OF DIRECTORS MEETING

6:00 PM – DOVER ICE ARENA CONFERENCE ROOM

JT Fortier – President

Steve Gahan – Vice President

Josh Hersey – Treasurer

Steeve Wintle - Secretary

- I. **CALL TO ORDER:** The February 5, 2024, Dover Youth Hockey Association-Board of Directors Meeting was called to order at 6:00 PM in the Conference Room of the Dover Ice Arena.

The following board members were present: JT Fortier, Josh Hersey, Zach Cobb, Steve Gahan, Ken Burlage, Shannon Kennedy, James Blouin, Steeve Wintle (remotely), Mike Young – Director of Hockey Ops. Absent: None.

II. **PUBLIC FORUM:**

III. **OLD BUSINESS:**

- a. Approval of the 1/8/24 board meeting minutes. Hersey motion to accept board minutes from 1/8/24. Burlage seconded the motion. Vote passed unanimously.

IV. **FINANCE UPDATE:**

- a. Bingo update – January numbers pending, however will be low. One week cancelled due to weather in Jan.
b. Bank balances as of 2/5: Ops Checking \$80k; Ops Savings \$167k.
c. January ice bill of \$42k submitted for payment.
d. IRS Forms 941 & 945 tax withholding forms submitted & 1099's mailed out.
e. Fundraising update – Dover poker room has new donation selection criteria which may impact our ability to have a date allocated to us in 2024.
f. Surplus balance forecasted at about \$70k.

V. **OPS DIRECTOR ROLE:**

- a. Discussion about pending departure of current Director of Operations. Job description review and potential posting to job websites.

VI. **HEAD COACH SELECTION PROCESS:**

- a. Group discussion about coach selection process for 2024-2025 season. For teams with multiple coaches expressing interest in the position, Board will seek potential coaches to submit simple applications for review. Plan is to potentially meet with prospective coaches at the following Board meeting.

VII. COMMITTEE UPDATES:

- a. Committee Formation:
 - i. Program Committee update: Team status update and consideration of how to address Bantam team vis a vis high school teams.
 - ii. Tryout Committee: Tryout schedule published. Outside consultants lined up to assist with one ice evaluations during tryouts.
 - iii. Budget Committee: Hersey updated Board on status of budget process. Process nearly complete with no major items outstanding.

VIII. UPSTAIRS ORGANIZATION:

- a. Iron Mountain scheduled for disposal of old records at an estimated cost of \$549.

IX. OPEN DISCUSSION:

- a. Young – None
- b. Kennedy – None
- c. Gahan – None
- d. Cobb – None
- e. Wintle – None
- f. Hersey – None
- g. Burlage – None
- h. Blouin - None

X. MEETING ADJOURNED 7:15 PM