

# Brainerd Baxter Baseball Association BBBA

## December Board Meeting Minutes

Meeting Date: December 11, 2023

Meeting Time: 7:00 pm Central Time

Meeting Location: Riverwood Bank, 14540 Dellwood Drive, Baxter, MN 56425

### **Call to Order:**

7:01 pm central time

### **Present:**

President	Chris Velasco
VP	Corey Johnson
Treasurer	Matt Castle
Secretary	Andy Campbell
Director	Jeremiah Piepkorn
Director	Phil Berg

### **Absent:**

Director	Nate Olson
Director	Matt Means
Director	Mike DeRosier

### **Additions to Agenda/Approval of Agenda/Approval of Minutes**

Approval of December 2023 Agenda

- Motion By: Matt Castle
- Seconded By: Corey Johnson
- Motion carried unanimously

Approval of Meeting Minutes from November 2023

- Motion By: Phil Berg
- Seconded By: Matt Castle
- Motion carried unanimously

Additions to Agenda:

- Our past financial practices were all conducted by hand. Discussion of transitioning to QuickBooks. Phil shared with the Board that he might be able to get our Association approved by TechSoup to get Office 365, QuickBooks, and other organizational software

& resources for free or reduced costs. Will push the discussion to next month's Board meeting while we wait to hear back from TechSoup.

## **Brainerd Baxter Baseball Association BBBA December Board Meeting Minutes**

### **Open Forum:**

- No open forum items

### **Committee Reports:**

President/VP Report – Chris/Corey

Approve Committee Chairs/finalize committee titles & responsibilities

- Motion to approve committees by Matt Means, seconded by Matt Castle – motion carried unanimously

Tournament Qualifiers Decided by MYAS, fee of \$600 required

- All BBBA's age groups at BOTL were approved by MYAS
- Motion to approve the \$600 application fees made by Corey Johnson and seconded by Matt Means - motion carried unanimously

Treasurer's Report – Matt C.

Fee for 990 EZ form and Attorney Generals Report. Document Attached

- \$1100 accounting bill from Clifton Allen Larson for our tax return
- Motion to pay the \$1100 bill made by Chris Velasco, seconded by Phil Berg - motion carried unanimously
- Motion to add Chris Velasco and remove Steven Hanson from the Association bank accounts made by Corey Johnson and seconded by Phil Berg. Motion carried unanimously.

Secretary – Andy

Ideas in past minutes that need to be discussed:

Storage shed discussion was brought up again

- Matt Castle motioned to spend up to \$150/month on a storage solution, seconded by Corey Johnson – motion carried unanimously

Discussion on strategy to promote winter skills

- Matt Castle offered to donate the bank's morning radio spot to the Association to promote winter skills.
- Andy will write up something for the radio announcers to read.

### **Old Business:**

- How is Google Account coming? Do we go with Microsoft 365? Free for Basic, \$3 per user for Standard, \$5.50 per user for Advanced, May have Grant for free Advanced for 10 users.
  - Chris Velasco motioned to purchase QuickBooks for \$75/year and proceed with enrolling for a limited number of Microsoft 360 licenses - seconded by Matt Castle – motion carried unanimously
- Insurance Quote for Liability
  - Motion to approve moving forward with general liability insurance quote under \$3k made by Matt Castle, seconded by Matt Means – motion carried unanimously
- \$3,000 Donation to City of Baxter, Meeting with Alex and Brad. Possibility of getting old 3 wheel drag from city.
- Follow up on Forestview sign.

### **New Business:**

- Email out to former coaches to get a gauge on what tournaments they liked and think would be good for 2024.
- Hotel Contacts for Tournaments 2024, including GSTC.
- Shore up Skills nights, starting date, any nights we will need help covering volunteers. Get in contact with Fairbanks on helping.  
Tentative Dates & Times will be:
  - Wed, Jan 10 2024 - 7:15 PM 9:45 PM
  - Wed, Jan 17 2024 - 7:15 PM 9:45 PM
  - Wed, Jan 24 2024 - 7:15 PM 9:45 PM
  - Wed, Jan 31 2024 - 7:15 PM 9:45 PM
  - Wed, Feb 7 2024 - 7:15 PM 9:45 PM
  - Wed, Feb 14 2024 - 7:15 PM 9:45 PM
  - Wed, Feb 21 2024 - 7:15 PM 9:45 PM
  - Wed, Feb 28 2024 - 7:15 PM 9:45 PM
  - Wed, Mar 6 2024 - 7:15 PM 9:45 PM
  - Wed, Mar 20 2024 - 7:15 PM 9:45 PM
  - Wed, Mar 27 2024 - 7:15 PM 9:45 PM
- Start working on Sponsors for 2024. What we need from each sponsor when they are secured.

- 2023 13U Registration Fee
- Open Registration Early or Keep the same. What do we do going forward
- By-Law Discussion – proposed changes

**Adjournment:**

Motion to adjourn made by: Corey Johnson

Seconded by: Matt Castle

Motion carried unanimously