

**Legacy Ranch
Youth Football And Cheer
Bylaws**

**Legacy Ranch
Youth Football and Cheer
PO Box 1435
Liberty Hill, TX 78642
LRYFC.ORG**

Board Members 2025

Position	Current Member	Phone Number	Email Address	Transition Years
President	JC Bunch	512-587-9960	president@lryfc.org	Even Numbered Years
Vice President			vp@lryfc.org	Odd Numbered Years
Secretary	Tom Golden	505-249-9402	secretary@lryfc.org	Odd Numbered Years
Treasurer	Jeremy Ransom	214-603-2761	treasurer@lryfc.org	Appointed
Football Director	Adam DuBose	512-983-0282	footballdirector@lryfc.org	Odd Numbered Years
Football Coordinator	Cody Bailey	254-537-2135	footballcoordinator@lryfc.org	Appointed
Cheer Director	Stephanie Henrichs	512-576-0465	cheerdirector@lryfc.org	Even Numbered Years
Cheer Coordinator	Kelly Farahan	512-971-5013	cheercoordinator@lryfc.org	Appointed
Sponsorship Coordinator	Kimberly Zuehlke	512-568-1232	sponsorship@lryfc.org	Appointed
Communications	Jill Guillot	956-369-0101	communications@lryfc.org	Appointed
LHISD Liaison	Ashley Stanley	903-530-1874	lhisdliasion@lryfc.org	Appointed

Legacy Ranch Youth Football and Cheer

Introduction

The Legacy Ranch Youth Football and Cheer League (“LRYFC”) Association is a non-profit youth organization currently operating in accordance with USA Football under the rules of play in the Hill Country Youth Football League (“HCYFL”).

All proceeds that come from registrations, donations, and fundraisers will be directly distributed throughout the program to fund general activities, buy equipment, pay dues, and provide proper training for all football and cheer athletes and coaches. No board member or coach shall be financially compensated for their efforts. All league expenses require approval by the LRYFC President, Vice President, Secretary, and/or Treasurer.

LRYFC chooses to hold a panel of eleven (11) board members (“Members”) in the following hierarchy order.

Executive Committee:

President

Vice President

Secretary

Treasurer

Football Director

Cheer Director

Remaining Board Members:

Football Coordinator

Cheer Coordinator

Communications

Sponsorship Coordinator

LHISD Liaison

The LRYFC bylaws (“Bylaws”) are set by the board of directors that govern the affairs of this program. Any amendment that is brought before this board can be voted upon and if accepted, adopted any time throughout the season.

Goals

Our goal in this association is to promote the well-being of every participant within the program. We believe in four basic fundamentals to instill in these young athletes.

- **SAFETY** – Participants in our program will learn and apply proper safety techniques to reduce the risk of injuries.
- **TEAMWORK** - Participants in our program will learn how to play football and cheer as a team through discipline and regularly scheduled practices and conditioning.
- **SCHOLASTIC EXCELLENCE** – We stress the importance of Academic Achievement. We adhere to the “No Pass, No Play” concept and view effort within the classroom as priority over effort on the field.

- **HAVING FUN** – We strive to create an environment in which all participants (players, cheerleaders, parents, coaches, and opponents) can enjoy the tradition of competition.

Election Process

Elections will be held semi-annually, with elections for President and Cheer Director held in even-numbered (calendar) years and Vice-President, Secretary, and Football Director held in odd-numbered (calendar) years. All other positions are appointed via search committees from the remaining board Members with a majority vote.

No board member shall hold more than one position at a time, with the exception of the Secretary. This position may require that he or she also act as Treasurer for combined duties if no qualified person is selected.

The prerequisite of any candidate considered for a board position is that he or she has been an active member for at least one playing season prior to his or her election, unless waived by a majority vote from the board. Special consideration will be given to a nominated candidate who possesses relevant experience for the position to which they are running or are appointed to. An active member is defined as having a child in the program as a player or cheerleader, previously having served as a coach, or previously having been recognized as a volunteer (team mom or dad, fundraiser, concession worker). Exceptions will be on a case-by-case basis, based on needs and majority vote. The board membership term length shall be two consecutive seasons, with terms at the end of the calendar year. A member may choose to leave the organization at any time. The remaining board Members have the right to appoint an individual to fill any vacant post by majority decision. Near-term end, current board Members will coordinate the election process for the next term. A majority vote from the remaining board Members will determine one's board membership.

Recommendations for a football and/or cheer director and/or coordinator may be presented by a majority of the respective returning coaches, providing a candidate for board approval to be their director and/or coordinator.

Should a board member's child or dependent withdraw from the program, for any reason, his or her eligibility to maintain their position on the board shall become subject to a vote by the remaining currently eligible board Members. This vote shall be a majority, and any tie votes shall be broken by the current board president. If a board member is removed from position and the position remains open without interest, an interim may be appointed by majority vote of the eligible board Members. This temporary placement is subject to any stipulations or restrictions deemed necessary by the current board until a new member can be elected or assigned to the vacant board position.

Effective communication is vital to board cohesiveness. The lack of communication will be viewed as unbecoming of a LRYFC representative, and continuance could lead to grounds for dismissal.

Any Member of the board of directors who is absent from three consecutive meetings without prior written notification to the board president, vice president, or secretary will be given written notification of the determination of dismissal. Upon a fourth unannounced notification of absence, he or she will automatically relinquish their position on the board.

It is an expectation that **ALL** board Members actively participate in LRYFC fundraising activities.

Board Member Decisions and Voting

The board president has the authority to make decisions concerning the association's activities without the board's immediate approval. However, the board Members can call for a discussion and by majority vote, repeal the president's action.

The board may adopt such rules and regulations for the conduct of its meetings and the management of the league as it may deem proper. The board has the power to discipline, suspend, or remove any board member, subject to the provisions of the league bylaws.

LRYFC chooses to have an executive committee that can meet privately and make decisions on behalf of the board as a whole. The additional board Members can call for a discussion and, by majority vote, repeal the executive committee's action. When the executive committee makes a decision, said decision will be reported to the entire board within 48 hours.

All motions or requests brought to a vote for LRYFC adoption to policy or an upcoming season will be inclusive of all voting Members; in the event of a tie, the President will stand as the tiebreaker. Voting to be seen as final once approved or denied during that current season.

Board Member Duties

President (Elected)

Conducting the day-to-day affairs to include:

- Administrative paperwork, accounting, budgeting, and meeting with school officials, representatives, and coaches regarding LRYFC.
- Coordinate and approve coaching assignments, responsibilities, and duties.
- Discuss and determine a registration cutoff date each season with the Executive Committee. ●
- Determine a registration cutoff number in determining single or multiple teams to be fielded.
- Reviewing and revising the Bylaws as agreed to by board Members.
- Organizing regularly scheduled, special and Executive board meetings.
- Attending scheduled meetings with HCYFL.
- Attending any annual or special cheerleading competitions other than performances at football games.
- Determining geographical boundaries for board, coaching, and player registrations/applicants.
- Distribute all information to the LRYFC board that is given to him or her at all HCYFL meetings.
- Approving fundraiser activities and soliciting donations.
- Designate and schedule game day duties of board members and volunteers.
- Accepting and filing all injury reports to HCYFL and insurance company.
- Offering to the LRYFC program all fair and manageable criteria that will be followed throughout the season.

Vice President (Elected)

Assisting the President in the day-to-day affairs including:

- Assisting the Football & Cheer Directors/Coordinators in addressing concerns of coaches and parents.
- Delegate and coordinate ordering of football and cheer uniforms and equipment (Vice President and Secretary).
- Managing the annual registration payment tracker (Vice President and Secretary).
- Pertinent information (Name, age, uniform size, and requested jersey numbers, etc.) ●
- Scheduling field workers (chain, gate, concession). (Also, under Board Coordinator)
- Coordinating football and cheer practice locations, dates, and times.
- Coordinate the preparation of the LRYFC end-of-season event with trophy presentations.
- Conducting all duties in the absence of the President.

Secretary (Elected)

Assisting the President/VP in all administrative duties to include:

- Send out board meeting announcements to board Members.
- Keep minutes for the monthly LRYFC meetings.
- Maintain a record of league activities.
- Ordering football and cheer uniforms and equipment (Vice President and Secretary).
- Responsible for the management of the LRYFC registered trademark.
- Managing the annual registration payment tracker (Vice President and Secretary).
- Pertinent information (Name, age, uniform size, and requested jersey numbers, etc.)
- Gathering and recording participant information to be turned into the President, VP, and Director(s).
- Maintain phone and contact lists for parents, coaches, and current board Members.
- Preparing forms, documents, and receipts of payments in coordination with the Secretary.
- Record major injuries (broken bones, severe sprains/tears, concussions, etc.) as reported by head coaches.
- Maintaining records on scholarship applicants and completion of volunteer hours.
- Assist in the coordination and preparation of the LRYFC end-of-season event with trophy presentations.
- Withdraw and Deposit funds that pertain to the association (Treasurer and Secretary).

Treasurer (Appointed)

- Maintain all accounts payable/receivable, to include the LRYFC QuickBooks account.
- Preparing a Treasurer's report to be available for each monthly board meeting.
- Prepare an annual budget, under the direction of the president, for submission to the Board of Directors.
- Preparing forms, documents, and receipts of payments to vendors/customers.
- Payment of game officials prior to game start and workers after game cleanup (chain, gate, concession).

- Prepare annual HCYFL fees and dues.
- Maintain and pay for the local Post Office Box (every 6 months).
- Withdraw, Deposit, and Maintain LRYFC funds (Treasurer and Secretary).
- Make purchases as needed/required in order to fulfill league obligations.
- Coordinate with a Certified Public Accountant on a quarterly basis in preparation for annual tax filing.
- Special consideration is given to a nominated candidate who possesses accounting experience.

Football Director (Elected)

Assisting the President/VP in all administrative duties to include:

- Maintain phone and contact lists for football coaches and team moms, to be given to the Secretary.
- First Level problem resolution between football coaches and parents, informing the Executive Committee.
- Assist, task in the coordination of, and communicate all football-related events to coaches.
- Organizing and setting up the football combine, training camp, and coaches' equipment exchange.
- Validate that all football coaches complete an ANNUAL online football coach Certification.
- Assist the VP with ordering and the Football Coordinator with uniform and equipment distribution.
- Special consideration is given to a candidate who possesses coaching experience.

Football Coordinator (Appointed)

Assist and coordinate with coaching assignments, responsibilities, and duties to include:

- Preparing for and working on the annual registrations/fittings.
- Recruit qualified football coaches to be approved by the executive committee.
- Oversee all aspects of practices, including the coach's performance and safety adherence.
- Uniform and team equipment distribution.
- Organizing and setting up the football combine, training camp, and coaches' equipment exchange.
- Validate that all football coaches complete an ANNUAL online football coach Certification.
- Collect and inventory all team-distributed equipment (coaches' bags, footballs, practice dummies, etc.)
- Special consideration is given to a nominated candidate who possesses coaching experience.

Cheer Director (Elected)

Assisting the President/VP in all administrative duties to include:

- • Maintain phone and contact lists for cheer coaches and team moms, to be given to the Secretary.
- First Level problem resolution between cheer coaches and parents, informing the Executive Committee.
- Assist, task in the coordination of, and communicate all cheer-related events to coaches.
- Organizing and setting up the cheer training camp and coaches' equipment exchange.
- Validate that all cheer coaches complete an ANNUAL online cheer coach Certification.
- Approve the choreography and teaching of cheer routines brought from the cheer coaches.
- Assist the VP with ordering and the Cheer Coordinator with uniform and equipment distribution.
- Special consideration is given to a candidate who possesses coaching experience.

Cheer Coordinator (Appointed)

Assist and coordinate coaching assignments, responsibilities and duties include:

- Preparing for and working the annual registration/fittings.

- Recruit qualified cheer coaches to be approved by the executive committee.
- Oversee all aspects of practices, including coach's performance and safety adherence.
- Uniform and team equipment distribution, including ordering coaches' shirts.
- Organizing and setting up the cheer training camp and coaches equipment exchange.
- Validate that all cheer coaches complete an ANNUAL online cheer coach Certification.
- Special consideration is given to a nominated candidate who possesses coaching experience.

Sponsorship Coordinator (Appointed)

- Solicits and secures local business sponsorships to support league operations.
- Maintain phone and contact lists for business and family member sponsors.
- Assist Communications with generating flyers, media, and/or programs for sponsorship recognition.
- Reviewing third-party material and proposing potential fundraising campaigns.
- Distributing and collecting information and sales kits.
- Ordering and distributing promotional products.
- Ensure team moms have the information needed to coordinate optional fundraising activities.
- Counting and forwarding all proceeds to the Treasurer/Secretary.
- Organizing and coordinating LRYFC participation in Wrangler Round-up with the High School Football Booster Club.
- Assist in the coordination and preparation of the LRYFC end-of-season event with trophy presentations.
- Special consideration is given to a nominated candidate who possesses fundraising experience.
- Food vendor and food truck scheduling.
- If the board votes to have a concession stand instead of outside food vendors, the volunteer coordinator will coordinate and manage the overall concession business to include:
 - Purchasing and storing all consumable and sellable products prior to game day.
 - Preparing and maintaining cleanliness in the concession area before and after each event.
 - Collects, organizes, and keeps a record of concession sales to report to Treasurer/Secretary.
 - Counting and forwarding all proceeds to the Secretary or Treasurer.
 - Special consideration is given to a nominated candidate who possesses food preparation experience.

Communication (Appointed)

- Maintaining the league's social media pages.
- Sending league communication regarding events and schedules.
- Coordinating newspaper articles and announcements to the public.
- Solicit and secure a photographer for annual individual and team pictures.
- Generate flyers, media and/or programs for sponsorship recognition.
- Coordinate LRYFC participation in any LHISD activities.
- Special consideration is given to a nominated candidate who possesses marketing and media experience

LHISD Liaison (Appointed)

Represent LRYFC at the LHISD level, responsibilities and duties to include:

- Communicate directly with the LHISD representative at each practice and game location on behalf of LRYFC.
- Attend LHISD Board meetings as needed, with the expectation to represent LRYFC as needed.
- Coordinate game schedules with other league directors and communicate that information to board

Members, coaches, and registrants.

- Handle all communication with the school district regarding field access scheduling, complaints.
- Bring any recurring complaints regarding specific teams or coaches to the LRYFC board for voting on resolution.
- Schedule all LRYFC practices and game schedules through Facilitron.
- Position expected to evolve with more responsibilities as LHYFC/LRYFC sees fit.
- Position is not permitted to make decisions or statements on the board's behalf without a formal vote.
- Special consideration is given to a nominated candidate who possesses excellent communication and strong ties to the school board and district.

Finances

The board shall decide by a majority vote on all matters pertaining to the finances of LRYFC. It shall be the policy of LRYFC to place all income in one (1) common treasury. Expenditures of LRYFC income shall be directed in a manner which shall not give any division, or any individual league team, an advantage over another as to equipment, uniforms, etc.

The board must authorize the payment of all LRYFC expenses as submitted by each Board member. Any person acting within his/her duties of their board position may, without the board approval, spend funds up to \$50.00 and shall be allowed to request reimbursement from the board. A board member MUST present a valid receipt or invoice to be reimbursed.

The Concessions Coordinator and the Field Coordinator shall each be authorized to spend up to \$250.00 without prior Board approval. A valid receipt and invoice are required for reimbursement. Spending beyond these set amounts requires prior approval from the Executive Committee.

The LRYFC Treasurer shall review and track all expenses and income and submit an updated financial condition report at each regular board meeting. This shall consist of all current monthly income and expenses. All monies owed LRYFC by any board member, vendor, sponsor, or individual shall be billed on or before the 1st of each month. Payment to LRYFC shall be due within 30 days of the billing date. LRYFC Treasurer shall be responsible for processing and recording in the Board meetings minutes, all accounts payable and receivable statements.

An annual review of LRYFC financial records shall be performed by an outside auditing source. LRYFC Treasurer shall not be a member of the audit committee. Records of sponsorship and player registration fees and fundraiser activities shall be included in this review. LRYFC Treasurer shall also prepare the necessary documentation and work with a local CPA to file all applicable tax reporting for the league. In addition to the annual review, the financial records will have a quarterly review by the Executive Committee and be approved by the Board. Any indiscretions will be brought to the next Board meeting for explanation and/or corrections.

The annual budget shall be based on the previous year's expenditures.

Regular League registration, sponsorship fees, fundraising efforts, and concession sales should cover all LRYFC expenses.

Monies collected over and above yearly budgetary items shall be reinvested into upkeep of equipment, buildings and the field to keep a safe and fun atmosphere for our athletes, coaches, and spectators.

A savings account will be created and kept. Money should be placed into this account at least annually and

only used for the planning and development of new fields or as an emergency fund to be accessed at the discretion of the Board. Using the funds in the savings account must be approved by a majority of the Board. In “emergency situations”, these funds may only be accessed after all other options have been exhausted.

Boundaries and Rules of Participation

LRYFC has adopted the same geographical boundaries as the Liberty Hill Independent School District. LRYFC will provide service to any Fall 1st-6th participant who is enrolled in LHISD and whose address is zoned for Legacy Ranch High School. No transfers will be permitted for participants zoned to Legacy Ranch High School to participate in LHYFC (Liberty Hill High School zone). However, all participants outside the LHISD will be reviewed on a case-by-case basis and informed of the closest youth football/cheer association to them if not accepted into LRYFC.

Exception: If a parent/guardian of an athlete is an employee of LHISD and the athlete attends a feeder school of Legacy Ranch High School, they can register and play for LRYFC.

Coaching Personnel

Coaching applicants are considered and selected by the Board President, VP, and respective Directors based on:

- Qualification and experience as a head coach and/or assistant coach.
Those who have been ejected from games while serving in the capacity of a coach during a previous season will not be allowed to reapply to coach for up to two consecutive seasons, unless approved by the Board.
- Board member participation and involvement.
- The applicant’s child/dependent participation within the program (guardianship).

Under the Freedom of Information Act, all applicants should be screened and shown to be free of:

- Any offense or conviction against a child.
- Any felony or drug conviction within the past calendar year.

Additionally, head coach applicants will be screened and shown to be free of any felony or drug conviction within the past five years. Should it be determined that an applicant/assistant coach has been cited, charged, detained or convicted of a felony, drug or alcohol offense, the board will immediately hear the plea to retain the coach and vote on his/her retention, as presented by the head coach for final determination.

Persons who registered to coach a team and then withdrew AND withdrew their child from the league will not be allowed to register to coach again.

Should it be determined that an applicant/coach knowingly falsified information on the application, it will be denied, and the applicant will be notified in writing of their reason for denial of league volunteer participation.

A head coach is selected for each team by the President, VP, and each respective director. Returning LRYFC head coaches in good standing, with head coaching experience, current year board member participation, and overall league involvement will all be grounds for consideration to become a LRYFC Head Football or Cheer Coach. All must turn in a completed Volunteer Application and meet qualification considerations. Each head coach will be distributed practice and game equipment (coaches’ bag, practice mats, practice/game footballs,

ball pumps, kicking tees, practice jersey covers, first aid kits, practice dummies, cones, water distribution containers, etc.) each season, to be turned in immediately at the conclusion of each season for accountability.

Once selected, the board will meet with the head coach to consider applications for assistant coach position(s). There will be no more than eight (8) assistant football coaches on the field on game day. Should a head coach desire to select an assistant coach who does not meet the guardian participation criteria, such as a high school student-athlete or an individual who has previously coached youth sports, he/she may select a qualified individual to his/her staff with board approval. Couples, married or otherwise, are not permitted to be coaches on the same team. The head coach has absolute authority over his or her team/squad. This includes the dismissal of an assistant coach. If this action is taken, a written notification must be submitted directly to the board president with the reason for discharge clearly stated. At no time will a coach be dismissed because of personal conflicts that occur off the practice or playing fields.

Effective communication with board Members, parents, and athletes is vital to team cohesiveness. The lack of communication will be viewed as unbecoming of an LRYFC coach; continuance will be grounds for dismissal.

Any coach can be suspended from the league by the board of directors based on the following:

- Confirmed physical or verbal abuse to any player, cheerleader, coach, parent, official, spectator, etc. In these instances, the coach or assistant will be removed from the team and will not be allowed to participate in the program for two consecutive years.
- If, during the season, a coach or assistant coach commits a crime against a child or is convicted of a felony, drug or alcohol offense, he or she will be immediately dismissed.

Registration

Registration is open to all children in LHISD zoned for Legacy Ranch High School, Fall grades 1st-6th. Dates, amount, and criteria are carefully considered by the executive committee each winter and announced via the LRYFC web and Facebook pages. All required registration documents must be completed and turned in prior to the first practice of the season. No player will be physically allowed to participate in football or cheer without a valid Birth Certificate, Physical Examination signed by a Physician (must be seen in the current calendar year), a signed Registration form, and a signed Parental Waiver on file with LRYFC.

Late registration considerations are only given to those who missed all registration periods due to circumstances beyond the participant's control (Military PCS or job transfer, layoff, death in the family, etc.). If a team is not deemed filled and there are uniforms available, a late registration not previously mentioned can occur if wholly agreed upon by the President, Vice President, Director, and Coach.

Registration refund policy: A refund of 50% will be given to a participant if the refund request is received while registration is still active. Once registration closes, refunds will not be issued. Refund requests must be made in writing to the Vice President.

If a participant presents a financial hardship, he/she can qualify for all or a portion of their LRYFC fees to be waived. The parent(s) need to complete a Scholarship Application describing personal or family circumstances that make it necessary for them to seek aid. The secretary will present a roll-up of the requests to be voted on during the July meeting prior to camp. If a portion is waived, the remaining registration must be paid in full prior to the 1st day of practice.

Teams and Squads

FOOTBALL

The tackle football teams and cheer squads will be formed under the rules and guidelines specified in the HCYFL bylaws. The tackle football team will adhere to the current Legacy Ranch High School Football System on both Offense and Defense, better preparing the athletes for 7th-grade football. Should registration lead to multiple teams per grade/division, each team will have the name "WRANGLERS" as the official title adopted by the Board of Directors and will have a primary Legacy Ranch High School color designation (Legacy Blue, Navy, White, Black, in that order).

Football teams will be split if the following registration numbers occur: 1st-2nd at 30+ players, 3rd-4th at 40+ players, 5th-6th at 40+. Every effort should be made to group teams by middle school zone. Exceptions apply. Teams will be capped at the following numbers: 1st-2nd at 16 players, 3rd-4th at 24 players, 5th-6th at 24 players. The LRYFC Board has the ability to leave open any single division pending what is best for athletes in order to achieve the numbers required.

Teams will be split based on the HCYFL guidelines. If a LRYFC team is playing in a division with A/B teams, as voted on by HCYFL, then that LR team will be split according to A/B Team. If an LRYFC team is playing in a division without A/B teams, then that LR team will be split as evenly as possible while remaining competitive. The teams needing to split will practice together, in full pads, for a time to be determined by the President, Football Director, and Football Coordinator, so a proper evaluation can be done to ensure proper placement. Once that time has passed, the teams will be selected/drafted.

Coaching Protection/Selection: Prior to selecting the teams, the coaching teams for each team shall be selected, starting with the Head Coach. Each Head Coach will select 2 assistant coaches to protect. The son of each coach will automatically be placed on the same team as that coach, irrespective of that coach being a head coach or assistant. The Head Coach will also get two player protects. The coach AND the protected player must agree to be protected by said coach. The player protections are due to the Football Director during a time agreed upon by the Head Coaches, Football Director, and President, but not before full padded practices have occurred.

Coaching Staff Adjustments: In the event that the coaching staff has drastic inequalities, the President, Vice President, and Football Director, and Football Coordinator have the power to rectify those inequalities, while recognizing that the requests for a coach to move from one team to another is not a requirement of that coach or player to participate as a coach or player.

Teams Based on Even Split

A snake draft will occur once players have been properly evaluated. A coin flip will determine which head coach will draft first. If siblings are playing at the same level, once one sibling is selected, the next selection shall automatically be the other sibling, as to not split families.

Teams Based on A/B Teams

Players will be assessed throughout summer workouts, during camp, and during the first weeks of practice. A committee, which shall include the President, Vice President, Football Director, and Football Coordinator, will assess the players and give them scores based on their position. The A team will be the "Legacy Blue" team. The Legacy Blue team Head Coach, the President, Football Director, and Football Coordinator will select the players for the Legacy Blue Team. The remaining players will be placed on the B Team. If more than one team is needed after the Legacy Blue team has been formed, the remaining teams will be split according to rules governing teams based on an even split.

Player Placement in a Level with Multiple Teams

A player will play for the team they are rostered for or, alternatively, sit out the season. A registering parent/guardian does not make the decision on which team an athlete plays for, and under no circumstances will a head coach be put in a position that does not set them up for success. Cheer squads are provided the same consideration. Tackle football teams and cheer squads will be organized in accordance with HCYFL rules and enforced at the LRYFC association level. It will be the decision of the LRYFC Executive Committee if a cheer or football participant needs to be moved to a different team, taking into consideration the child's ability to adapt at that level due to age, size, or maturity level. ***No athlete (cheer or football) will be moved to another cheer squad or football team after team rosters have been made publicly available, unless a serious safety concern exists.***

Team Adjustments:

Should football team adjustments be necessary, individual player evaluations will occur if the team's registration is between 25-40+ players in the Varsity division. Every effort should be made to eliminate adjustments at the Freshman and JV levels. Board approval is required for adjustments at the Freshman and JV levels, should special circumstances arise, such as the lack of quality coaches. The individual player evaluation will consist of a combination of basic combine skills, drills, and coachability during camp. Parents will be notified by the head coach of the team before the first day of practice. Full refund will be given to those who are not rostered to a team.

CHEER

Cheer squads will be capped at a reasonable number (12-15) determined by the Cheer Director and Cheer Coordinator. This number will be approved by the President. This will be based on the date of registration.

A cheerleader will cheer for the squad they are rostered for or, alternatively, sit out the season. A registering parent, guardian, or league member does not make the decision on which squad a cheerleader cheer for, and under no circumstances will a head coach, Cheer Director, or any Member be required to accommodate requests made at the time of registration.

LRYFC will make every reasonable effort to assign each cheer squad to cheer for the football team that corresponds to their age group. In the event that more than one football team exists within the same age group, the league will determine how to divide the cheer athletes in a fair and balanced manner. The division may take into account squad size, coach availability, safety ratios, and any other considerations necessary for the effective operation of the cheer program. The Board shall have discretion to apply the approach that best supports participant experience and program logistics. The Cheer Director and Cheer Coordinator shall make final decisions regarding squad assignments in consultation with the President and Vice President.

No athlete shall be moved to another squad after squads have been formed and announced, unless a serious safety concern exists that would endanger a cheerleader or LRYFC volunteers, or should a squad adjustment need to be made after the season has started based on team size, dissolution, or inability to move forward. In the instance of a team/squad dissolution or cheerleader movement, parents will be notified by a board member. Cheer coaches will be responsible for choreography and teaching cheer routines to their respective cheerleading squads. Choreography and routines must be approved by the cheer director and be in good taste and consistent with those practiced at the junior high level. Cheer coaches must have the ability to work with young children and be knowledgeable in tumbling and stunting to ensure the safety of all program participants. A variety of halftime cheer routines is encouraged.

Flag / 7-on-7

The winter/spring 7-on-7 passing teams will be insured under LRYFC and include those players prescribed under tackle football rules of participation. The Flag / 7on7 Coordinator will act as a liaison between LRYFC and the organized 7-on-7 area league/tournaments of LRYFC's choice, with input from the Jr High Coaching staff, and is solely responsible for organizing coaches, teams, games, registration fees, uniforms, practice locations, and communicating dates and times of games.

Football sizes for both practices and games are as follows:

- 1st-3rd Grade Teams 6+Pee-Wee
- 4th and 5th Grade Teams 9+Junior (TDJ)

Facilities

Board approval is required prior to coordination to use a facility that is not owned or operated by LRYFC.

Each spring the board of directors will determine needs and costs for both football and cheer practice locations/facilities, being fiscally responsible with the fundraising monies collected and a good steward for our sponsors and their donations.

All efforts must be made to maintain a good relationship with the local community, Liberty Hill Parks & Recreation and the Liberty Hill Independent School District. Any facilities that are used must be properly maintained and cleaned after each use by either the football team and/or cheer squads. Coaches, parents and spectators must be properly informed as to the guidelines when in use.

The LRYFC field lawn maintenance and care may be contracted out to a private entity should the board approve such. If contracted field care is used, it must be a qualified entity familiar with sports field care and maintenance. Maintenance and care includes fertilizing, mowing, edging and weed-eating the grass.

Equipment

Safety is a priority. With paid registration, LRYFC will provide coordinating game jersey(s) and or uniforms as budget allows for football players and will provide a cheer uniform and shoes for cheerleaders. Each football participant is responsible for obtaining/purchasing their own white helmet, mouthpiece, shoulder pads, cleats, and practice uniform. Should an athlete desire to wear additional equipment such as arm pads or knee braces, it must be inspected by the head coach for use and comply with all rules of player safety. An athlete may not participate until compliance is met. Should a hard cast or brace be worn, it will need to be inspected by an authorized game official prior to participation. Each football/cheer participant may obtain/purchase additional items to perform if desired and approved by the league. Extended facemasks and tinted visors are not authorized.

Football sizes for both practices and games are as follows:

- 1st-2nd Grade Teams 6+Pee-Wee
- 3rd-4th Grade Teams 6+Pee-Wee
- 5th and 6th Grade Teams 9+Junior (TDJ)

Rules of Conduct, Attendance and Participation

Each board member and volunteer participant will show respect to his/her teammates, coaches, and advisors while participating in any LRYFC activity. The LRYFC Board reserves the right to immediately dismiss and to ban **any** individual's participation in the program if the board feels that their conduct and behavior is not in accordance with the association's activities. Such conduct and behavior as:

- Being abusive (physically or verbally) to an official, coach, board member, parent, child, or spectator.
- Discrimination based on age, race, gender, sexual preference, disability, employment, nationality, religion, or ethnicity.
- Continually disregarding attendance rules.
- Refusing to pay association fees as directed in the Bylaws.
- Intentionally causing harm to the association and its members by passing fictitious accounts.
- A continuance of derogatory comments and tribulations shown towards any participant or the program.
- A continuance of derogatory personal comments towards a board Member and/or business partner.

No child or adult will be allowed the following at practice or game locations, which are subject to removal from the premises (to include ejections by the game officials):

- The use or consumption of any type of alcohol or tobacco products, including showing up under the influence of drugs or alcohol.
- Fighting or use of abusive language towards an athlete, coach, parent, sibling, official or spectator.

No athlete/coach will be allowed to attend practice or games if they have a contagious illness/disease that will affect other athletes, coaches, or spectators.

Attendance is required at all practices and games as it expands upon the knowledge of the game and the safety of the team. Any cheer or football participant who misses 3 practices or 2 games during the regular season, without an acceptable excuse, may be dismissed from the team or squad and not be eligible for a refund of their registration or uniform expenses.

Minimum plays per game for all football players are as follows:

- Missed no practices Freshman Division: ≤ 14 players – 8 plays, ≥ 15 players - 6 plays,
JV/Varsity Division: ≤ 23 players – 10 plays, ≥ 24 players – 8 plays
- Missed one practice: Minimum plays is cut in half
- Missed both practices: Minimum plays is zero

Minimum quarters cheered per game for all cheerleaders are as follows:

- Missed no practices: All 4 quarters
- Missed one practice: Sit and cheer from sideline for 1 quarter
- Missed both practices: Sit and cheer from sideline for 2 quarters
- Missed a game: Sit and cheer from sideline for next game

In any instance, the head coach needs to effectively communicate these rules of attendance and participation with the parents in a timely manner in order to avoid a negative situation and maintain good team communication and cohesiveness. Parents are highly encouraged to attend practices and games. Parents should give the head coach the name & phone number of a designated person who will be responsible for the child in case they are not present, and an incident occurs. All participants are responsible for their own transportation to and from practices, games, scrimmages, and competitions.

Beginning on August 1st, practice days will be coordinated with the respective Football/Cheer Director and times left to the head coach for implementation. Consideration should be given to:

- Scheduled school activities, religious functions, and/or recognized holidays.
- Availability of the Board-approved practice locations.

FOOTBALL

After the first four weeks, practices will be held on Mondays and Wednesdays only due to Middle School and High School football game schedules. Practice days in full pads are limited to twice weekly during game weeks, three times on a bye week, in which a scrimmage counts as practice. Additional or make-up practices are permitted only with approval from the President, Vice President, and Football Director.

CHEER


After cheer camp, practices will be held 2-3 days per week until school starts. Once school starts, practices will be 2 days a week. Additional or make-up practices are permitted only with approval from the President, Vice President, and Cheer Director.

Board Member Oath of Understanding


I have read, understand, recognize, and will adhere to the aforementioned tasks and responsibilities within the bylaws in accordance with the board position for which I hold.

President JC Bunch 


Vice President (OPEN) _____

Secretary Tom Golden 

Treasurer Jeremy Ransom 

Football Director Adam DuBose 

Football Coordinator Cody Bailey 

Cheer Director Stephanie Henrichs 

Cheer Coordinator Kelly Farahani 

Sponsorship Coordinator Kimberly Zuehlke 

Communications Jill Guillot 

LHISD Liaison Ashley Stanley 