



REFUND POLICIES

POLICY STATEMENT

- This policy applies to registration fees paid directly to Woolwich Youth Soccer Club (“WYSC”) either online or in person.
- The principle behind WYSC’s refund policy is to allow a reasonable period of time following registration for parents/players to withdraw, while still safeguarding the long-term financial stability of the club.
- WYSC commits to program expenditures once registration numbers are determined. These expenses are not recoverable to the Club if/when a member withdraws.
- All refund requests must be made in writing to the WYSC office by the individual who paid the fee(s) either in person or via WYSC’s on-line request for refund procedure. Please allow 2-3 weeks for refunds to be processed.
- The final amount of any refund will be at WYSC’s discretion.
- WYSC shall not be responsible for any monies paid to a team, team coach or team official, and WYSC shall not entertain requests for any such refunds.
- WYSC shall not be responsible for any monies raised and collected by teams through sponsorship or fundraising efforts and shall not entertain requests for any such refunds.

Rep Program Refund Policy

1. All refund requests must be submitted in writing to the Club Office.
2. All refunds are subject to a \$50 administrative fee (deducted before the calculation of the refund)
3. Refund amounts will be based on the date of the refund request and calculated as follows:

1. On or before December 10th – 100% refund on the amount remaining once the administrative fee has been deducted
2. On or before January 10th - 50% refund on the amount remaining once the administrative fee has been deducted
4. On or after January 11th, refunds will only be provided in the following circumstances:

1. **Injury/Medical condition**

If a player suffers from a medical condition or a season ending injury during participation of a Woolwich Youth Soccer Club Program or outside of a WYSC program, upon receipt of a doctor's certificate and the return of all Club equipment, a pro-rated refund may be issued and would be based on the date of the doctor's certificate or the date of the receipt of the refund request, whichever is later.

Any other circumstances will need to be brought to the Board for a case-by-case inquiry.

Summer House League Program Refund Policy

This policy defines the circumstance in which participants in Woolwich Youth Soccer Club House League programs will receive a refund of registration fees.

1. All refund requests must be submitted in writing to the Club Office.
2. All refunds are subject to a \$35 administrative fee (deducted before the calculation of the refund)
3. Refund amounts will be based on the date of the refund request and calculated as follows:
 - a. On or before March 31 - 100% refund less administrative fee
 - b. On or before April 30 – 50% refund less administrative fee
4. On or after May 1, refunds will only be provided in the following circumstances:

- a. **Injury/Medical condition**

If a player suffers from a medical condition or a season ending injury during participation of a Woolwich Youth Soccer Club Program or outside of a WYSC program, upon receipt of a doctor's certificate and the return of all Club equipment a pro-rated refund may be issued, based on the

date of the doctor's certificate or the date of the receipt of the refund request, whichever is later.

b. Unable to meet participation expectations -This will apply to the youngest age only in Active Start JR. If the child shows signs of not being ready to be involved independently in the program a refund will be granted. This will be determined no later than following the second session of the season.

Any other circumstances will need to be brought to the Board for approval.

Fall House League Program Refund Policy

1. Injury/Medical condition

If a player suffers from a medical condition or a season ending injury during participation of a Woolwich Youth Soccer Club Program or outside of a WYSC program, upon receipt of a doctor's certificate and the return of all Club equipment, a pro-rated refund may be issued and would be based on the date of the doctor's certificate or the date of the receipt of the refund request, whichever is later.

Any other circumstances will need to be brought to the Board for a case-by-case inquiry.

Refund Policy			
Effective Date	Last Revised Date	Review Cycle	Next Review Date